

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on **July 28, 2020, at 8:30 a.m.**, in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

8:30 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

8:40 Delegations/Board Appointments/Public Comments

1. Charity Brault, Executive Director – NW MN Multi-County HRA

9:00 Consent Agenda

1. July 14, 2020 Regular Board Meeting Proceedings
2. Roseau River Watershed District Board Appointment(s) – Authorization to Advertise
3. Two Rivers Watershed Appointment – Authorization to Advertise
4. UCare Medicare Group Plan
5. Temporary On-Sale Liquor License

9:05 Committee Reports

9:10 Department Reports

1. Highway
 - a. Final Payment – S & R Reinforcing, Inc.
 - b. 2019 Fall Flood Disaster Gravel Projects Contracts
2. Auditor
 - a. Joint Powers Agreement with the Secretary of State

9:15 County Board Items

1. Engineering Agreement
2. Interim Highway Department Supervisor
3. COVID-19 Pandemic - Update
4. Commissioner Committee Reports

10:00 Unfinished Business

10:00 Adjourn

NOTE: Pursuant to MN Statute 13D.021; and, in order to accommodate the COVID-19 social distancing requirement, in-person attendance at this meeting for the general public and County Staff will be allowed by appointment only. Contact the County Coordinator's Office, (218-463-4248), or by email (joleen.kezar@co.roseau.mn.us), to schedule an in-person appointment with the Board.



Roseau County Request for Board Action

Agenda Item #: Board Appointment 1 <small>(for office use only)</small>		
Requested Board Date:	July 28, 2020	Originating Department: NW MN HRA
Subject Title (as it will appear on the Agenda): NW MN Multi-County HRA Program Update		Presenter: Charity Brault
		Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input checked="" type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Ms. Brault will present a HRA program update to the Board.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input checked="" type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



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To: Roseau County Board of Commissioners

**From: Jack Swanson, Roseau County HRA Board
Charity Brault, Executive Director
Heather Harbott, Financial Manager**

Date: July 21, 2020

RE: HRA 2020 levy and program review



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July 21, 2020

Roger Falk, Chair
Roseau County Commissioners
606 5th Avenue SW
Roseau, MN 56751

Dear Mr. Falk,

Another year has passed and we're looking forward to meeting with the Roseau County Board to give an update of activities the HRA is involved with in the county. As you are aware the HRA has levied a portion of the taxable market value since 2008 with a goal to use the levy funds to add leverage when applying to various funding sources that may benefit the county and cover development costs associated with the HRA operations.

The HRA, which was founded by Bill Seeger, has served northwestern Minnesota with housing needs since 1972. For over 40 years the HRA has been instrumental in creating numerous housing opportunities for the region. Such as; 972 units of Section 8 rental assistance funded by HUD with payments made directly to private/public landlords; rental, commercial and owner occupied rehabilitation increasing the value of their properties and help increase the tax base; down payment assistance that has benefited over 1,000 families in buying a home; development of market rate housing allowing area residents with more housing options and community development projects improving the living conditions for its residents.

The HRA continues to search for opportunities to improve the quality of life for our residents in the region. We look forward to working with county leaders on future projects and we thank you for allowing the HRA to play a vital role in the housing industry for the past 40+ years.

We've attached a brief overview of HRA programs operated in the region. Contact me at 218-637-2431 with questions or need additional information.

Sincerely,


Charity Brault
Executive Director

Cc: County Auditor/Administrator
HRA Board

Northwest Minnesota Multi-County Housing & Redevelopment Authority



**Building Opportunity...
One Community
at a Time**

**Northwest Minnesota Multi-County
Housing and Redevelopment Authority
205 Garfield Ave – PO Box 128 – Mentor, MN 56736**

www.nwmnhra.org

Our Mission

**“To improve the lives of residents in our service area
through affordable housing and community development.”**

Our Vision

**"To be an innovative leader, creating affordable housing opportunities and
strengthening northwest Minnesota communities"**

History of the HRA

After much effort and persistence by Bill Seeger, the HRA was organized in September 1972. The area of operation included the counties of Kittson, Polk, Marshall, Pennington, and Red Lake. In September of 1973, Roseau County was added making up the present six county area of Northwestern Minnesota. In addition, we contracted with various counties to operate housing programs on their behalf.

On August 29, 1975, the HRA began with a program called Section 8 Existing Housing Rental Assistance. This program made assistance available to elderly and low-income families who live in existing standard approved rented houses or apartments. Very often these are the homes that they already occupy. We now operate over 750 units for rent assistance to low-income families in our seven county area.

In 1979 and 1980, HUD authorized the HRA to construct Public Housing units. The HRA constructed 24 scattered site three-bedroom homes and 50 units of one-bedroom elderly apartments located in Fertile, Fisher, & Climax.

In 1982, approval was received for 44 additional elderly units sited in Badger, Fosston, and Middle River. The Public Housing project differs from the Section 8 program in that the HRA actually owns the project units as opposed to private ownership. Presently the HRA owns and operates 118 Public Housing units.

The HRA also has been very active with pursuing and operating Minnesota Housing Finance Agency funds. The HRA uses MHFA funds to do numerous rental and homeowner grant programs. In addition, we have received funds for the Community Revitalization Fund program where private and public investors team with MHFA to assist with down payment to prospective homeowners.

In 1996, the HRA established a 501C4 Community Housing Development Organization to assist area residents with homeownership and create new housing opportunities for our citizens. Also, in 1997 the HRA organized a management company by creating a 501C3 for that specific purpose. The company was organized to manage the affordable rental units that were funded by essential function bonds. Summerfield Apartments, as they are called today, are located in 17 communities. Greater Minnesota Management Company has increased their portfolio other than Summerfield and manages over 600 rental units in the region.

In 2005, 2008, 2011 and 2012 the HRA also acquired and completed extensive rehab on rental properties located in Fosston, Mentor, Bagley and Thief River Falls. In 2015 the HRA completed a refinance of the Summerfield rental properties consisting of 501 units located in 17 communities. May of 2016 the HRA sold Foxtail Townhomes to a local foundation to increase housing opportunities for NCTC college students. The HRA continues to work with cities and counties to assist with their economic and community development needs.

April 2017 the HRA purchased the Red Cross Building in East Grand Forks and converted into an office building and 3 rental units designated for 55+. The office space was occupied March 1, 2018 with the 3 rental units occupied by May 1, 2018.

April & July 2019 the HRA purchased 17 rental units (8 duplex units and 9 multi-family units) from McIntosh Homes in McIntosh. These 17 units were built in the late 60's and early 70's using USDA funds and subsidized under the Rural Development program. The City of McIntosh is approved a rental rehab grant through the MN Department of Employment and Economic Development (DEED) in June 2020.

August 2019 the HRA purchased Goodridge Retirement Homes in Goodridge paying the back taxes, completed renovation of 2 duplexes into 2 single family homes in May 2020. Purchase agreements executed for both homes by May 12, 2020.



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June 5, 2020

Martie Monsrud
Roseau County Auditor
606 5th Avenue SW, Room 160
Roseau, MN 56751-1477

Dear Martie,

As you are aware the HRA board of commissioners can approve up to 25% of the maximum levy allowed with discretion from the County Board of Commissioners to levy any additional funds as they deem appropriate.

I've attached a copy of the 2020 HRA levy resolution passed by the HRA board at its May 2020 meeting. I will contact you by the end of July to schedule a time to meet with the county board to review the levy and what the HRA is accomplishing in the region to address community and housing development needs.

If you have any questions or comments, please call me at 218-637-2431 or email charity@nwmnhra.org.

Sincerely,

Charity Brault
Executive Director

Cc: HRA Board

Resolution 5-20-2

**RESOLUTION APPROVING 2020 NORTHWEST MINNESOTA
MULTI-COUNTY HRA LEVY in ROSEAU COUNTY**

WHEREAS, the NW MN Multi-County (HRA) Board of Commissioners has determined that the availability of accessible affordable housing is a necessary component of a vital, sustainable economy in NW Minnesota; and

WHEREAS, there continues to be a substantial gap between the need for affordable housing in NW Minnesota and availability of such units; and

WHEREAS, the HRA is authorized by statute to levy an amount up to 25% of 0.0185 per cent of taxable market value, with the approval of the HRA Board of Commissioners; and

WHEREAS, the additional levy authorized by state law would provide leverage funds for other public and private sector investments in housing and economic development in NW Minnesota; and

NOW, THEREFORE, BE IT RESOLVED, that for taxes payable in 2021, the HRA Board of Commissioners hereby approves the adoption of a levy of 25% of 0.0185 percent of taxable market value for the purpose of leveraging additional funds for housing and economic development activities in Roseau County;

BE IT FURTHER RESOLVED, that the NW MN Multi-County HRA will at least annually report to the Roseau County Board of Commissioners on use of levy funds.

Ayes:

Nayes:

SIGNED:


Chairman, Kermit Genereux

WITNESSED:


Secretary, Tammy Johnson

Date: May 20, 2020

Equal Opportunity Employer

NW MN Multi-County HRA
Mentor, MN

2019 Taxable Market Values

County		Maximum Levy	25% of Max Levy	25% of possible assessment for:	
				\$100,000 House	\$150,000 House
Kittson	\$1,366,698,800	\$252,839	\$63,210	\$5.00	\$8.00
Marshall	\$2,462,867,466	\$455,630	\$113,908	\$5.00	\$8.00
Pennington	\$1,485,741,000	\$274,862	\$68,716	\$5.00	\$8.00
Polk	\$5,556,063,800	\$1,027,872	\$256,968	\$5.00	\$8.00
* Crookston	\$326,699,100	\$60,439			
* East Grand Forks	\$681,286,100	\$126,038			
Red Lake	\$662,061,790	\$122,481	\$30,620	\$5.00	\$8.00
Roseau	\$1,422,856,800	\$263,229	\$65,807	\$5.00	\$8.00
Totals	\$12,956,289,656	\$2,396,914	\$599,228		

5/14/2020

* Crookston and East Grand Forks amounts are not included in the Polk County value.

HRA & Legislation Approved Levy						
2008 - 2019 Levy						
Levy Amount	Amt Rec	Committed/ Leveraged	Spent	Developers Costs	Available Levy	
Kitson	502,219	495,253	34,362	103,108	242,641	115,142
Marshall	904,060	895,091	147,500	130,319	441,086	176,186
Polk	1,705,795	1,658,157	60,000	692,669	811,618	93,870
Pennington	549,744	549,912	5,435	279,889	268,721	-4,133
Red Lake	245,195	256,949	50,000	75,093	126,336	5,620
Roseau	577,067	577,465	73,750	167,199	280,207	56,309
Total	4,484,080	4,432,827	371,047	1,448,278	2,170,608	442,894

HRA & County Levy					
2020 - 2024 Levy					
Levy Amount	Amt Rec	Committed/ Leveraged	Spent	Developers Costs-50%	Available Levy
Kitson	63,210	-	-	-	-
Marshall	113,908	66,467	-	33,234	33,234
Polk	256,968	110,381	-	55,191	55,191
Pennington	68,716	-	-	-	-
Red Lake	30,620	19,298	-	9,649	9,649
Roseau	65,807	34,866	-	17,433	17,433
Total	599,229	231,013	-	115,507	115,507

2013 & 2014-2019 & 2020-2024)	
Total available levy	
\$ 115,142	
\$ 209,420	
\$ 149,061	
\$ (4,133)	
\$ 15,169	
\$ 73,742	
\$ 558,400	

Kitson	\$7,500 NWCAA & \$20,000 Lake Bronson Deed app, \$6,862 homeowner rehab
Marshall	\$5,000 RBEG & \$40,000 Avarado & Middle River application & \$7,500 Wynne Consulting, \$35,000 Grygla & \$20,000 Warren, \$45,000 Anygle deed
Polk	\$30,000 Committed for Polk Co Down Payment Assistance, \$30,000 committed for McIntosh Deed app
Pennington	\$30,000 TRF 2016 SCDG Grant & \$20,000 down payment assistance (\$1435 left of the \$20,000)
Red Lake	\$50,000 Red Lake Falls Deed
Roseau	\$7,500 Wynne Consulting, \$37,500 Down Payment Assistance (\$250 left of the \$37,500), \$20,000 Greenbush deed, \$35,000 Roseau deed, \$6000 Roseau County Housing Study

List of funding in the following Counties:

<u>Year</u>	<u>Activity/Source of Funding</u>		<u>Total Project Funding</u>
Kittson County- The HRA levy contributes \$7,500 per year towards grant writing services from the NW Community Action Agency, located in Badger, MN for Kittson County. In addition the HRA levy can pledge leverage funds for other needs if available.			
2009	City of Karlstad/Greenbush - Housing Rehab (DEED)	\$	191,862
2010	Kittson County - Acquisition/Demolition (DEED) (1 Home)	\$	87,505
2011	County wide single family Owner Rehab (13 homes) (DEED)	\$	346,375
2011	Lancaster-Community Center (DEED-other)	\$	822,100
2012	City of Hallock Application for Owner/Commercial rehab	\$	949,176
2012	City of Karlstad Application for water system & Housing rehab		not funded
2013	City of Karlstad Application - Housing Rehab		not funded
2013	City of Kennedy Application - Housing Rehab Will reapply in 2014		not funded
2014	Kennedy/Karlstad DEED grant	\$	506,000
2014	DEED Broadband-Wikstrom	\$	425,000
2014	Friends of the Park, Lake Bronson	\$	24,918
2015	Lancaster SCDP DEED-Comprehensive	\$	572,125
2015	Kittson County Revolving rehab loan-Lake Bronson	\$	41,300
2015	DEED Broadband - Wikstrom	\$	54,956
2017	DEED Broadband - Wikstrom	\$	129,960
2019	City of Lake Bronson- Housing Rehab (DEED)	\$	379,500
2020	Karlstad home rehab (Nordin)	\$	13,724
Marshall County- The HRA levy contributes \$7,500 annually to Wynne Consulting to assist county with costs associated with grant writing services.			
2008	City of Newfolden-Commercial/Rental Rehab (DEED)	\$	279,900
2010	City of Oslo/Alvarado-Home Owner Housing Rehab (DEED)	\$	386,550
2010	City of Middle River-Sewer Treatment Upgrade (DEED)	\$	538,028
2011	Marshall County-Acquisition/Demo. (DEED) 16 homes	\$	972,608
2012	City of Stephen/Argyle-Housing/Commercial Rehab (DEED)	\$	625,704
2012	City of Warren-Housing/Commercial Rehab (DEED)	\$	997,464
2012	Cities of Alvarado/Oslo Application for Rental/Comm. rehab		not funded
2014	City of Oslo Commercial/rental/housing	\$	533,308
2014	RBEG-Business loans- USDA	\$	99,900
2015	City of Oslo -DEED-Water System Improvements	\$	600,000
2017	Marshall County (Broadband Grant) Wikstrom	\$	327,893
2017	Alvarado/Middle River-DEED-(20) Home Owner rehab	\$	487,340
2018	Warren-Manufactured home loan 1 unit	\$	200,000
2019	City of Grygla Housing/Commercial/Rental rehab (DEED)	\$	382,375
2019	City of Warren Housing rehab (DEED)	\$	241,500
2019	Marshall County HRA Business (L&R Foods)	\$	21,188
2020	City of Argyle-homeowner, rental, commercial (DEED)	\$	1,080,000

Pennington County-The HRA also manages program income for the City of Thief River Falls and Pennington County.

2009	City of Thief River Falls/Goodridge-Homeowner/Rental Rehab 18 units TRF 4 units Goodridge	\$	496,680.00
2012	City of Thief River Falls-Homeowner/Rental Rehab (DEED)	\$	750,520.00
2014	Pennington County rehab-Using levy funds from match	\$	150,000.00
2014	Rehab loan match - Keith - St. Hilaire	\$	42,605.00
2016	Thief River Falls DEED home owner rehab	\$	735,600.00
2018	Penn. County levy for down payment assistance	\$	130,000.00
2019	Penn. County levy for Goodridge Homes	\$	21,912.00 \$97k aprox rehab

Polk County- The HRA contracts with various cities to write housing grants and administer funded grants in the county and communities. The HRA has administered grants in the City of Crookston (who received DEED funds in 2012 to do rental/commercial rehab in a downtown target area) but do not use levy funds in the cities of Crookston and East Grand Forks since they have City HRA's and are excluded from the HRA levy. Also assist with business loans as needed.

2010	City of Winger-Commercial Rehab (6 Businesses) (DEED)	\$	278,063
2010	Cities of McIntosh and Erskine- Housing Rehab-24 homes (DEED)	\$	667,600
2011	City of Fosston-Housing & Commercial Rehab- (DEED)	\$	400,000
2013	City of Fosston Application for Homeowner rehab		not funded
2014	McIntosh Homes - Rental Rehab	\$	17,500
2014	City of Climax Application for sanitary sewer improvements	\$	320,000
2014	City of Fosston Downtown Redevelopment	\$	900,000
2014	City of Fosston Single Family Home (spec Home)	\$	195,000
2015	Rural Winger Home owner rehab (FHLB-MHFA-HPG)	\$	38,177
2015	Rural Trail- single family home rehab-(MHFA-HPG-FHLB)	\$	50,000
2015	City of Fosston DEED grant-Rental rehab	\$	252,770
2016	Fosston Revolving with FHLB Home owner rehab	\$	24,090
2017	Fosston-Homark Manufactured Home spec	\$	59,572
2017	McIntosh-Purchase/rehab contract for deed sale to low income buyer	\$	88,931
2017	Rural EGF Home rehab (P)	\$	21,650
2018	Fosston mobile home 10% loan purchase assistance	\$	510,000
2018	Fosston rehab-single family unit (Davis)	\$	10,000
2018	McIntosh 2-4 plexs rental rehab (Schultz)	\$	11,000
2018	Rural McIntosh home rehab (Strom)	\$	45,000
2018	Mentor Dairy Queen- commercial rehab (Peralta)	\$	400,000
2019	Rural Erskine home rehab (Lindseth)	\$	19,827
2019	Rural Crookston home rehab (Wilkens)	\$	30,580
2020	Rural Mentor home rehab (Kazmierczak)	\$	43,200
2020	City of McIntosh-rental rehab (DEED)	\$	394,450 plus other match funds committed app

Red Lake County-The HRA contracts with various cities to write housing grants and administer funded grants in the county and communities.

2014	RBEG-County wide business loans from USDA	\$	119,900
2014	City of Oklee -- DEED 15 housing rehab	\$	380,000
2014	Homeowner rehab using program income	\$	200,000

2015	Plummer-DEED 20 Owner/Occupied rehab	\$	568,000
2017	Red Lake Falls DEED funding for housing/Commercial rehab	\$	593,400
2017	CRF home rehab - Brooks - Lok.	\$	20,705
2018	Red Lake Falls-business shared loan w/ NWRDC & lender	\$	135,000
2018	Rural Red Lake Falls CRF Rehab	\$	20,000

Roseau County-The HRA levy contributes \$7,500 annually to Wynne Consulting to assist the county with costs associated with grant writing services.

2008	City of Roseau Rental Rehab-Sunburst Acres (DEED)	\$	53,400
2010	Badger Fire Dept.-Firefighting gear & equipment (FEMA)	\$	86,800
2010	Badger Community Hall-Heating system (DOE-EECBG)	\$	26,555
2010	Warroad Library- Window replacement (DOE-EECBG)	\$	170,590
2010	Warroad City Hall-Historical Society-Painting & repairs	\$	36,000
2011	Badger Commercial Rehab-(DEED)	\$	407,861
2012	Roseau County (non-City) (RBEG) Business loans	\$	104,300
2012	Roseau County-Victim Services Grant	\$	40,000
2012	Roseau County housing study \$4,000 share w/NWMNF/MNHP	\$	18,000
2012	City of Wannaska-Community Center (local)	\$	100,000
2012	Roseau County-Crime Victim Services Grant	\$	40,000
2012	City of Roseau Application for Rental rehab		not funded
2012	City of Warroad Application for com./Rental/HO rehab		not funded
2012	Roseau County application for Homeowner/Rental rehab		not funded
2013	City of Roseau Rental rehab and conversion	\$	817,500
2013	City of Warroad Comm./Rental/OO rehab	\$	1,315,532
2013	City of Warroad-USDA-RBEG-Business loans	\$	145,270
2014	Badger/Greenbush DEED grant Rental rehab (12 units)	\$	223,104
2014	Roseau County, Down Payment Assistance	\$	20,000
2014	Roseau River Water shed district (mapping)	\$	25,000
2014	Warroad Fire Department (equipment)	\$	22,800
2015	City of Roosevelt-Hsg. Rehab	\$	218,175
2015	Broadband Grant-Roseau County (Sjoberg & Wikstrom)	\$	448,428
2016	Roseau County \$5,200 Homeowner rehab loan	\$	31,000
2017	Broadband Grant-Roseau Count (Sjoberg)	\$	354,740
2017	Broadband Grant-Roseau County (Wikstrom)	\$	360,074
2017	Homeowner Rehab	\$	6,324
2018	Warroad-Rental and Owner Occupied rehab DEED & MHFA	\$	3,600,000 600k DEED leveraged 3+ million MHFA
2019	USDA Business Development application: Roseau County		not funded
2019	Roseau County Down Payment Assistance	\$	37,250
2020	Roseau County Broadband Grant (Border to Border)	\$	1,000,000 (plus)
2020	Roseau County housing study \$6,000 share w/NWMNF/MNHP	\$	16,500

2020	City of Roseau-Homeowner & Commercial Rehab (DEED)	\$	625,000
2020	City of Greenbush-Homeowner, Rental, Commercial Rehab (DEED)	\$	1,105,000.00
Total funds leveraged from 2008-2020 using HRA levy funds		\$	32,915,194
Return for every \$1 levy funds invested		\$	7.71
(HRA Levy funds collected thru 6-30-2020)		\$	4,271,728.00
• Estimated 2020/2021 HRA applications submitted including FHLB, DEED and other resources using levy leveraged funding			\$1,040,750

The HRA covers an 8 county area (including Norman and Lake of the Woods) with other HUD and non HUD financed housing programs that serve the low and moderate income residents. The HRA has been in existence since 1973 serving the region that had a humble beginning in a converted garage on Maple Lake a few miles from Mentor, MN and has grown to have a major impact with creating housing and community development throughout the region. Due to state and federal funding reductions the region has greatly benefited from the approval by the 2008 legislation that was extended by the 2013 and 2019 legislators allowing the NW MN Multi County HRA Board to levy.

Federal Home Loan Bank	2008 Homeowner Rehab 74 units	\$	495,000.00
Federal Home Loan Bank	2012 Homeowner Rehab 45 units	\$	295,000.00
Federal Home Loan Bank	2014 Homeowner Rehab 30 units	\$	195,000.00
Federal Home Loan Bank	2016 Homeowner Rehab application 30 units	\$	255,000.00 Not funded
Federal Home Loan Bank	2017 Homeowner Rehab application 35 units	\$	367,500.00 Not funded
Federal Home Loan Bank	2018 Homeowner Rehab application 35 units (4/9- reduce award to 18 units)	\$	162,000.00 (from \$315k)
Small Cities Application -	2021 City of Badger	\$	400,000.00
Small Cities Application-	2021 City of Hallock	\$	750,000.00
Small Cities Application-	2021 City of Karlstad	\$	400,000.00
Small Cities Application-	2021 City of Newfolden	\$	350,000.00

The HRA is blessed and thankful to have had the opportunity to serve the residents of northwest Minnesota since its inception in 1972. We look forward to continue our service with future funding opportunities enhanced by the HRA levy.

All Counties CRF Funds

County	CRF Funds	Investor Dollars	Levy	New & Existing Construction	Number of Units
Beltrami	\$ 168,221	\$ 123,795	-	\$ 2,238,497	26
Kittson	\$ 169,208	\$ 93,450	-	\$ 3,444,077	56
Marshall	\$ 412,794	\$ 192,900	\$ 70,150	\$ 10,543,263	116
Norman	\$ 176,273	\$ 91,500	-	\$ 2,849,937	36
LOW	\$ -	\$ 50,000	-	\$ 1,407,027	16
Pennington	\$ 275,468	\$ 185,000	\$ 114,640	\$ 13,951,575	141
Polk	\$ 413,110	\$ 235,575	-	\$ 13,092,895	142
Red Lake	\$ 883,695	\$ 433,350	\$ 23,109	\$ 14,112,180	155
Roseau	\$ 952,948	\$ 849,946	-	\$ 43,082,602	468
Totals	\$ 3,451,717	\$ 2,255,516	\$ 207,899	\$ 104,722,054	1156

07/01/20

Note: \$30.34 private dollars for every \$1.00 invested by the state
 1156 units of housing completed

Properties Managed by Northwest Minnesota Multi-County HRA

July 1, 2020

COUNTY/CITY	PROPERTY NAME	STATUS	NUMBER OF BEDROOMS		
			1 Bdrm	2 Bdrm	3 Bdrm
Kittson County:					
Lancaster, Hallock	11 - 3 Bdrm Homes	Subsidized			11
Kennedy & Lake Bronson					
Marshall County:					
Oslo, Newfolden	4 - 3 Bdrm Homes	Subsidized			4
Middle River	Royal Manor Apts	Subsidized	20		
Pennington County:					
St. Hilaire	2 - 3 Bdrm Homes	Subsidized			2
Polk County:					
Climax, Erskine	5 - 3 Bdrm Homes	Subsidized			5
East Grand Forks	River Road Apts	Market Rate	1	2	
Fertile	2 - 3 Bdrm Homes	Subsidized			2
Fertile	Sunshine Court Apts	Subsidized	20		
Fisher	Prairie View Apts	Subsidized	15		
Fosston	Evergreen Apts	Subsidized	12		
Fosston	Fosston Homes (7 Duplex)	Market Rate	12	2	
McIntosh	McIntosh Homes	Market Rate	4	4	
McIntosh	McIntosh Cottage Apts	Subsidized	7	2	
Mentor	Maplewood Apts	Subsidized	8		
Mentor	2 Office Buildings				
Mentor	Maintenance Bldg				
Roseau County:					
Badger	Badger Creek Apts	Subsidized	12		
TOTAL UNITS = 145			111	10	24

HRA Properties Managed by Greater Minnesota Management
July 1, 2020

COUNTY/CITY	PROPERTY NAME	STATUS	NUMBER OF BEDROOMS			
			1 Bdrm	2 Bdrm	3 Bdrm	4 Bdrm
Clearwater County:						
City of Clearbrook	Summerfield Place	Market Rate	4	10	2	
Hubbard County:						
City of Park Rapids	Summerfield Place	Market Rate	28	64	4	
Lake of the Woods County:						
City of Baudette	Summerfield Place	Market Rate	11	27	4	
Norman County:						
City of Ada	Summerfield Place	Market Rate	7	24		
City of Shelly	Summerfield Place	Market Rate		8		
Pennington County:						
City of Thief River Falls	Summerfield Place	Market Rate	21	54	8	
Polk County:						
City of Crookston	Summerfield Place	Market Rate	21	45	4	
City of Erskine	Summerfield Place	Market Rate	2	8		
City of Fertile	Summerfield Place	Market Rate	8	6		
City of Fisher	Summerfield Place	Market Rate		12	2	
City of Fosston	Summerfield Place	Market Rate	6	16	2	
Marshall County:						
City of Argyle	Summerfield Place	Market Rate		8		
City of Newfolden	Summerfield Place	Market Rate	2	6		
City of Warren	Summerfield Place	Market Rate	4	12		
Roseau County:						
City of Badger	Summerfield Place	Market Rate	2	6		
City of Greenbush	Summerfield Place	Market Rate	2	10		
City of Roseau	Summerfield Place	Market Rate	6	27	8	
TOTAL APARTMENTS = 501			124	343	34	0

Kittson County July 2019 - June 2020

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-19	6	\$ 1,827.00 x
Aug-19	6	\$ 1,827.00 x
Sep-19	5	\$ 1,537.00
Oct-19	5	\$ 1,537.00
Nov-19	6	\$ 1,780.00
Dec-19	6	\$ 1,780.00
Jan-20	6	\$ 1,780.00
Feb-20	6	\$ 1,780.00
Mar-20	6	\$ 1,780.00
Apr-20	6	\$ 1,849.00
May-20	6	\$ 1,849.00
Jun-20	6	\$ 1,857.00
Total	70	\$ 21,183.00

Marshall July 2019 - June 2020

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-19	22	\$ 7,215.00
Aug-19	25	\$ 8,759.00
Sep-19	25	\$ 8,088.00
Oct-19	25	\$ 8,267.00
Nov-19	24	\$ 7,804.00
Dec-19	24	\$ 7,806.00
Jan-20	25	\$ 8,416.00
Feb-20	24	\$ 8,063.00
Mar-20	25	\$ 8,719.00
Apr-20	26	\$ 9,095.00
May-20	27	\$ 9,433.00
Jun-20	27	\$ 9,505.00
Total	299	\$ 101,170.00

Pennington County July 2019 - June 2020

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-19	106	\$ 35,005.00
Aug-19	104	\$ 34,404.00
Sep-19	105	\$ 33,753.00
Oct-19	103	\$ 32,186.00
Nov-19	105	\$ 33,325.00
Dec-19	105	\$ 32,769.00
Jan-20	102	\$ 33,026.00
Feb-20	104	\$ 33,955.00
Mar-20	103	\$ 34,124.00
Apr-20	104	\$ 35,336.00
May-20	108	\$ 36,949.00
Jun-20	108	\$ 37,851.00
Total	1257	\$ 412,683.00

Polk County July 2019 - June 2020

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-19	526	\$ 253,477.00
Aug-19	528	\$ 252,565.00
Sep-19	526	\$ 250,225.00
Oct-19	533	\$ 254,545.00
Nov-19	531	\$ 253,726.00
Dec-19	534	\$ 253,084.00
Jan-20	533	\$ 257,507.00
Feb-20	534	\$ 256,617.00
Mar-20	541	\$ 261,031.00
Apr-20	536	\$ 263,970.00
May-20	543	\$ 279,069.00
Jun-20	548	\$ 282,893.00
Total	6413	\$ 3,118,709.00

Red Lake County July 2019 - June 2020

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-19	17	\$ 3,909.00
Aug-19	17	\$ 4,073.00
Sep-19	17	\$ 4,069.00
Oct-19	18	\$ 4,107.00
Nov-19	19	\$ 4,657.00
Dec-19	19	\$ 4,649.00
Jan-20	19	\$ 5,297.00
Feb-20	19	\$ 5,340.00
Mar-20	19	\$ 5,336.00
Apr-20	19	\$ 5,336.00
May-20	19	\$ 5,348.00
Jun-20	17	\$ 4,445.00
Total	219	\$ 56,566.00

Roseau County July 2019- June 2020

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-19	65	\$ 20,234.00
Aug-19	66	\$ 20,412.00
Sep-19	64	\$ 18,909.00
Oct-19	63	\$ 18,966.00
Nov-19	62	\$ 18,701.00
Dec-19	63	\$ 18,906.00
Jan-20	66	\$ 20,401.00
Feb-20	65	\$ 19,349.00
Mar-20	68	\$ 20,432.00
Apr-20	66	\$ 19,718.00
May-20	66	\$ 20,935.00
Jun-20	67	\$ 21,434.00
Total	781	\$ 238,397.00
Partial Month		\$ 450.00

Norman County July 2019 - June 2020

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-19	46	\$ 14,042.00
Aug-19	44	\$ 13,515.00
Sep-19	43	\$ 13,357.00
Oct-19	42	\$ 13,314.00
Nov-19	42	\$ 13,806.00
Dec-19	43	\$ 14,489.00
Jan-20	43	\$ 14,717.00
Feb-20	41	\$ 14,487.00
Mar-20	41	\$ 13,918.00
Apr-20	40	\$ 13,656.00
May-20	41	\$ 14,368.00
Jun-20	41	\$ 14,091.00
Total	507	\$ 167,760.00

Lake of the Woods County July 2019 - June 2020

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-19	2	\$ 362.00
Aug-19	2	\$ 362.00
Sep-19	2	\$ 362.00
Oct-19	2	\$ 362.00
Nov-19	2	\$ 362.00
Dec-19	2	\$ 362.00
Jan-20	2	\$ 386.00
Feb-20	2	\$ 384.00
Mar-20	2	\$ 384.00
Apr-20	2	\$ 384.00
May-20	3	\$ 589.00
Jun-20	3	\$ 589.00
Total	26	\$ 4,888.00

Note: The information gathered for all individual counties is taken from the County/City Report in HDS.

Ports July 2019- June 2020

Month	Portable Vouchers Per Month	Portable Vouchers Paid HAP	Partial Month Paid	Total
July-19	48	\$ 45,190.00	\$ 1,266.00	\$ 46,456.00
Aug-19	48	\$ 45,032.00	\$ 505.00	\$ 45,537.00
Sep-19	53	\$ 48,228.00	\$ 2,873.00	\$ 51,101.00
Oct-19	53	\$ 45,426.00		\$ 45,426.00
Nov-19	54	\$ 46,850.00	\$ 453.00	\$ 47,303.00
Dec-19	54	\$ 45,996.00	\$ -	\$ 45,996.00
Jan-20	52	\$ 42,092.00	\$ 2,631.00	\$ 44,723.00
Feb-20	41	\$ 32,188.00	\$ 1,393.00	\$ 33,581.00
Mar-20	41	\$ 33,526.00	\$ 714.00	\$ 34,240.00
Apr-20	35	\$ 33,469.00		\$ 33,469.00
May-20	35	\$ 33,556.00		\$ 33,556.00
Jun-20	36	\$ 36,054.00		\$ 36,054.00
Total	550	\$ 487,607.00	\$ 9,835.00	\$ 497,442.00

Note: The port information is taken from the HUD-52681-B Report used for VMS reporting.

Note: Partial month paid is when the HAP reimbursement amount is prorated for a number of days less than a full month. The initial start date of the port lease-up is not on the 1st of the month.

Note: Admin reimbursement is not included in any of the amounts listed for ports.

Roseau

July 2019 - June 2020

Month	# of Vouchers Used Per Month	Housing Assistance Payments	&	Project Based/ Partial Month
July-19	65	\$ 20,234.00		
Aug-19	66	\$ 20,412.00		
Sep-19	64	\$ 18,909.00		
Oct-19	63	\$ 18,966.00		
Nov-19	62	\$ 18,701.00		
Dec-19	63	\$ 18,906.00		
Jan-20	66	\$ 20,401.00		
Feb-20	65	\$ 19,349.00	&	\$ 13.00
Mar-20	68	\$ 20,432.00		
Apr-20	66	\$ 19,718.00		
May-20	66	\$ 20,935.00	&	\$ 437.00
Jun-20	67	\$ 21,434.00		
partial month				
Total	781	\$ 238,397.00	&	\$ 450.00

The Section 8 Housing Choice Voucher Program is a federal funded program that assists qualifying individuals/families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market. A housing subsidy is paid to the landlord directly by the Housing Authority on behalf of the participating family. The family pays the difference between the actual rent charged by the landlord and the amount subsidized by the Housing Authority.

The above information provides statistics for the County on the number of voucher holders that received rental assistance during a given month and the total dollar amount paid out each month for rental assistance payments.

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

July 14, 2020

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, July 14, 2020.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, John Horner, Jack Swanson, Russell Walker, and Daryl Wicklund. Staff present were Martie Monsrud, Jeff Pelowski, Joleen Kezar, Brian Ketring, Kristy Kjos, Sue Grafstrom, Mike Trinka, and Rich Gross.

APPROVAL OF AGENDA

Board Chair Falk proposed adding a Tax Court-related discussion to County Board items, which would require the Board to close the meeting per MN Statute 13D.05, Subd. 3(b); Building Maintenance Supervisor Trinka requested the addition of several Building Committee-related items to Department Reports; and, Engineer Ketring requested the addition of a pay grade revision request to Department Reports. A motion to approve the amended Agenda was made by Commissioner Swanson, seconded by Commissioner Wicklund, and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Horner commented on an e-mail sent to the Commissioners regarding the County Engineer.

APPROVE BILLS

A motion was made by Commissioner Horner, seconded by Commissioner Walker, and carried unanimously to approve the payment of the following warrants:

Warrants Approved For Payment 6/25/2020 (Warrant #143559-143568)

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,118.10
KNIFE RIVER MATERIALS	3,006,156.09
8 Payments less than 2,000.00	3,844.85
Final Total:	3,013,119.04

Warrants Approved For Payment 7/02/2020 (Warrant #143569-143577)

<u>Vendor Name</u>	<u>Amount</u>
DEARBORN GROUP	3,602.13
LIFECARE MEDICAL CENTER	28,037.06
MN DEPT OF FINANCE -TREAS	2,113.00
SUN LIFE ASSURANCE COMPANY OF CANADA	2,180.46
5 Payments less than 2,000.00	3,280.05
Final Total:	39,212.70

Warrants Approved For Payment 7/09/2020 (Warrant #143578-143595)

<u>Vendor Name</u>	<u>Amount</u>
MN DEPT OF FINANCE -TREAS	3,574.50
RIVERFRONT STATION	2,628.96
ROSEAU CITY	12,656.06
15 Payments less than 2,000.00	6,640.24

Final Total:

25,499.76

Warrants Approved On 7/14/2020 For Payment 7/17/2020 (Warrant #143596-143674)

<u>Vendor Name</u>	<u>Amount</u>
B&H PHOTO VIDEO	5,253.54
COULOMBE CONSULTING	5,600.00
FARMERS UNION OIL CO-WARROAD	3,840.28
HANSON SALES	3,440.02
HOLTHUSEN CONSTRUCTION INC	37,453.15
JOHNSON OIL CO INC	3,974.01
NORTHERN RESOURCES COOPERATIVE	16,782.63
POWER PLAN	6,911.19
RDO EQUIPMENT COMPANY	3,373.74
REGENTS OF U OF MINNESOTA	20,804.30
ROSEAU CO COOP ASSN	6,419.38
ROSEAU CO HWY DEPT	17,341.25
ROSEAU COUNTY FORD	36,080.89
SEACHANGE	12,448.79
SIMMONS CONTRACTING LLC	3,000.00
TAFT STETTINIUS & HOLLISTER LLP	11,532.60
63 Payments less than 2,000.00	30,454.39
Final Total:	224,710.16

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Swanson, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the June 23, 2020, Regular Board Proceedings; approved the July 7, 2020, Special Board Meeting Proceedings; and, accepted a \$2,000.00 anonymous donation to the Sheriff's Department.

DEPARTMENT REPORTS

Building Committee

Courthouse Complex Duct Work

Building Maintenance Supervisor Trinkka, representing the Building Committee, requested approval from the Board to have the ductwork in the Courthouse and Sheriff's Department cleaned at an estimated cost of \$17,345.00. Following discussion, Commissioner Swanson made a motion, seconded by Commissioner Walker, and carried unanimously to approve the project.

Clock Tower Lighting

Building Maintenance Supervisor Trinkka requested Board approval to replace the existing clock tower lighting with LED lights. Currently, only one of the four lights are working. The estimated cost to replace the lighting is \$6,050.00. After discussion, Commissioner Horner made a motion to approve replacing the clock tower lighting to LED lights, seconded by Commissioner Wicklund, and carried unanimously.

Old LEC Remodel Review

Building Maintenance Supervisor Trinka requested two Commissioners join him on a tour of the old LEC building and review the proposed renovation plan. Following discussion, Commissioners Falk and Swanson agreed to meet with Supervisor Trinka on July 24, 2020, to tour the building and review the project plans.

Highway Department

Pay Grade Revision Request

Engineer Ketring met with the Board to request a payroll change for the Survey Crew Chief position from an extended range Grade 7 to a center Grade 8. Following discussion, a motion to approve the payroll change was made by Commissioner Swanson, seconded by Commissioner Horner, and carried unanimously.

COUNTY BOARD ITEMS

COVID-19 Situation Update

Emergency Manager Grafstrom provided an update for the Board; including, positive COVID-19 cases in Roseau County has increased to 30; Governor Walz has continued his Peace Time Emergency Order through August 12, 2020; he is considering requiring wearing face masks when out in public; and, the Department of Education will be making a decision concerning the operation of school districts by July 27, 2020.

Coordinator Pelowski provided a handout as a “starting point” for the discussion regarding the distribution of CARES Act funding. The Board reviewed the information and agreed with the recommendation to create a CARES Act Committee. Mr. Pelowski also provided a “draft” document entitled *Eligibility & Program Guidance for Eligible Applicants for the Roseau County COVID-19 Relief Grant Program* for Board review. Following discussion, Commissioner Horner made a motion, seconded by Commissioner Walker, and carried unanimously to approve the creation of a CARES Act Committee to include Commissioners Swanson and Wicklund, Auditor/Recorder Monsrud, Emergency Manager Grafstrom, and Coordinator Pelowski.

CLOSED MEETING

At 9:30 a.m., Commissioner Wicklund made a motion, seconded by Commissioner Swanson, and carried unanimously to close the meeting per MN Statute 13D.05, Subd. 3(b), (ie. attorney-client privilege provision), in order to discuss a Tax Court-related item. At 10:25 a.m., Commissioner Swanson made a motion, seconded by Commissioner Walker, and carried unanimously to reopen the meeting. There was no Board action taken.

Commissioner Committee Reports (June 23 – July 14, 2020)

Commissioner Falk reported on the following committee(s): Special County Board Meeting; Tax Court Committee Meeting(s); Building Committee Meeting.

Commissioner Horner reported on the following committee(s): Special County Board Meeting; Warroad City Council Meeting.

Commissioner Swanson reported on the following committee(s): Roseau Economic Development Authority Meeting; National Association of Counties (NACo) Community, Economic & Workforce Development Teleconference; Roseau School Board Meeting; NACo Data Driven Justice Research and Planning Teleconference; Association of Minnesota Counties (AMC) Jury Trials Teleconference; Community Justice Coordinating Committee Meeting; Emergency Management COVID Teleconference; Roseau City Council Meeting; Special County Board Meeting; Northwest Emergency Communication Board Meeting; AMC Blue Ribbon Commission Meeting; Juvenile

Detention Alternatives Initiative (JDAI) True North Collaborative Meeting; Statewide Emergency Communications Board Finance Committee Meeting.

Commissioner Walker reported on the following committee(s): Special County Board Meeting; Tax Court Committee Meeting(s).

Commissioner Wicklund reported on the following committee(s): Special County Board Meeting; Northwest Regional Development Commission Meeting; Two Rivers Watershed Board Meeting.

Upon motion carried, the Board adjourned the Regular meeting at 10:50 a.m. The next Regular meeting of the Board is scheduled for Tuesday, July 28, 2020, at 8:30 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Roger Falk, Chair
Board of County Commissioners
Roseau County, Minnesota

DRAFT



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

WATERSHED BOARD APPOINTMENT NOTICE

The Roseau County Board of Commissioners is accepting nominations for the following Watershed Board Appointment:

Two (2) managers to the Roseau River Watershed Board for a three year term beginning October 19, 2020 ending October 18, 2023. The terms of LeRoy Carrier and Carter Diesen will expire on October 18, 2020.

Persons interested in being appointed to serve as a Watershed District Manager should contact the Roseau County Coordinator, 606 5th Avenue SW, Room 131, Roseau, MN 56751 (218-463-4248) or at joleen.kezar@co.roseau.mn.us to obtain an application. To be considered, interested persons must submit completed applications no later than 4:30 pm August 28, 2020.

District 1, John Horner - District 2, Jack Swanson
District 3, Roger Falk, Chair - District 4, Russell Walker, Vice-Chair - District 5, Daryl Wicklund

An Equal Opportunity Employer



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

WATERSHED BOARD APPOINTMENT NOTICE

The Roseau County Board of Commissioners is accepting nominations for the following Watershed Board Appointment:

One (1) manager to the Two Rivers Watershed Board for a three year term beginning October 29, 2020 ending October 28, 2023. The term of Jim Kukowski will expire on October 28, 2020.

Persons interested in being appointed to serve as a Watershed District Manager should contact the Roseau County Coordinator, 606 5th Avenue SW, Room 131, Roseau, MN 56751 (218-463-4248) or at joleen.kezar@co.roseau.mn.us to obtain an application. To be considered, interested persons must submit completed applications no later than 4:30 pm August 28, 2020.

District 1, John Horner - District 2, Jack Swanson
District 3, Roger Falk, Chair - District 4, Russell Walker, Vice-Chair - District 5, Daryl Wicklund

An Equal Opportunity Employer



Roseau County Request for Board Action

Agenda Item #: Consent 4 <small>(for office use only)</small>		
Requested Board Date:	July 28, 2020	Originating Department: Insurance Committee
Subject Title (as it will appear on the Agenda): UCare Medicare Group Plan		Presenter: Patty Ignaszewski / Jeff Pelowski
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: The Insurance Committee is recommending that the Board approve offering Roseau County retirees a Medicare Group Plan option, (reference the attached Plan Summary).		
Background: There is no cost to the County for offering this Plan.		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

WELCOME TO UCARE

UCare Medicare Group Plans for your Retirees

We know Medicare so you don't have to

Retirees are adjusting to a new phase in life. One of the most challenging parts of the transition is how their health coverage changes once they become eligible for Medicare. When it comes to Medicare, we understand it. We help retirees while making your life easier. We want to be your partner in assisting your retirees. Consider us your Medicare de-complicators.

How UCare serves the employer:

- Employers/Unions are *not* required to contribute financially to retiree premium
- No minimum retiree participation is required
- All administration handled by UCare:
 - Retiree phone calls, questions and issues
 - Mailings
 - Billing
 - Enrollment
 - Medicare 101 and Open Enrollment Meetings
 - Employee Health or Benefit Fairs

Advantages for retirees:

- Medicare and plan education – By phone or Medicare 101 sessions
- Plan choice: High, Core and Basic Options (retirees choose the plan they want annually)
- HSA/HRA funds may be used to pay premium
- Large Network and Service Area – Worldwide Travel Benefit
- Dental – Preventive included plus optional Comprehensive Rider
- Prescription drug benefits retirees cannot purchase on their own –High Option eliminates the “Donut Hole.” Plans include and enhance Medicare Part D drug coverage.
- UCare Health & Wellness Programs: SilverSneakers® Fitness and Health Club Discount
- Dedicated Medicare Group Customer Service staff

Amy Sundem
UCare Medicare Group Sales Representative
asundem@ucare.org 612-676-3669

UCARE MEDICARE GROUP PLANS

UCare serves more than 100,000 Medicare Members in MN and has been serving retirees for more than 20 years. Today we offer UCare Medicare Group Plans to more than 90 employer groups across Minnesota. These private or public companies, school districts or union groups, trust us to provide our plans to their Medicare-eligible retirees and spouses. Retirees love their UCare plans, as we retain 96% of our Medicare members year after year.

UCare Medicare Group offers retirees a choice of three standard plan options: High, Core and Basic. Most groups offer all three, while some offer High and Core only, and some only the High option. Retirees and spouses each choose their own plan for the calendar year. They may change plan options every fall for the following January 1 effective date.

These plans offer rich group benefits, not found in the individual market. The plans include preventive services and routine screenings for no copay. The plans include and enhance Medicare Part D Prescription Drug coverage. Preventive dental benefits are included and an optional dental plan is available for retirees to purchase. All plans include the TruHearing hearing aid benefit and Over-the-Counter benefits. The plans also include the very popular SilverSneakers® fitness program, a free basic gym membership to all their 16,000+ clubs.

UCare Medicare Group Plans

High – This plan option has the richest coverage and the lowest copays to use services. This plan enhances the Part D benefit by covering brand and generic drugs through the Coverage Gap (otherwise referred to as the “donut hole”). This benefit is not offered in the individual market.

Core – This plan is our most popular option. The price is lower than our High plan yet still provides rich and comprehensive benefits, for only slightly higher copays. Like the High plan, this plan offers a \$150 credit toward eyewear each year.

Basic – This is our most cost-effective premium plan. The member has some higher copays while paying a lower premium. This plan works best for a low user of healthcare, who wants to take advantage of the preventive benefits at no copay.

Billing

Most employers do not contribute to the premium. Instead, we directly bill the retirees or retirees set up Electronic Funds Transfer to pay the premium. Some employers choose to pay a portion of the premium. If so, we can easily set that up with the group.

Group Eligibility

- ◆ Retirees must live within Minnesota or 26 counties in Western Wisconsin.
- ◆ Retirees must be enrolled in Medicare Parts A and B.
- ◆ Employers must have 5 or more Medicare-eligible retirees, including spouses.
- ◆ Employers must be based in Minnesota.
- ◆ There are no minimum enrollment requirements.
- ◆ Easy to implement- get started in one 30 minute meeting.

UCARE MEDICARE GROUP PLANS – FAQs

Q: What are the criteria for offering the UCare Medicare Group Plans?

A: The employer/group must have at least five people who are eligible for the plan. Eligibility means that the retiree is 65 years or older **and** retired. Note that retired spouses (65 years or older) of retirees **do count** toward the five-person eligibility rule.

Q: Who can join the UCare Medicare Group Plans?

A: Current and upcoming 65+ retirees can enroll in the plan for coverage to start the 1st of the month after the employer-sponsored coverage ends. For retirees under 65, they can enroll in the plan for coverage to start on the 1st of the month they turn 65. Past 65+ retirees can enroll in the plan for coverage to start on the 1st of any month, subject to the employer's enrollment rules. These group plans are also available to Medicare eligible spouses (65+ and retired) to join as a dependent of the retiree.

Q: What are the employer's enrollment rules?

A: The employer decides how open or closed enrollment into the Group Plans will be. A more closed enrollment would require continual coverage, meaning that upon loss of employer coverage, the retiree must choose the Group Plan. If the retiree chooses another plan, he or she will no longer be eligible for the Group Plan at a later date. Some companies have a more open enrollment with no such requirement and retirees can come and go off the Group Plan as they please.

Q: How does enrollment work for those joining UCare Medicare Group Plans?

A: Retirees may choose a plan among the three plan options for the calendar year, for coverage until December 31. Retirees may continue with the same coverage, or may make a change among the plans offered every year for a January 1 effective date. If a retiree joins during the year, we will inform them about their option to change plans for a January 1 effective date. The coverage will then be January 1 to December 31. Each spouse can join their own plan, they do not need to join the same plan as retiree.

Q: Is there a minimum enrollment for the employer?

A: No, there is no minimum enrollment.

Q: What is the cost to the employer?

A: Most employers have zero cost. There is no requirement that the employer contributes to the premium. If the employer so chooses, they can contribute some or the entire premium. The employer can also choose to contribute for some retirees and not all retirees.

Q: Is the employer subject to compliant requirements or annual reporting to offer these plans?

A: If the company is not contributing to the premium then no. If the company is contributing to the premium, they may need to account for that expense. Employers should check with their accountant or tax professional in this case.

Q: What is required of the employer to set up a Medicare Group Plan?

A: Very little. The only documentation is a Federal Tax ID number. Setting up the group takes one 30-minute meeting to work out the details. Mailing of all letters and enrollment kits is handled by UCare. All assistance with enrollment and answering retiree questions are handled by UCare. UCare can bill the retirees directly.

Q: Can my 65+ active employees join the UCare Medicare Group Plan?

A: In short, no – not the Group Plan. If a 65+ active employee chooses to waive the employer-sponsored insurance plan, he or she can sign up for Medicare Part B and an Individual Medicare plan, but he or she will not be eligible to join the Medicare Group Plan until they transition from active to retired. A note about part-time/casual workers: If a 65+ employee changes job status so that he or she is no longer eligible for the employer-sponsored plan, he or she is now eligible for the Group plan.

Q: We use a consultant for our benefits. How does UCare fit in?

A: We work with consultants on most of our groups. We are more than happy to work through your consultant to bring the UCare Medicare Group plans to your retirees. Feel free to have them contact us directly.

Additional questions? Contact us!

UCare Medicare Group Plans Sales Team

Amy Sundem, Group Medicare Sales Rep – 612-676-3669 • a_sundem@ucare.org

Debbie Holt, Group Medicare Sales Manager – 612-676-3557 • dholt@ucare.org



Roseau County Request for Board Action

Agenda Item #: Consent 5 <small>(for office use only)</small>		
Requested Board Date:	July 28, 2020	Originating Department: Auditor-Recorder
Subject Title (as it will appear on the Agenda): Temporary On-Sale Liquor License		Presenter: Martie Monsrud
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: The American Legion Post #24 is requesting Board approval of a 1-4 day Temporary On-Sale (intoxicating) Liquor License for a private event scheduled for August 15 th & 16 th , 2020.		
Background: The License Application must be approved, and the License issued, by the MN Department of Alcohol & Gambling Enforcement Division. The County Sheriff and County Attorney have reviewed all required documentation.		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: Department Reports 1a <small>(for office use only)</small>		
Requested Board Date:	July 28, 2020	Originating Department: Highway
Subject Title (as it will appear on the Agenda): Final Payment – S & R Reinforcing, Inc.		Presenter: Daryle Dahl
Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes		
Board Action Requested: Requesting Board approval for final payment to S & R Reinforcing, Inc., Bridge Replacement Project, S.A.P. 068-599-100 – Br. 68543, Hereim Township, in the amount of \$21,430.75		
Background:		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: Department Reports 1b <small>(for office use only)</small>		
Requested Board Date:	July 28, 2020	Originating Department: Highway
Subject Title (as it will appear on the Agenda): 2019 Fall Flood Disaster Gravel Projects Contracts		Presenter: Daryle Dahl
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Requesting Board approval for three 2019 Fall Flood Disaster Gravel Projects Contracts.		
Background:		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: Department Reports 2a <small>(for office use only)</small>		
Requested Board Date:	July 28, 2020	Originating Department: Auditor
Subject Title (as it will appear on the Agenda): Joint Powers Agreement with the Secretary of State		Presenter: Martie Monsrud
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Requesting Board approval for the Chair and Auditor to execute the Joint Powers Agreement with the Secretary of State for possible recount for the 2020 Primary Election and 2020 General Election.		
Background:		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: County Board Item 1 <small>(for office use only)</small>		
Requested Board Date:	July 28, 2020	Originating Department: Highway
Subject Title (as it will appear on the Agenda): Engineering Agreement		Presenter: Daryle Dahl
		Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input checked="" type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Requesting Board approval of the Engineering Agreement with Pennington County.		
Background:		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: County Board Item 2 <small>(for office use only)</small>		
Requested Board Date:	July 28, 2020	Originating Department: Highway
Subject Title (as it will appear on the Agenda): Interim Highway Department Supervisor		Presenter: Daryle Dahl / Jeff Pelowski
		Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input checked="" type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Requesting Board approval to appoint Assistant Engineer-Construction Daryle Dahl as the interim Supervisor of the County Highway Department, and increase his current salary of \$38.68/hour to \$48.68/hour during the time spent as the Department Supervisor.		
Background: This appointment and salary adjustment would remain in effect until a Highway Engineer is hired.		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: County Board Item 3 <small>(for office use only)</small>		
Requested Board Date:	July 28, 2020	Originating Department: Commissioners
Subject Title (as it will appear on the Agenda): COVID-19 Pandemic - Update		Presenter: Commissioners
		Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Discussion of the County's ongoing response to the COVID-19 pandemic.		
Background:		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: County Board Item 4 <small>(for office use only)</small>		
Requested Board Date:	July 28, 2020	Originating Department: Coordinator
Subject Title (as it will appear on the Agenda): Commissioner Committee Reports	Presenter: Commissioners	
	Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Commissioners will present their Committee Reports.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

JACK SWANSON COMMITTEES REPORT

JULY 14, 2020 - HIGHWAY COMMITTEE

JULY 14, 2020 - JADIS TOWN BOARD; "CARES" Act funding

JULY 15, 2020 - NORTHWEST MINNESOTA HOUSING & REDEVELOPMENT AUTHORITY (T.R.F.)

JULY 15, 2020 - POLARIS COMMUNITY MEETING

JULY 16, 2020 - STATEWIDE EMERGENCY COMMUNICATIONS BOARD FINANCE COMMITTEE; approved SECB and SHSP grants

JULY 16, 2020 - INSURANCE COMMITTEE; will offer UCare option for retirees

JULY 16, 2020 - 'CARES' ACT COMMITTEE

JULY 20, 2020 - EMERGENCY MANAGEMENT COVID UPDATE

JULY 20, 2020 - NATIONAL ASSOCIATION OF COUNTIES ANNUAL BUSINESS MEETING

JULY 20, 2020 - ASSOCIATION OF MINNESOTA COUNTIES ECONOMIC DEVELOPMENT, WORKFORCE, HOUSING COMMITTEE

JULY 20, 2020 - ROSEAU SCHOOL BOARD

JULY 21, 2020 - SOCIAL SERVICES BOARD

JULY 21, 2020 - DOMESTIC VIOLENCE ADVISORY COMMITTEE

JULY 22, 2020 - NATIONAL ASSOCIATION OF COUNTIES COMMUNITY, ECONOMIC AND WORKFORCE DEVELOPMENT COMMITTEE

JULY 22, 2020 - ASSOCIATION OF MINNESOTA COUNTIES BLUE RIBBON COMMISSION

JULY 22, 2020 - JADIS TOWN BOARD; road discussion

JULY 24, 2020 - BUILDING COMMITTEE; old Law Enforcement Center

JULY 27, 2020 - STATEWIDE EMERGENCY COMMUNICATIONS BOARD REGIONAL LEADERSHIP