

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

August 13, 2019

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, August 13, 2019.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, John Horner, Jack Swanson, Russell Walker and Daryl Wicklund. Others present were Jeff Pelowski, Joleen Kezar, Kristy Kjos, Martie Monsrud, Karla Langaas, Liz Lund, Brian Ketring, Todd Peterson, and Myles Hogenson.

APPROVAL OF AGENDA

Veteran Services Officer Howes requested adding Board acceptance of a donation to the Consent Agenda. A motion to approve the amended Agenda was made by Commissioner Walker, seconded by Commissioner Wicklund, and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski informed the Board that he will be out of the office from August 19th – September 3rd. Joleen Kezar requested the Board contact her if they plan to attend the AMC Policy Conference in September.

APPROVE BILLS

A motion was made by Commissioner Horner, seconded by Commissioner Falk, and carried unanimously to approve the payment of the following warrants:

Warrants Approved For Payment 7/25/2019 (Warrant #140947-140973)

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,490.78
BRINK, SOBOLIK, SEVERSON, MALM & ALBRECH	3,054.00
KNIFE RIVER MATERIALS	701,503.46
PRUDEHOMME/RACHEL	3,289.81
ROSEAU/LOW SPORTSMAN CLUB	8,257.19
TOWN OF BEAVER	2,595.69
21 Payments less than 2,000.00	11,134.14
Final Total:	733,325.07

Warrants Approved For Payment 8/01/2019 (Warrant #140974-140982)

<u>Vendor Name</u>	<u>Amount</u>
DEARBORN NATIONAL LIFE INSURANCE	3,332.75
JOHNSON/LAURE A	3,526.88
LIFECARE MEDICAL CENTER	29,627.53
SUN LIFE ASSURANCE COMPANY OF CANADA	2,171.02
5 Payments less than 2,000.00	2,011.43
Final Total:	40,669.61

Warrants Approved For Payment 8/08/2019 (Warrant #140983-140996)

<u>Vendor Name</u>	<u>Amount</u>
ROSEAU CITY	12,401.26
SATHER LAW OFFICE	2,807.45

12 Payments less than 2,000.00	9,826.88
Final Total:	25,035.59

Warrants Approved On 8/13/2019 For Payment 8/16/2019(Warrant #140997-141076)

<u>Vendor Name</u>	<u>Amount</u>
AMERICAN INSTITUTIONAL SUPPLY	2,252.72
AVENU INSIGHTS & ANALYTICS	5,866.90
BLOOMING VALLEY SERVICES	7,449.50
BRIGGS	4,121.60
CDW GOVERNMENT INC	4,370.17
COULOMBE CONSULTING	2,080.00
GARTNER REFRIGERATION CO	11,532.34
HDR ENGINEERING INC.	10,477.00
INFORMATION SYSTEMS CORP	8,759.00
MAR-KIT LANDFILL	46,022.00
MN DEPT OF TRANSPORTATION	4,037.07
ONSOLVE	13,000.00
PENNINGTON CO SHERIFF	2,200.00
ROGER'S TWO WAY RADIO INC	2,983.28
SJOBORG'S INC	3,532.07
SUMMIT FOOD SERVICE-DBA	7,183.29
TRUE NORTH STEEL	17,982.12
UNIVERSITY OF NORTH DAKOTA	3,092.65
WIDSETH SMITH NOLTING	11,700.00
ZIEGLER INC	4,966.28
60 Payments less than 2,000.00	23,594.17
Final Total:	197,202.16

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS:

Assessor Liz Lund – MN Power Great Northern Powerline Discussion

Assessor Lund provided information to the Board on the estimated net tax capacity (NTC) for the new Great Northern powerline. The MN Department of Revenue will be conducting the assessment of the property; however, it is estimated that the overall County NTC will increase by approximately \$2M by tax year 2022. This represents an approximate 15% increase in the County NTC.

Myles Hogenson – Roseau County Trailblazers Update

Myles Hogenson met with the Board to provide a program update. It was noted that they have completed work on the Bemis Grade and the Butler Grade trails; and, the Winner Silo project has been delayed due to the MnDNR requiring an archeological review of the proposed bathroom location. The Polaris 65th anniversary parade is scheduled for Saturday, August 17th and the Roseau/LOW Sportsman's Club would like to have Commissioners ride in the parade to show their support of the Club and the County-wide trail system. Commissioners Walker, Falk, and Swanson agreed to participate in the event.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Horner, seconded by Commissioner Walker, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the July 23, 2019, Board Proceedings; approved the Roseau/LOW Sportsman's Club Request for Reimbursement, in the amount of \$8,702.87; approved the County Veteran Services

Office Operational Enhancement Grant Agreement and Resolution of Support; approved the Pine to Prairie Joint Powers Agreement; and approved accepting a \$5,000.00 donation from HELPP, Inc., to the Roseau County Veteran's Relief fund.

COUNTY BOARD ITEMS

Warroad River Watershed Board Appointment

The Board reviewed the only application they received to fill the one open position on the Warroad River Watershed Board (WRWB). A motion to re-appoint Joe Olafson to a three-year term on the WRWB, commencing September 19, 2019 and concluding on September 18, 2022, was made by Commissioner Walker, seconded by Commissioner Horner, and carried unanimously.

Resolution of Support – Quin County Grant Application

Julie Pahlen and Brooke Homstad, LifeCare Public Health, requested that the Board resolve to support their Quin County Grant application. This grant would provide funding to support creative ideas that may lead to sustainable community health changes related to increasing access to physical activity, healthy eating, and decreasing commercial tobacco use. A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously to resolve to support the Quin County Grant application.

Pay Structure Administration Options

Coordinator Pelowski presented a document outlining three potential options available to the Board when administering the existing County Pay Structure Plan into the future. Following discussion, a motion to approve Option 3, (ie. keep the "extended range" as a component in the Pay Plan and provide a written Policy for administering that Plan), was made by Commissioner Horner, seconded by Commissioner Walker, and carried by a 4 to 1 vote, with Commissioners Falk, Horner, Walker, and Wicklund voting aye, and Commissioner Swanson voting nay.

Retainer Agreement – Appraisal Services

Assessor Lund met with the Board to request approval for a Retainer Agreement with Patchin Messner to provide the County with valuation consultation and/or appraisal reports for tax court, if applicable. Following discussion, a motion was made by Commissioner Walker, seconded by Commissioner Wicklund, and carried unanimously to approve the Agreement with Patchin Messner.

Commissioner Committee Reports (July 23 – August 13, 2019)

Commissioner Falk reported on the following committee(s): Wage Committee Meeting; Joint Ditch Authority Meeting; Building Committee Meeting; Northern Counties Land Use Coordinating Board Meeting; Operations Committee/Board Work Session; Roseau River Watershed Board Meeting; Roseau County Extension Committee Meeting.

Commissioner Horner reported on the following committee(s): Roseau County Fair Booth; Operations Committee/Board Work Session; Warroad City Council Meeting.

Commissioner Swanson reported on the following committee(s): Wage Committee Meeting; Joint Ditch Authority Meeting; Roseau County Fair Booth; Building Committee Meeting; Dave Anderson's Retirement Party; Roseau Economic Development Authority Meeting; Roseau Community Education Committee Meeting; Roseau School Board Meeting; Roseau City Council Meeting; Operations Committee/Board Work Session; Roseau Economic Development

Authority Meeting; Community Justice Coordinating Committee Meeting; Team EPIC Meeting; Roseau County Extension Committee Meeting.

Commissioner Walker reported on the following committee(s): DNR NW Regional Director Rita Albrecht's retirement party; Roseau County Fair Booth; Northern Counties Land Use Coordinating Board Meeting; Operations Committee/Board Work Session.

Commissioner Wicklund reported on the following committee(s): Roseau County Fair Booth; Joint Ditch Authority Meeting; Dave Anderson's retirement party; Operations Committee/Board Work Session.

Tax Court Discussion

Assessor Lund provided the Board with an update concerning the current status of potential tax court cases. There was no Board action taken.

Upon motion carried, the Board adjourned the meeting at 10:10 a.m. The next Regular meeting of the Board is scheduled for Tuesday, August 27, 2019 at 8:30 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chair
Board of County Commissioners
Roseau County, Minnesota