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## **SPECIAL BOARD MEETING AGENDA**

**(Note: The regularly scheduled Operations Committee/Board Work Session is canceled)**

Notice is hereby given that the Board of Commissioners of Roseau County will meet in Special Session on **May 5, 2020, at 8:30 a.m.**, in the **Roseau County Courthouse, Room 110, Roseau, MN**, at which time the following matters will come before the Board:

**8:30 Call to Order**

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements

**8:40 County Board Items**

1. Roundtable Discussion – Department Heads
2. COVID-19 Situation Update
  - > Property Tax Relief - Continued Discussion
  - > Elections by Mail Update
3. County Recorder Position Discussion
4. Roseau Highway Maintenance Facility Discussion

**10:00 Adjourn**

**NOTE: Pursuant to MN Statute 13D.021; to limit exposure of COVID-19 to the public, County Commissioners, and County Staff, public attendance at this meeting is not allowed; however, contact the County Coordinator's Office (218-463-4248), or via email ([joleen.kezar@co.roseau.mn.us](mailto:joleen.kezar@co.roseau.mn.us)), to request a WebEX link to attend the meeting.**



# Roseau County Request for Board Action

<b>Agenda Item #:</b> County Board Item 1 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	May 5, 2020	<b>Originating Department:</b> Commissioners
<b>Subject Title (as it will appear on the Agenda):</b> Roundtable Discussion	<b>Presenter:</b> Department Heads	
	<b>Estimated Amount of Time Needed for Discussion:</b> <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input checked="" type="checkbox"/> >30 minutes	
<b>Board Action Requested:</b> Roundtable discussion – County Commissioners & Department Heads		
<b>Background:</b> This discussion would normally occur at the monthly Operations Committee meeting, which will not be held this month.		
<b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



# Roseau County Request for Board Action

<b>Agenda Item #:</b> County Board Item 2 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	May 5, 2020	<b>Originating Department:</b> Commissioners
<b>Subject Title (as it will appear on the Agenda):</b> COVID-19 Situation Update	<b>Presenter:</b> Commissioners/Department Heads	
	<b>Estimated Amount of Time Needed for Discussion:</b> <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input checked="" type="checkbox"/> >30 minutes	
<b>Board Action Requested:</b> Discussion of the County's ongoing response to the COVID-19 pandemic.  > Property Tax Relief – Continued Discussion  > Elections by Mail Update		
<b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



# Roseau County Request for Board Action

<b>Agenda Item #:</b> County Board Item 3 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	May 5, 2020	<b>Originating Department:</b> Commissioners
<b>Subject Title (as it will appear on the Agenda):</b> County Recorder Position Discussion	<b>Presenter:</b> Commissioners	
	<b>Estimated Amount of Time Needed for Discussion:</b> <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input checked="" type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
<b>Board Action Requested:</b> Board direction concerning the County Recorder position.		
<b>Background:</b> On April 14, 2020, the Board approved a Resolution establishing the Appointed Office of County Recorder. If no petition is filed by the public within 30 days of the Board Resolution date, the position officially becomes appointed, (May 14, 2020). County Recorder Pam Grand is retiring effective May 22, 2020; therefore, the Board needs to decide the direction the County will take concerning this position.		
<b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



# Roseau County Request for Board Action

<b>Agenda Item #:</b> County Board Item 4 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	May 5, 2020	<b>Originating Department:</b> Commissioners
<b>Subject Title (as it will appear on the Agenda):</b> Roseau Highway Maintenance Facility Discussion		<b>Presenter:</b> Commissioners
		<b>Estimated Amount of Time Needed for Discussion:</b> <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input checked="" type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
<b>Board Action Requested:</b> Continued discussion regarding the proposed new Highway Maintenance Facility.		
<b>Background:</b>		
<b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		