

## REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on **January 22, 2019, at 8:30 a.m.**, in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

**8:30 Call to Order**

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

**8:40 Delegations/Board Appointments/Public Comments\***

1. Randy Prachar, MnDNR – Land Purchase

**9:00 Consent Agenda**

1. January 8, 2019 Board Proceedings
2. NW Region Text-to-911 Agreement
3. Summit Food Service Contract
4. AirMedCare Agreement
5. Joint Powers Agreement – SWCD (Wetlands Conservation Act Administration)
6. Recorder – Compliance Status Letter

**9:05 Department Reports**

1. Auditor
  - a. 2019 Ditch Levies & Budgets
  - b. 2019 Liquor Licenses
2. Highway
  - a. Bridge Construction & Approach Grading Contract
  - b. Motor Grader/Packer Purchase

**9:25 Committee Reports**

**9:30 County Board Items**

1. Commissioner Committee Reports

**10:15 Unfinished Business**

**10:15 Adjourn**

**\*Limited to five minutes**



# Roseau County Request for Board Action

|  |                  |  |
|--|------------------|--|
| <b>Agenda Item #:</b> Board Appointment 1<br><small>(for office use only)</small>  |                  |  |
| <b>Requested Board Date:</b>   | January 22, 2019 | <b>Originating Department:</b> MnDNR   |
| <b>Subject Title (as it will appear on the Agenda):</b><br>MnDNR Land Purchase   |                  | <b>Presenter:</b> Randy Prachar  |
|  |                  | <b>Estimated Amount of Time Needed for Discussion:</b><br><input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes<br><input checked="" type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes |
| <b>Board Action Requested:</b><br>The MnDNR is proposing to purchase private land located in Roseau County.  |                  |  |
| <b>Background:</b>   |                  |  |
| <b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None  |                  |  |
| <b>Agenda Classification for County Board Meeting:</b><br><input checked="" type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda<br><input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports<br><input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____ |                  |  |



# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

January 8, 2019

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, January 8, 2019.

## CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Commissioner Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, John Horner, Jack Swanson, Russell Walker and Daryl Wicklund. Others present were Martie Monsrud, Jeff Pelowski, Joleen Kezar, Brian Ketring, Judge Donna Dixon, Kristy Kjos, Diane Gregerson, Pam Grand, Liz Lund, Steve Gust, Tracy Halstensgard, Jeff Olsen, Larry Guggisberg, Ryan Murray, Kyle Larson, Kyle Lyytinen, Garner Eeg, Scott Johnson, Brad Blawat, Pam Pearson, Wayne Pearson, Colleen Hoffman, Troy Pearson, and Cyndi Pearson.

## SWEARING IN CEREMONY

Commissioners Roger Falk, John Horner, and Daryl Wicklund, along with Auditor Martie Monsrud, Treasurer Diane Gregerson, Recorder Pam Grand, Sheriff Steve Gust, and Attorney Kristy Kjos, were all administered their oath of office by Judge Donna Dixon.

## ELECTION OF OFFICERS

Coordinator Pelowski called for nominations for Chair of the Roseau County Board for 2019. Commissioner Falk nominated Commissioner Swanson as Chair. Coordinator Pelowski called for further nominations. A motion to cease nominations and cast a unanimous ballot for Commissioner Swanson was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously. The meeting was turned over to Chair Swanson. Chair Swanson called for nominations for Vice-Chair. A motion to nominate Commissioner Falk as Vice-Chair was made by Commissioner Walker, seconded by Commissioner Wicklund, and carried unanimously.

## APPROVAL OF AGENDA

A discussion concerning County snowplowing and grading was added to County Board Items, an amendment to the December 11<sup>th</sup> Proceedings was added to the Consent Agenda, and 2019 Publishing Bids were added to Department Reports. A motion to approve the amended Agenda was made by Commissioner Wicklund, seconded by Commissioner Falk, and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski mentioned that an Open House retirement party for Lee Meier, long time Executive Director of the Northwest MN Multi-County Housing & Redevelopment Authority, will be Friday, January 11<sup>th</sup> in Crookston. On behalf of the Board, Commissioner Swanson will be presenting a Letter of Recognition at the Open House. Commissioner Swanson noted that long-time Minnesota legislator and St. Louis County Commissioner Tom Rukavina passed away yesterday.

## APPROVE BILLS

A motion was made by Commissioner Walker, seconded by Commissioner Horner, and carried unanimously to approve the payment of the following warrants (warrant #s: 139301 to 139397):

**Warrants Approved For Payment 12/27/2018**

| <u>Vendor Name</u>            | <u>Amount</u>     |
|-------------------------------|-------------------|
| LIFECARE MEDICAL CENTER       | 29,943.54         |
| ROSEAU CO SOIL & WATER CONS   | 26,971.00         |
| ROSEAU CO TRAILBLAZERS        | 61,074.71         |
| ROSEAU CO TREASURER           | 79,034.00         |
| ROSEAU RIVER WATERSHED DIST   | 7,636.00          |
| 2 Payments less than 2,000.00 | 1,231.02          |
| <b>Final Total:</b>           | <b>205,890.27</b> |

**Warrants Approved For Payment 12/28/2018**

| <u>Vendor Name</u>  | <u>Amount</u>   |
|---------------------|-----------------|
| AFLAC               | 3,463.48        |
| <b>Final Total:</b> | <b>3,463.48</b> |

**Warrants Approved For Payment 1/03/2019**

| <u>Vendor Name</u>                   | <u>Amount</u>    |
|--------------------------------------|------------------|
| DEARBORN NATIONAL LIFE INSURANCE     | 3,336.85         |
| JOHNSON/LAURE A                      | 4,198.88         |
| MN ENERGY RESOURCES                  | 2,360.94         |
| SUN LIFE ASSURANCE COMPANY OF CANADA | 2,267.14         |
| 8 Payments less than 2,000.00        | 3,126.01         |
| <b>Final Total:</b>                  | <b>15,289.82</b> |

**Warrants Approved On 1/08/2019 For Payment 1/11/2019**

| <u>Vendor Name</u>               | <u>Amount</u>     |
|----------------------------------|-------------------|
| ASSN OF MN COUNTIES              | 10,365.00         |
| AUTO VALUE OF ROSEAU             | 3,101.01          |
| LAW ENFORCEMENT TECHNOLOGY GROUP | 32,643.12         |
| MN COUNTIES COMPUTER COOP        | 43,215.19         |
| MN COUNTIES INTERGOVERNMENTAL    | 243,621.00        |
| MN DEPT OF CORRECTIONS STS       | 33,857.16         |
| NORTHERN RESOURCES COOPERATIVE   | 3,691.77          |
| NW MN HOUSEHOLD HAZARDOUS        | 3,028.72          |
| POWER PLAN                       | 2,110.92          |
| ROSEAU CITY                      | 2,344.00          |
| WEST CENTRAL INDEXING LLC DBA    | 2,665.00          |
| 37 Payments less than 2,000.00   | 14,110.33         |
| <b>Final Total:</b>              | <b>430,832.45</b> |

**DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS**Powerline Project Update

Kyle Larson and Kyle Lyytinen from MN Power met with the Board to provide an update on the progress of the construction of their Powerline Project. Roseau County will have a total of 79 towers. The foundations are currently being constructed and the towers and guide wires will be going up this winter. The expected completion date is mid-2020.

## CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Wicklund, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the December 26, 2018, Board Proceedings; approved the revision of the December 11, 2018, Board Proceedings to correct the ending warrant number; approved the 2019 Mileage Expense Reimbursement Rate; set the 2019 Meal Expense reimbursement rate; set the 2019 Pocket Gopher Bounty; set the 2019 Beaver Bounty; authorized the Auditor to pay routine bills; and authorized Veterans Service Officer Martin Howes to exceed his 2019 Budget in order to purchase a vehicle for his Department.

## DEPARTMENT REPORTS

### Auditor

#### Road Exchange – Resolution Revision

Auditor Monsrud requested the Board rescind Resolution 2018-11-01, previously adopted on November 27, 2018, as the incorrect Section numbers were listed for the County portion of the exchanged road. A motion to rescind Resolution 2018-11-01 was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously. A motion was made by Commissioner Falk, seconded by Commissioner Walker, and carried unanimously to approve Resolution 2019-01-03 with the corrected Section numbers of 9,10,15,16, 21 & 22 for the County portion of the Skagen Township Road Exchange.

#### Official County Newspaper

Sealed bids were received, per advertised notice, for 2019 publishing. Bids were presented by Auditor Martha Monsrud as follows:

- 1) OFFICIAL COUNTY NEWSPAPER; Publication of the County Board Proceedings, all legal notices of the County, first publication of the 2018 Financial Statement Summary pursuant to M.S. §375.17, and List of Delinquent Taxes, all pursuant to M.S. §375.12, 375.17, 279.05, 279.07, 279.08, and 279.09, in 2018.

|                     |                      |
|---------------------|----------------------|
| The Tribune         | 1.35 per column inch |
| Roseau Times-Region | 3.00 per column inch |

- 2) Second publication of the 2018 Financial Statement Summary pursuant to M.S. §375.17.

|                     |                      |
|---------------------|----------------------|
| The Tribune         | 1.35 per column inch |
| Roseau Times-Region | 3.00 per column inch |

A motion was made by Commissioner Wicklund, seconded by Commissioner Walker, and carried unanimously to adopt the following Resolution:

#### 2019-01-04

BE IT RESOLVED, that The Tribune be designated as the Official County Newspaper to publish the County Board Proceedings, all legal notices of the County, first publication of the 2018 Financial Statement Summary pursuant to M.S. §375.17, and List of Delinquent Taxes, all pursuant to M.S. §375.12, 375.17, 279.05, 279.07, 279.08, and 279.09, at the rate of \$1.35 per column inch.

A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously to adopt the following Resolution:

2019-01-05

BE IT RESOLVED, that the Roseau Times-Region be designated to publish the second publication of the 2018 Financial Statement Summary, pursuant to M.S. §375.17, at the rate of \$3.00 per column inch.

## **COUNTY BOARD ITEMS**

### Roseau River Water Trail – Resolution of Support

The Board discussed the Roseau River Water Trail. A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously to adopt the following Resolution:

2019-01-02

### **RESOLUTION SUPPORTING REGIONAL PARK OR TRAIL DESIGNATION APPLICATION IN GREATER MINNESOTA:**

**BE IT RESOLVED** that Roseau County, as joint applicant, has the authority to act as legal public sponsor for the application described in the *Request for Designation as a Regional Park or Trail in Greater Minnesota*. As joint applicant, Roseau County formally supports and authorizes the lead applicant's (City of Roseau) submission on behalf of the partnership;

**BE IT FURTHER RESOLVED** that as joint applicants we are fully aware of the information provided in the application and associated responsibilities, including long-term commitments as defined in the application and related master plan and supporting information as submitted;

**BE IT FURTHER RESOLVED** that, should the Roseau River Water Trail receive formal designation as a Regional park or trail in Greater Minnesota by the Commission, the joint applicants have the legal authority to enter into formal designation and funding agreements with the Commission for the referenced park or trail;

**BE IT FURTHER RESOLVED** that Roseau County certifies they will comply with all applicable laws and regulations associated with regional designation and any future grant funding for their respective portions of any project.

### 2019 County Commissioner Committee Assignments

The Board reviewed the 2019 Committee Appointments. A motion to approve the 2019 Committee Appointment List was made by Commissioner Falk, seconded by Commissioner Wicklund and carried unanimously, as follows:

#### **Association of MN Counties Agriculture & Rural Task Force**

##### **Committee Members**

Commissioner Roger Falk  
Commissioner Jack Swanson  
Commissioner Russell Walker  
Commissioner Daryl Wicklund  
Commissioner John Horner

**Alternate(s)**

#### **Association of MN Counties - County Delegates**

##### **Committee Members**

**Alternate(s)**

Commissioner Roger Falk  
Commissioner John Horner  
Commissioner Russell Walker  
Commissioner Daryl Wicklund  
Commissioner Jack Swanson  
Social Services Director Dave Anderson  
Coordinator Jeff Pelowski  
Auditor Martha Monsrud

Engineer Brian Ketring

**Association of MN Counties Futures Task Force**

**Committee Members** **Alternate(s)**  
Commissioner Jack Swanson

**Association of MN Counties General Government Policy Committee**

**Committee Members** **Alternate(s)**  
Commissioner John Horner

**Association of MN Counties Health & Human Services Policy Committee**

**Committee Members** **Alternate(s)**  
Social Services Director Dave Anderson

**Association of MN Counties Environment and Natural Resources Policy Committee**

**Committee Members** **Alternate(s)**  
Commissioner Russell Walker

**Association of MN Counties Extension Committee**

**Committee Members** **Alternate(s)**  
Commissioner Jack Swanson

**Association of MN Counties Finance Committee**

**Committee Members** **Alternate(s)**  
Commissioner Jack Swanson

**Association of MN Counties Public Safety Policy Committee**

**Committee Members** **Alternate(s)**  
Commissioner Jack Swanson

**Association of MN Counties Research Committee**

**Committee Members** **Alternate(s)**  
Commissioner Jack Swanson

**Association of MN Counties Transportation & Infrastructure Policy Committee**

**Committee Members** **Alternate(s)**  
Commissioner Roger Falk

**Audit/Finance Committee**

**Committee Members** **Alternate(s)**  
Commissioner Roger Falk  
Commissioner John Horner  
Auditor Martha Monsrud  
Treasurer Diane Gregerson  
Emily Johnson  
Tobi Eidsmoe

**Buffer Program Advisory Committee - Committee of the Whole**

**Committee Members** **Alternate(s)**  
Commissioner Roger Falk  
Commissioner John Horner  
Commissioner Russell Walker  
Commissioner Jack Swanson  
Commissioner Daryl Wicklund  
SWCD Administrator Scott Johnson  
Engineer Brian Ketring

SWCD Chair John Gaukerud  
Coordinator Jeff Pelowski

#### **Building Committee**

##### **Committee Members**

Commissioner Roger Falk  
Commissioner Jack Swanson  
Coordinator Jeff Pelowski  
Auditor Martha Monsrud  
Assessor Liz Lund  
Social Services Director Dave Anderson  
Sheriff Steve Gust  
IT Administrator Chris Stauffer  
Engineer Brian Ketring  
Building Mgmt. Supervisor Lenny Johnson

##### **Alternate(s)**

Commissioner John Horner  
Commissioner Russell Walker  
Commissioner Daryl Wicklund

#### **Cities Counties and Other Government Agencies (COGA)**

##### **Committee Members**

HR/Ben Administrator Patty Ignaszewski  
Fiscal Supervisor Kerri Byfuglien

##### **Alternate(s)**

Coordinator Jeff Pelowski

#### **County Board Work Session – Committee of the Whole**

##### **Committee Members**

Commissioner Roger Falk  
Commissioner John Horner  
Commissioner Russell Walker  
Commissioner Daryl Wicklund  
Commissioner Jack Swanson

##### **Alternate(s)**

#### **Community Justice Coordinating Committee**

##### **Committee Members**

Commissioner Jack Swanson  
Attorney Kristy Kjos  
Assistant County Attorney Mike Grover  
Judge Donna Dixon  
Sheriff Steve Gust  
Social Services Director Dave Anderson  
Jail Administrator Matt Restad

##### **Alternate(s)**

Commissioner Roger Falk  
Commissioner John Horner  
Commissioner Russell Walker  
Commissioner Daryl Wicklund

#### **County Fair Planning Committee**

##### **Committee Members**

Commissioner Jack Swanson  
Commissioner Daryl Wicklund  
Administrative Assistant Cindy Tangen  
Auditor Martha Monsrud  
Administrative Assistant Joleen Kezar

##### **Alternate(s)**

#### **Credit Card Committee**

##### **Committee Members**

Commissioner Roger Falk  
Commissioner Jack Swanson  
Engineer Brian Ketring  
Auditor Martha Monsrud  
Treasurer Diane Gregerson

##### **Alternate(s)**

#### **DNR County Road Planning Committee per MN Statute 89.01 subd. 7/Unorganized Road Planning Committee**

##### **Committee Members**

Commissioner Daryl Wicklund

##### **Alternate(s)**

Commissioner Roger Falk

Commissioner Russell Walker

Commissioner John Horner

**Emergency Management**

**Committee Members**

Commissioner Daryl Wicklund  
Commissioner John Horner  
Assessor Liz Lund  
Attorney Kristy Kjos  
Auditor Martha Monsrud  
Engineer Brian Ketring  
HSEM Director Sue Grafstrom  
Coordinator Jeff Pelowski  
Recorder Pam Grand  
Social Services Director Dave Anderson  
Treasurer Diane Gregerson  
Sheriff Steve Gust

**Alternate(s)**

Commissioner Roger Falk  
Commissioner Russell Walker  
Commissioner Jack Swanson

**Greater Minnesota Parks & Trails Coalition**

**Committee Members**

Commissioner Roger Falk  
Commissioner John Horner

**Alternate(s)**

**Highway Department - Committee of the Whole**

**Committee Members**

Commissioner Roger Falk  
Commissioner John Horner  
Commissioner Russell Walker  
Commissioner Daryl Wicklund  
Commissioner Jack Swanson  
Asst County Engineer Daryle Dahl  
Engineer Brian Ketring  
Asst County Engineer Ryan Murray

**Alternate(s)**

**Insurance Committee**

**Committee Members**

Commissioner Russell Walker  
Commissioner Jack Swanson  
Wellness Coordinator Cindy Tangen  
Sheriff Department Rep  
Deputy Accountant Rhonda Hanson  
Auditor Martie Monsrud  
HR/Ben Administrator Patty Ignaszewski  
CC/ESD Jeff Pelowski  
Fiscal Supervisor Kerri Byfuglien  
Heavy Equipment Oper. Jason Monsrud

**Alternate(s)**

Commissioner John Horner

**Joint Ditch Authority**

**Committee Members**

Ditch Commissioners

Judicial Ditch No. 19 District 5  
Judicial Ditch No. 22 District 1 & 4  
Judicial Ditch No. 33 District 2 & 5  
State Ditch No. 50 District 5  
State Ditch No. 62 District 3 & 4  
Judicial Ditch No. 63 District 2, 3, 4 & 5  
State Ditch No. 72 District 2, 3 & 5  
State Ditch No. 90 District 5

**Alternate(s)**

Adjoining County  
Marshall  
Lake of the Woods  
Kittson  
Kittson  
Lake of the Woods  
Marshall  
Kittson  
Kittson & Marshall

|   |                             |
|---|-----------------------------|
| State Ditch No. 95 District 1, 2, 3, & 5  | Kittson                     |
| <b>Joint RRWD/TRWD &amp; Kittson County &amp; Roseau County Ditch Committee</b> |                             |
| <b>Committee Members</b>  | <b>Alternate(s)</b>         |
| Commissioner Daryl Wicklund   | Commissioner Russell Walker |
| Commissioner Roger Falk   |                             |
| <b>Joint Counties Natural Resource Board</b>                                    |                             |
| <b>Committee Members</b>  | <b>Alternate(s)</b>         |
| Commissioner Roger Falk   | Commissioner Russell Walker |
| <b>Land of the Dancing Sky Area Agency on Aging (NWRDC) 21 County BOARD</b>     |                             |
| <b>Committee Members</b>  | <b>Alternate(s)</b>         |
| Commissioner John Horner  | Commissioner Roger Falk     |
|   | Glenda Phillipe             |
| <b>Land of the Dancing Sky Area Agency Advisory NWRDC COMMITTEE</b>             |                             |
| <b>Committee Members</b>  | <b>Alternate(s)</b>         |
| Commissioner John Horner  | Commissioner Roger Falk     |
|   | Glenda Phillipe             |
| <b>Land Use Committee – Committee of the Whole</b>                              |                             |
| <b>Committee Members</b>  | <b>Alternate(s)</b>         |
| Commissioner Roger Falk   |                             |
| Commissioner John Horner  |                             |
| Commissioner Russell Walker   |                             |
| Commissioner Daryl Wicklund   |                             |
| Commissioner Jack Swanson   |                             |
| Coordinator Jeff Pelowski   |                             |
| Assessor Liz Lund   |                             |
| Engineer Brian Ketring  |                             |
| Auditor Martha Monsrud  |                             |
| Deputy Auditor Kathy Jenson   |                             |
| <b>Law Library Board of Trustees MS 134A.10 Sub 4</b>                           |                             |
| <b>Committee Members</b>  | <b>Alternate(s)</b>         |
| Commissioner Jack Swanson   | Commissioner Daryl Wicklund |
| Judge Donna Dixon   |                             |
| Law Clerk Laurel Lawson   |                             |
| Attorney Kristy Kjos  |                             |
| Assistant County Attorney Mike Grover   |                             |
| Court Administrator Pam Shaw  |                             |
| <b>Legislative Committee – Committee of the Whole</b>                           |                             |
| <b>Committee Members</b>  | <b>Alternate(s)</b>         |
| Commissioner Roger Falk   |                             |
| Commissioner John Horner  |                             |
| Commissioner Russell Walker   |                             |
| Commissioner Daryl Wicklund   |                             |
| Commissioner Jack Swanson   |                             |
| Coordinator Jeff Pelowski   |                             |
| <b>Minnesota Association of Professional County Economic Developers</b>         |                             |
| <b>Committee Members</b>  | <b>Alternate(s)</b>         |
| Commissioner John Horner  | All Commissioners           |
| <b>Minnesota County Computer Cooperative</b>                                    |                             |
| <b>Committee Members</b>  | <b>Alternate(s)</b>         |
| IT Administrator Chris Stauffer   | Treasurer Diane Gregerson   |
| Auditor Martha Monsrud  | Assessor Liz Lund           |
|   | IT Tech Chad Wulff          |

**Minnesota Counties Intergovernmental Trust (MCIT) DELEGATE****Committee Members**

Auditor Martha Monsrud

**Alternate(s)**

Commissioner Russell Walker

**Minnesota Counties Intergovernmental Trust (MCIT) CONTACT****Committee Members**Auditor Martha Monsrud, Primary Contact  
Coordinator Jeff Pelowski, Workers Comp Contact**Alternate(s)****Minnesota Rural Counties (MRC)****Committee Members**

Commissioner Russell Walker

**Alternate(s)**

All Commissioners

**Northern Counties Land Use Coordinating Board****Committee Members**

Commissioner Jack Swanson

**Alternate(s)**

All Commissioners

**Northwest Community Action Board****Committee Members**

Commissioner Roger Falk

**Alternate(s)**

Daryl Wicklund

**Northwest MN Household Hazardous Waste Joint Powers Board****Committee Members**

Commissioner Daryl Wicklund

**Alternate(s)**

Commissioner Jack Swanson

**Northwest MN Housing & Redevelopment Authority****Committee Members**

Commissioner Jack Swanson

**Alternate(s)****Northwest MN Juvenile Center****Committee Members**Social Services Director Dave Anderson  
Sheriff Steve Gust**Alternate(s)****Northwest MN Regional Development Transportation Committee****Committee Members**Commissioner Roger Falk  
Engineer Brian Ketring**Alternate(s)**

Any Other Commissioner

**Northwest MN Regional Library Board****Committee Members**

Gracia Nelson

**Alternate(s)****Northwest Regional Development Commission****Committee Members**Commissioner Daryl Wicklund  
Jim Christianson  
Buddy Erickson

County Board Rep

School Board Rep

Township Board Rep

**Northwest Regional Development Commission Arts Council****Committee Members**Aliza Olson  
Charles Erickson**Alternate(s)****Northwest Regional Development Commission Executive Board of Directors****Committee Members**

Commissioner Daryl Wicklund

**Alternate(s)**

Buddy Erickson (Alternate)

**Northwest Regional Emergency Communications Board****Committee Members**

Commissioner Jack Swanson

**Alternate(s)**

Commissioner Roger Falk

**Noxious Weed Appeal MS 18.83, Subd 3****Committee Members**Commissioner Daryl Wicklund  
Curtis Skrutvold**Alternate(s)**

Any Other Commissioner

Tim O'Donnell  
Arne Heggedal  
Greg Braaten

**Operations/County Board Work Session – Committee of the Whole**

**Committee Members**

Commissioner Roger Falk  
Commissioner John Horner  
Commissioner Russell Walker  
Commissioner Daryl Wicklund  
Commissioner Jack Swanson  
Assessor Liz Lund  
Attorney Kristy Kjos  
Auditor Martha Monsrud  
Building Mgmt Supervisor Lenny Johnson  
Coordinator Jeff Pelowski  
HSEM Director Sue Grafstrom  
Engineer Brian Ketring  
IT Administrator Chris Stauffer  
Recorder Pam Grand  
Sheriff Steve Gust  
Social Services Director Dave Anderson  
Treasurer Diane Gregerson  
VSO Martin Howes  
4H Coordinator Sandi Weiland  
Court Administrator Pamala Shaw

**Alternate(s)**

**Personnel Appeal Committee MS 375.65**

**Committee Members**

LifeCare Medical Center HR Rep  
Polaris Industries HR Rep  
Marvin Windows HR Rep

To be appointed per County Personnel Act:  
Three non-county employees with Human  
Resource experience.

**Public Health Committee**

**Committee Members**

Commissioner John Horner  
Commissioner Jack Swanson  
Attorney Kristy Kjos  
Coordinator Jeff Pelowski  
HSEM Director Sue Grafstrom  
LifeCare Medical Center Rep Cathy Huss  
LifeCare Medical Center Rep Julie Pahlen  
Sheriff Steve Gust  
Social Services Director Dave Anderson  
Auditor Martha Monsrud

**Alternate(s)**

Commissioner Daryl Wicklund

**Quin County Community Health Advisory Board**

**Committee Members**

Commissioner Daryl Wicklund  
Public Health Rep Julie Pahlen

**Alternate(s)**

Commissioner Jack Swanson  
HSEM Director Sue Grafstrom

**Red River Basin Commission Joint Powers Board**

**Committee Members**

Commissioner Roger Falk

**Alternate(s)**

Any Other Commissioner

**Red River Development Association**

**Committee Members**

Richard Magnusson

**Alternate(s)**

**Regional Radio Advisory Committee (RAC)****Committee Members**  
HSEM Director Sue Grafstrom**Alternate(s)**  
Jail Administrator Matt Restad  
IT Administrator Chris Stauffer**Retired Senior Volunteer Program****Committee Members**  
Commissioner Russell Walker**Alternate(s)****Roseau County Affordable Housing Fund Advisory Board****Committee Members**  
Commissioner Jack Swanson**Alternate(s)**  
Commissioner John Horner**Roseau County Board of Adjustment MS 394****Committee Members**  
Bernard Gonshorowski  
John Douglas  
Randy Horner  
Coordinator - Ex Officio**Alternate(s)****Roseau County Extension Committee MS 38.36****Committee Members**  
Auditor Martha Monsrud  
Commissioner Roger Falk  
Commissioner Jack Swanson  
Thor Didrikson  
Robby Christianson  
Brita Comstock  
Matt Ulwelling  
Rachal Erickson  
Pat Hockstedler**Alternate(s)**  
Commissioner Daryl Wicklund**Roseau County Revolving Loan Committee****Committee Members**  
Commissioner Roger Falk  
Commissioner John Horner  
Auditor Martha Monsrud  
Aaron Rislov - Security State Bank  
Robert Foley, Jr. - Citizens State Bank  
Joe Ulwelling - Border State Bank**Alternate(s)****Roseau County Soil & Water Conservation District****Committee Members**  
Commissioner Russell Walker**Alternate(s)**  
Commissioner Daryl Wicklund**Roseau River International Watershed Board****Committee Members**  
Commissioner Daryl Wicklund  
Commissioner Roger Falk**Alternate(s)****Roseau River Trail Committee****Committee Members**  
Commissioner Roger Falk**Alternate(s)**  
Commissioner Jack Swanson**Roseau River Watershed District Board****Committee Members**  
Tony Wensloff  
Jason Braaten  
LeRoy Carrier  
Carter Diesen**Alternate(s)****Roseau River Watershed District (Commissioner Delegates)**

**Committee Members**

Commissioner Roger Falk  
 Commissioner Russell Walker

**Alternate(s)**

Commissioner John Horner  
 Commissioner Daryl Wicklund  
 Commissioner Jack Swanson

**Safety Committee MS 182.676****Committee Members**Highway (3)

Engineer Brian Ketring  
 Senior Highway Technician Allen Brandt  
 Asst County Engineer Ryan Murray

Law Enforcement (3)

Sheriff Steve Gust  
 Sheriff Department Rep  
 Jail Administrator Matt Restad

Courthouse Administration (3)

Auditor Martha Monsrud  
 HR/Ben Admin Patty Ignaszewski  
 Deputy Recorder Brenda McMillin

Transfer Station (1)

Coordinator Jeff Pelowski

Maintenance (1)

Building Mgmt Supervisor Lenny Johnson

County Board (2)

Commissioner Roger Falk  
 Commissioner Jack Swanson

Social Services (3)

Social Services Director Dave Anderson  
 Office Support Specialist Janelle Verbout  
 Social Worker Allison Fillmore

HSEM

HSEM Director Sue Grafstrom

**Alternate(s)****Social Services Board – Committee of the Whole****Committee Members**

Commissioner Roger Falk  
 Commissioner John Horner  
 Commissioner Russell Walker  
 Commissioner Daryl Wicklund  
 Commissioner Jack Swanson  
 Social Services Director Dave Anderson  
 Fiscal Supervisor Kerri Byfuglien  
 Member at Large - Colleen Lorenson  
 Member at Large - Jared Gustafson

**Alternate(s)****Solid Waste Planning Committee****Committee Members**

Commissioner Roger Falk  
 Commissioner Jack Swanson  
 Coordinator Jeff Pelowski

**Alternate(s)**

Any Other Commissioner

**Statewide Radio Board Finance Committee****Committee Members**

Jack Swanson

**Alternate(s)****Trails Committee****Committee Members****Alternate(s)**

Commissioner Russell Walker  
Commissioner Daryl Wicklund  
Myles Hogenson  
Loren Arveson  
Engineer Brian Ketring  
Auditor Martie Monsrud

Any Other Commissioner

#### **Transportation Alliance Committee**

##### **Committee Members**

Commissioner Roger Falk  
Engineer Brian Ketring

##### **Alternate(s)**

Commissioner John Horner

#### **TV Translator Committee**

##### **Committee Members**

Commissioner Roger Falk  
Commissioner Jack Swanson  
Auditor Martha Monsrud  
Dick Sjoberg - Sjoberg's Cable  
Lee Hervey - Voyagers Communication

##### **Alternate(s)**

Commissioner Russell Walker

#### **Two Rivers Watershed District Board of Managers**

##### **Committee Members**

Rick Sikorski  
Jim Kukowski

##### **Alternate(s)**

#### **Two Rivers Watershed District (Commissioner Delegates)**

##### **Committee Members**

Commissioner Daryl Wicklund

##### **Alternate(s)**

Commissioner Roger Falk

#### **Warroad River Watershed District Board of Managers**

##### **Committee Members**

Joe Olafson  
Jeff O'Donnell  
Brian Schaible  
Keith Landin  
William Thompson

##### **Alternate(s)**

#### **Warroad River Watershed District (Commissioner Delegates)**

##### 611 **Committee Members**

Commissioner John Horner  
Commissioner Russell Walker

##### **Alternate(s)**

Commissioner Daryl Wicklund  
Commissioner Roger Falk  
Commissioner Jack Swanson

#### **Website Management Committee**

##### **Committee Members**

IT Administrator Chris Stauffer  
Social Services Director Dave Anderson  
Administrative Assistant Joleen Kezar  
Commissioner Russell Walker  
Commissioner John Horner

##### **Alternate(s)**

#### **Wellness Committee**

##### **Committee Members**

Social Worker Lynette Blazek  
Sheriff Steve Gust  
Deputy Auditor Kathy Jenson  
Heavy Equip Operator Jason Monsrud  
HR/Ben Admin Patty Ignaszewski  
Administrative Assistant Joleen Kezar  
VSO Martin Howes

##### **Alternate(s)**

Fiscal Supervisor Kerri Byfuglien  
Commissioner Jack Swanson  
Wellness Coordinator Cindy Tangen  
Commissioner Roger Falk  
Social Worker Erica Bergstrom  
IT Technician Chad Wulff

#### **Wetland Appeal Board**

**Committee Members**

Commissioner Roger Falk  
Commissioner John Horner  
Dan Johnston - Member-at-Large  
To Be Appointed by SWCD

**Alternate(s)**

Any Other Commissioner  
  
If wetland issue is in  
Commissioner district, choice  
to elect another Commissioner  
to represent.

#### **Wildlife Management Area Planning Committee**

**Committee Members**

Commissioner Roger Falk  
Commissioner Daryl Wicklund

**Alternate(s)**

Any Other Commissioner

#### County Snowplowing and Road Grading

Wayne and Pam Pearson from Falun Township met with the Board to discuss their concern that County-wide snowplowing and road grading has deteriorated. They are concerned about getting to work and emergency services being able to reach them. Scott Johnson, Falun Township Board member, also participated in this discussion. Engineer Ketring pointed out that the County workload has increased as three Townships that previously had contractors doing the plowing and grading now contract with the County. Brad Blawat, Barto Township Board member, stated that the Township has received a lot of complaints concerning County blading services. He stated that there are times when vehicles are unable to travel down some of the Township roads. Engineer Ketring stated that the County has received complaints also and they appreciate when they get calls outlining specific incidents so they can try to correct the issue. To support the claim for an increased workload, Engineer Ketring provided a handout indicating summer and winter equipment availability. He pointed out that they have had some equipment breakdown(s), and that adding equipment would definitely help. Commissioner Wicklund commented that in his district a lot of land has come out of CRP so there is more truck traffic due to increased agricultural traffic. Commissioner Falk also commented on the increased size of farm equipment and that the roads can't handle the large equipment. In short, it was agreed that Township roads need to be bladed more often. Engineer Ketring stated that adding a motor grader would help with both winter and summer road maintenance. If they ordered one now, they would not receive it until spring. There was no Board action taken. In addition, the Township Board members in attendance requested better communication from the County on why or when blading is scheduled. Engineer Ketring asked them to come in or call if they have concerns/questions.

#### Commissioner Committee Reports (December 26 – January 8)

The Commissioner Committee Reports were deferred to the January 22<sup>nd</sup> County Board Meeting.

Upon motion carried, the Board adjourned the meeting at 11:05 a.m. The next Regular meeting of the Board is scheduled for January 22, 2019 at 8:30 a.m.

Attest:

Date: \_\_\_\_\_

---

Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

---

Jack Swanson, Chair  
Board of County Commissioners  
Roseau County, Minnesota

DRAFT



# Roseau County Request for Board Action

|  |                  |  |
|--|------------------|--|
| <b>Agenda Item #:</b> Consent 2<br><small>(for office use only)</small>  |                  |  |
| <b>Requested Board Date:</b>   | January 22, 2019 | <b>Originating Department:</b> Sheriff   |
| <b>Subject Title (as it will appear on the Agenda):</b><br>Text-to-911 Agreement   |                  | <b>Presenter:</b> Steve Gust / Matt Restad   |
|  |                  | <b>Estimated Amount of Time Needed for Discussion:</b><br><input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes<br><input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes |
| <b>Board Action Requested:</b><br>Consider approval of the attached Text-to-911 Service Agreement.   |                  |  |
| <b>Background:</b>   |                  |  |
| <b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None  |                  |  |
| <b>Agenda Classification for County Board Meeting:</b><br><input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda<br><input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports<br><input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____ |                  |  |



Office of SHERIFF OF BELTRAMI COUNTY  
613 Minnesota Avenue NW  
Bemidji, Minnesota 56601

Phil H. Hodapp, Sheriff  
Phone (218) 333-9111  
Fax (218) 333-8325

To: NW Region Sheriff's, Red Lake Nation Department of Public Safety

From: Beltrami County Sheriff's Office

Re: Text-to-911 Service

Date: November 27<sup>th</sup>, 2018

The Minnesota Department of Public Safety's Division of Emergency Communication Networks (ECN) has successfully implemented Text-to-911 service in Minnesota through a partnership with local Public Safety Answering Points (PSAP) across the state. This service was implemented through regional text centers as individual PSAPs make arrangements to process their own Text-to-911s through equipment upgrades or enter into agreements with text capable centers to process their PSAP's incoming Text-to-911s. ECN has assigned a deadline of the end of 2018 for PSAPs to become text capable or enter into an agreement with another center to process their Text-to-911s. Beltrami County has served as the regional text center for the Northwest Region (with the exception of Clay County whose Text-to-911s are routed to the Red River Regional Dispatch Center in Fargo) for the last fourteen months.

Beltrami County appreciates the fact that technology enhancements to become text capable are likely cost prohibitive for most jurisdictions until scheduled equipment upgrades take place. We were the PSAP closest technologically equipped to being text capable and our investment was still in excess of \$40,000.00 to get just one text center in the region. Beltrami County is willing to continue to serve as a regional text center for those counties who are not prepared or positioned to make these enhancements. Discussion has taken place at the Regional Radio Board/Committee Meetings as well as at the state level on how to implement agreements between agencies and at what fee. The consensus was to handle it regionally and most regions that had a regional text center are going to continue to serve as the regional text center. Beltrami County, along with the majority of the other regional centers, have determined an appropriate fee to serve as the regional text center.

Counties that wish to continue to have Beltrami County serve as their Text-to-911 Center can enter into an agreement for this service at a rate of \$100/month invoiced annually or biannually if the agency believes they will become Text-to-911 capable before the second half of 2019. Beltrami County is requesting to have a memorandum of agreement signed by the authorized representative by the end of 2018, allowing all agencies to be in compliance with ECN's deadline. Beltrami County dispatchers have processed dozens of Text-to-911 calls on behalf of the region in the last fourteen months with several success stories including texts from persons who are deaf/blind-deaf/mute/hard of hearing/autistic, domestic situations, a lost hunter with limited service and many other situations where a voice call wasn't possible.

Please find the enclosed memorandum of agreement. We respectfully request response by December 23<sup>rd</sup>, 2018. If you have any questions, please contact Christopher Muller, Beltrami County PSAP Director at [chris.muller@co.beltrami.mn.us](mailto:chris.muller@co.beltrami.mn.us) or 218-333-8386. If your jurisdiction opts to discontinue having Beltrami County process your Text-to-911s please indicate that discontinuance on the memorandum of agreement by the same date.

Chief Deputy Ernie Beitel  
Beltrami County Sheriff's Office

The Roseau County Sheriff's Office Public Safety Answering Point agrees to the following:

1. Receive and process Text-to-911 information provided by the BCSOPSAP originating in Roseau County.
2. Confirm receipt of information from the BCSOPSAP and appropriately handle the call in a timely manner.
3. Request relay of questions and provide instruction to the BCSOPSAP to be relayed to the caller.
4. Provide a follow up to the BCSOPSAP of a disposition of the call so the Text-to-911 session can be terminated.
5. Cooperate with the transition when/if Roseau County becomes text capable and able to process Text-to-911 on their own behalf.
6. Remit payment for Text-to-911 service in accordance with the selection outlined in this agreement.
7. Relay any concerns with the processing of Text-to-911 calls by BCSOPSAP to the PSAP Director.

This agreement may be amended when supported by Beltrami County and Roseau County.

When/if Roseau County becomes Text-to-911 capable, they will notify the BCSOPSAP and MN-DPS ECN to update the Roseau County 911 Plan maintained by MN-DPS ECN.

This agreement will terminate at the end date outlined in this agreement or such time Roseau County becomes Text-to-911 capable, whichever arrives first.

Usage of Text-to-911 will be evaluated in 3Q 2019 to determine call volume and cost associated with processing Text-to-911. Increase usage or unanticipated cost may result in higher costs in 2020.

Six month extension for the second half of 2019 will be at the same rate through 2019.

Beltrami County will provide at least six months' notice of intent to discontinue providing Text-to-911 service not to be prior to end of the agreement period.

#####

\_\_\_\_\_ Authorized Representative of Roseau County

\_\_\_\_\_ Printed Name \_\_\_\_\_ Date

\_\_\_\_\_ Authorized Representative of Beltrami County

\_\_\_\_\_ Printed Name \_\_\_\_\_ Date

**MEMORANDUM OF AGREEMENT BETWEEN**

**Beltrami County Sheriff's Office**

and

**Roseau County Sheriff's Office**

**for Text-to-911 Service.**

This Memorandum of Agreement was executed on \_\_\_\_\_, 2018.

The Roseau County Sheriff's Office enters into agreement (select one):

\_\_\_ for 6 months from January, 2019 through June, 2019; invoiced 1Q2019 for \$600 (\$100/mo\*).  
(Extension will need to be made after June, 2019.)

\_\_\_ for 12 months from January, 2019 through December 2019; invoiced 1Q2019 for \$1200 (\$100/mo\*).

\_\_\_ to discontinue having the Beltrami County Sheriff's Office process Text-to-911 on behalf of Roseau County effective December 31<sup>st</sup>, 2018 and will notify the Minnesota Department of Public Safety's Division of Emergency Communication Networks that Roseau County will process Text-to-911 originating in Roseau County or make alternative arrangements to process Text-to-911s in Roseau County and modify the Roseau County 911 Plan maintained by MN-DPS ECN. *(terms of agreement below do not apply to this selection)*

#####

\*TERMS OF AGREEMENT

The Beltrami County Sheriff's Office Public Safety Answering Point (BCSOPSAP) agrees to the following:

1. Receive and process Text-to-911 calls originating in Roseau County.
2. Provide timely, accurate and comprehensive relay of information received by the BCSOPSAP to Roseau County Public Safety Answering Point.
3. Deliver correspondence on behalf of Roseau County to the individual requesting assistance through Text-to-911.
4. Provide caller location information to Roseau County as updates are available.
5. Provide available information as requested by Roseau County for case information.
6. Request correspondence logs from the Text Control Center (TCC), if required.
7. Cooperate with the transition when/if Roseau County becomes text capable and able to process Text-to-911 on their own behalf.
8. Relay concerns with the processing of Text-to-911 calls in Roseau County to the appropriate contact in Roseau County.
9. Invoice Roseau County the 1Q of 2019 for the appropriate time period.



# Roseau County Request for Board Action

|  |                  |  |
|--|------------------|--|
| <b>Agenda Item #:</b> Consent 3<br><small>(for office use only)</small>  |                  |  |
| <b>Requested Board Date:</b>   | January 22, 2019 | <b>Originating Department:</b> Sheriff   |
| <b>Subject Title (as it will appear on the Agenda):</b><br>Summit Food Service Contract  |                  | <b>Presenter:</b> Steve Gust / Matt Restad   |
|  |                  | <b>Estimated Amount of Time Needed for Discussion:</b><br><input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes<br><input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes |
| <b>Board Action Requested:</b><br>Requesting Board approval of the attached Summit Food Service Contract.  |                  |  |
| <b>Background:</b>   |                  |  |
| <b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None  |                  |  |
| <b>Agenda Classification for County Board Meeting:</b><br><input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda<br><input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports<br><input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____ |                  |  |

**AMENDMENT NUMBER SEVEN  
TO THE FOOD SERVICE MANAGEMENT AGREEMENT  
BETWEEN ROSEAU COUNTY AND SUMMIT FOOD SERVICE, LLC**

**This Amendment Number Seven** to the Food Service Management Agreement is made by and between **Roseau County**, (hereinafter referred to as "**Client**"), whose address is **604 5<sup>th</sup> Avenue SW, Roseau, Minnesota 56751**, and **Summit Food Service, LLC** (hereinafter referred to as "**Summit**"), whose address is 1751 County Road B West, Suite 300, Roseville, Minnesota 55113.

WHEREAS, Client and A'viands are parties to that certain Food Service Management Agreement effective December 14, 2007 (as amended, the "Agreement"), pursuant to which A'viands provides food service at the Roseau County Jail;

WHEREAS, A'viands is now known as Summit Food Service, LLC; and

WHEREAS, the parties now desire to amend to extend the Agreement upon the terms and conditions stated herein.

NOW, THEREFORE, the parties, intending to be legally bound hereby, mutually agree as follows:

1. Term of the Agreement

The term of this Agreement shall be extended for one year effective July 1, 2018 as provided for in the original Agreement.

2. Effective July 1, 2018, the management fee shall be increased to \$590.89, and the administration fee shall be increased to \$112.55.

This Amendment Number Seven shall be effective as of July 1, 2018. All other terms and conditions of the Agreement, as modified from time to time, shall remain in full force and effect unless otherwise amended as provided in the Agreement.

**COUNTY OF ROSEAU, MN**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: Chair of the Board

Date: \_\_\_\_\_

**SUMMIT FOOD SERVICE, LLC**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: Board Clerk

Date: \_\_\_\_\_

By: \_\_\_\_\_

Name: Steven Gust

Title: Sheriff

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: County Attorney

Date: \_\_\_\_\_

**AMENDMENT NUMBER SIX  
TO THE FOOD SERVICE MANAGEMENT AGREEMENT  
BETWEEN ROSEAU COUNTY AND A'VIANDS, LLC**

**This Amendment Number Six** to the Food Service Management Agreement is made by and between **Roseau County**, (hereinafter referred to as "**Client**"), whose address is **604 5<sup>th</sup> Avenue SW, Roseau, Minnesota 56751**, and **A'viands, LLC** (hereinafter referred to as "**A'viands**"), whose address is 1751 County Road B West, Suite 300, Roseville, Minnesota 55113.

WHEREAS, Client and A'viands are parties to that certain Food Service Management Agreement effective December 14, 2007 (as amended, the "Agreement"), pursuant to which A'viands provides food service at the Roseau County Jail; and

WHEREAS, the parties now desire to amend to extend the Agreement upon the terms and conditions stated herein.

NOW, THEREFORE, the parties, intending to be legally bound hereby, mutually agree as follows:

1. Term of the Agreement

The term of this Agreement shall be extended for two years effective January 1, 2016 as provided for in the original Agreement.

2. Effective July 1, 2016, the management fee shall be increased to \$556.97, and the administration fee shall be increased to \$106.09. As of January 1, 2017, the management fee shall be increased to \$573.68, and the administration fee shall be increased to \$109.27.

This Amendment Number Six shall be effective as of January 1, 2016. All other terms and conditions of the Agreement, as modified from time to time, shall remain in full force and effect unless otherwise amended as provided in the Agreement.

**COUNTY OF ROSEAU, MN**

By: 

Name: Roger Falk

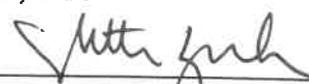
Title: Chair of the Board

Date: 10-20-16

By: 

Name: Jeff Kowalski

**A'VIANDS, LLC**

By: 

Name: Mitch Speicher

Title: CFO

Date: 9/30/16

Title: Board Clerk

Date: 10/26/16

By: 

Name: Steven Gust

Title: Sheriff

Date: 10-2-16

**APPROVED AS TO FORM:**

By: 

Name: Haren M. Fass

Title: County Attorney

Date: 11-2-16



# Roseau County Request for Board Action

|  |                  |  |
|--|------------------|--|
| <b>Agenda Item #:</b> Consent 4<br><small>(for office use only)</small>  |                  |  |
| <b>Requested Board Date:</b>   | January 22, 2019 | <b>Originating Department:</b> Coordinator   |
| <b>Subject Title (as it will appear on the Agenda):</b><br>AirMedCare Contract   |                  | <b>Presenter:</b> Jeff Pelowski  |
|  |                  | <b>Estimated Amount of Time Needed for Discussion:</b><br><input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes<br><input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes |
| <b>Board Action Requested:</b><br>Consider approval of the attached 1-year Contract between Roseau County and AirMedCare.  |                  |  |
| <b>Background:</b><br>Lifecare Medical Center has agreed to reimburse the County for 50% of the required Fee, (\$32,699.00).   |                  |  |
| <b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None  |                  |  |
| <b>Agenda Classification for County Board Meeting:</b><br><input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda<br><input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports<br><input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____ |                  |  |

**AirMedCare Network Municipal Site Membership  
For Roseau County, MN**

**Organization:** Roseau County, MN  
**Address:** 605 5<sup>th</sup> Ave SW  
 Roseau, MN 56751  
**Contact:** Jeff Pelowski  
**Phone:** 218-463-4248  
**Email:** jeff.pelowski@co.roseau.mn.us  
**County:** Roseau County

**Effective Date:** 02/09/19

**Base:** G213

**Covered Individuals and Transports:**

Any individual who resides within the boundaries of Roseau County, MN when transported for medical necessity by Valley Med Flight, Inc (or any AirMedCare Network Provider) will be covered under the standard terms and conditions for an AirMedCare Network membership (attached), except:

- Transport must be from a pickup location in Roseau County, MN or Lake of the Woods County, MN;
- If the covered individual transported is uninsured at the time of transport, Valley med Flight, Inc. will bill the covered individual at the "Medicare Allowable Rate" for the transport.

**Fees:**

Roseau County, MN will pay to AirMedCare Network a total of \$ 65,398.00 annual.

**Upgrade Benefit to Covered Individuals:**

Any individual who resides within the boundaries of Roseau County, MN may elect to obtain a full household membership (which eliminates the exceptions listed above) by completing an application and paying the following fees:

| Standard Annual Rate  | *Senior Annual Rate |
|---|---------------------|
| \$45  | \$35                |
| <p><i>*Senior rate is available to the primary and secondary household member if they are 60 years of age or older.</i></p> |                     |

**Duration:**

This agreement will be effective upon AirMedCare Network's receipt of (a) this agreement signed by the participating Organization AND (b) payment of the amount as provided above. This agreement will be effective for one (1) year, and will be evaluated by both parties for renewal at least thirty (30) days prior to the end of the one (1) year term.

## Terms and Conditions

AirMedCare Network is an alliance of affiliated air ambulance providers\* (each a “**Company**”). An AirMedCare Network membership automatically enrolls you as a member in each Company’s membership program. Membership ensures the patient will have no out-of-pocket flight expenses if flown by a Company by providing prepaid protection against a Company’s air ambulance costs that are not covered by a member’s insurance or other benefits or third party responsibility, subject to the following terms and conditions:

1. Patient transport will be to the closest appropriate medical facility for medical conditions that are deemed by AMCN Provider attending medical professionals to be life- or limb-threatening, or that could lead to permanent disability, and which require emergency air ambulance transport. A patient’s medical condition, not membership status, will dictate whether or not air transportation is appropriate and required. Under all circumstances, an AMCN Provider retains the sole right and responsibility to determine whether or not a patient is flown.
2. AMCN Provider air ambulance services may not be available when requested due to factors beyond its control, such as use of the appropriate aircraft by another patient or other circumstances governed by operational requirements or restrictions including, but not limited to, equipment manufacturer limitations, governmental regulations, maintenance requirements, patient condition, age or size, or weather conditions. FAA restrictions prohibit most AMCN Provider aircraft from flying in inclement weather conditions. The primary determinant of whether to accept a flight is always the safety of the patient and medical flight crews. Emergent ground ambulance transport of a member by an AMCN Provider will be covered under the same terms and conditions.
3. Members who have insurance or other benefits, or third party responsibility claims, that cover the cost of ambulance services are financially liable for the cost of AMCN Provider services up to the limit of any such available coverage. In return for payment of the membership fee, the AMCN Provider will consider its air ambulance costs that are not covered by any insurance, benefits or third party responsibility available to the member to have been fully prepaid. The AMCN Provider reserves the right to bill directly any appropriate insurance, benefits provider or third party for services rendered, and members authorize their insurers, benefits providers and responsible third parties to pay any covered amounts directly to the AMCN Provider. Members agree to remit to the AMCN Provider any payment received from insurance or benefit providers or any third party for air medical services provided by the AMCN Provider, not to exceed regular charges. Neither the Company nor AirMedCare Network is an insurance company. Membership is not an insurance policy and cannot be considered as a secondary insurance coverage or a supplement to any insurance coverage. **Neither the Company nor AirMedCare Network will be responsible for payment for services provided by another ambulance service.**
4. Membership starts 15 days after the Company receives a complete application with full payment; however, the waiting period will be waived for unforeseen events occurring during such time. Members must be natural persons. Memberships are non-refundable and non-transferable.
5. Some state laws prohibit Medicaid beneficiaries from being offered membership or being accepted into membership programs. By applying, members certify to the Company that they are not Medicaid beneficiaries.
6. These terms and conditions supersede all previous terms and conditions between a member and the Company or AirMedCare Network, including any other writings, or verbal representations, relating to the terms and conditions of membership.

\*Air Evac EMS, Inc. / Guardian Flight, LLC / Med-Trans Corporation / REACH Air Medical Services, LLC — These terms and conditions apply to all AirMedCare Network participating provider membership programs, regardless of which participating provider transports you.

Agreed to by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

***Keith Hovey***  
\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

***Vice President***  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Organization Name

***Membership***  
\_\_\_\_\_  
Division

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



# Roseau County Request for Board Action

|  |                  |   |
|--|------------------|---|
| <b>Agenda Item #:</b> Consent 5<br><small>(for office use only)</small>  |                  |   |
| <b>Requested Board Date:</b>   | January 22, 2019 | <b>Originating Department:</b> Roseau County SWCD |
| <b>Subject Title (as it will appear on the Agenda):</b><br>Joint Powers Agreement - SWCD   |                  | <b>Presenter:</b> Scott Johnson                   |
| <b>Estimated Amount of Time Needed for Discussion:</b><br><input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes<br><input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes   |                  |   |
| <b>Board Action Requested:</b><br>Requesting Board approval of the attached Joint Powers Agreement between Roseau County and the Roseau County Soil & Water Conservation (SWCD) for administration of the Wetland Conservation Act.  |                  |   |
| <b>Background:</b>   |                  |   |
| <b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None  |                  |   |
| <b>Agenda Classification for County Board Meeting:</b><br><input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda<br><input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports<br><input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____ |                  |   |

## **JOINT POWERS AGREEMENT**

### **BETWEEN ROSEAU COUNTY SOIL & WATER CONSERVATION DISTRICT AND ROSEAU COUNTY**

#### **FOR ADMINISTRATION OF THE WETLAND CONSERVATION ACT (1991)**

This agreement is made between Roseau County Soil & Water Conservation District and Roseau County, for administration of the Wetland Conservation Act, pursuant to authorizing resolutions of the boards of Roseau County Soil & Water Conservation District and Roseau County.

This agreement is authorized by Minnesota Statutes sections 103C.331 subdivision 19 (for SWCDs), and 471.59 (for counties and municipalities).

1. Roseau County Soil & Water Conservation District will act as Local Governmental Unit (LGU) for Roseau County, to administer, to the extent of this agreement, that soil and water conservation related official controls of Roseau County under the Wetland Conservation Act and the rules of the Board of Water and Soil Resources adopted under the act.
2. The joint powers board, consisting of two supervisors, with one alternate, appointed by the Roseau County Soil & Water Conservation District Board and two commissioners, with one alternate and one member at large appointed by the Roseau County Board of Commissioners, will be made aware of occurrences and events, by the appointed LGU administrator from the Roseau County Soil & Water Conservation District, of the Wetland Conservation Act on a quarterly meeting basis or as necessary.
3. Roseau County Soil & Water Conservation District will be the authority on administering, exemption and no-loss determinations and wetland banking within the county and the technical evaluation panel will be the decision maker on replacement plans.
4. Roseau County Soil & Water Conservation District and the joint powers board will follow Roseau County procedures regarding notices and hearings and will collect for its account fees as agreed to by the Roseau County Soil & Water Conservation District and Roseau County Commissioners.
5. Appeal of the technical evaluation panel decision may be made to the joint powers board.

6. Roseau County will reimburse Roseau County Soil & Water Conservation District for all costs incurred by Roseau County Soil & Water Conservation District under this agreement.
7. Roseau County will provide legal advice and support to Roseau County Soil & Water Conservation District when requested by Roseau County Soil & Water Conservation District for administration and enforcement.
8. The joint powers board will meet as necessary to discuss Wetland Conservation Act events and any related issues pertaining to the Wetland Conservation Act.

This agreement may be amended by mutual agreement of Roseau County Soil & Water Conservation District and Roseau County by resolutions of their respective boards.

This agreement shall become effective upon execution by all duly authorized signatures and shall remain in effect until December 31, 2019 or thirty days after written notice of termination by either party to the other.

  
-----  
Board Chair, Roseau County Soil & Water Conservation District

1-8-19  
-----  
Date

-----  
Board Chair, Roseau County

-----  
Date



# Roseau County Request for Board Action

|  |  |   |
|--|--|---|
| <b>Agenda Item #:</b> Consent 6<br><small>(for office use only)</small>  |  |   |
| <b>Requested Board Date:</b>   | January 22, 2019   | <b>Originating Department:</b> Recorder |
| <b>Subject Title (as it will appear on the Agenda):</b><br>Compliance Status Letter  | <b>Presenter:</b> Pam Grand  |   |
|  | <b>Estimated Amount of Time Needed for Discussion:</b><br><input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes<br><input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes |   |
| <b>Board Action Requested:</b><br>Requesting Board approval of the attached letter.  |  |   |
| <b>Background:</b><br>The Recorder is required to provide a report to the Board annually regarding compliance with MN Statutes 357.182, Subd.3, which outlines the maximum amount of time allowed to record documents. For calendar year 2011 & thereafter, the maximum time allowed for completion of the recording process for documents presented in recordable form is ten business days. Instruments recorded electronically must be returned no later than five business days after receipt by the County in a recordable format. Recorder Pam Grand has provided the attached letter advising the Board that her office is in compliance with the Statute. The Board may request to visually inspect the document recording report if so desired. |  |   |
| <b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None  |  |   |
| <b>Agenda Classification for County Board Meeting:</b>   |  |   |
| <input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda<br><input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports<br><input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____   |  |   |



ROSEAU COUNTY RECORDER

---

January 8, 2019

County Commissioners,

Minnesota Statute 357.182 requires that starting with 2008; the County Recorder and Registrar of Titles file with the County Commissioners a report. This report establishes the status of compliance for the previous year in regards to Subdivision 3 of said Statute. I Pamela S. Grand, Roseau County Recorder report that our office is in Compliance for 2018.

A handwritten signature in blue ink that reads "Pamela S. Grand". The signature is written in a cursive style and is positioned above a horizontal line.

Roseau County Recorder



# Roseau County Request for Board Action

|  |                  |  |
|--|------------------|--|
| <b>Agenda Item #:</b> Department Reports 1a<br><small>(for office use only)</small>  |                  |  |
| <b>Requested Board Date:</b>   | January 22, 2019 | <b>Originating Department:</b> Auditor   |
| <b>Subject Title (as it will appear on the Agenda):</b><br>2019 Ditch Levies & Budgets   |                  | <b>Presenter:</b> Martie Monsrud   |
|  |                  | <b>Estimated Amount of Time Needed for Discussion:</b><br><input type="checkbox"/> < 5 minutes <input checked="" type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes<br><input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes |
| <b>Board Action Requested:</b><br>Requesting Board approval of the 2019 ditch levies & budgets.  |                  |  |
| <b>Background:</b><br>The Board reviewed the proposed 2019 budgets and levies at the January 8, 2019 Highway Committee meeting.  |                  |  |
| <b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None  |                  |  |
| <b>Agenda Classification for County Board Meeting:</b><br><input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda<br><input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports<br><input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____ |                  |  |



**Board of Commissioners**

606 5<sup>th</sup> Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

A motion was made by Commissioner XXXX, seconded by Commissioner XXXX and carried unanimously to adopt the following Resolution:

2019-01-07

**RESOLUTION ESTABLISHING 2019 DITCH LEVIES AND BUDGETS**

WHEREAS, the Roseau County Board of Commissioners has reviewed and considered budgets for the ditch systems located in Roseau County; and

WHEREAS, the Roseau County Board of Commissioners deems it necessary that the following amounts be levied on ditch systems as stated below;

NOW, THEREFORE, BE IT RESOLVED that the County Auditor is directed to spread one-year levies on the following ditches for repairs and maintenance for the year 2019:

| Ditch             | 2019 Benefit Percentage | 2019 Ditch Levy Amount |
|-------------------|-------------------------|------------------------|
| County Ditch 5    | 25%                     | \$ 2,555.50            |
| County Ditch 6    | 20%                     | \$ 7,131.80            |
| County Ditch 7    | 25%                     | \$ 17,748.25           |
| County Ditch 9    | 25%                     | \$ 29,422.13           |
| County Ditch 10   | 25%                     | \$ 9,742.25            |
| County Ditch 11   | 20%                     | \$ 7,559.60            |
| County Ditch 13   | 25%                     | \$ 3,996.25            |
| County Ditch 17   | 20%                     | \$ 11,770.80           |
| County Ditch 18   | 25%                     | \$ 10,604.00           |
| Judicial Ditch 19 | 5%                      | \$ 1,394.50            |
| County Ditch 20   | 20%                     | \$ 4,761.40            |
| County Ditch 21   | 25%                     | \$ 19,977.50           |
| Judicial Ditch 22 | 25%                     | \$ 3,798.83            |
| County Ditch 23   | 30%                     | \$ 23,490.60           |
| County Ditch 24   | 50%                     | \$ 7,325.00            |
| County Ditch 25   | 5%                      | \$ 2,561.15            |
| County Ditch 26   | 10%                     | \$ 4,983.40            |
| Judicial Ditch 33 | 10%                     | \$ 696.90              |
| State Ditch 50    | 10%                     | \$ 1,047.30            |
| Judicial Ditch 61 | 15%                     | \$ 98,667.00           |
| Judicial Ditch 62 | 5%                      | \$ 4,195.25            |
| Judicial Ditch 63 | 20%                     | \$ 34,048.00           |
| State Ditch 69    | 25%                     | \$ 51,511.02           |
| State Ditch 72    | 20%                     | \$ 28,710.53           |
| State Ditch 87    | 10%                     | \$ 1,972.10            |
| State Ditch 90    | 20%                     | \$ 852.74              |
| State Ditch 91    | 10%                     | \$ 42,518.60           |
| State Ditch 95    | 10%                     | \$ 28,882.90           |

BE IT FURTHER RESOLVED that the 2019 ditch budgets are hereby approved and are on file in the office of the Roseau County Auditor.

STATE OF MINNESOTA        )  
  ) ss  
COUNTY OF ROSEAU        )

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on January 22, 2019.

(SEAL)

\_\_\_\_\_  
Jeff Pelowski  
Roseau County Coordinator



# Roseau County Request for Board Action

|  |                  |  |
|--|------------------|--|
| <b>Agenda Item #:</b> Department Reports 1b<br><small>(for office use only)</small>  |                  |  |
| <b>Requested Board Date:</b>   | January 22, 2019 | <b>Originating Department:</b> Auditor   |
| <b>Subject Title (as it will appear on the Agenda):</b><br>2019 Liquor Licenses  |                  | <b>Presenter:</b> Martie Monsrud   |
|  |                  | <b>Estimated Amount of Time Needed for Discussion:</b><br><input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes<br><input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes |
| <b>Board Action Requested:</b><br>Requesting Board approval of the attached 2019 Liquor License Resolution contingent upon the approval of the State Alcohol & Gambling Enforcement Director. The license(s) are effective February 1, 2019 through January 31, 2020.  |                  |  |
| <b>Background:</b><br>All of the required documentation has been received, and the Liquor Law violations review has been completed and approved by the County Sheriff and County Attorney.   |                  |  |
| <b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None  |                  |  |
| <b>Agenda Classification for County Board Meeting:</b><br><input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda<br><input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports<br><input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____ |                  |  |



**Board of Commissioners**

606 5<sup>th</sup> Ave. SW, Room #131  
Roseau, MN 56751  
Phone: 218-463-4248  
Fax: 218-463-3252

A motion was made by Commissioner XXXX, seconded by Commissioner XXXX, and carried unanimously to adopt the following Resolution:

2019-01-06

**RESOLUTION  
APPROVING LIQUOR LICENSES**

BE IT RESOLVED that the Roseau County Board of Commissioners hereby grant the following liquor licenses to:

- FOE Aerie No. 4195 On-sale Intoxicating Liquor License;  
Sunday Liquor License;
- Pine Ridge Liquor Off-sale Intoxicating Liquor License
- Salol 1 Stop, LLC Off-sale Intoxicating Liquor License
- Skime Store, LLC Off-sale 3.2 percent Malt Liquor License
- Springsteel Resort Inc. On-Off sale Intoxicating Liquor License;  
Sunday liquor license;  
Off-sale 3.2 percent Malt Liquor License;
- Warroad Estates Golf Course:  
On-sale Intoxicating Liquor License;  
Sunday Liquor License

BE IT FURTHER RESOLVED that said licenses are effective February 1, 2019, through January 31, 2020, and recommends that said licenses be approved by the Alcohol and Gambling Enforcement Director, if applicable.

STATE OF MINNESOTA     )  
  ) ss  
COUNTY OF ROSEAU     )

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on January 22, 2019.

\_\_\_\_\_  
Jeff Pelowski  
Roseau County Coordinator

District 1, John Horner - District 2, Jack Swanson, Chair  
District 3, Roger Falk, Vice-Chair - District 4, Russell Walker - District 5, Daryl Wicklund

An Equal Opportunity Employer



# Roseau County Request for Board Action

|  |  |  |
|--|--|--|
| <b>Agenda Item #:</b> Department Reports 2a<br><small>(for office use only)</small>  |  |  |
| <b>Requested Board Date:</b>   | January 22, 2019   | <b>Originating Department:</b> Highway |
| <b>Subject Title (as it will appear on the Agenda):</b><br>Bridge Construction & Approach Grading Contract   | <b>Presenter:</b> Brian Ketring  |  |
|  | <b>Estimated Amount of Time Needed for Discussion:</b><br><input type="checkbox"/> < 5 minutes <input checked="" type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes<br><input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes |  |
| <b>Board Action Requested:</b><br>Consider approval of a Contract with S&R Reinforcing, Inc. for SAP 068-599-100 --- to construct Bridge No. 68543 and approach grading in the amount of \$459,116.26.   |  |  |
| <b>Background:</b>   |  |  |
| <b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None  |  |  |
| <b>Agenda Classification for County Board Meeting:</b><br><input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda<br><input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports<br><input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____ |  |  |



# Roseau County Request for Board Action

|  |  |  |
|--|--|--|
| <b>Agenda Item #:</b> Department Reports 2b<br><small>(for office use only)</small>  |  |  |
| <b>Requested Board Date:</b>   | January 22, 2019   | <b>Originating Department:</b> Highway |
| <b>Subject Title (as it will appear on the Agenda):</b><br>Motor Grader/Packer Purchase  | <b>Presenter:</b> Brian Ketring  |  |
|  | <b>Estimated Amount of Time Needed for Discussion:</b><br><input type="checkbox"/> < 5 minutes <input checked="" type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes<br><input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes |  |
| <b>Board Action Requested:</b><br>As a follow-up to the discussion held at the January 8, 2019 Regular Board meeting, requesting approval to purchase an additional John Deere motor grader from McCoy Construction & Forestry in the amount of \$341,528.00, and a Handy Hitch Packer in the amount of \$36,899.00.                               |  |  |
| <b>Background:</b>   |  |  |
| <b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None  |  |  |
| <b>Agenda Classification for County Board Meeting:</b><br><input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda<br><input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports<br><input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____ |  |  |



# Roseau County Request for Board Action

|  |                  |  |
|--|------------------|--|
| <b>Agenda Item #:</b> County Board Item 1<br><small>(for office use only)</small>  |                  |  |
| <b>Requested Board Date:</b>   | January 22, 2019 | <b>Originating Department:</b> Coordinator   |
| <b>Subject Title (as it will appear on the Agenda):</b><br>Commissioner Committee Reports  |                  | <b>Presenter:</b> Commissioners  |
|  |                  | <b>Estimated Amount of Time Needed for Discussion:</b><br><input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes<br><input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes |
| <b>Board Action Requested:</b><br>Commissioners will present their Committee Reports.  |                  |  |
| <b>Background:</b>   |                  |  |
| <b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None  |                  |  |
| <b>Agenda Classification for County Board Meeting:</b><br><input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda<br><input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports<br><input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____ |                  |  |

## JACK SWANSON COMMITTEE REPORT

JANUARY 8, 2019 - OPERATIONS COMMITTEE

JANUARY 8, 2019 - COUNTY BOARD WORK SESSION

JANUARY 8, 2019 - HIGHWAY COMMITTEE

JANUARY 8, 2019 - COUNTY BOARD/COMMERCIAL VALUATIONS

JANUARY 9, 2019 - NORTHWEST EMERGENCY COMMUNICATIONS BOARD (I-T-V); Swanson elected (railroaded) Chair; approved Sanford participation plan

JANUARY 9, 2019 - NATIONAL ASSOCIATION OF COUNTIES COMMUNITY, ECONOMIC, WORKFORCE DEVELOPMENT COMMITTEE TELECONFERENCE

JANUARY 10, 2019 - TEAM 'EPIC'; discussion on 2019 strategies

JANUARY 11, 2019 - LEE MEIER RETIREMENT PARTY (CROOKSTON); Meier has worked for NW MN Housing and Redevelopment Authority for 42 years; Roseau County presented a recognition of that service

JANUARY 14, 2019 - BUILDING COMMITTEE; met w/architects from Widseth, Smith and Nolting on Roseau Highway Shop

JANUARY 14, 2019 - ROSEAU COMMUNITY EDUCATION ADVISORY COUNCIL; talked about Roseau Community School Hall of Fame nomination process; voted for new members Jared Gustafson and Erica Bergstrom

JANUARY 15, 2019 - SOCIAL SERVICES BOARD

JANUARY 16, 2019 - NORTHWEST MINNESOTA HOUSING AND REDEVELOPMENT AUTHORITY (THIEF RIVER FALLS)

JANUARY 16, 2019 - VALLEY FARMER HOMEMAKER COMMITTEE TELECONFERENCE

JANUARY 18, 2019 - ASSOCIATION OF MINNESOTA COUNTIES BOARD OF DIRECTORS (ST PAUL)