

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

May 28, 2019

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, May 28, 2019.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, John Horner, Jack Swanson, Russell Walker and Daryl Wicklund. Others present were Martie Monsrud, Jeff Pelowski, Joleen Kezar, Brian Ketring, Kristy Kjos, Dave Anderson, Sue Grafstrom, Chris Stauffer, Steve Gust, Al Lundeen, Tracey Stoll, Ryan Severson, Brian Wikstrom, and Jim Golden.

APPROVAL OF AGENDA

A motion to approve the Agenda was made by Commissioner Walker, seconded by Commissioner Wicklund, and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski mentioned that MCIT has a vacancy on their Board and are taking applications until June 18th. Commissioner Swanson made note that the AMC District Meeting III will be June 13th in Red Lake Falls.

APPROVE BILLS

A motion was made by Commissioner Falk, seconded by Commissioner Horner, and carried unanimously to approve the payment of the following warrants:

Warrants Approved For Payment 5/16/2019 (Warrant # 140378-140392)

<u>Vendor Name</u>	<u>Amount</u>
15 Payments less than 2,000.00	5,896.42
Final Total:	5,896.42

Warrants Approved For Payment 5/23/2019 (Warrant # 140393-140398)

<u>Vendor Name</u>	<u>Amount</u>
COLE/BYRON	3,200.00
LAW OFFICE OF STEVEN E HUGLEN-DBA	3,230.00
4 Payments less than 2,000.00	2,488.21
Final Total:	8,918.21

Warrants Approved On 5/28/2019 For Payment 5/31/2019 (Warrant # 140399-140481)

<u>Vendor Name</u>	<u>Amount</u>
BERGSTROM ELECTRIC INC	3,415.32
BLOOMING VALLEY SERVICES	2,568.00
CDW GOVERNMENT INC	8,935.93
COMPASS MINERALS AMERICA	5,240.29
DEPT OF NATURAL RESOURCES	3,999.16
ELECTION SYSTEMS & SOFTWARE INC	2,065.00
ENGLUND/AUSTIN	2,636.61
EVCO PETROLEUM PRODUCTS INC	2,767.25
FARMERS UNION OIL CO-WARROAD	2,560.07
JMD MANUFACTURING, INC.	7,372.43

JOHNSON OIL CO INC	5,603.85
KRIS ENGINEERING INC	11,422.44
LIFECARE MEDICAL CENTER	8,020.41
LIFECARE MEDICAL CENTER-HOME HEALTH	2,413.68
MIDSTATES EQUIPMENT & SUPPLY	27,466.87
MN DEPT OF EMPLOYMENT	3,511.00
NORTHERN RESOURCES COOPERATIVE	2,044.39
NORTHLAND TIRE	3,118.95
ROSEAU CO COOP ASSN	2,498.20
ROSEAU CO HWY DEPT	3,849.03
SUMMIT FOOD SERVICE-DBA	7,978.60
UNIVERSAL RECYCLING TECHNOLOGIES	5,369.95
UNIVERSITY OF NORTH DAKOTA	3,092.65
WIDSETH SMITH NOLTING	14,972.50
59 Payments less than 2,000.00	29,692.60
Final Total:	172,615.18

In addition, the Board approved a forthwith payment in the amount of \$3,684.77 to Rupp, Anderson, Squires, & Waldspurger for legal fees incurred in the Magnusson case.

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Al Lundeen, Wiktel Communications – Broadband Discussion

Al Lundeen, Brian Wikstrom (Wiktel Communications), and Tracey Stoll, Ryan Severson (REC), met with the Board to provide an update on the upcoming State Broadband Grant opportunity, as well as their construction plans for 2019. In addition, Mr. Lundeen read a letter from Dick Sjoberg (Sjoberg's) stating their interest in pursuing grant funding in 2019. To summarize the discussion, the State Legislation has allocated \$20 million in FY2020 and FY2021 in grant funding for broadband project construction throughout the State. All three Agencies are requesting the Board authorize John Wynne to submit a grant application on their behalf and the County Coordinator's Office to solicit letters of support for the application(s). After discussion, Commissioner Walker made a motion, seconded by Commissioner Falk, and carried unanimously to authorize John Wynne and the County Coordinator's Office to offer support to the MN Border-to-Border grant application process.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Wicklund, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the May 14, 2019, Board Proceedings; and, approved advertising to hire a Social Worker.

DEPARTMENT REPORTS

Sheriff

Sentence-to-Serve (STS) Contract Renewal

Sheriff Gust met with the Board to request approval of the 2-year STS Contract, (7/1/19 – 6/30/21), as the current Contract expires June 30, 2019. STS provides a service throughout the County through the use of inmates from the Roseau County jail. In return, the hours worked are credited towards the inmate's jail time and/or outstanding fines. A motion was made to renew the STS Contract by Commissioner Wicklund, seconded by Commissioner Falk, and carried unanimously.

COMMITTEE REPORTS

Building Committee

Kraus-Anderson (KA) Preconstruction Services Proposal

Jim Golden, KA Project Manager, met with the Board to submit a “Fee and Services Proposal to Provide Preconstruction Services” for the new Roseau County maintenance facility project. The Building Committee is recommending the Board approve this proposal. The County currently has a Master Construction Agreement with KA, but this proposal would be specific to the possible County Maintenance Facility. There was no action taken; however, the proposal will be added to the June 11th County Board Meeting Agenda for further discussion.

COUNTY BOARD ITEMS

911 Insight Mapping Memorandum of Understanding (MOU)

Emergency Management Director Sue Grafstrom met with the Board to request approval of a MOU between the County, local fire departments, and EMS providers. The MOU outlines the expectations and responsibilities of each entity for the utilization of Insight Mapping Technology. The Technology will allow dispatch and responders to locate people and structures when 911 calls are received by dispatch, and when they dispatch responders to the incident. All local emergency response teams will share Roseau County’s hardware but they will purchase their own software. The Board suggested amending the MOU to specify that the County will equip two vehicles per entity with the necessary hardware to access the Insight Mapping Software. A motion was made by Commissioner Horner, seconded by Commissioner Walker, and carried unanimously to approve the MOU as amended.

Commissioner Committee Reports (May 14 – May 28, 2019)

Commissioner Falk reported on the following committee(s): Highway Committee Meeting; Social Services Board Meeting; Building Committee Meeting; Natural Resources Joint Powers Board Meeting.

Commissioner Horner reported on the following committee(s): Highway Committee Meeting; Social Services Board Meeting; Lake Township Board Meeting; Courthouse Security Meeting.

Commissioner Swanson reported on the following committee(s): 2020 U.S. Census Meeting; Highway Committee Meeting; Domestic Violence Advisory Committee Meeting; Jadis Township Board Meeting; Northwest Minnesota Housing and Redevelopment Authority Meeting; Roseau School Board Meeting; Social Services Board Meeting; Building Committee Meeting.

Commissioner Walker reported on the following committee(s): Highway Committee Meeting; Meeting with beaver trappers in his District; Natural Resources Joint Powers Board Meeting; Social Services Board Meeting; Trail Committee Meeting.

Commissioner Wicklund reported on the following committee(s): Highway Committee Meeting; Social Services Board Meeting; Memorial Day Program in Greenbush.

At 10:00 a.m., Commissioner Horner made a motion, seconded by Commissioner Wicklund, and carried unanimously to close the meeting pursuant to MN Statute 13D.05, Subd. 3(b). The meeting was closed to get an update from our Attorney concerning the Magnusson lawsuit. Upon conclusion of the update, a motion was made by Commissioner Walker,

seconded by Commissioner Falk, and carried unanimously to re-open the meeting. The Board consensus was to carry out the process/procedures discussed in the closed session.

Upon motion carried, the Board adjourned the meeting at 10:50 a.m. The next Regular meeting of the Board is scheduled for Tuesday, June 11, 2019 at 8:30 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chair
Board of County Commissioners
Roseau County, Minnesota