

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

January 22, 2019

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, January 22, 2019.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were John Horner, Jack Swanson, Russell Walker and Daryl Wicklund. Commissioner Falk was absent. Others present were Martie Monsrud, Jeff Pelowski, Joleen Kezar, Brian Ketring, Kristy Kjos, Steve Gust, Matt Restad, Martin Howes, and Randy Prachar.

APPROVAL OF AGENDA

A motion to approve the Agenda was made by Commissioner Walker, seconded by Commissioner Horner, and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson provided a handout regarding the Association of Minnesota Counties (AMC) Upcoming Events and Resources. He emphasized the information regarding the 2020 Census Training.

APPROVE BILLS

A motion was made by Commissioner Wicklund, seconded by Commissioner Horner, and carried unanimously to approve the payment of the following warrants (warrant #s: 139398 to 139515):

Warrants Approved For Payment 1/10/2019

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	3,472.99
ROSEAU CITY	9,734.22
5 Payments less than 2,000.00	3,120.06
Final Total:	16,327.27

Warrants Approved For Payment 1/17/2019

<u>Vendor Name</u>	<u>Amount</u>
MN DEPT OF FINANCE -TREAS	2,782.50
NW REGIONAL LIBRARY	102,000.00
RETIRED SENIOR VOLUNTEER PROGRAM	2,000.00
ROSEAU CO AGRICULTURAL SOCIETY	15,000.00
ROSEAU CO HISTORICAL SOCIETY	68,940.00
ROSEAU CO SOIL & WATER CONS	113,764.00
23 Payments less than 2,000.00	13,172.45
Final Total:	317,658.95

Warrants Approved On 1/22/2019 For Payment 1/25/2019

<u>Vendor Name</u>	<u>Amount</u>
ASSN OF MN COUNTIES	3,035.00
CDW GOVERNMENT INC	11,102.95
FARMERS UNION OIL CO-WARROAD	5,878.67

GENERAL EQUIP & SUPPLIES INC	7,000.00
HEADWATERS REGIONAL RADIO BOARD	5,000.00
HOUSTON ENGINEERING	3,343.50
JOHNSON OIL CO INC	4,748.68
MAR-KIT LANDFILL	35,379.00
MN SHERIFF'S ASSN	2,963.16
NORTHERN RESOURCES COOPERATIVE	8,178.55
NW MN HOUSEHOLD HAZARDOUS	5,867.00
POLK COUNTY HIGHWAY DEPARTMENT	3,000.00
R & Q TRUCKING INC	2,059.13
RUPP ANDERSON SQUIRES & WALDSPURGER	4,216.18
STRATA CORPORATION	130,000.00
UNIVERSITY OF NORTH DAKOTA	3,092.65
66 Payments less than 2,000.00	28,520.04
Final Total:	263,384.51

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Randy Prachar, MnDNR – Land Purchase

Randy Prachar met with the Board to discuss the Roseau Lake Project. This proposed project would provide flood damage reduction and wildlife habitat enhancement. He pointed out that a State grant, in the amount of \$2.76M, was received to initiate the project and that the grant will expire in June of 2021. Allowable grant-related expenditures include the purchase of land and providing infrastructure. He is not asking the Board for any specific action today; rather, he is providing the Board with background information concerning this project as the Board must approve any State-initiated land purchases. He stressed that cooperation will be needed between Roseau County, the Roseau River Watershed Board, and the MnDNR to make this project a reality.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Wicklund, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the revised January 8, 2019, Board Proceedings; approved the NW Region Text-to-911 Agreement with Beltrami County; approved the Summit Food Service Contract; approved the AirMedCare Agreement; approved the Joint Powers Agreement with Roseau County Soil & Water Conservation District (SWCD); and approved the County Recorder's Compliance Status Letter.

DEPARTMENT REPORTS

Auditor

2019 Ditch Levies and Budgets

Auditor Monsrud requested the Board approve Resolution 2019-01-07 establishing the 2019 ditch levies and budgets. A motion was made by Commissioner Wicklund, seconded by Commissioner Walker, and carried unanimously to approve the following Resolution:

2019-01-07

RESOLUTION ESTABLISHING 2019 DITCH LEVIES AND BUDGETS

WHEREAS, the Roseau County Board of Commissioners has reviewed and considered budgets for the ditch systems located in Roseau County; and

WHEREAS, the Roseau County Board of Commissioners deems it necessary that the following amounts be levied on ditch systems as stated below;

NOW, THEREFORE, BE IT RESOLVED that the County Auditor is directed to spread one-year levies on the following ditches for repairs and maintenance for the year 2019:

Ditch	2019 Benefit Percentage	2019 Ditch Levy Amount
County Ditch 5	25%	\$ 2,555.50
County Ditch 6	20%	\$ 7,131.80
County Ditch 7	25%	\$ 17,748.25
County Ditch 9	25%	\$ 29,422.13
County Ditch 10	25%	\$ 9,742.25
County Ditch 11	20%	\$ 7,559.60
County Ditch 13	25%	\$ 3,996.25
County Ditch 17	20%	\$ 11,770.80
County Ditch 18	25%	\$ 10,604.00
Judicial Ditch 19	5%	\$ 1,394.50
County Ditch 20	20%	\$ 4,761.40
County Ditch 21	25%	\$ 19,977.50
Judicial Ditch 22	25%	\$ 3,798.83
County Ditch 23	30%	\$ 23,490.60
County Ditch 24	50%	\$ 7,325.00
County Ditch 25	5%	\$ 2,561.15
County Ditch 26	10%	\$ 4,983.40
Judicial Ditch 33	10%	\$ 696.90
State Ditch 50	10%	\$ 1,047.30
Judicial Ditch 61	15%	\$ 98,667.00
Judicial Ditch 62	5%	\$ 4,195.25
Judicial Ditch 63	20%	\$ 34,048.00
State Ditch 69	25%	\$ 51,511.02
State Ditch 72	20%	\$ 28,710.53
State Ditch 87	10%	\$ 1,972.10
State Ditch 90	20%	\$ 852.74
State Ditch 91	10%	\$ 42,518.60
State Ditch 95	10%	\$ 28,882.90

BE IT FURTHER RESOLVED that the 2019 ditch budgets are hereby approved and are on file in the office of the Roseau County Auditor.

2019 Liquor Licenses

Auditor Monsrud requested the Board approve Resolution 2019-01-06 regarding liquor licenses in Roseau County. A motion was made by Commissioner Horner, seconded by Commissioner Walker, and carried unanimously to adopt the following Resolution:

2019-01-06

RESOLUTION APPROVING LIQUOR LICENSES

BE IT RESOLVED that the Roseau County Board of Commissioners hereby grant the following liquor licenses to:

<u>FOE Aerie No. 4195</u>	On-sale Intoxicating Liquor License; Sunday Liquor License;
<u>Pine Ridge Liquor</u>	Off-sale Intoxicating Liquor License
<u>Salol 1 Stop, LLC</u>	Off-sale Intoxicating Liquor License
<u>Skime Store, LLC</u>	Off-sale 3.2 percent Malt Liquor License
<u>Springsteel Resort Inc.</u>	On-Off sale Intoxicating Liquor License; Sunday liquor license; Off-sale 3.2 percent Malt Liquor License;
<u>Warroad Estates Golf Course</u>	On-sale Intoxicating Liquor License; Sunday Liquor License

BE IT FURTHER RESOLVED that said licenses are effective February 1, 2019, through January 31, 2020, and recommends that said licenses be approved by the Alcohol and Gambling Enforcement Director, if applicable.

Highway

Bridge Construction & Approach Grading Contract

Engineer Ketring informed the Board that 4 bids were received for the bridge project located south of Greenbush. Engineer Ketring stated that the lowest, and best, bid received was from S & R Reinforcing, Inc. for \$459,116.26. Following discussion, a motion was made by Commissioner Wicklund, seconded by Commissioner Horner, and carried unanimously to enter into a contract with S & R Reinforcing, Inc. for the amount of \$459,116.26.

Motor Grader/Packer Purchase

Engineer Ketring requested the Board approve the purchase of a new motor grader for \$341,528.00 and a Handy Hitch packer for \$36,899.00. There was discussion regarding which fund would be utilized to pay for the purchases. A motion was made by Commissioner Walker, seconded by Commissioner Horner, and carried unanimously to purchase both the motor grader and the packer, with 2/3 of the cost paid from the 610 Con Con fund, and 1/3 of the cost paid from the 840 Con Con fund.

COUNTY BOARD ITEMS

County Board and Highway Committee Meetings - February 12, 2019

Commissioner Swanson requested the meetings scheduled for February 12, 2019 be moved to Monday, February 11, 2019 due to a scheduling conflict with the AMC Legislative Conference. The Board concurred with the change.

Commissioner Committee Reports (December 26, 2018 – January 22, 2019)

Commissioner Horner reported on the following committee(s): Operations Committee/County Board Work Session; Highway Committee Meeting; County Board/Commercial Valuations Meeting; Social Services Meeting.

Commissioner Swanson reported on the following committee(s): Community Justice Coordinating Committee Meeting; Roseau Community Education Advisory Council Meeting; Roseau City Council; Operations Committee/County Board Work Session; Highway Committee Meeting; County Board/Commercial Valuations Meeting; Northwest Emergency Communications Board Meeting; National Association of Counties Community, Economic, Workforce Development Committee Teleconference; Team EPIC Meeting; Lee Meier Retirement Party; Building Committee Meeting; Social Services Meeting; Northwest Minnesota Housing and Redevelopment Authority Meeting; Valley Farmer Homemaker Committee Teleconference; Association of Minnesota Counties Board of Directors Meeting.

Commissioner Walker reported on the following committee(s): Operations Committee/County Board Work Session; Highway Committee Meeting; County Board/Commercial Valuations Meeting; Social Services Meeting; Roosevelt City Council Meeting; Minnesota Rural Counties Meeting.

Commissioner Wicklund reported on the following committee(s): Operations Committee/County Board Work Session; Highway Committee Meeting; County Board/Commercial Valuations Meeting; Social Services Meeting; Quin County Board Meeting.

Upon motion carried, the Board adjourned the meeting at 10:40 a.m. The next Regular meeting of the Board is scheduled for Monday, February 11, 2019 at 8:30 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chair
Board of County Commissioners
Roseau County, Minnesota