

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

November 26, 2019

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, November 26, 2019.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, John Horner, Jack Swanson, Russell Walker and Daryl Wicklund. Others present were Jeff Pelowski, Joleen Kezar, Martie Monsrud, Kristy Kjos, Brian Ketring, Karla Langaas, Tracy Halstensgard, Torin McCormack, Jason Braaten, Marlin Lindland, Myles Hogenson, Tom Johnson, Chris Lunde, Ryan Murray, Daryle Dahl, Rodney Sikorski, Randy Erickson, Del Wahl, Dennis Wahl, Matt Fischer, Randy Prachar, Brian Trangsrud, and Wayne Trangsrud.

APPROVAL OF AGENDA

Auditor Monsrud requested adding a fire call invoice from the City of Warroad to County Board Items. A motion to approve the amended Agenda was made by Commissioner Walker, seconded by Commissioner Wicklund, and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski provided an update to the Board on the proposed Agenda items for the December Regular Board Meetings and the Operations Committee/Board Work Session meeting.

APPROVE BILLS

A motion was made by Commissioner Horner, seconded by Commissioner Falk, and carried unanimously, to approve the payment of the following warrants:

Warrants Approved For Payment 11/14/2019 (Warrant #141793-141810)

<u>Vendor Name</u>	<u>Amount</u>
CENTURLINK	3,115.68
IMPACT	3,296.00
KNIFE RIVER MATERIALS	1,348,072.67
NORTHWEST COMMUNITY ACTION	5,000.00
14 Payments less than 2,000.00	8,506.27
Final Total:	1,367,990.62

Warrants Approved For Payment 11/21/2019 (Warrant #141811-141817)

<u>Vendor Name</u>	<u>Amount</u>
MARK SAND & GRAVEL CO	73,155.34
MN ENERGY RESOURCES	2,061.36
5 Payments less than 2,000.00	1,347.83
Final Total:	76,564.53

Warrants Approved For Payment 11/25/2019 (Warrant #141818-141830)

<u>Vendor Name</u>	<u>Amount</u>
ROSEAU CO TREASURER	167,619.08
SCHOOL DIST 682	73,077.60
SCHOOL DIST 690	82,394.74

TOWN OF GOLDEN VALLEY	17,711.79
TOWN OF LAKE	23,520.39
TOWN OF LAONA	6,175.19
TOWN OF MALUNG	2,487.01
TOWN OF MORANVILLE	11,501.59
TOWN OF REINE	5,701.45
4 Payments less than 2,000.00	2,513.07
Final Total:	392,701.91

Warrants Approved On 11/26/2019 For Payment 11/29/2019 (Warrant #141831-141890)

<u>Vendor Name</u>	<u>Amount</u>
CDW GOVERNMENT INC	2,287.92
GENERAL EQUIP & SUPPLIES INC	4,131.92
HOFFMAN PHILIPP & KNUTSON	9,890.00
KNIFE RIVER MATERIALS	2,300.54
LIFECARE MEDICAL CENTER-HOME HEALTH	4,811.06
MATTSON PHARMACY INC	2,799.23
MSOP-MN SEX OFFENDER PROGRAM-D	4,873.20
NORTHERN RESOURCES COOPERATIVE	2,459.72
ROSEAU CO HWY DEPT	14,079.37
RUPP ANDERSON SQUIRES & WALDSPURGER	2,612.46
SAFETY COMPLIANCE SERVICES LLC	2,150.00
SIMMONS CONTRACTING LLC	14,380.40
THYGESON CONSTRUCTION INC	24,380.00
TOWMASTER INC	227,600.00
TRAFFIC MARKING SERVICE INC	3,959.42
TRUE NORTH STEEL	9,488.94
WIDSETH SMITH NOLTING	13,770.00
43 Payments less than 2,000.00	18,968.43
Final Total:	364,942.61

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS:

Myles Hogenson, Roseau/LOW Trailblazers (Club)

Myles Hogenson met with the Board to request a Resolution of Support for the State OHV Grant Application requesting \$38,759.00 in grant funding for 2020; requested Board approval for the County to provide financial assistance in purchasing a new off-highway vehicle for the Club; and, invited the Board to their annual membership meeting to be held on December 7, 2019, at 5:00 p.m., at Gene's Sports Bar in Roseau. Following discussion, Commissioner Wicklund made a motion, seconded by Commissioner Falk, and carried unanimously to approve the following Resolution:

2019-11-03

BE IT RESOLVED that Roseau County supports the Roseau-Lake of the Woods Sportsman's Club/North Star Trail Alliance (Alliance) Grant Funding Application and agrees to act as legal sponsor for funding received from the State of Minnesota Department of Natural Resources for maintenance of proposed trails by the Alliance.

BE IT FURTHER RESOLVED that upon approval of its application by the State, Roseau County may enter into an agreement with the State of Minnesota and will comply with all applicable Federal and State laws and regulations and conditions as stated in the agreement.

BE IT FURTHER RESOLVED that Roseau County hereby agrees to serve as the fiscal agent for the trails maintained by the Alliance and authorizes the Board Chair to sign all related documents on behalf of Roseau County.

Commissioner Walker made a motion, seconded by Commissioner Falk, and carried unanimously to pay \$6,000.00, (County Con-Con funds), towards the purchase of a new off-highway vehicle for the Club. The Board thanked Mr. Hogenson for the invitation to their annual membership meeting.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Wicklund, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the November 12, 2019, Board Proceedings; accepted a Letter of Resignation from Building Maintenance Supervisor Robert (Lenny) Johnson, effective December 31, 2019; approved the December 2019 claims/warrants to be paid forthwith; accepted a \$325.00 donation from the Warroad School, and a \$25.00 donation from Heidi Schaum, to the Veteran's Relief Fund; and, approved the following Resolution:

2019-11-02

RESOLUTION APPROVING REQUEST FOR A GOVERNMENTAL SUBDIVISION TO PURCHASE TAX-FORFEITED PARCEL

WHEREAS, the City of Strathcona has requested to purchase a parcel of tax-forfeited land located within the City of Strathcona in Roseau County, and

WHEREAS, the Roseau County Board of Commissioners have reviewed and considered said request.

NOW, THEREFORE BE IT RESOLVED that the following request to purchase tax-forfeited land is hereby granted:

City of Strathcona:

That part of the SW $\frac{1}{4}$ of the NW $\frac{1}{4}$ in Section 35, Township 159, Range 43, described as follows: Beginning at the SE corner of Lot 6 of Auditor's Plat #27, thence East 242.6 feet to the SW corner of Lot 2 of Auditor's Plat #27, thence North to the NE corner of Lot 7 of Auditor's Plat #27, thence West 60 feet to the NE corner of Lot 4 of Auditor's Plat #27, thence South 237.56 feet to the SE corner of said Lot 4, thence West 182.6 feet to the SW corner of said Lot 4, thence South to the POB.

COMMITTEE REPORTS

Building Committee

Courthouse Renovation Project

Engineer Ketring, Building Committee Chair, requested "direction" from the Board concerning a future Courthouse renovation project. The Committee is requesting the Board provide guidance concerning the scope of a possible renovation. Specifically, should the Committee focus on Option #1 (renovation of the east half of the south wing of the Courthouse only); Option #2 (a renovation proposal that would include the entire south wing of the Courthouse); or, Option #3 (do nothing). Following discussion, a motion to authorize the Building Committee to develop a plan for Option #1 was made by Commissioner Walker, seconded by Commissioner Horner, and carried unanimously.

Jail/Law Enforcement Building (old)

The Building Committee is recommending selling the old LEC building complex, per the guidelines provided to the Board. Following a lengthy discussion, a motion was made by Commissioner Walker, seconded by Commissioner Wicklund, and carried unanimously to maintain County ownership of the property; demolish the old jail portion of the complex; and, close off the remainder of the building for continued use by the Roseau Food Shelf and possible future use by the County.

COUNTY BOARD ITEMS

Advertise to Hire – Building Maintenance Supervisor

Coordinator Pelowski requested advertising to hire a Building Maintenance Supervisor to replace a retiring employee. Following discussion, a motion was made by Commissioner Horner, seconded by Commissioner Walker, and carried unanimously to approve the advertisement to hire a Building Maintenance Supervisor.

Request for Proposals (RFP) – County Facility(s) Custodial Services

Coordinator Pelowski requested advertising a Request for Proposals (RFP) in order to select a contractor to perform custodial services for the County. Our current custodial contract expires on December 31, 2019, and the contractor has indicated that they will not be renewing that agreement. After discussion, a motion to authorize advertising the RFP was made by Commissioner Falk, seconded by Commissioner Walker, and carried unanimously.

City of Warroad Fire Call Invoice

Auditor Monsrud presented a request from the City of Warroad for the County to assess an unpaid fire call invoice to the landowner. The assessment would be added to the landowner's tax statement. The Board requested that Auditor Monsrud contact the landowner for information regarding the unpaid invoice and report back to the Board.

Commissioner Committee Reports (November 12 – November 26, 2019)

Commissioner Falk reported on the following committee(s): Highway Committee Meeting; Social Services Board Meeting; Building Committee Meeting; Red River Basin Commission Meeting; Extension Committee Meeting.

Commissioner Horner reported on the following committee(s): Highway Committee Meeting; Lake Township Board Meeting; Social Services Board Meeting; Warroad City Council Meeting.

Commissioner Swanson reported on the following committee(s): Highway Committee Meeting; Housing and Urban Development Roundtable on Affordable Housing; Association of Minnesota Counties Cannabis Committee Meeting; Roseau School Board Meeting; Social Services Board Meeting; Building Committee Meeting; Community Housing Development Organization Meeting; Northwest MN Housing and Redevelopment Authority Meeting; Juvenile Detention Alternatives Initiative Coalition Meeting; Roseau County Extension Committee Meeting.

Commissioner Walker reported on the following committee(s): Highway Committee Meeting; Social Services Board Meeting; Joint Counties Natural Resource Board Meeting; Warroad EMT Meeting.

Commissioner Wicklund reported on the following committee(s): Highway Committee Meeting; Quin County Board Meeting; Social Services Board Meeting; Hazardous Waste Committee Meeting; Roseau County Historical Society Meeting.

State Ditch (SD) 69 Petition Discussion

Randy Erickson met with the Board to discuss the petition he submitted for repair of the SD 69 system. He stated that something needs to be done on the west end due to cattails and beaver taking over the ditch. Engineer Ketring provided information on work that has been completed on the SD 69 system. Following discussion, a motion was made by Commissioner Wicklund, seconded by Commissioner Walker, and carried unanimously to approve conducting a Hydraulic Study on the SD 69 system.

Upon motion carried, the Board adjourned the meeting at 10:38 a.m. The next Regular meeting of the Board is scheduled for Tuesday, December 3, 2019 at 5:00 p.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chair
Board of County Commissioners
Roseau County, Minnesota