

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on **February 25, 2020, at 8:30 a.m.**, in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

8:30 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

8:40 Delegations/Board Appointments/Public Comments*

8:45 Consent Agenda

1. February 11, 2020 Board Proceedings
2. Application for Exempt Permit – LOW Ruffed Grouse Society

8:50 Department Reports

1. Auditor
 - a. 2020 Canvassing Board

8:55 Committee Reports

9:00 County Board Items

1. Joint Powers Agreement – Wetland Program Administration
2. Commissioner Committee Reports

9:45 Unfinished Business

9:45 Adjourn

***Limited to five minutes**

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

February 11, 2020

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, February 11, 2020.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, John Horner, Jack Swanson, Russell Walker and Daryl Wicklund. Others present were Jeff Pelowski, Joleen Kezar, Kristy Kjos, Brian Ketring, Karla Langaas, Daryle Dahl, Torin McCormick, Tracy Halstensgard, Laverne Voll, Caleb Stromquist, JoyAnn Stromquist, Shiphrah Hendrickson, Ray Horner, Nate Dalager, James Whitlow, Loren Horner, Carter Hontvet, Tyson Lovejoy, Jeff Olsen, Jason Braaten, Shawn Harms, Ian Rutkowski, John Hanchek, Gary Ross, Ward Stromquist, and Joy Orvis.

APPROVAL OF AGENDA

Coordinator Pelowski requested the addition of a Building Maintenance Worker hire and a Custodian/Building Maintenance Worker hire to Department Reports. A motion to approve the amended Agenda was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson received a letter from the Township Officer's Association inquiring if any of the Commissioners would be attending their upcoming Annual Meeting. Commissioner Falk stated that he plans on attending.

APPROVE BILLS

A motion was made by Commissioner Wicklund, seconded by Commissioner Walker, and carried by a 4 to 0 vote, (Commissioner Horner abstained from voting due to not being able to review the warrants prior to this meeting), to approve the payment of the following warrants:

Warrants Approved For Payment 1/30/2020 (Warrant #142493-142497)

<u>Vendor Name</u>	<u>Amount</u>
LIFECARE MEDICAL CENTER	32,844.16
ROSEAU CO TREASURER	24,080.00
3 Payments less than 2,000.00	150.27
Final Total:	57,074.43

Warrants Approved For Payment 2/06/2020 (Warrants #142498-142519)

<u>Vendor Name</u>	<u>Amount</u>
DEARBORN GROUP	3,602.82
GREENBUSH CITY	4,400.00
LIFECARE MEDICAL CENTER	30,000.00
MN DEPT OF FINANCE -TREAS	13,401.77
MN ENERGY RESOURCES	2,278.17
MN JUDICIAL BRANCH	7,213.53
MOTOR VEHICLE DEPUTY REGISTRAR	3,910.50
ROSEAU CO TRAILBLAZERS	31,949.91
WARROAD AMBULANCE & RESCUE SQUAD	30,000.00
13 Payments less than 2,000.00	7,835.20

Final Total:

134,591.90

Warrants Approved On 2/11/2020 For Payment 2/14/2020 (Warrant #142520-142604)

<u>Vendor Name</u>	<u>Amount</u>
ALPHA TRAINING & TACTIC LLC	8,418.88
BELTRAMI CO AUDITOR/TREASURER	6,266.58
COULOMBE CONSULTING	4,480.00
HOUSTON ENGINEERING	2,349.50
LITTLE FALLS MACHINE INC	5,785.83
M & R SIGN CO INC	2,489.90
MAR-KIT LANDFILL	39,177.50
MARCO INC	2,685.48
MIDSTATES EQUIPMENT & SUPPLY	18,964.55
POMP'S TIRE SERVICE, INC	3,457.84
POWER PLAN	20,533.94
POWERPHONE INC	2,187.00
ROSEAU CITY	2,756.50
ROSEAU CO HWY DEPT	4,187.01
SEACHANGE	3,204.00
SJOBORG'S INC	2,668.25
SUMMIT FOOD SERVICE-DBA	10,538.68
THE KUSTOM PAINT SHOP	9,898.55
TITAN MACHINERY	59,500.00
UNIVERSITY OF NORTH DAKOTA	3,092.65
WIDSETH SMITH NOLTING	9,420.00
ZUERCHER	12,176.85
63 Payments less than 2,000.00	28,808.75
Final Total:	263,048.24

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS:

Cedarbend Township Residents – County Ditch 9 Discussion

Loren Horner, on behalf of the delegation attending the meeting, outlined the problems they are having with County Ditch 9. Engineer Ketring responded to the comments received from Mr. Horner and others in attendance. The outcome of the discussion was to set up a meeting in March 2020, with the Highway Department and a group of affected landowners to review the Ditch 9 system, identify any problems with the system, and to formulate solutions to those problems identified.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Horner, seconded by Commissioner Swanson, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the January 28, 2020, Board Proceedings; approved an Application for Exempt Permit for the Roseau/LOW Sportsman's Club; approved an Out-of-State Travel Request for the Veteran Services Officer; approved the Drug & Alcohol Policy Revision; approved the job description update and new rating for the Fiscal Supervisor/Child Support Supervisor position, and approved moving the employee in this position from a Grade 9, Step C to a Grade 10, Step A, effective February 9, 2020; approved the job description update and new rating for the Financial Assistance Supervisor/Office Support Specialist Supervisor position, and approved moving the employee in this position from a Grade 9, Step G to a Grade 10, Step E, effective February 9, 2020; approved establishing the new position of Deputy Assessor – AMA Certified, approved the associated job description, and approved the rating assigned by MRA to this position, (center Grade 8, extended range Grade 9); and, approved the Pay Grade Revision

request for the Deputy Assessor (CMA Certified) position from a Grade 6 to a Grade 7, effective February 9, 2020.

DEPARTMENT REPORTS

Highway

Call for Bids – 2020 Bituminous Projects & a Box Culvert Installation

Engineer Ketring met with the Board to discuss the Bituminous Projects and a Box Culvert Installation scheduled for 2020. Following discussion, a motion was made by Commissioner Walker, seconded by Commissioner Wicklund, and carried unanimously to approve the Call for Bids for these projects. The sealed bids will be opened on March 9, 2020, at 2:00 pm, and the Highway Department will present their recommendations to the Board at the March 10, 2020, Regular Board meeting.

2020 Bridge Program Resolution

Engineer Ketring requested the Board approve the 2020 Bridge Program Resolution as presented. Following discussion, a motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously to approve the following Resolution:

2020-02-01

2020 BRIDGE PROGRAM RESOLUTION

WHEREAS Roseau County has determined that the following deficient bridges on the CSAH, County Road, and Township bridge systems are a high priority and require replacement or rehabilitation in the next five years and has revised the overall priority list as follows:

Bridge No.	Road No.	Sufficiency Rating	Engineers Estimate	Proposed Construction Yr.
90658	CR 119	67.8	\$250k	2020
L9283	Twp. Road	*83.9	\$250k	2020
L9057	Twp. Road	*28.2	\$200k	2020
L9285	Twp. Road	37.9	\$250k	2020
68507	CSAH 13	67.0	\$800k	2021
L4439	Twp. Road	73.0	\$225k	2022
L9503	Twp. Road	57.8	\$225k	2022
93984	CR 126	71.4	\$750k	2023
L5986	Twp. Road	71.4	\$700k	2024
93068	CSAH 28	75.1	\$750k	2025
3744	Twp. Road	39.0	\$250k	2025

* Critical Finding

WHEREAS local roads play an essential role in the overall state transportation network and local bridges are the critical component of the local road systems, and

WHEREAS State support for the replacement or rehabilitation of local bridges continues to be crucial to maintaining the integrity of the local road systems and is necessary for the County and the townships to proceed with the replacement or rehabilitation of the high priority deficient bridges described above, and

WHEREAS Roseau County intends to proceed with replacement or rehabilitation of these bridges as State Transportation Bond Funds become available.

NOW, THEREFORE, BE IT RESOLVED Roseau County commits that it will proceed with the design and contract documents for these bridges immediately after being notified that funds are available in order to permit construction to take place within one year of notification.

SOCIAL SERVICES

Fiscal Supervisor/Child Support Supervisor – Step Increase Request

Social Services Director Langaas met with the Board to request approval to move the Fiscal Supervisor/Child Support Supervisor from a Grade 10, Step A (\$30.69/hour) to Grade 10, Step C (\$33.15/hour), effective February 9, 2020. Following discussion, a motion to approve the step increase request was made by Commissioner Swanson, seconded by Commissioner Wicklund, and carried unanimously.

BUILDING MAINTENANCE

Building Maintenance Worker and Custodial/Building Maintenance Worker Hires

Coordinator Pelowski, on behalf of the hiring committee, requested the Board approve the hire of Jarod Magnusson for the Building Maintenance Worker position, (Grade 5, Step C), with a start date of March 18, 2020. A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously to approve the hire. He also requested the Board approve the hire of Leah Melgaard for the Custodian/Building Maintenance Worker position, (Grade 3, Step A), with a start date of February 24, 2020. A motion was made by Commissioner Swanson, seconded by Commissioner Wicklund, and carried unanimously to approve the hire.

COUNTY BOARD ITEMS

2nd Amendment Board Resolution

The Board discussed the draft Resolution previously discussed/revise at their February 4, 2020, Work Session. Commissioner Walker requested the Board approve the Resolution, which would declare Roseau County a “2nd Amendment Dedicated County”. County Attorney Kjos advised the Board not to take any action on this issue until her office is provided with a legal opinion from the Minnesota County Attorney’s Association, which is expected by February 21, 2020. Ms. Kjos noted that should the Board pass this Resolution today, they would be doing so without any legal advice or legal direction. Chair Falk asked those in attendance if they had any input on this issue. A number of residents spoke in favor of adoption of the Resolution. Following discussion, a motion was made by Commissioner Walker, seconded by Commissioner Horner, and carried unanimously to approve the following Resolution:

2020-02-02

“SECOND AMENDMENT DEDICATED COUNTY” RESOLUTION

WHEREAS, the Second Amendment of the United States Constitution reads “A well regulated Militia, being necessary to the security of a free state, the right of the people to keep and bear Arms, shall not be infringed,” and

WHEREAS, the United States Supreme Court in District of Columbia v. Heller, 554 U.S. 570 (2008), affirmed an individual’s right to possess firearms, unconnected with service in a militia, for traditionally lawful purposes, such as self-defense within the home, and

WHEREAS, the United States Supreme Court in McDonald v. Chicago, 561 U.S. 742 (2010), affirmed that the right of an individual to “keep and bear arms,” as protected under the Second Amendment, is incorporated by the Due Process Clause of the Fourteenth Amendment against the States, and

WHEREAS, the People of Roseau County, Minnesota, derive economic benefit from all safe forms of firearm recreation, hunting, and shooting conducted within Roseau County using all types of firearms allowable under the United States Constitution, and

WHEREAS, certain legislation, beyond existing laws to date, that has or may be introduced in the Minnesota legislature in the future, and certain legislation which has or may be introduced in the United States Congress in the future, could have the effect of infringing on the rights of law abiding citizens to keep and bear arms, as guaranteed by the Second Amendment to the United States Constitution, and

WHEREAS, the Roseau County Board of Commissioners is concerned about the passage of any new legislation containing language which could be interpreted as infringing the rights of the citizens of Roseau County to keep and bear arms, and

WHEREAS, the Roseau County Board of Commissioners wishes to express its deep commitment to the rights of all citizens of Roseau County to keep and bear arms, and

WHEREAS, the Roseau County Board of Commissioners wishes to express opposition to any law in the future, beyond existing laws to date, that would unconstitutionally restrict the rights of the citizens of Roseau County to keep and bear arms, and

WHEREAS, the Roseau County Board of Commissioners wishes to express its intent to stand as a County Dedicated to Second Amendment rights and to oppose, within the limits of the Constitution of the United States and the State of Minnesota, any efforts in the future to unconstitutionally restrict such rights, and to use such legal means at its disposal to protect the rights of the citizens of Roseau County to keep and bear arms, including through legal action, the power to appropriate public funds, and the right to petition for redress of grievances.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of Roseau County Minnesota:

That the Roseau Board of Commissioners hereby declares Roseau County, Minnesota, as a "Second Amendment Dedicated County", and

That the Roseau Board of Commissioners hereby expresses its intent to uphold the Second Amendment rights of the citizens of Roseau County, Minnesota, and

That the Roseau Board of Commissioners hereby expresses its intent that public funds of the County not be used to restrict the Second Amendment rights of the citizens of Roseau County, or to aid Federal or State agencies in the restriction of said rights, and

That the Roseau Board of Commissioners hereby declares its intent to oppose any infringement on the right of law-abiding citizens to keep and bear arms using such legal means as may be expedient, including, without limitation, court action.

Commissioner Committee Reports (January 28, 2020 – February 11, 2020)

Commissioner Falk reported on the following committee(s): Roseau County Farmer/Homemaker Award Meeting; Operations Committee Meeting; County Board Work Session; Roseau River Watershed Board Meeting.

Commissioner Horner reported on the following committee(s): Operations Committee Meeting; County Board Work Session; Roseau County 125th Anniversary Committee Meeting; Warroad City Council Meeting.

Commissioner Swanson reported on the following committee(s): Roseau County Farmer/Homemaker Award Meeting; University of Minnesota Extension Citizens Advisory Council; Roseau Economic Development Authority Meeting; Team EPIC Board Meeting; Roseau City Council Meeting; Operations Committee Meeting; County Board Work Session; Northwest Emergency Communications Board Meeting; Association of Minnesota Counties Futures Task Force Meeting; Roseau County 125th Anniversary Committee Meeting; Roseau School Board Meeting.

Commissioner Walker reported on the following committee(s): Operations Committee Meeting; County Board Work Session.

Commissioner Wicklund reported on the following committee(s): Northwest Regional Development Commission Meeting; Land of the Dancing Sky Committee Meeting; Soil and Water Conservation District Meeting; Operations Committee Meeting; County Board Work Session.

Upon motion carried, the Board adjourned the Regular meeting at 10:00 a.m. The next Regular meeting of the Board is scheduled for Tuesday, February 25, 2020 at 8:30 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Roger Falk, Chair
Board of County Commissioners
Roseau County, Minnesota

DRAFT

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Lake of the Woods Chapter of the Ruffed Grouse Society Previous Gambling Permit Number: X-34326-19-011

Minnesota Tax ID Number, if any: 82826159 Federal Employer ID Number (FEIN), if any: 46-4002219

Mailing Address: 310 Main Ave NE

City: Warroad State: MN Zip: 56763 County: Roseau

Name of Chief Executive Officer (CEO): Chuck Lindner

CEO Daytime Phone: 218 386 1246 x222 CEO Email: clindner@wiktel.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Springsteel Resort

Physical Address (do not use P.O. box): 38004 Beach St

Check one:
 City: Warroad Zip: 56763 County: Roseau
 Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): Friday May 8th, 2020

Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: LAKE TOWNSHIP

Signature of Township Officer: [Signature]

Title: Supervisor Date: 2/20/2020

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: [Signature] Date: 2/14/20
(Signature must be CEO's signature; designee may not sign)

Print Name: Chuck D Lindner

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.



SAMUEL R. PURSGLOVE, JR., Ph.D.
Executive Director

LAKE OF THE WOODS CHAPTER
The Ruffed Grouse Society

DEDICATED TO IMPROVING THE ENVIRONMENT
FOR RUFFED GROUSE, WOODCOCK,
AND OTHER FOREST WILDLIFE



451 McCormick Road • Coraopolis, Pennsylvania 15108-9372
(412) 262-4044 Fax (412) 262-9207
(888) 564-6747 Toll Free

CHAPTER CHARTER
(revised)

A group of members in good standing representing Lake of the Woods and Roseau Counties in Minnesota have made application and are hereby granted a Charter designating such group a Local Chapter of the Corporation, known as the Lake of the Woods Chapter, hereinafter referred to as the Chapter. This charter is issued under authority granted to the Board of Directors as provided in Article XIII, Section 1-3 of the Bylaws of the Ruffed Grouse Society.

The Chapter may elect officers, finance its operations, and establish rules and bylaws so long as these operations do not conflict with the Articles, Bylaws, or purposes and policies of the Corporation.

The Chapter shall be required to maintain a current list of names and addresses of each officer and director of the Chapter, and file an accurate and complete copy of said list with the Executive Director at the national office immediately following organization, and each calendar year thereafter.

The Chapter so organized and chartered shall at all times maintain accurate financial records and file an annual report of the same with the Executive Director at the national office no later than December 31 of each calendar year.

The Board of Directors of the corporation may, for just cause, withdraw this Charter, but, in such event, the members of the Chapter shall continue to be members of the corporation so long as such members continue to pay dues to the corporation. The corporation shall maintain supervisory control of the Chapter, and in the event that conflict arises between the policies of the corporation and the policies and procedures of the Chapter, the Board of Directors is charged with the duty to resolve such conflict.

For The Ruffed Grouse Society
Board of Directors

Date: May 2, 1984

The Ruffed Grouse Society is a national, non-profit, wildlife conservation organization. The Society is exempt from Federal income tax as an organization described in section 501 (c) (3) of the Internal Revenue Code. Contributions made to the Society are deductible by donors as provided in section 170 of the Code. The Society's Federal Identification number is 54-0846925.

Revised: October 26, 1993



Roseau County Request for Board Action

Agenda Item #: Department Reports 1a <small>(for office use only)</small>		
Requested Board Date:	February 25, 2020	Originating Department: Auditor
Subject Title (as it will appear on the Agenda): 2020 Canvassing Board	Presenter: Martie Monsrud	
	Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Requesting the County Board appoint two members to serve on the Canvassing Board for the PNP, Primary and General Elections in 2020. Suggest Commissioner Falk, Commissioner Horner, or Commissioner Wicklund be appointed.		
Background: Pursuant to MS 204C.31 Subd. 1 The county canvassing board shall consist of the county auditor, the court administrator of the district court, the mayor or chair of the town board of the county's most populous municipality, and two members of the county board selected by the board from its members who are not candidates at the election. Any member of the canvassing board may appoint a designee to appear at the meeting of the board, except that no designee may be a candidate for public office. If one of these individuals fails to appear at the meeting of the canvassing board and in the absence of any selection by the county board from among its own members, the county auditor shall appoint an eligible voter of the county who is not a public official or a candidate for public office to fill the vacancy. Three members constitute a quorum.		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: County Board Item 1 <small>(for office use only)</small>		
Requested Board Date:	February 25, 2020	Originating Department: SWCD
Subject Title (as it will appear on the Agenda): Joint Powers Agreement – Wetland Program Administration	Presenter: Scott Johnson	
	Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Requesting Board approval of the attached Joint Powers Agreement (JPA).		
Background: The County and SWCD have been renewing this JPA annually since the inception of the Wetland Conservation Act in 1991.		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting:		
<input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

JOINT POWERS AGREEMENT

BETWEEN ROSEAU COUNTY SOIL & WATER CONSERVATION DISTRICT AND ROSEAU COUNTY

FOR ADMINISTRATION OF THE WETLAND CONSERVATION ACT (1991)

This agreement is made between Roseau County Soil & Water Conservation District and Roseau County, for administration of the Wetland Conservation Act, pursuant to authorizing resolutions of the boards of Roseau County Soil & Water Conservation District and Roseau County.

This agreement is authorized by Minnesota Statutes sections 103C.331 subdivision 19 (for SWCDs), and 471.59 (for counties and municipalities).

1. Roseau County Soil & Water Conservation District will act as Local Governmental Unit (LGU) for Roseau County, to administer, to the extent of this agreement, that soil and water conservation related official controls of Roseau County under the Wetland Conservation Act and the rules of the Board of Water and Soil Resources adopted under the act.
2. The joint powers board, consisting of two supervisors, with one alternate, appointed by the Roseau County Soil & Water Conservation District Board and two commissioners, with one alternate and one member at large appointed by the Roseau County Board of Commissioners, will be made aware of occurrences and events, by the appointed LGU administrator from the Roseau County Soil & Water Conservation District, of the Wetland Conservation Act on a quarterly meeting basis or as necessary.
3. Roseau County Soil & Water Conservation District will be the authority on administering, exemption and no-loss determinations and wetland banking within the county and the technical evaluation panel will be the decision maker on replacement plans.
4. Roseau County Soil & Water Conservation District and the joint powers board will follow Roseau County procedures regarding notices and hearings and will collect for its account fees as agreed to by the Roseau County Soil & Water Conservation District and Roseau County Commissioners.
5. Appeal of the technical evaluation panel decision may be made to the joint powers board.

6. Roseau County will reimburse Roseau County Soil & Water Conservation District for all costs incurred by Roseau County Soil & Water Conservation District under this agreement.
7. Roseau County will provide legal advice and support to Roseau County Soil & Water Conservation District when requested by Roseau County Soil & Water Conservation District for administration and enforcement.
8. The joint powers board will meet as necessary to discuss Wetland Conservation Act events and any related issues pertaining to the Wetland Conservation Act.

This agreement may be amended by mutual agreement of Roseau County Soil & Water Conservation District and Roseau County by resolutions of their respective boards.

This agreement shall become effective upon execution by all duly authorized signatures and shall remain in effect until December 31, 2020 or thirty days after written notice of termination by either party to the other.



-John Gaukerud, Chairperson
Board Chair, Roseau County Soil & Water Conservation District



Date

-
Board Chair, Roseau County

Date



Roseau County Request for Board Action

Agenda Item #: County Board Item 2 <small>(for office use only)</small>		
Requested Board Date:	February 25, 2020	Originating Department: Coordinator
Subject Title (as it will appear on the Agenda): Commissioner Committee Reports		Presenter: Commissioners
		Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Commissioners will present their Committee Reports.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

JACK SWANSON COMMITTEES REPORT

FEB 11, 2020 - HIGHWAY COMMITTEE

FEB 11, 2020 - JADIS TOWN BOARD; Tracy Halstensgard (RRWD) talked about Roseau Lake project

FEB 13, 2020 - SECB FINANCE COMMITTEE (TELECONFERENCE); discussed grant application processes

FEB 13, 2020 - JUVENILE DETENTION ALTERNATIVES INITIATIVE; Roseau/Kittson/Lake of the Woods Collaborative

FEB 13, 2020 - TEAM 'EPIC'; discussed possible host sites as LifeCare will no longer serve as the fiscal host

FEB 18, 2020 - SOCIAL SERVICES BOARD; heard from Ione Ferderer w/ Roseau Food shelf

FEB 18, 2020 - BUILDING COMMITTEE; moving forward w/ demolition and remodel at former Law Enforcement Center

FEB 21, 2020 - ASSOCIATION OF MINNESOTA COUNTIES BOARD OF DIRECTORS (ST PAUL)

FEB 24, 2020 - 125th ANNIVERSARY COMMITTEE