

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on **October 22, 2019, at 8:30 a.m.**, in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

8:30 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

8:35 Delegations/Board Appointments/Public Comments*

1. Randy Prachar, MnDNR – Roseau Lake Rehabilitation Project – No Net Loss Policy Variance Request

9:00 Consent Agenda

1. October 8, 2019 Board Proceedings
2. Unclaimed Property
3. Next Generation (NG) 911 GIS Data Collection Grant

9:05 Department Reports

9:10 Committee Reports

9:15 County Board Items

1. Commissioner Committee Reports

10:00 Unfinished Business

10:00 Adjourn

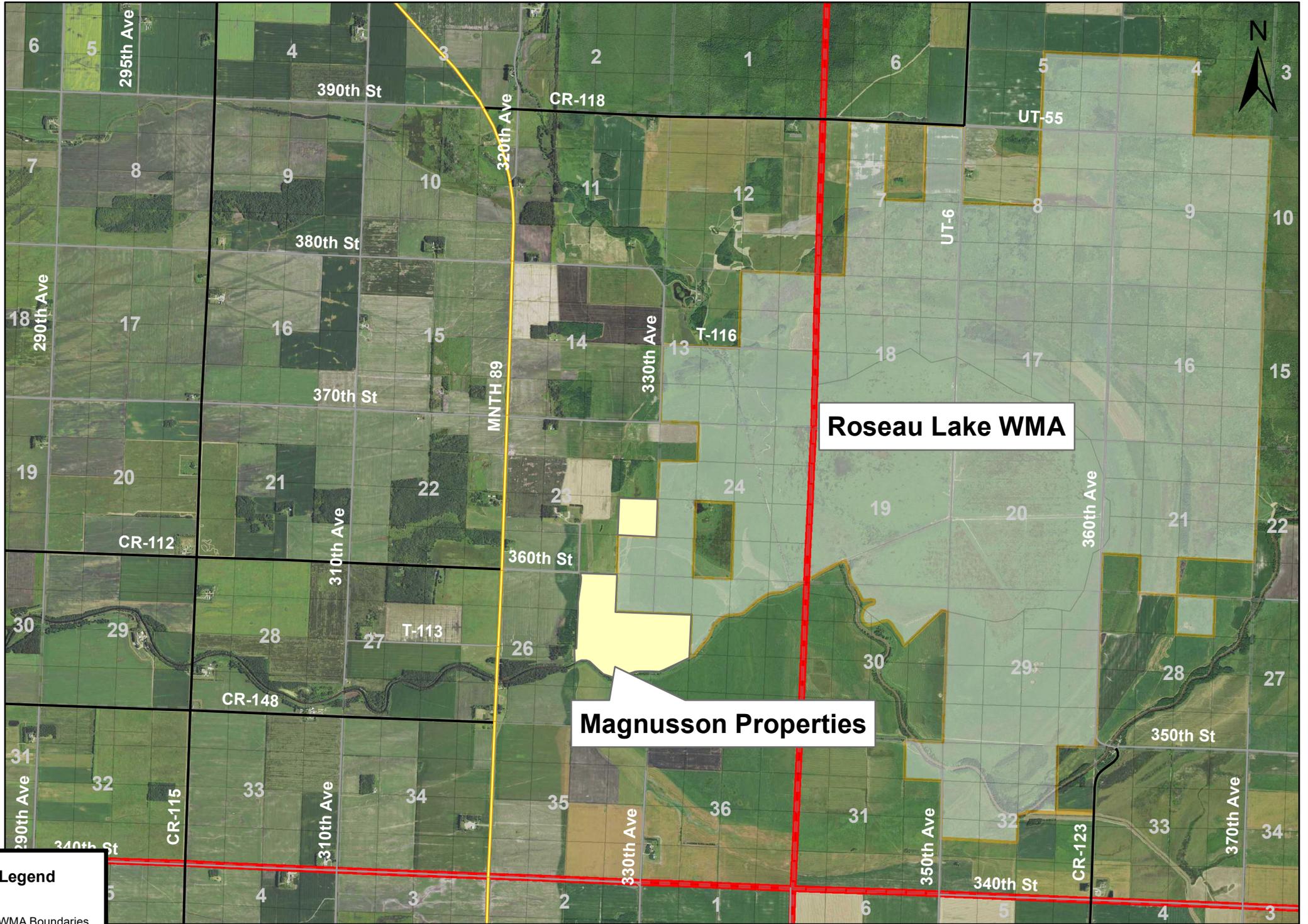
***Limited to five minutes**



Roseau County Request for Board Action

Agenda Item #: Board Appointment 1 <small>(for office use only)</small>		
Requested Board Date:	October 22, 2019	Originating Department: MnDNR
Subject Title (as it will appear on the Agenda): Roseau Lake Rehabilitation Project – No Net Loss Policy Variance Request	Presenter: Randy Prachar	
	Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: The MnDNR is requesting that the Board approve the attached Resolution, (ie. allowing a variance to the attached County No Net Loss Policy). The State is requesting that the Board allow them to purchase approximately 330 acres of privately owned land (maps attached) in order to facilitate the development of the Roseau Lake Rehabilitation Project, which will provide flood damage reduction benefits to the County.		
Background: Randy Prachar, MnDNR, presented the background information concerning this request at the September 3, 2019 Board Work Session.		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input checked="" type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

Magnusson Property, Roseau Lake WMA



Roseau Lake WMA

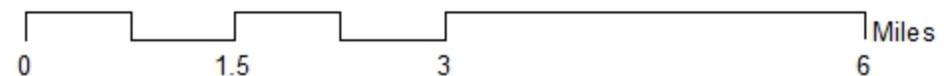
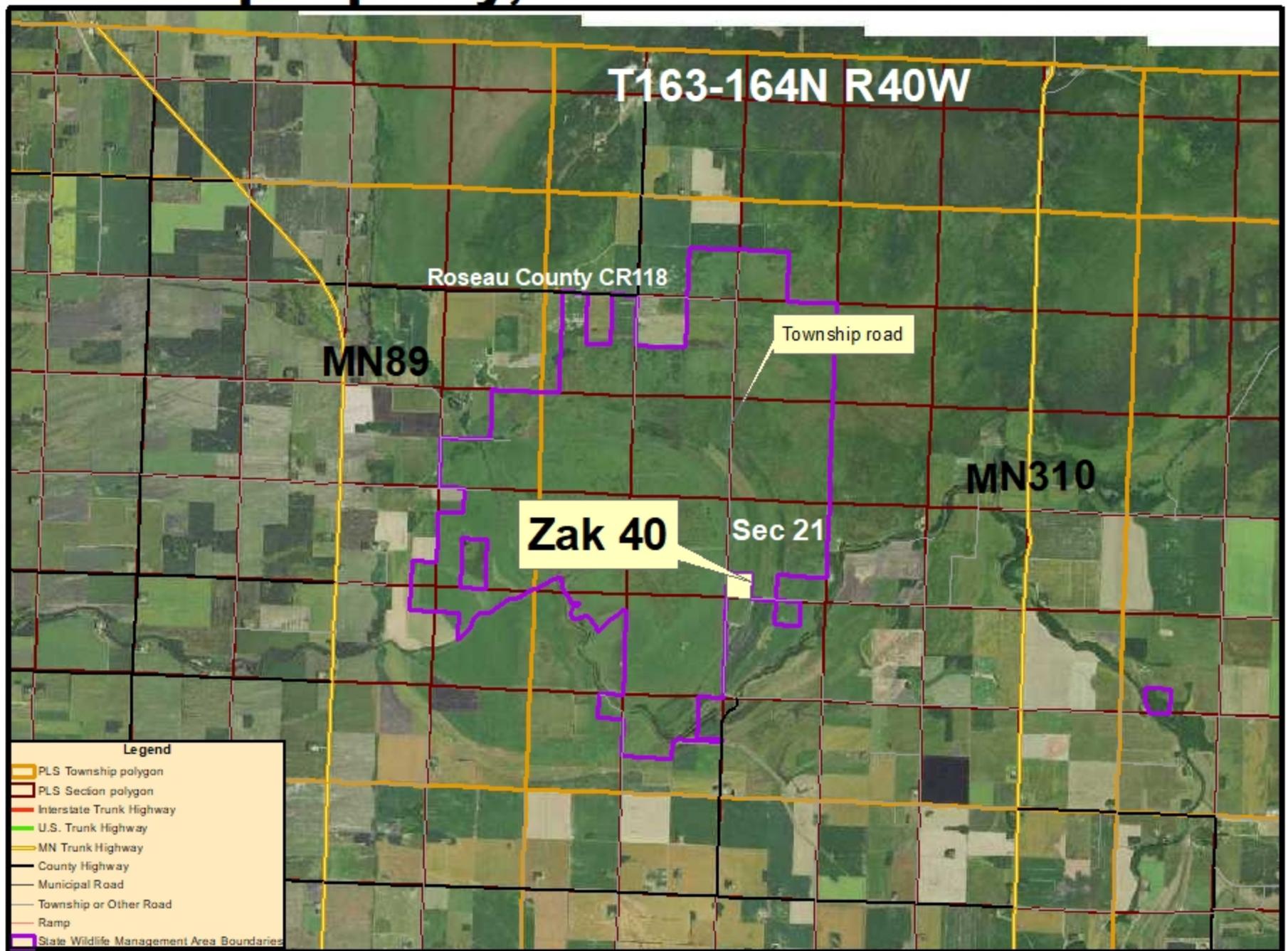
Magnusson Properties

Legend

- WMA Boundaries



Zak property, Roseau Lake WMA



PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

October 8, 2019

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, October 8, 2019.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, John Horner, Jack Swanson, Russell Walker and Daryl Wicklund. Others present were Jeff Pelowski, Joleen Kezar, Kristy Kjos, Martie Monsrud, Steve Gust, Amy Carlson, Matt Restad, Kerri Byfuglien Madeline Waage, Tim Anacabe, Colleen Hoffman, Scott Johnson, Cindy Tangen, Peter Grafstrom, Scott Habstritt, Carter Novacek, Iden Magnusson, and Gary Slater.

APPROVAL OF AGENDA

Coordinator Pelowski requested adding a Wage Negotiations Committee update to County Board Items, which would require the Board to close the meeting pursuant to MN Statute 13D.03; Scott Johnson, SWCD, was added to Board Appointments; and, Sheriff Gust requested an addition to the Consent Agenda for a Request to Advertise for Hire a full-time Jail Dispatch/Correctional Officer. A motion to approve the amended Agenda was made by Commissioner Wicklund, seconded by Commissioner Horner, and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski reminded the Board that the AMC District 3 meeting will be held at 8:00 a.m., October 24, 2019, in Fosston, and he provided copies of a letter addressed to the Board from the MN Veterans Service Office concerning Martin Howe's appointment as Vice-President of the Minnesota Association of Veterans Service Officers. Auditor Monsrud stated that the tax-forfeited land sale will be held on November 5, 2019.

APPROVE BILLS

A motion was made by Commissioner Walker, seconded by Commissioner Wicklund, and carried unanimously to approve the payment of the following warrants:

Warrants Approved For Payment 9/26/2019 (Warrant #141369-141374)

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,365.38
CENTER FOR JUDICIAL & EXECUTIVE SECURITY	2,250.00
LIFECARE MEDICAL CENTER	14,302.08
WARROAD CITY	15,000.00
2 Payments less than 2,000.00	637.09
Final Total:	35,554.55

Warrants Approved For Payment 10/03/2019 (Warrant #141375-141395)

<u>Vendor Name</u>	<u>Amount</u>
BRINK, SOBOLIK, SEVERSON, MALM & AL	2,537.10
DEARBORN NATIONAL LIFE INSURANCE	3,416.42
JOHNSON/LAURE A	5,254.88
LAW OFFICE OF STEVEN E HUGLEN-DBA	2,103.75
ROSEAU CO SOIL & WATER CONS	26,923.50
SUN LIFE ASSURANCE COMPANY OF CANADA	2,129.12

15 Payments less than 2,000.00	6,980.50
Final Total:	49,345.27

Warrants Approved On 10/08/2019 For Payment 10/11/2019 (Warrant #141396-141492)

<u>Vendor Name</u>	<u>Amount</u>
BRIGGS	11,504.00
CDW GOVERNMENT INC	2,638.40
COULOMBE CONSULTING	3,120.00
FARMERS UNION OIL CO-WARROAD	4,190.01
MAR-KIT LANDFILL	42,147.00
MJ ARCHITECTURAL STUDIOS INC	12,313.00
NORTHERN RESOURCES COOPERATIVE	12,923.61
R & Q TRUCKING INC	2,325.25
REGENTS OF U OF MINNESOTA	3,177.83
ROSEAU CO COOP ASSN	14,201.76
ROSEAU CO HWY DEPT	17,135.61
ROSEAU COUNTY FORD	36,067.00
RTVISION INC	6,843.20
RUPP ANDERSON SQUIRES & WALDSPURGER	4,965.26
SHORT ELLIOT HENDRICKSON INC	2,476.06
SJOBERG'S INC	2,668.25
SUMMIT FOOD SERVICE-DBA	15,595.52
TRAFFIC MARKING SERVICE INC	35,743.83
TRUE NORTH STEEL	31,696.44
UNIVERSITY OF NORTH DAKOTA	3,092.65
77 Payments less than 2,000.00	37,244.70
Final Total:	302,069.38

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS:

Tim Anacabe, Executive Director, NW Community Action – Youth Intervention Program

Tim Anacabe and Madeline Waage met with the Board regarding the Youth Intervention Program. The Program started 15 years ago when they received funding from the State. The program has been gaining in momentum but they lost all State funding in 2016. They requested the Board appropriate \$20,000 over a two-year period to support this program.

Colleen Hoffman, HPK – 2018 Roseau County Audit Report

Colleen Hoffman, Hoffman, Philipp, and Knutson, PLLC, met with the Board to provide a summary of the 2018 Roseau County Audit. She reported that the County is in good financial shape. In addition, as requested, Coordinator Pelowski handed out a statement from Jim Jenson regarding the Audit and County ditch system balances.

Scott Johnson, SWCD – 2020 Appropriations Request

Scott Johnson presented the Roseau County Soil and Water Conservation District's proposed 2020 Budget. They are requesting a \$90,528.00 County regular program appropriation; \$19,717.00 to match a BWSR grant allocation; and, \$19,155.00 to support the County Ag Inspection program. The Board will consider their request as they develop the final County Budget for 2020.

Carter Novacek

Carter Novacek met with the Board to ask questions and to voice his opinion concerning the recently settled Magnusson Trust lawsuit.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Walker, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the September 24, 2019, Board Proceedings; approved the Roseau/LOW Sportsman's Club Request for Reimbursement, in the amount of \$10,087.38; approved the Application for Exempt Permit for the Roseau County Trailblazers; approved the Authorization to Advertise to hire a Highway Technician; approved the Off-Highway Vehicle Enforcement Grant Contract; approved the hires of Cristian Zanc, Madison Fish, and Tyson Monsrud for temporary Jail/Dispatch positions; and, approved the Authorization to Advertise to hire a full-time Jailer/Dispatcher.

DEPARTMENT REPORTS

Auditor

Tax-Forfeited Property – Re-Purchase Request

Auditor Monsrud met with the Board regarding a request from Raymie Hendrickson to re-purchase tax-forfeited property. It was noted that the County has received a cashier's check to pay off the unpaid taxes associated with this property. Following discussion, a motion was made by Commissioner Horner, seconded by Commissioner Falk, and carried unanimously to approve the re-purchase of the property and to authorize Auditor Monsrud to submit the required paperwork to the State of Minnesota.

Tax-Forfeited Land Sale

Auditor Monsrud requested the Board establish the date, time, and sale terms for the 2019 Tax-Forfeited Land Sale. The list of parcels to be sold will be published, posted in the Auditor's Office, and placed on the County website. At their 10/1/19 County Board Work Session, the Board reviewed the Terms of Sale, and established minimum sale values for the parcels to be sold on the private land sale (adjoining landowners only), and the public land sale. Following discussion, a motion was made by Commissioner Wicklund, seconded by Commissioner Horner, and carried unanimously to approve the Terms of Sale and to hold the land sale on November 5, 2019, 1:00 p.m., in the County Board meeting room.

COUNTY BOARD ITEMS

Rural Health Network Development Grant

County Attorney Kjos met with the Board to request approval for a grant application to fund a Coordinator position for the County Justice Coordinating Committee (CJCC). The grant would provide up to \$100,000 in funding, for a period of one year, and is available from the U.S. Department of Health and Human Services, Health Resources. There is no local match required. The CJCC has been in existence for 12 years and has accomplished many things; however, they are at the point where they feel a paid Coordinator position is needed in order to advance the work of the Committee for future projects and initiatives. A motion was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously to approve pursuing the Grant.

Commissioner Committee Reports (September 24 – October 8, 2019)

Commissioner Falk reported on the following committee(s): Wage Committee Meeting; Operations Committee Meeting; County Board Work Session; Two Rivers Watershed Board Meeting.

Commissioner Horner reported on the following committee(s): Operations Committee Meeting; County Board Work Session.

Commissioner Swanson reported on the following committee(s): Wage Committee Meeting; Operations Committee Meeting; County Board Work Session; Community Justice Coordinating Committee Meeting; Northern Counties Land Use Coordinating Committee Meeting.

Commissioner Walker reported on the following committee(s): Operations Committee Meeting; County Board Work Session; Roseau River Watershed Board Meeting; Minnesota Rural Counties Committee Meeting.

Commissioner Wicklund reported on the following committee(s): Operations Committee Meeting; County Board Work Session.

Wage Committee Update

At 10:25 a.m., Commissioner Falk made a motion to close the meeting pursuant to MN Statutes 13D.03, seconded by Commissioner Swanson, and carried unanimously. Following discussion during closed session, Commissioner Wicklund made a motion, seconded by Commissioner Horner, and carried unanimously to re-open the Regular Board meeting. Commissioner Falk made a motion to approve the proposed 3-year labor agreement with Teamsters 320, seconded by Commissioner Swanson, and carried unanimously.

Upon motion carried, the Board adjourned the meeting at 10:40 a.m. The next Regular meeting of the Board is scheduled for Tuesday, October 22, 2019 at 8:30 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chair
Board of County Commissioners
Roseau County, Minnesota



Roseau County Request for Board Action

Agenda Item #: Consent 2 <small>(for office use only)</small>		
Requested Board Date:	October 22, 2019	Originating Department: Treasurer
Subject Title (as it will appear on the Agenda): Unclaimed Property		Presenter: Diane Gregerson
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Requesting Board approval of the attached Resolution.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

Roseau County Treasurer

Date: October 22, 2019

To: Roseau County Board of Commissioners, Jack Swanson, Chairman

From: Diane M. Gregerson, Roseau County Treasurer

RE: Roseau County Unclaimed Property

Due to the Minnesota Uniform Disposition of Unclaimed Property Act (Minnesota Status 345.31 - 345.60), the following Roseau County warrants will be remitted to the State of Minnesota - Department of Commerce - Unclaimed Property Section:

<u>No.</u>	<u>Date</u>	<u>Amount</u>	<u>Payee</u>
5813	September 2, 2015	\$ 3.00	Christy Skime
5872	March 7, 2016	\$ 5.87	Russell Lewis
129462	September 11, 2015	\$50.00	Jim Pederson
131797	June 30, 2016	\$ 8.00	Parker Korb
13321	July 13, 2015	\$10.00	Sara Butler
13329	July 17, 2015	\$ 5.71	Sarah Mather
13392	September 4, 2015	\$ 5.72	Jory Monnie
13410	September 21, 2015	\$ 5.28	Bruce Phouthavong
13420	September 28, 2015	\$ 5.30	Korbyn Dale
13421	September 28, 2015	\$ 2.00	Chelsey Nelson
13435	October 2, 2015	\$ 5.00	Kevin Kolve
13520	December 14, 2015	\$ 5.78	Kristina Donarski
13552	January 11, 2016	\$ 5.12	Kathryne Larson
13558	January 14, 2016	\$ 5.01	Martha Selvog
13579	February 1, 2016	\$25.80	Ryan Nebus
13593	February 8, 2016	\$31.25	Timothy Brown
13594	February 9, 2016	\$.25	Christopher Bushette

Roseau County

13597	February 13, 2016	\$ 5.73	Gary Butler
13599	February 16, 2016	\$ 5.58	Eric Willems
13616	February 23, 2016	\$12.66	Marina Martinez
13623	February 29, 2016	\$66.25	Christopher Schlueter
13657	March 17, 2016	\$ 5.47	Chad Ysen
13684	April 1, 2016	\$11.30	Sasha Carriere
13715	April 16, 2016	\$ 5.00	Taylor Myhrer
13733	April 28, 2016	\$ 5.08	Derek Kornezos
13746	May 9, 2016	\$ 5.73	Jamie Cratty
13756	May 13, 2016	\$ 5.15	Kristina Donarski
13770	May 25, 2016	\$20.00	Soudsakhone Chitmany
13773	May 27, 2016	\$ 5.03	Matthew Howard
13785	June 6, 2016	\$ 5.19	Bruce Phouthavong
13809	June 17, 2016	\$ 5.00	Antonio Gayton
13828	June 27, 2016	\$ 8.25	Austin Rozowski
	TOTAL	\$350.51	



Roseau County Request for Board Action

Agenda Item #: Consent 3 <small>(for office use only)</small>		
Requested Board Date:	October 22, 2019	Originating Department: I T
Subject Title (as it will appear on the Agenda): Next Generation (NG) 911 GIS Data Collection Grant	Presenter: Chris Stauffer	
	Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Consider approving a grant application to fund the work of Pro-West & Associates to ensure that our 911 data complies with State requirements, which require that data used at all levels of the emergency response process is consistent. There is no local match required.		
Background: To comply with NG911, Roseau County needs to ensure its data and legacy 911 databases all represent the same information. The County will contract with Pro-West & Associates to follow Minnesota's protocols for ensuring that NG911 data is at a level of readiness (free from error) to be used for NG911.		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: County Board Item 1 <small>(for office use only)</small>		
Requested Board Date:	October 22, 2019	Originating Department: Coordinator
Subject Title (as it will appear on the Agenda): Commissioner Committee Reports		Presenter: Commissioners
		Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Commissioners will present their Committee Reports.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

Jack Swanson Committees Report

Oct 8, 2019 - WAGE COMMITTEE

Oct 8, 2019 - ROSEAU COMMUNITY EDUCATION ADVISORY COUNCIL

Oct 8, 2019 - LIFECARE MEDICAL CENTER; met w/ CEO Keith Okeson on Valley Medflight contract

Oct 9, 2019 - NORTHWEST EMERGENCY COMMUNICATIONS BOARD (THIEF RIVER FALLS); talked about future grant funding

Oct 10, 2019 - STATEWIDE EMERGENCY COMMUNICATIONS BOARD FINANCE COMMITTEE; discussed bylaws changes

Oct 10, 2019 - TEAM 'EPIC'

Oct 14, 2019 - ROSEAU RIVER WATERSHED DISTRICT; de-watering plan for Norland Impoundment

Oct 15, 2019 - SOCIAL SERVICES BOARD

Oct 15, 2019 - WAGE COMMITTEE

Oct 16, 2019 - PUBLIC HEALTH; community assessment results

Oct 16, 2019 – ROSEAU CONVENTION AND VISITORS BUREAU; 125th Roseau County anniversary

Oct 18, 2019 - ASSOCIATION OF MINNESOTA COUNTIES BOARD OF DIRECTORS (ST. PAUL)

Oct 18, 2019 - ASSOCIATION OF MINNESOTA COUNTIES POLICY COORDINATING COMMITTEE (ST PAUL)

Oct 21, 2019 - ROSEAU SCHOOL BOARD