

# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

June 11, 2019

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, June 11, 2019.

## CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, John Horner, Jack Swanson, Russell Walker and Daryl Wicklund. Others present were Martie Monsrud, Jeff Pelowski, Joleen Kezar, Brian Ketring, Kristy Kjos, Dave Anderson, Chris Stauffer, Liz Lund, Scott Johnson, and Don Daraskevich.

## APPROVAL OF AGENDA

Commissioner Walker requested adding Scott Johnson, Soil and Water Conservation District, to Delegations in order to discuss Buffer Program Enforcement. Auditor Monsrud requested adding a discussion on tax-forfeited land classification, and a temporary liquor license application to Department Reports. A motion to approve the amended Agenda was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson reminded the Board that the AMC District III Meeting will be Thursday in Red Lake Falls. Coordinator Pelowski announced that there will be a Special Operations Committee/ Board Work Session Meeting on June 17<sup>th</sup>, 1:00 p.m., to discuss Courthouse Renovation Project Options. Commissioner Horner asked about the County's Dangerous Animal Ordinance in regards to a recent article in the Roseau Times Region. Commissioner Wicklund mentioned that there were two accidents in Badger recently on the corner of TH 11 and CSAH 2. It was recommended that the County, the Mayor of Badger, and the Badger EMTs contact MnDOT in regards to this issue. Auditor Monsrud received information on new laptops to replace the Automark voting machines.

## APPROVE BILLS

A motion was made by Commissioner Horner, seconded by Commissioner Walker, and carried unanimously to approve the payment of the following warrants:

### Warrants Approved For Payment 5/30/2019 (Warrant #140482-140489)

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,503.62
MN STATE AUDITOR	75,045.71
ROSEAU CO TRAILBLAZERS	6,786.08
RUPP ANDERSON SQUIRES & WALDSPURGER	3,684.77
4 Payments less than 2,000.00	2,146.49
<b>Final Total:</b>	<b>91,166.67</b>

### Warrants Approved For Payment 6/06/2019 (Warrant #140490-140512)

<u>Vendor Name</u>	<u>Amount</u>
DEARBORN NATIONAL LIFE INSURANCE	3,433.04
JOHNSON/LAURE A	3,526.88
MN DEPT OF FINANCE -TREAS	2,328.00
MN DEPT OF FINANCE -TREAS	2,772.00

MN ENERGY RESOURCES	3,164.56
18 Payments less than 2,000.00	9,961.42
<b>Final Total:</b>	<b>25,185.90</b>

**Warrants Approved For Payment 6/10/2019 (Warrant #140513-140569)**

<u>Vendor Name</u>	<u>Amount</u>
BADGER CITY	79,061.69
GREENBUSH CITY	185,502.14
NW MN MULTI COUNTY HRA	34,308.98
NW REGIONAL DEV COMM	13,646.12
ROOSEVELT CITY	7,488.09
ROSEAU CITY	659,478.80
ROSEAU RIVER WATERSHED DIST	364,084.88
SCHOOL DIST 2358	17,176.07
SCHOOL DIST 2683	160,922.97
SCHOOL DIST 447	12,854.11
SCHOOL DIST 676	198,395.30
SCHOOL DIST 682	1,290,711.53
SCHOOL DIST 690	991,679.78
SPRINGSTEEL ISLAND SANITARY DISTRICT	31,306.06
STRATHCONA CITY	2,269.22
TOWN OF BARNETT	14,025.16
TOWN OF BARTO	25,150.03
TOWN OF BEAVER	4,423.60
TOWN OF CEDARBEND	19,435.14
TOWN OF DEER	6,965.88
TOWN OF DEWEY	12,197.81
TOWN OF DIETER	12,392.19
TOWN OF ENSTROM	15,388.44
TOWN OF FALUN	20,396.21
TOWN OF GOLDEN VALLEY	9,940.64
TOWN OF GRIMSTAD	12,790.00
TOWN OF HEREIM	15,647.76
TOWN OF HUSS	12,171.51
TOWN OF JADIS	27,622.91
TOWN OF LAKE	140,760.79
TOWN OF LAONA	33,278.53
TOWN OF LIND	8,566.27
TOWN OF MALUNG	22,015.32
TOWN OF MICKINOCK	14,414.71
TOWN OF MOOSE	11,201.62
TOWN OF MORANVILLE	42,193.23
TOWN OF NERESON	8,368.51
TOWN OF PALMVILLE	4,875.01
TOWN OF POHLITZ	2,690.95
TOWN OF POLONIA	19,856.42
TOWN OF POPLAR GROVE	4,056.03
TOWN OF REINE	11,902.67
TOWN OF ROSS	15,369.93
TOWN OF SKAGEN	18,045.87
TOWN OF SOLER	13,117.19
TOWN OF SPRUCE	22,257.22
TOWN OF STAFFORD	30,190.47
TOWN OF STOKES	13,348.50
TWO RIVERS WATERSHED DISTRICT	114,776.30

WARROAD CITY	463,056.01
WARROAD PORT AUTHORITY	19,359.00
WARROAD WATERSHED DISTRICT	15,007.59
5 Payments less than 2,000.00	3,131.26
<b>Final Total:</b>	<b>5,309,272.42</b>

**Warrants Approved On 6/11/2019 For Payment 6/14/2019 (Warrant #140570-140635)**

<u>Vendor Name</u>	<u>Amount</u>
BEMIDJI WELDERS SUPPLY	2,589.52
BRIGGS	2,992.00
COULOMBE CONSULTING	4,160.00
DLT SOLUTIONS INC	4,429.60
GEO-COMM CORPORATION	2,750.00
LIFECARE MEDICAL CENTER	4,076.45
MAR-KIT LANDFILL	45,212.50
NORTH COUNTRY FOOD BANK INC	25,000.00
RDO EQUIPMENT COMPANY	6,043.99
ROGER'S TWO WAY RADIO INC	2,737.33
ROSEAU CO COOP ASSN	8,133.80
SJOBERG'S INC	2,668.25
UNIVERSITY OF NORTH DAKOTA	3,092.65
WARROAD MOTORS INC	2,336.40
WIDSETH SMITH NOLTING	20,475.00
51 Payments less than 2,000.00	21,983.98
<b>Final Total:</b>	<b>158,681.47</b>

In addition, the Board approved a forthwith payment in the amount of \$2,693.26 to Rupp, Anderson, Squires, & Waldspurgen for legal fees incurred in the Magnusson case.

**DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS**

Don Daraskevich – MN Counties Insurance Trust (MCIT) Board Report

Don Daraskevich, MCIT Risk Management Consultant, met with the Board to provide an overview of the 2018 MCIT Annual Report. He noted that MCIT is celebrating 40 years of service in 2019.

Scott Johnson, Soil and Water Conservation District (SWCD) – Buffer Program Enforcement

Scott Johnson met with the Board to discuss Buffer Program Enforcement and a potential cost-share agreement between the County and the SWCD concerning this Program, as enforcement of the Program requirements will be initiated by the SWCD on July 1, 2019. Following discussion, Commissioner Wicklund made a motion to transfer \$200,000 from the County Buffer Program Fund to the Roseau County SWCD for enforcement of the Program, seconded by Commissioner Walker, and carried unanimously.

**CONSENT AGENDA**

A motion to approve the Consent Agenda was made by Commissioner Wicklund, seconded by Commissioner Walker, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the May 28, 2019, Board Proceedings; approved the PERA Police/Fire Policy Revision; approved the purchase of a loader for the Transfer Station; and, approved the following Resolution:

**2019-06-01**

**AUTHORIZING ADMINISTRATION OF THE MINNESOTA HOUSING FINANCE  
AGENCY'S FAMILY HOMELESS PREVENTION AND ASSISTANCE PROGRAM**

**WHEREAS**, the need for homeless prevention and assistance exists in Roseau County; and

**WHEREAS**, the Tri-Valley Opportunity Council, Inc. desires to administer the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program in Roseau County in accordance with all applicable State and Federal regulations; and

**WHEREAS**, in order to administer the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program in Roseau County, it is necessary for the Tri-Valley Opportunity Council, Inc. to file a resolution of approval executed by the Roseau County Board of Commissioners with the Minnesota Housing Finance Agency;

**THEREFORE BE IT RESOLVED**, that the Tri-Valley Opportunity Council, Inc. is hereby authorized to:

1. Submit a proposal to the Minnesota Housing Finance Agency for funds from the Family Homeless Prevention and Assistance Program to assist people in Roseau County;
2. Administer the Family Homeless Prevention and Assistance Program in Roseau County, according to the program guidelines, contingent upon funding being granted.

**DEPARTMENT REPORTS**

**Sheriff**

**Summit Food Service Contract Agreement**

The Board approved a Contract Amendment on January 22, 2019 for the period of July 1, 2018 to June 30, 2019. The Contract Amendment presented would be for the period of July 1, 2019 to June 30, 2020, and includes an increase to both the management and administrative fees. A motion was made by Commissioner Walker, seconded by Commissioner Horner, and carried unanimously to approve the Summit Food Service Contract Agreement Amendment.

**Auditor**

**Tax-forfeited land – Land Classification/MnDNR Notification**

Auditor Monsrud requested the Board approve a Resolution classifying the tax-forfeited lands, per the list presented to the Board, as "non-conservation lands", and requested authorization to submit the list to the MnDNR for approval. Following discussion, Commissioner Wicklund made a motion, seconded by Commissioner Falk, and carried unanimously to approve the following Resolution:

**2019-06-03**

**Resolution requesting approval of the Minnesota Department of Natural Resources to sell parcels of land that have forfeited to the State of Minnesota for non-payment of taxes:**

WHEREAS, the Roseau County Board of Commissioners desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes, and

WHEREAS, said parcels of land have been viewed by the Roseau County Board of Commissioners and have been classified as non-conservation lands as provided for in Minnesota Statutes 282.01.

NOW, THEREFORE, BE IT RESOLVED that the Roseau County Board of Commissioners hereby certifies that all parcels of land on the attached list have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of tax-forfeited lands from sale.

BE IT FURTHER RESOLVED that the Roseau County Board of Commissioners hereby requests approval from the Minnesota Department of Natural Resources for the sale of said lands.

#### Temporary Liquor License – Karlstad Eagles Club

Auditor Monsrud requested the Board approve an application for a temporary liquor license to the Karlstad Eagles Club for the upcoming Wojo Rodeo. A motion was made by Commissioner Wicklund, seconded by Commissioner Horner, and carried unanimously to approve the temporary liquor license application.

### **COUNTY BOARD ITEMS**

#### Social Services Director Hire

The Hiring Committee interviewed 4 excellent candidates for the Director position. The Committee is recommending the Board approve the hire of Karla Langaas to this position. Commissioner Horner made a motion to approve the hire of Karla Langaas as the new Director of Social Services, effective July 1, 2019, at a starting wage of \$42.23, (Grade 13, Step C), seconded by Commissioner Swanson, and carried unanimously.

In addition, the Committee requested advertising to hire a Social Work Supervisor to replace Karla Langaas who currently holds this position. A motion was made by Commissioner Wicklund, seconded by Commissioner Falk, and carried unanimously to approve advertising to hire a Social Work Supervisor.

#### Pending Litigation Discussion – Close Meeting pursuant to MN Statute 13D.05, Subd. 3(b)

At 9:35 a.m., Commissioner Horner made a motion to close the meeting pursuant to MN Statute 13D.05, Sub. 3(b), to get an update from our attorney regarding pending litigation, seconded by Commissioner Falk, and carried unanimously. Commissioner Horner excused himself from the closed meeting due to a potential conflict. Upon conclusion of the update, Commissioner Walker made a motion to re-open the meeting, seconded by Commissioner Falk, and carried unanimously. The meeting was re-opened to the public at 10:30 a.m. There was no official Board action taken.

#### Commissioner Committee Reports (May 28 – June 11, 2019)

Commissioner Falk reported on the following committee(s): Red River Basin Commission Meeting; Operations Committee Meeting; County Board Work Session; Roseau River Watershed Board Meeting; Labor Negotiations Committee Meeting; Building Committee Meeting.

Commissioner Horner reported on the following committee(s): Warroad City Council Meetings; AMC Conflict Resolution Training; Operations Committee Meeting; County Board Work Session; Social Services Director Interviews; Lake Township Board Meeting.

Commissioner Swanson reported on the following committee(s): Labor Negotiations Committee Meeting; Roseau Economic Development Authority Meeting; Roseau Community Education Advisory Council Meeting; Building Committee Meeting; Roseau City Council Meeting; Operations Committee Meeting; County Board Work Session; Social Services Director Interviews; Roseau Community Meeting; Northern Counties Land Use Coordinating Board Meeting.

Commissioner Walker reported on the following committee(s): MRC Meeting; Operations Committee Meeting; County Board Work Session; Soil and Water Conservation District Meeting.

Commissioner Wicklund reported on the following committee(s): Operations Committee Meeting; County Board Work Session; Northwest Regional Development Commission Meeting; Soil and Water Conservation District Meeting.

Upon motion carried, the Board adjourned the meeting at 11:05 a.m. The next Regular meeting of the Board is scheduled for Tuesday, June 25, 2019 at 8:30 a.m.

Attest:

Date: \_\_\_\_\_

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Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

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Jack Swanson, Chair  
Board of County Commissioners  
Roseau County, Minnesota