

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

February 11, 2019

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Monday, February 11, 2019.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, John Horner, Jack Swanson, Russell Walker and Daryl Wicklund. Others present were John Huss, Jeff Pelowski, Joleen Kezar, Brian Ketring, Kristy Kjos, Dave Anderson, Liz Lund, and Tony Moe.

APPROVAL OF AGENDA

A motion to approve the Agenda was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Falk mentioned that MN Power is starting to construct the tower portion of the new powerline project. Commissioner Swanson noted that the AMC Legislative Conference starts tomorrow. Coordinator Pelowski read a thank you note from the Retired Seniors Volunteer Program (RSVP) for the allocation of funds they received from the County for 2019. Commissioner Walker stated that it was a hectic week of plowing for the highway department due to the snowfall and wind.

APPROVE BILLS

A motion was made by Commissioner Wicklund, seconded by Commissioner Horner, and carried unanimously to approve the payment of the following warrants (warrant #: 139516 to 139707):

Warrants Approved For Payment 1/24/2019

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,503.62
BADGER CITY	4,858.98
GREENBUSH CITY	18,356.16
MN ENERGY RESOURCES	4,853.24
ROSEAU CITY	15,692.86
ROSEAU RIVER WATERSHED DIST	17,405.08
SATHER LAW OFFICE	3,544.85
SCHOOL DIST 2683	15,157.76
SCHOOL DIST 676	11,569.03
SCHOOL DIST 682	70,166.71
SCHOOL DIST 690	57,881.39
TOWN OF GRIMSTAD	3,461.02
TOWN OF LAKE	10,269.70
TOWN OF MORANVILLE	2,294.63
TWO RIVERS WATERSHED DISTRICT	4,644.45
WARROAD CITY	22,954.18
WARROAD PORT AUTHORITY	3,160.64

43 Payments less than 2,000.00	26,256.06
Final Total:	296,030.36

Warrants Approved For Payment 1/31/2019

<u>Vendor Name</u>	<u>Amount</u>
KB BOBCAT SERVICE-DBA	3,665.62
MN JUDICIAL BRANCH	22,615.89
SATHER LAW OFFICE	2,003.27
3 Payments less than 2,000.00	2,157.3
Final Total:	30,442.17

Warrants Approved For Payment 2/07/2019

<u>Vendor Name</u>	<u>Amount</u>
DEARBORN NATIONAL LIFE INSURANCE	3,297.13
JOHNSON/LAURE A	3,526.88
MN ENERGY RESOURCES	2,589.62
ROSEAU CITY	9,966.96
SUN LIFE ASSURANCE COMPANY OF CANADA	2,268.35
13 Payments less than 2,000.00	8,579.30
Final Total:	30,228.24

Warrants Approved On 2/11/2019 For Payment 2/14/2019

<u>Vendor Name</u>	<u>Amount</u>
AIR MED CARE NETWORK	65,398.00
BELTRAMI CO AUDITOR/TREASURER	35,000.00
COMPASS MINERALS AMERICA	12,473.57
COULOMBE CONSULTING	3,640.00
GARTNER REFRIGERATION CO	6,739.76
GCR TIRES & SERVICE	2,381.42
IMPACT	3,254.80
JERAD LIEBERG AG CONSULTING	3,736.74
JOHNSON OIL CO INC	5,006.50
KITSON COUNTY COURTHOUSE	5,409.73
KRAUS ANDERSON	8,505.47
LITTLE FALLS MACHINE INC	4,236.33
MAR-KIT LANDFILL	36,077.00
MARCO INC	2,287.32
MJ ARCHITECTURAL STUDIOS INC	16,226.18
MN COUNTIES COMPUTER COOP	7,682.31
MSOP-MN SEX OFFENDER PROGRAM-D	4,513.30
POWERPHONE INC	2,045.00
RINKE-NOONAN LAW FIRM	2,145.00
ROSEAU CO COOP ASSN	5,766.26
ROSEAU CO HWY DEPT	4,767.50
ROSEAU DIESEL SERVICE INC	3,186.07
SJOBORG'S INC	2,668.25
VERITEXT	3,349.29
84 Payments less than 2,000.00	36,336.71
Final Total:	282,832.51

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Tony Moe, Grygla/Fourtown Sportsman's Club

Tony Moe, representing the Grygla/Fourtown Sportsman's Club, met with the Board to request a letter of support for the proposed Moose River Dike Off-Highway Vehicle (OHV) Trail located in Northwest Beltrami County. Following discussion, a motion was made by Commissioner Falk, seconded by Commissioner Walker, and carried unanimously to adopt the following Resolution:

2019-02-03

RESOLUTION SUPPORTING GRYGLA/FOURTOWN SPORTSMAN'S CLUB:

WHEREAS, the Fourtown/Grygla Sportsman's Club (Club) is a local snowmobile and off road vehicle (OHV)/all-terrain vehicle (ATV) club that manages the Grant-In-Aid trail systems in Northwestern Beltrami County;

WHEREAS, the Club also conducts firearm safety training, snowmobile safety training, OHV/ATV safety training, and is actively involved in many other community events;

WHEREAS, the Club is submitting a trail application to the Minnesota Department of Natural Resources (MnDNR) for an OHV/ATV Grant-In-Aid trail on the Moose River Dike located in Northwest Beltrami County;

WHEREAS, the Moose River Dike was constructed in 1988 on State-owned lands at a cost of \$3,428,000; of which the State of Minnesota contributed \$1,690,000, the Red Lake Watershed District paid \$612,000, and the Red River Watershed Board allocated \$1,126,000;

WHEREAS, the existing Moose River Dike trail is open to motor vehicle travel, but NOT OHV/ATV travel, from "freeze up" to March 31st, and from July 16th to September 15th;

WHEREAS, the Club is requesting that the existing trail be open to OHV/ATV use during the same timeframe that it is open to other motor vehicles;

WHEREAS, the Club is proposing that the OHV/ATV trail would utilize the same (existing) surface that is used by other motor vehicles;

WHEREAS, the Club currently maintains a snowmobile trail on the Moose River Dike;

WHEREAS, the proposed OHV/ATV trail would provide an important connection between the existing Grant-In-Aid trails in the Fourtown area with the trails in the rest of Beltrami Island State Forest;

THEREFORE BE IT RESOLVED, that the Roseau County Board of Commissioners hereby supports the Club's request to designate the Moose River Dike as a Grant-In-Aid OHV/ATV trail.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Horner, seconded by Commissioner Wicklund, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the January 22, 2019, Board Proceedings; approved the Roseau County Trailblazers Maintenance and Grooming 2nd Benchmark; approved the Subsurface Sewage Treatment System (SSTS) Contract Renewal; approved the Warroad Community Ed funding request for the

Unorganized Townships in the Warroad School District; approved the Fire Contract Services Agreement for the Unorganized Townships in the Greenbush Service Area, (Blooming Valley & Juneberry); and approved the hire of two regular full-time Social Workers, (Grade 7, Step C).

DEPARTMENT REPORTS

Highway

2019 Bridge Program Resolution

Engineer Ketring met with the Board requesting approval of the 2019 Bridge Program Resolution. There was discussion regarding State and Federal funding for bridge repair. Following discussion, a motion was made by Commissioner Wicklund, seconded by Commissioner Horner, and carried unanimously to adopt the following Resolution:

2019-02-01

2019 Bridge Program Resolution

WHEREAS Roseau County has determined that the following deficient bridges on the CSAH, County Road, and Township bridge systems are a high priority and require replacement or rehabilitation in the next seven years and has revised the overall priority list as follows:

Bridge No.	Road No.	Sufficiency Rating	Engineers Estimate	Proposed Construction Yr.
90658	CR 119	67.8	\$250k	2019
92663	CSAH 9	<80.0	\$125k	2019
R0235	Twp. Road	42.0	\$450k	2019
68507	CSAH 13	67.0	\$800k	2021
L-4439	Twp. Road	73.0	\$225k	2022
L-9503	Twp. Road	57.8	\$225k	2022
93984	CR 126	71.4	\$750k	2023
L-5986	Twp. Road	71.4	\$700k	2024
93068	CSAH 28	75.1	\$750k	2025

WHEREAS local roads play an essential role in the overall state transportation network and local bridges are the critical component of the local road systems, and

WHEREAS State support for the replacement or rehabilitation of local bridges continues to be crucial to maintaining the integrity of the local road systems and is necessary for the County and the townships to proceed with the replacement or rehabilitation of the high priority deficient bridges described above, and

WHEREAS Roseau County intends to proceed with replacement or rehabilitation of these bridges as State Transportation Bond Funds become available.

NOW, THEREFORE, BE IT RESOLVED Roseau County commits that it will proceed with the design and contract documents for these bridges immediately after being notified that funds are available in order to permit construction to take place within one year of notification.

Assessor

"True County" Resolution

Assessor Lund met with the Board to request approval of the "True County" Resolution, stating that Roseau County will be completing all assessing from within the County Assessor's Office beginning with the 2021 Assessment. Following discussion, a motion was made by Commissioner Walker, seconded by Commissioner Horner, and carried unanimously to adopt the following Resolution:

2019-02-02

RESOLUTION APPROVING
ROSEAU COUNTY AS A TRUE COUNTY

WHEREAS, the Roseau County Board of Commissioners recognizes the importance of a consistent assessment for property tax purposes throughout the entire County; and

WHEREAS, the County Board recognizes that the County Assessor is authorized to provide for the assessment of all taxable property in the County, Minnesota Statute 273.052; and

WHEREAS, the County Board is authorized to appropriate sufficient money to defray the expenses of conducting the property assessment, Minnesota Statute 273.053; and

WHEREAS, the election to provide for the assessment of property by the County Assessor shall be made by County Board Resolution, Minnesota Statute 273.053; and

WHEREAS, such Resolution shall be effective at the second assessment date following the adoption of the Resolution, Minnesota Statute 273.055; and

WHEREAS, upon the adoption of the Resolution, the office of all Township and City Assessor's in such County shall be terminated 90 days prior to the assessment date at which the election becomes effective, Minnesota Statute 273.055; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners in and for the County of Roseau, Minnesota, that pursuant to Minnesota Statute 273.052, the Board of Commissioners elects to authorize the County Assessor to provide for the assessment of all taxable property in the County.

Retainer Agreement – Tax Court Legal Representation

Assessor Lund requested Board approval of a Retainer Agreement for Tax Court Legal Representation, if applicable. Following discussion, a motion was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously to approve a Retainer Agreement with Briggs and Morgan, P.A.

COUNTY BOARD ITEMS

Commissioner Committee Reports (January 22 – February 11, 2019)

Commissioner Falk reported on the following committee(s): Northern Counties Land Use Coordinating Board Meeting; Operations Committee/County Board Work Session; Roseau River Watershed District Meeting.

Commissioner Horner reported on the following committee(s): Warroad River Watershed Board Meeting; Association of Minnesota (AMC) Newly Elected County Commissioners Training; Operations Committee/County Board Work Session.

Commissioner Swanson reported on the following committee(s): Domestic Violence Advisory Committee Meeting; AMC County Government 101 Meetings; Law Library Committee Meeting; Building Committee Meeting; LifeCare Medical Center Public Health Meeting; Roseau Economic Development Authority Meeting; Roseau City Council Meeting; Operations Committee/County Board Work Session; Community Justice Coordinating Committee Meeting; TPT Census Meeting.

Commissioner Walker reported on the following committee(s): 911 Sign Committee Meeting; Operations Committee/County Board Work Session.

Commissioner Wicklund reported on the following committee(s): AMC Newly Elected County Commissioners Training; Two Rivers Watershed Board Meeting; NW Regional Development Commission Meeting; Operations Committee/County Board Work Session.

Upon motion carried, the Board adjourned the meeting at 9:25 a.m. The next Regular meeting of the Board is scheduled for Tuesday, February 26, 2019 at 8:30 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chair
Board of County Commissioners
Roseau County, Minnesota