

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on **Monday, February 11, 2019, at 8:30 a.m.**, in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

8:30 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

8:35 Delegations/Board Appointments/Public Comments*

1. Tony Moe, Grygla/Fourtown Sportsman's Club – Resolution of Support

8:50 Consent Agenda

1. January 22, 2019 Board Proceedings
2. Roseau County Trailblazers – 2nd Benchmark
3. Subsurface Sewage Treatment System (SSTS) Contract Renewal
4. Warroad Community Ed Funding Request (Unorganized Townships)
5. Fire Contracts – Unorganized Townships (Greenbush Service Area)
6. Social Worker(s) Hire

8:55 Department Reports

1. Highway
 - a. 2019 Bridge Program Resolution
2. Assessor
 - a. "True County" Resolution
 - b. Retainer Agreement - Tax Court Legal Representation

9:05 Committee Reports

9:10 County Board Items

1. Commissioner Committee Reports

9:45 Unfinished Business

9:45 Adjourn

***Limited to five minutes**



NOTICE OF EVENT

ROSEAU COUNTY BOARD OF COMMISSIONERS NOTICE OF MEETING DATE CHANGE

February 11, 2019

Pursuant to Chapter 13 of the Minnesota Statutes, **Open Meeting Law**, notice is hereby given that the Roseau County Board of Commissioners Meeting scheduled for Tuesday, February 12, 2019 has been rescheduled to Monday, February 11, 2019 at 8:30 a.m. at the Courthouse Board Room. Also, the Highway Committee Meeting scheduled for 10:30 a.m. on February 12, 2019 has been rescheduled to 10:30 a.m. on Monday, February 11, 2019.

s/s Jeff Pelowski
Jeff Pelowski, County Coordinator



Roseau County Request for Board Action

Agenda Item #: Board Appointment 1 <small>(for office use only)</small>		
Requested Board Date:	February 11, 2019	Originating Department: Grygla/Fourtown Sportsman
Subject Title (as it will appear on the Agenda): Grygla/Fourtown Sportsman's Club – Resolution of Support		Presenter: Tony Moe
		Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input checked="" type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Requesting Board approval of the attached Resolution.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting:		
<input checked="" type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

Moose River Dike Trail

The Fourtown/Grygla Sportsmans Club is requesting a letter of support from the Roseau County Board. The Fourtown/Grygla Sportsmans Club is a local Snowmobile and ATV club that manages and maintains the Grant-In-Aid trail systems in Northwestern Beltrami county, the club conducts firearm safety training, snowmobile safety training, and ATV safety training. The club is also involved in many community events.

The Fourtown/Grygla Sportsmans club is submitting a trail application to the Minnesota Department of Resources, for a OHV Grant-in Aid trail on the Moose River Dike in Northwestern Beltrami County.

The Moose River Dike was built in 1988 on State lands at a cost of \$3,428,000.00

State of Minnesota paid \$1690,000.00

Red Lake Watershed District \$612,000.00

Red River Watershed Board \$1,126,000.00

The Dike Trail is open to motor vehicles travel part of the year. July 16 through September 15 and Freeze up to March 31. The community of the Fourtown/Grygla area are requesting that the trail be open to OHV travel during the same time that it is open to motor vehicles. The Fourtown/Grygla Sportsmans Club currently maintains a Snowmobile trail on the Moose River Dike. The trail would be on the same surface that is used by other motor vehicles and would connect the grant-in aid trails in the Fourtown area with the Trails in Beltrami Island State Forest.



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

A motion was made by Commissioner XXXX, seconded by Commissioner XXXX, and carried unanimously to adopt the following Resolution:

2019-02-03

RESOLUTION SUPPORTING GRYGLA/FOURTOWN SPORTSMAN'S CLUB:

WHEREAS, the Fourtown/Grygla Sportsman's Club (Club) is a local snowmobile and off road vehicle (OHV)/all-terrain vehicle (ATV) club that manages the Grant-In-Aid trail systems in Northwestern Beltrami County;

WHEREAS, the Club also conducts firearm safety training, snowmobile safety training, OHV/ATV safety training, and is actively involved in many other community events;

WHEREAS, the Club is submitting a trail application to the Minnesota Department of Natural Resources (MnDNR) for an OHV/ATV Grant-In-Aid trail on the Moose River Dike located in Northwest Beltrami County;

WHEREAS, the Moose River Dike was constructed in 1988 on State-owned lands at a cost of \$3,428,000; of which the State of Minnesota contributed \$1,690,000, the Red Lake Watershed District paid \$612,000, and the Red River Watershed Board allocated \$1,126,000;

WHEREAS, the existing Moose River Dike trail is open to motor vehicle travel, but NOT OHV/ATV travel, from "freeze up" to March 31st, and from July 16th to September 15th;

WHEREAS, the Club is requesting that the existing trail be open to OHV/ATV use during the same timeframe that it is open to other motor vehicles;

WHEREAS, the Club is proposing that the OHV/ATV trail would utilize the same (existing) surface that is used by other motor vehicles;

WHEREAS, the Club currently maintains a snowmobile trail on the Moose River Dike;

WHEREAS, the proposed OHV/ATV trail would provide an important connection between the existing Grant-In-Aid trails in the Fourtown area with the trails in the rest of Beltrami Island State Forest;

THEREFORE BE IT RESOLVED, that the Roseau County Board of Commissioners hereby supports the Club's request to designate the Moose River Dike as a Grant-In-Aid OHV/ATV trail.

STATE OF MINNESOTA)
) ss
COUNTY OF ROSEAU)

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on February 11, 2019.

Jeff Pelowski
Roseau County Coordinator

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

January 22, 2019

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, January 22, 2019.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were John Horner, Jack Swanson, Russell Walker and Daryl Wicklund. Commissioner Falk was absent. Others present were Martie Monsrud, Jeff Pelowski, Joleen Kezar, Brian Ketring, Kristy Kjos, Steve Gust, Matt Restad, Martin Howes, and Randy Prachar.

APPROVAL OF AGENDA

A motion to approve the Agenda was made by Commissioner Walker, seconded by Commissioner Horner, and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson provided a handout regarding the Association of Minnesota Counties (AMC) Upcoming Events and Resources. He emphasized the information regarding the 2020 Census Training.

APPROVE BILLS

A motion was made by Commissioner Wicklund, seconded by Commissioner Horner, and carried unanimously to approve the payment of the following warrants (warrant #s: 139398 to 139515):

Warrants Approved For Payment 1/10/2019

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	3,472.99
ROSEAU CITY	9,734.22
5 Payments less than 2,000.00	3,120.06
Final Total:	16,327.27

Warrants Approved For Payment 1/17/2019

<u>Vendor Name</u>	<u>Amount</u>
MN DEPT OF FINANCE -TREAS	2,782.50
NW REGIONAL LIBRARY	102,000.00
RETIRED SENIOR VOLUNTEER PROGRAM	2,000.00
ROSEAU CO AGRICULTURAL SOCIETY	15,000.00
ROSEAU CO HISTORICAL SOCIETY	68,940.00
ROSEAU CO SOIL & WATER CONS	113,764.00
23 Payments less than 2,000.00	13,172.45
Final Total:	317,658.95

Warrants Approved On 1/22/2019 For Payment 1/25/2019

<u>Vendor Name</u>	<u>Amount</u>
ASSN OF MN COUNTIES	3,035.00
CDW GOVERNMENT INC	11,102.95
FARMERS UNION OIL CO-WARROAD	5,878.67

GENERAL EQUIP & SUPPLIES INC	7,000.00
HEADWATERS REGIONAL RADIO BOARD	5,000.00
HOUSTON ENGINEERING	3,343.50
JOHNSON OIL CO INC	4,748.68
MAR-KIT LANDFILL	35,379.00
MN SHERIFF'S ASSN	2,963.16
NORTHERN RESOURCES COOPERATIVE	8,178.55
NW MN HOUSEHOLD HAZARDOUS	5,867.00
POLK COUNTY HIGHWAY DEPARTMENT	3,000.00
R & Q TRUCKING INC	2,059.13
RUPP ANDERSON SQUIRES & WALDSPURGER	4,216.18
STRATA CORPORATION	130,000.00
UNIVERSITY OF NORTH DAKOTA	3,092.65
66 Payments less than 2,000.00	28,520.04
Final Total:	263,384.51

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Randy Prachar, MnDNR – Land Purchase

Randy Prachar met with the Board to discuss the Roseau Lake Project. This proposed project would provide flood damage reduction and wildlife habitat enhancement. He pointed out that a State grant, in the amount of \$2.76M, was received to initiate the project and that the grant will expire in June of 2021. Allowable grant-related expenditures include the purchase of land and providing infrastructure. He is not asking the Board for any specific action today; rather, he is providing the Board with background information concerning this project as the Board must approve any State-initiated land purchases. He stressed that cooperation will be needed between Roseau County, the Roseau River Watershed Board, and the MnDNR to make this project a reality.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Wicklund, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the revised January 8, 2019, Board Proceedings; approved the NW Region Text-to-911 Agreement with Beltrami County; approved the Summit Food Service Contract; approved the AirMedCare Agreement; approved the Joint Powers Agreement with Roseau County Soil & Water Conservation District (SWCD); and approved the County Recorder's Compliance Status Letter.

DEPARTMENT REPORTS

Auditor

2019 Ditch Levies and Budgets

Auditor Monsrud requested the Board approve Resolution 2019-01-07 establishing the 2019 ditch levies and budgets. A motion was made by Commissioner Wicklund, seconded by Commissioner Walker, and carried unanimously to approve the following Resolution:

2019-01-07

RESOLUTION ESTABLISHING 2019 DITCH LEVIES AND BUDGETS

WHEREAS, the Roseau County Board of Commissioners has reviewed and considered budgets for the ditch systems located in Roseau County; and

WHEREAS, the Roseau County Board of Commissioners deems it necessary that the following amounts be levied on ditch systems as stated below;

NOW, THEREFORE, BE IT RESOLVED that the County Auditor is directed to spread one-year levies on the following ditches for repairs and maintenance for the year 2019:

Ditch	2019 Benefit Percentage	2019 Ditch Levy Amount
County Ditch 5	25%	\$ 2,555.50
County Ditch 6	20%	\$ 7,131.80
County Ditch 7	25%	\$ 17,748.25
County Ditch 9	25%	\$ 29,422.13
County Ditch 10	25%	\$ 9,742.25
County Ditch 11	20%	\$ 7,559.60
County Ditch 13	25%	\$ 3,996.25
County Ditch 17	20%	\$ 11,770.80
County Ditch 18	25%	\$ 10,604.00
Judicial Ditch 19	5%	\$ 1,394.50
County Ditch 20	20%	\$ 4,761.40
County Ditch 21	25%	\$ 19,977.50
Judicial Ditch 22	25%	\$ 3,798.83
County Ditch 23	30%	\$ 23,490.60
County Ditch 24	50%	\$ 7,325.00
County Ditch 25	5%	\$ 2,561.15
County Ditch 26	10%	\$ 4,983.40
Judicial Ditch 33	10%	\$ 696.90
State Ditch 50	10%	\$ 1,047.30
Judicial Ditch 61	15%	\$ 98,667.00
Judicial Ditch 62	5%	\$ 4,195.25
Judicial Ditch 63	20%	\$ 34,048.00
State Ditch 69	25%	\$ 51,511.02
State Ditch 72	20%	\$ 28,710.53
State Ditch 87	10%	\$ 1,972.10
State Ditch 90	20%	\$ 852.74
State Ditch 91	10%	\$ 42,518.60
State Ditch 95	10%	\$ 28,882.90

BE IT FURTHER RESOLVED that the 2019 ditch budgets are hereby approved and are on file in the office of the Roseau County Auditor.

2019 Liquor Licenses

Auditor Monsrud requested the Board approve Resolution 2019-01-06 regarding liquor licenses in Roseau County. A motion was made by Commissioner Horner, seconded by Commissioner Walker, and carried unanimously to adopt the following Resolution:

2019-01-06

RESOLUTION APPROVING LIQUOR LICENSES

BE IT RESOLVED that the Roseau County Board of Commissioners hereby grant the following liquor licenses to:

<u>FOE Aerie No. 4195</u>	On-sale Intoxicating Liquor License; Sunday Liquor License;
<u>Pine Ridge Liquor</u>	Off-sale Intoxicating Liquor License
<u>Salol 1 Stop, LLC</u>	Off-sale Intoxicating Liquor License
<u>Skime Store, LLC</u>	Off-sale 3.2 percent Malt Liquor License
<u>Springsteel Resort Inc.</u>	On-Off sale Intoxicating Liquor License; Sunday liquor license; Off-sale 3.2 percent Malt Liquor License;
<u>Warroad Estates Golf Course</u>	On-sale Intoxicating Liquor License; Sunday Liquor License

BE IT FURTHER RESOLVED that said licenses are effective February 1, 2019, through January 31, 2020, and recommends that said licenses be approved by the Alcohol and Gambling Enforcement Director, if applicable.

Highway

Bridge Construction & Approach Grading Contract

Engineer Ketring informed the Board that 4 bids were received for the bridge project located south of Greenbush. Engineer Ketring stated that the lowest, and best, bid received was from S & R Reinforcing, Inc. for \$459,116.26. Following discussion, a motion was made by Commissioner Wicklund, seconded by Commissioner Horner, and carried unanimously to enter into a contract with S & R Reinforcing, Inc. for the amount of \$459,116.26.

Motor Grader/Packer Purchase

Engineer Ketring requested the Board approve the purchase of a new motor grader for \$341,528.00 and a Handy Hitch packer for \$36,899.00. There was discussion regarding which fund would be utilized to pay for the purchases. A motion was made by Commissioner Walker, seconded by Commissioner Horner, and carried unanimously to purchase both the motor grader and the packer, with 2/3 of the cost paid from the 610 Con Con fund, and 1/3 of the cost paid from the 840 Con Con fund.

COUNTY BOARD ITEMS

County Board and Highway Committee Meetings - February 12, 2019

Commissioner Swanson requested the meetings scheduled for February 12, 2019 be moved to Monday, February 11, 2019 due to a scheduling conflict with the AMC Legislative Conference. The Board concurred with the change.

Commissioner Committee Reports (December 26, 2018 – January 22, 2019)

Commissioner Horner reported on the following committee(s): Operations Committee/County Board Work Session; Highway Committee Meeting; County Board/Commercial Valuations Meeting; Social Services Meeting.

Commissioner Swanson reported on the following committee(s): Community Justice Coordinating Committee Meeting; Roseau Community Education Advisory Council Meeting; Roseau City Council; Operations Committee/County Board Work Session; Highway Committee Meeting; County Board/Commercial Valuations Meeting; Northwest Emergency Communications Board Meeting; National Association of Counties Community, Economic, Workforce Development Committee Teleconference; Team EPIC Meeting; Lee Meier Retirement Party; Building Committee Meeting; Social Services Meeting; Northwest Minnesota Housing and Redevelopment Authority Meeting; Valley Farmer Homemaker Committee Teleconference; Association of Minnesota Counties Board of Directors Meeting.

Commissioner Walker reported on the following committee(s): Operations Committee/County Board Work Session; Highway Committee Meeting; County Board/Commercial Valuations Meeting; Social Services Meeting; Roosevelt City Council Meeting; Minnesota Rural Counties Meeting.

Commissioner Wicklund reported on the following committee(s): Operations Committee/County Board Work Session; Highway Committee Meeting; County Board/Commercial Valuations Meeting; Social Services Meeting; Quin County Board Meeting.

Upon motion carried, the Board adjourned the meeting at 10:40 a.m. The next Regular meeting of the Board is scheduled for Monday, February 11, 2019 at 8:30 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chair
Board of County Commissioners
Roseau County, Minnesota



Roseau County Request for Board Action

Agenda Item #: Consent 2 <small>(for office use only)</small>		
Requested Board Date:	February 11, 2019	Originating Department: Roseau County Trailblazers
Subject Title (as it will appear on the Agenda): Roseau County Trailblazers – 2 nd Benchmark		Presenter: Myles Hogenson
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Requesting Board approval of the Roseau County Trailblazers 2 nd Benchmark.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: Consent 3 <small>(for office use only)</small>		
Requested Board Date:	February 11, 2019	Originating Department: Environmental
Subject Title (as it will appear on the Agenda): Subsurface Sewage Treatment System (SSTS) Contract Renewal	Presenter: Jeff Pelowski	
	Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Requesting Board approval of the attached SSTS Contract.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

SERVICE CONTRACT

THIS AGREEMENT is made and entered into by and between the County of Roseau, Minnesota, (County), 606 5th Ave SW Roseau, Minnesota 56751, and Keith Block (contractor), 848 29th Avenue SW, Baudette, MN 56623.

RECITALS

WHEREAS, the County desires to purchase services of Contractor to perform Subsurface Sewage Treatment System (SSTS) design review, soil verification, and complaint investigation/compliance inspection duties; and

WHEREAS, there are funds available for the purchase of these services;

NOW, THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the County and the Contractor agree as follows:

1) Term and Cost of Agreement

Contractor agrees to furnish SSTS soil verification and complaint investigation services on behalf of the County during the period commencing January 1, 2019, and terminating December 31, 2021.

Contractor shall be paid \$100.00 for each design review, \$250.00 for each on-site soil verification visit, and \$275.00 for each on-site complaint investigation/compliance inspection. Contractor shall be entitled to reimbursement for vehicle expenses/mileage at the rate established annually by the IRS.

2) Services to be Provided and Locations

Contractor shall provide all requested services at locations throughout Roseau County, as directed by the Roseau County Environmental Office.

3) Independent Contractor

Nothing contained in the Agreement is intended or should be construed as creating the relationship of joint ventures within the County or the Department. No tenure or any rights or benefits, including Workers' Compensation, Unemployment Insurance, medical care, sick leave, vacation leave, severance pay, PERA, or other benefits available to County employees, shall accrue to the Contractor or employees of the Contractor performing services under this Agreement.

4) Indemnification and Insurance

The contractor agrees it will defend, indemnify and hold the County, its employees and officials harmless from any claims, demands, actions or causes of action, including reasonable attorney's fees and expenses arising out of any act or omission on the part of the Contractor, or its subcontractors, partners or independent contractors or any of their agents or employees in the performance of or with relation to any of the work or services to be performed or furnished by the Contractor or the subcontractors, partners, or independent contractors or any of their agents or employees under the agreement.

Comprehensive General Liability Coverage:

Contractor must obtain and maintain primary insurance coverage for the complete term of the contract. Contractor's insurance must meet the following minimum required liability limits:

Each Occurrence	\$1,500,000
Personal Injury & Advertising Injury	\$1,500,000
General Aggregate	\$3,000,000
Products and Completed Operations Aggregate	\$3,000,000
Fire Damage Limit	\$ 100,000
Medical Expense	\$ 5,000

Contractor may utilize Excess Umbrella/Liability coverage to reach the total required limits.

Prior to the effective date of this contract, and as a condition precedent to this contract, Contractor shall furnish the County with an original Certificate of Insurance, from an insurance company acceptable to the County and signed by a person authorized by the insurer to bind coverage, as evidence of the required primary insurance coverage. The Certificate of Insurance must name Roseau County as an additional insured for all relevant coverages. Contractor's insurance policy must contain a provision that states that coverage will not be cancelled without 60 days prior written notice to the County.

Contractor shall be responsible for any deductible or self-insured retention contained within the insurance policy.

Workers' Compensation Coverage

Contractor must obtain and maintain workers' compensation coverage in accordance with applicable state and federal laws for the complete term of this contract. Prior to the effective date of this contract, Contractor shall furnish the County with an original Certificate of Insurance, from an insurance company acceptable to the County and signed by a person authorized by the insurer to bind coverage, as evidence of the required workers' compensation coverage.

5) Data Practices

All data collected, created, received, maintained, or disseminated for any purposes by the activities of Contractor because of this contract is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended, the Minnesota Rules implementing such act now in force or as adopted, as well as federal regulations on data privacy.

6) Records – Availability and Retention

The Contractor agrees that the County, the State Auditor, or any other of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of this Contractor and involve transactions relating to this Agreement.

7) Merger and Modification

It is understood and agreed upon that the entire Agreement between the parties is contained here and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.

Any material alterations, variations, modification, or waivers of provisions of this Agreement shall be valid only when they have been reduced to writing as an amendment and signed by the parties.

8) Default and Cancellation

If the Contractor fails to perform any of the provisions of the Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default.

Unless the Contractor's default is excused, the County, through the Department, may, upon written notice, immediately cancel this Agreement in its entirety.

This agreement may be cancelled without cause by either party upon thirty days' written notice.

9) Nondiscrimination

During the performance of this Agreement, the Contractor agrees to the following:

No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, criminal record, creed or national origin be excluded from full employment

rights in, participation in, be denied benefits of or be otherwise subjected to discrimination under any and all applicable federal and state laws against discrimination.

10) Subcontracting and Assignment

Contractor shall not enter into any subcontract for performance of any service contemplated under this contract without the prior written approval of the County and subject to such conditions and provisions as the County may deem necessary. The contractor shall be responsible for the performance of all subcontractors.

Dated this 11th day of February, 2019.

COUNTY OF ROSEAU

CONTRACTOR

BY: _____
Jack Swanson
Roseau County Board Chairman

BY: _____
Keith Block,
KB Bobcat Service

BY: _____
Jeff Pelowski
Roseau County Coordinator

Approved as to Form and Execution:

BY: _____
Kristy Kjos
Roseau County Attorney



Roseau County Request for Board Action

Agenda Item #: Consent 4 <small>(for office use only)</small>		
Requested Board Date:	February 11, 2019	Originating Department: Coordinator
Subject Title (as it will appear on the Agenda): Warroad Community Education Funding Request	Presenter: Jeff Pelowski	
	Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: As discussed at the 2/5/2019 County Board Work Session, this is a request for County funds on behalf of the Unorganized Townships located in the Warroad School District. Board consensus was to make a donation of Con Con funds in the amount of \$1,000.00. (\$250 X 4 = \$1,000)		
Background:		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: Consent 5 <small>(for office use only)</small>		
Requested Board Date:	February 11, 2019	Originating Department: Auditor
Subject Title (as it will appear on the Agenda): Fire Contracts – Unorganized Townships (Greenbush Area)	Presenter: Martie Monsrud	
	Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Requesting the Board authorize the Chair and Auditor to execute the Greenbush Fire Agreement(s) for the Unorganized Townships of Blooming Valley and Juneberry.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

FIRE CONTRACT SERVICES AGREEMENT

THIS AGREEMENT, effective January 1, 2019, by and between the City of Greenbush, a Municipal Corporation in Roseau County, Minnesota, hereinafter known as the first party and the **Juneberry, Unorganized Township**, a Municipal Corporation in Roseau County, Minnesota, hereinafter known as the second party.

WHEREAS, the second party, deeming it advisable to have available for the benefit of the residents of said the **Juneberry, Unorganized Township**, services of the first party's fire department, and the electors of said city having pursuant to law, provided a fund for the furnishing of such service, and

WHEREAS, the first party has by appropriate action authorized its Mayor and Clerk to enter into a contract with the second party for the furnishing of said service.

NOW, THEREFORE, it is mutually agreed between the parties hereto, that for a period of three (3) years from and after the date hereof, the Fire Department of the first party will answer any and all fire calls of the residents in the sections of the **Juneberry, Unorganized Township** and will respond to such calls with suitable fire fighting apparatus manned by at least three members of the Greenbush Fire Department, who will render all assistance possible in the saving of life and property. In consideration of said services, second party agrees to pay as follows a standby fee of **\$2,200.00/year**.

It is understood and agreed however, that at times weather and road conditions through the various seasons of the year can and no doubt will interfere in the rendering of such service, in which event, failure to furnish the service herein agreed upon, shall not be taken to be a breach of this agreement.

It is further agreed that this contract shall continue to be in effect for a period of not more than three (3) years with the privilege of canceling by either party with a written notice within thirty (30) days. Contract Date: **January 1, 2019 through December 31, 2021.**

IN WITNESS WHEREOF, the respective parties have caused this instrument to be executed by respective officers thereof and the respective seals of the parties to be affixed thereto.

CITY OF GREENBUSH, A MUNICIPAL CORPORATION OF ROSEAU COUNTY.

Mayor Date Clerk-Treasurer Date

JUNEBERRY, UNORGANIZED TOWNSHIP, A MUNICIPAL CORPORATION OF ROSEAU COUNTY

County Commissioner Date County Auditor Date

FIRE CONTRACT SERVICES AGREEMENT

THIS AGREEMENT, effective January 1, **2019**, by and between the City of Greenbush, a Municipal Corporation in Roseau County, Minnesota, hereinafter known as the first party and the **Blooming Valley, Unorganized** Township, a Municipal Corporation in Roseau County, Minnesota, hereinafter known as the second party.

WHEREAS, the second party, deeming it advisable to have available for the benefit of the residents of said the **Blooming Valley, Unorganized** Township, services of the first party's fire department, and the electors of said city having pursuant to law, provided a fund for the furnishing of such service, and

WHEREAS, the first party has by appropriate action authorized its Mayor and Clerk to enter into a contract with the second party for the furnishing of said service.

NOW, THEREFORE, it is mutually agreed between the parties hereto, that for a period of three (3) years from and after the date hereof, the Fire Department of the first party will answer any and all fire calls of the residents in the sections of the **Blooming Valley, Unorganized** Township and will respond to such calls with suitable fire fighting apparatus manned by at least three members of the Greenbush Fire Department, who will render all assistance possible in the saving of life and property. In consideration of said services, second party agrees to pay as follows a standby fee of **\$2,200.00/year**.

It is understood and agreed however, that at times weather and road conditions through the various seasons of the year can and no doubt will interfere in the rendering of such service, in which event, failure to furnish the service herein agreed upon, shall not be taken to be a breach of this agreement.

It is further agreed that this contract shall continue to be in effect for a period of not more than three (3) years with the privilege of canceling by either party with a written notice within thirty (30) days. Contract Date: **January 1, 2019 through December 31, 2021**.

IN WITNESS WHEREOF, the respective parties have caused this instrument to be executed by respective officers thereof and the respective seals of the parties to be affixed thereto.

CITY OF GREENBUSH, A MUNICIPAL CORPORATION OF ROSEAU COUNTY.

Mayor Date Clerk-Treasurer Date

BLOOMING VALLEY, UNORGANIZED TOWNSHIP, A MUNICIPAL CORPORATION OF ROSEAU COUNTY

County Commissioner Date County Auditor Date



Roseau County Request for Board Action

Agenda Item #: Consent 6 <small>(for office use only)</small>		
Requested Board Date:	February 11, 2019	Originating Department: Social Services
Subject Title (as it will appear on the Agenda): Social Worker Hire(s)	Presenter: Dave Anderson	
	Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Requesting Board approve to hire Rebekah Jones, as Social Worker, effective February 25, 2019. This position is a Grade 7, Step C. Requesting Board approve to hire Monique Duray, as Social Worker, effective February 26, 2019. This position is a Grade 7, Step C.		
Background: These hires are to replace vacant positions.		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: Department Reports 1a <small>(for office use only)</small>		
Requested Board Date:	February 11, 2019	Originating Department: Highway
Subject Title (as it will appear on the Agenda): 2019 Bridge Program Resolution	Presenter: Brian Ketring	
	Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Requesting Board approval of the attached Resolution.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting:		
<input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



A motion was made by Commissioner XXXXX, seconded by Commissioner XXXXX, and carried unanimously to adopt the following Resolution:

2019-02-01

2019 Bridge Program Resolution

WHEREAS Roseau County has determined that the following deficient bridges on the CSAH, County Road, and Township bridge systems are a high priority and require replacement or rehabilitation in the next seven years and has revised the overall priority list as follows:

Bridge No.	Road No.	Sufficiency Rating	Engineers Estimate	Proposed Construction Yr.
90658	CR 119	67.8	\$250k	2019
92663	CSAH 9	<80.0	\$125k	2019
R0235	Twp. Road	42.0	\$450k	2019
68507	CSAH 13	67.0	\$800k	2021
L-4439	Twp. Road	73.0	\$225k	2022
L-9503	Twp. Road	57.8	\$225k	2022
93984	CR 126	71.4	\$750k	2023
L-5986	Twp. Road	71.4	\$700k	2024
93068	CSAH 28	75.1	\$750k	2025

WHEREAS local roads play an essential role in the overall state transportation network and local bridges are the critical component of the local road systems, and

WHEREAS State support for the replacement or rehabilitation of local bridges continues to be crucial to maintaining the integrity of the local road systems and is necessary for the County and the townships to proceed with the replacement or rehabilitation of the high priority deficient bridges described above, and

WHEREAS Roseau County intends to proceed with replacement or rehabilitation of these bridges as State Transportation Bond Funds become available.

NOW, THEREFORE, BE IT RESOLVED Roseau County commits that it will proceed with the design and contract documents for these bridges immediately after being notified that funds are available in order to permit construction to take place within one year of notification.

STATE OF MINNESOTA)
) ss
 COUNTY OF ROSEAU)

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on February 11, 2019.

 Jeff Pelowski
 Roseau County Coordinator



Roseau County Request for Board Action

Agenda Item #: Department Reports 2a <small>(for office use only)</small>		
Requested Board Date:	February 11, 2019	Originating Department: Assessor
Subject Title (as it will appear on the Agenda): "True County" Resolution	Presenter: Liz Lund	
	Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Requesting Board approval of the attached "True County" Resolution, stating that Roseau County will be completing all assessing from within the County Assessor's Office beginning with the 2021 Assessment.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: Department Reports 2b <small>(for office use only)</small>		
Requested Board Date:	February 11, 2019	Originating Department: Assessor
Subject Title (as it will appear on the Agenda): Retainer Agreement – Tax Court Legal Representation		Presenter: Liz Lund
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: As presented/discussed at the 2/5/19 Board Work Session, this Agreement will provide the County with tax court legal representation, if applicable.		
Background:		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: County Board Item 1 <small>(for office use only)</small>		
Requested Board Date:	February 11, 2019	Originating Department: Coordinator
Subject Title (as it will appear on the Agenda): Commissioner Committee Reports		Presenter: Commissioners
		Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Commissioners will present their Committee Reports.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

01/22 thru 02/11

Commissioner District 1 Committee Report

John Horner

- 1) Warroad River Watershed meeting on 01/22/2019 in Warroad. Newly rejuvenated efforts by the city of Warroad to revitalize the city campground area/marina
- 2) AMC Newly Elected County Commissioners training. St Paul 01/23,24,&25/2019
- 3) Social Services 1/15/19
- 4) Operations Committee/County Board Work Session 2/5/19

JACK SWANSON COMMITTEE REPORT

JANUARY 22, 2019 - DOMESTIC VIOLENCE ADVISORY COMMITTEE

JANUARY 23, 2019 - AMC COUNTY GOVERNMENT 101 (ST PAUL)

JANUARY 24, 2019 - A.M.C. COUNTY GOVERNMENT 101 (ST PAUL); presented with Crow Wing County Administrator Tim Houle on leadership vs micro-management

JANUARY 28, 2019 - LAW LIBRARY COMMITTEE; reduced availability of retired attorney John Carter for pro se services to twice per month

JANUARY 29, 2019 - BUILDING COMMITTEE; met w/architect Mike Johnston on Courthouse Space Utilization Study

JANUARY 29, 2019 - LIFECARE MEDICAL CENTER PUBLIC HEALTH; community needs assessment

JANUARY 30, 2019 - ROSEAU ECONOMIC DEVELOPMENT AUTHORITY; recommended City Council renew cooperative home building project with Roseau School and Northwest Community Action

FEBRUARY 4, 2019 - ROSEAU CITY COUNCIL

FEBRUARY 5, 2019 - OPERATIONS COMMITTEE

FEBRUARY 5, 2019 – COUNTY BOARD WORK SESSION

FEBRUARY 6, 2019 - COMMUNITY JUSTICE COORDINATING COMMITTEE

FEBRUARY 7, 2019 - TPT CENSUS (BEMIDJI); interviewed about the 2020 census