

## REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on **April 9, 2019, at 8:30 a.m.**, in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

**8:30 Call to Order**

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

**8:35 Delegations/Board Appointments/Public Comments\***

**8:40 Consent Agenda**

1. March 26, 2019 Board Proceedings
2. Application for Exempt Permit – LOW Ruffed Grouse Society
3. Commissioner Appointment(s) – Labor Negotiations Committee
4. Commissioner Appointment – Courthouse Security Ad-Hoc Committee

**8:45 Department Reports**

1. Auditor
  - a. Payroll Software Purchase
  - b. "Notice of Intent" to Classify or Re-classify Tax-Forfeited Lands
2. Highway
  - a. Right-of-Way Easement - MnDNR

**8:55 Committee Reports**

**9:00 County Board Items**

1. CR139 Culvert Issue
2. Commissioner Committee Reports

**9:45 Unfinished Business**

**9:45 Adjourn**

**\*Limited to five minutes**



# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

March 26, 2019

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, March 26, 2019.

## CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, John Horner, Jack Swanson, Russell Walker and Daryl Wicklund. Others present were Martie Monsrud, Jeff Pelowski, Joleen Kezar, Brian Ketring, Kristy Kjos, Dave Anderson, Sue Grafstrom, Laverne Voll, and Tracy Halstensgard.

## APPROVAL OF AGENDA

A request to repurchase tax forfeited property, and a Resolution Declaring a State of Emergency were added to the Agenda. A motion to approve the amended Agenda was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

Auditor Monsrud stated that the 2015 State Re-Audit, conducted by the State Auditor's Office, will soon reach completion. Commissioner Falk mentioned that he attended a Board of Water and Soil Resources (BWSR) meeting in Fargo that included a discussion regarding buffer program implementation. He requested that the Board review our buffer program at the April 2<sup>nd</sup> County Board Work Session. Commissioner Swanson provided a handout on upcoming AMC-sponsored events. Coordinator Pelowski presented thank you notes from the Warroad Rescue Squad and the Roseau Food Pantry.

## APPROVE BILLS

A motion was made by Commissioner Walker, seconded by Commissioner Horner, and carried unanimously to approve the payment of the following warrants:

### Warrants Approved For Payment 3/14/2019 (Warrant # 139929-139940)

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	3,244.90
CO-OP SERVICE INC	3,562.43
10 Payments less than 2,000.00	6,553.49
<b>Final Total:</b>	<b>13,360.82</b>

### Warrants Approved For Payment 3/21/2019 (Warrant # 139941-139946)

<u>Vendor Name</u>	<u>Amount</u>
6 Payments less than 2,000.00	2,807.72
<b>Final Total:</b>	<b>2,807.72</b>

### Warrants Approved On 3/26/2019 For Payment 3/29/2019 (Warrant # 139947-140029)

<u>Vendor Name</u>	<u>Amount</u>
C & M FORD SALES, INC.	13,980.78
FARMERS UNION OIL CO-WARROAD	9,885.38
IGNASZEWSKI/ROGER L	3,037.32

JOHNSON OIL CO INC	5,941.22
KRIS ENGINEERING INC	2,732.88
LIFECARE MEDICAL CENTER-HOME HEALTH	2,166.05
MATTSON PHARMACY INC	2,009.50
MCCOY CONSTRUCTION & FORESTRY	182,028.00
MOREY/DARON	4,478.49
MOREY/WAYNE	3,267.50
MSOP-MN SEX OFFENDER PROGRAM-D	4,177.60
NORTHERN RESOURCES COOPERATIVE	18,757.48
RDO TRUCK CENTER CO.	11,334.15
ROSEAU CO COOP ASSN	17,559.50
RUPP ANDERSON SQUIRES & WALDSPURGER	14,233.19
UNIVERSITY OF NORTH DAKOTA	3,092.65
ZIEGLER INC	3,755.48
66 Payments less than 2,000.00	30,128.81
<b>Final Total:</b>	<b>332,565.98</b>

## **DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS**

### Laverne Voll – Drainage Issue

Laverne Voll met with the Board regarding concerns with the Ditch 18 system. He requested that the ditch system be maintained and repaired; that the landowners that pay into the ditch system want protection; and that the current system is in need of maintenance as it does not provide that protection. This item will be added to the April 9<sup>th</sup> Highway Committee meeting for further discussion.

## **CONSENT AGENDA**

A motion to approve the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Wicklund, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the March 12, 2019, Board Proceedings; approved advertising for a Heavy Equipment Operator (Grade 5) position; approved the Safety Training Contract; approved the Roseau County Trailblazers 3<sup>rd</sup> Benchmark; and approved the creation of an In-Home Treatment position in the Social Services Department, the development of a Job Description, and submitting of that Job Description to TruSight for evaluation.

## **DEPARTMENT REPORTS**

### Auditor

#### Minnesota Department of Transportation (MnDOT) Property Transfer

Auditor Monsrud explained that MnDOT contacted Engineer Ketring regarding the transfer of a piece of property along County Road 15, as there appears to be no existing easement for the County Road. MnDOT will issue a Quit Claim deed to the County at no cost. Following discussion, a motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously to approve the following Resolution:

**2019-03-02**

**MN DEPARTMENT OF TRANSPORTATION PROPERTY TRANSFER**

WHEREAS, the State of Minnesota has proposed deeding a piece of property located in Jadis Township to the County of Roseau.

THEREFORE BE IT RESOLVED, that the Roseau County Board of Commissioners does hereby approve the transfer of property more fully described as follows:

That part of the Northwest Quarter of the Northwest Quarter of Section 21, Township 162 North, Range 40 West, Roseau County, Minnesota, described as follows: Beginning at the southwest corner of said Northwest Quarter of the Northwest Quarter of Section 21; thence North on and along the west side of said section a distance of 305 feet, more or less, to the southerly side of the railroad right of way; thence East on and along the south side of said railroad right of way a distance of 285 feet; thence South a distance of about 305 feet, more or less, to the south boundary of said Northwest Quarter of the Northwest Quarter of Section 21; thence West a distance of 285 feet to the beginning; lying westerly of a line run parallel with and distant 33 feet easterly of the westerly boundary thereof; containing 10,017 square feet, more or less.

#### Debt Compliance Policy and Procedures Update

Auditor Monsrud stated that our existing policy has not been updated since 2012. She requested the Board authorize Ehlers to update our "Post-Issuance Debt Compliance Policy and Procedures" at a cost of \$200.00. Ehlers recommended that we do so to remain in compliance with Municipal Bond regulations. After discussion, Commissioner Wicklund made a motion, seconded by Commissioner Horner, and carried unanimously to adopt the following Resolution:

#### **2019-03-03**

#### **ADOPTING POST-ISSUANCE DEBT COMPLIANCE POLICY FOR TAX-EXEMPT AND TAX-ADVANTAGED GOVERNMENTAL BONDS**

WHEREAS, Roseau County, Minnesota (the "County") from time to time will issue tax-exempt and tax-advantaged governmental bonds; and

WHEREAS, under the Internal Revenue Code of 1986, as amended and related regulations (the "Code"), and Securities and Exchange Commission (the "SEC") the County is required to take certain actions after bond issuance to ensure that interest on those bonds remains in compliance with the Code and SEC; and

WHEREAS, the County has determined to adopt a policy regarding how the County will carry out its compliance responsibilities via written procedures, and to that end, has caused to be prepared documents titled Post-Issuance Debt Compliance Policy and Post-Issuance Debt Compliance Procedures; and

WHEREAS, The Board of Commissioners (the "Board") of the County has reviewed the Post-Issuance Debt Compliance Policy in connection with the Post-Issuance Debt Compliance Procedures and has determined that it is in the best interest of the County to adopt the Policy.

NOW THEREFORE, BE IT RESOLVED BY ROSEAU COUNTY, MINNESOTA; the Board approves the Policy as shown in the form attached; and

BE IT FURTHER RESOLVED; the County staff is authorized to take all actions necessary to carry out the Post-Issuance Debt Compliance Policy and Post-Issuance Debt Compliance Procedures.

## Application to Repurchase Tax-Forfeited Property

Auditor Monsrud presented an application received from a landowner to repurchase their tax-forfeited property. Following discussion, Commissioner Falk made a motion to approve the application, seconded by Commissioner Walker, and carried unanimously.

## **Highway**

### Call for Bids – Milling, Grading, Bituminous Surfacing, and Box Culvert Installation

Engineer Ketring met with the Board to request approval to Call for Bids for S.A.P. 068-609-019 and S.A.P. 068-609-020, (County Road 9 milling, grading, bituminous surfacing, and box culvert installation). The bids will be opened on April 22<sup>nd</sup>, for presentation to the Board at their Regular Meeting scheduled for April 23<sup>rd</sup>. A motion to approve the Call for Bids was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously.

## **Emergency Management**

### Resolution Declaring a State of Emergency

Emergency Manager Grafstrom requested the Board approve declaring a state of emergency for Roseau County. She explained that even though imminent flooding is unlikely, declaring a state of emergency now would allow State and/or Federal funds to reimburse the cost of flood fighting supplies and labor, if applicable. Following discussion, Commissioner Horner made a motion, seconded by Commissioner Wicklund, and carried unanimously to approve the following Resolution:

### **2019-03-04**

#### **RESOLUTION DECLARING A STATE OF EMERGENCY**

WHEREAS the significant snowpack and high water content of winter storms during February 1<sup>st</sup>, 2019 through March 22<sup>nd</sup> of 2019 has the potential to impact the population of Roseau County and its cities; and

WHEREAS the potential for a high water or major flooding event could cause a significant amount of public property damage; and

WHEREAS Roseau County Homeland Security and Emergency Management requests the Roseau County Board of Commissioners to declare Roseau County in a STATE OF EMERGENCY for the preparation of mitigation of and/or flood response.

NOW, THEREFORE, BE IT RESOLVED, that the Roseau County Board of Commissioners declares Roseau County in a STATE OF EMERGENCY for conditions resulting from the winter storms during February 1<sup>st</sup>, 2019 through March 22<sup>nd</sup> of 2019.

## **COUNTY BOARD ITEMS**

### Transportation Funding Resolution

Commissioner Swanson stated that the Association of Minnesota Counties asked all 87 Counties to pass a Transportation Funding Resolution. Following discussion, Commissioner Falk made a motion, seconded by Commissioner Horner, and carried unanimously to approve the following Resolution:

**2019-03-01**

## **TRANSPORTATION FUNDING RESOLUTION**

WHEREAS Minnesota Counties maintain 30,742 miles of County State Aid Highway (CSAH) roads and 14,141 miles of county roads, totaling over 30% of the state's roadways; and

WHEREAS the total annual need is \$1.084 billion over the next 25 years just to maintain the current CSAH and county road system, not including expansion; and

WHEREAS the annual funding gap for counties has resulted in deferring basic maintenance, delaying expansion projects with resulting safety concerns, mounting congestion, and missed economic growth for businesses and commuters; and

WHEREAS a comprehensive and sustainable transportation solution should include robust funding for roads, bridges, and transit, and address the varying needs in different parts of the state; and

WHEREAS increased funding for Minnesota's Highway User Tax Distribution Fund would provide additional, stable funds for MnDOT, all 87 counties, all cities with a population of 5,000 or more, and townships across the state;

NOW THEREFORE BE IT RESOLVED that the Roseau County Board of Commissioners encourages the Minnesota Legislature to pass and the Governor to sign a bill that brings adequate funding to Minnesota's statewide transportation system.

### **Commissioner Committee Reports (March 12 – March 26, 2019)**

Commissioner Falk reported on the following committee(s): Highway Committee Meeting; Social Services Board Meeting; Red River Basin Commission Board Meeting; Board of Soil and Water Resources (BWSR) Meeting; Natural Resources Joint Powers Board Meeting.

Commissioner Horner reported on the following committee(s): Highway Committee Meeting; Land of the Dancing Sky Agency on Aging Committee Meeting; Warroad Watershed Board Meeting; Social Services Board Meeting; Emergency Management Meeting.

Commissioner Swanson reported on the following committee(s): Highway Committee Meeting; Public Health Committee Meeting; Roseau School Board Meetings; Northwest Emergency Communications Board Meeting; Statewide Emergency Communications Board Finance Committee Meeting; Association of MN Counties Board of Directors Meeting; Social Services Board Meeting; Domestic Violence Advisory Committee; Customs & Border Protection Meeting; Northwest Minnesota Housing and Redevelopment Authority Meeting.

Commissioner Walker reported on the following committee(s): Highway Committee Meeting; Natural Resources Joint Powers Board Meeting; Social Services Board Meeting; LOW One Watershed One Plan Meeting.

Commissioner Wicklund reported on the following committee(s): Highway Committee Meeting; Social Services Board Meeting; Red River Basin Commission Board Meeting.

Upon motion carried, the Board adjourned the meeting at 10:20 a.m. The next Regular meeting of the Board is scheduled for Tuesday, April 9, 2019 at 8:30 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Jack Swanson, Chair  
Board of County Commissioners  
Roseau County, Minnesota

DRAFT



MINNESOTA LAWFUL GAMBLING  
**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Lake of the Woods Chapter of the Ruffed Grouse Society Previous Gambling Permit Number: X-34326-18-010

Minnesota Tax ID Number, if any: 82826159 Federal Employer ID Number (FEIN), if any: 46-4002219

Mailing Address: 310 Main Ave NE

City: Warroad State: MN Zip: 56763 County: Roseau

Name of Chief Executive Officer (CEO): Chuck Lindner

CEO Daytime Phone: 218 386 1246 x222 CEO Email: clindner@wiktel.com  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

Fraternal  Religious  Veterans  Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**  
Don't have a copy? Obtain this certificate from:  
MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103  
Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**  
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Springsteel Resort

Physical Address (do not use P.O. box): 38004 Beach St

Check one:

City: Warroad Zip: 56763 County: Roseau

Township: Lake Zip: 56763 County: Roseau

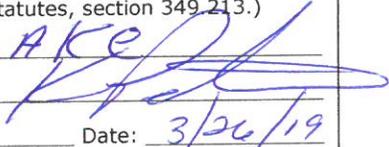
Date(s) of activity (for raffles, indicate the date of the drawing): Friday May 3rd, 2019

Check each type of gambling activity that your organization will conduct:

Bingo  Paddlewheels  Pull-Tabs  Tipboards  Raffle

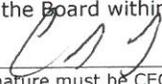
**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

<p style="text-align: center;"><b>CITY APPROVAL for a gambling premises located within city limits</b></p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px; text-align: center;"> <p><b>The city or county must sign before submitting application to the Gambling Control Board.</b></p> </div>	<p style="text-align: center;"><b>COUNTY APPROVAL for a gambling premises located in a township</b></p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p><b>TOWNSHIP (if required by the county)</b> On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: <u>LAKE</u></p> <p>Signature of Township Officer: </p> <p>Title: <u>Supervisor</u> Date: <u>3/26/19</u></p>
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**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 3/21/19

(Signature must be CEO's signature; designee may not sign)

Print Name: Chuck D Lindner

<b>REQUIREMENTS</b>	<b>MAIL APPLICATION AND ATTACHMENTS</b>
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<p><b>Complete a separate application for:</b></p> <ul style="list-style-type: none"> <li>• all gambling conducted on two or more consecutive days; or</li> <li>• all gambling conducted on one day.</li> </ul> <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p><b>Financial report to be completed within 30 days after the gambling activity is done:</b> A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p><b>Mail application with:</b></p> <p>_____ a copy of your proof of nonprofit status; and</p> <p>_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is <b>\$100</b>; otherwise the fee is <b>\$150</b>. Make check payable to <b>State of Minnesota</b>.</p> <p><b>To:</b> Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p><b>Questions?</b> Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>
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<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management &amp; Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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**SAMUEL R. PURSGLOVE, JR., Ph.D.**  
Executive Director

**LAKE OF THE WOODS CHAPTER**  
**The Ruffed Grouse Society**

DEDICATED TO IMPROVING THE ENVIRONMENT  
FOR RUFFED GROUSE, WOODCOCK,  
AND OTHER FOREST WILDLIFE



451 McCormick Road • Coraopolis, Pennsylvania 15108-9372  
(412) 262-4044 Fax (412) 262-9207  
(888) 564-6747 Toll Free

**CHAPTER CHARTER**  
(revised)

A group of members in good standing representing Lake of the Woods and Roseau Counties in Minnesota have made application and are hereby granted a Charter designating such group a Local Chapter of the Corporation, known as the Lake of the Woods Chapter, hereinafter referred to as the Chapter. This charter is issued under authority granted to the Board of Directors as provided in Article XIII, Section 1-3 of the Bylaws of the Ruffed Grouse Society.

The Chapter may elect officers, finance its operations, and establish rules and bylaws so long as these operations do not conflict with the Articles, Bylaws, or purposes and policies of the Corporation.

The Chapter shall be required to maintain a current list of names and addresses of each officer and director of the Chapter, and file an accurate and complete copy of said list with the Executive Director at the national office immediately following organization, and each calendar year thereafter.

The Chapter so organized and chartered shall at all times maintain accurate financial records and file an annual report of the same with the Executive Director at the national office no later than December 31 of each calendar year.

The Board of Directors of the corporation may, for just cause, withdraw this Charter, but, in such event, the members of the Chapter shall continue to be members of the corporation so long as such members continue to pay dues to the corporation. The corporation shall maintain supervisory control of the Chapter, and in the event that conflict arises between the policies of the corporation and the policies and procedures of the Chapter, the Board of Directors is charged with the duty to resolve such conflict.

For The Ruffed Grouse Society  
Board of Directors

Date: May 2, 1984

The Ruffed Grouse Society is a national, non-profit, wildlife conservation organization. The Society is exempt from Federal income tax as an organization described in section 501 (c) (3) of the Internal Revenue Code. Contributions made to the Society are deductible by donors as provided in section 170 of the Code. The Society's Federal Identification number is 54-0846925.

Revised: October 26, 1993



# Roseau County Request for Board Action

<b>Agenda Item #:</b> Consent 3 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	April 9, 2019	<b>Originating Department:</b> Coordinator
<b>Subject Title (as it will appear on the Agenda):</b> Commissioner Appointment(s) – Labor Negotiations Committee	<b>Presenter:</b> Jeff Pelowski	
	<b>Estimated Amount of Time Needed for Discussion:</b> <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
<b>Board Action Requested:</b> Appointment of two Commissioners to serve on the 2019 Labor Negotiations Committee.		
<b>Background:</b> This item was discussed at the April 2 <sup>nd</sup> Board Work Session -- Commissioners Swanson & Falk have agreed to serve on this Committee.		
<b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b>		
<input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



# Roseau County Request for Board Action

<b>Agenda Item #:</b> Consent 4 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	April 9, 2019	<b>Originating Department:</b> Attorney
<b>Subject Title (as it will appear on the Agenda):</b> Commissioner Appointment – Courthouse Security Ad-Hoc Committee	<b>Presenter:</b> Kristy Kjos	
	<b>Estimated Amount of Time Needed for Discussion:</b> <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
<b>Board Action Requested:</b> Appointment of one Commissioner to serve on this Committee.		
<b>Background:</b> This item was discussed at the April 2 <sup>nd</sup> Board Work Session – Commissioner Horner has agreed to serve on this Committee.		
<b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b>		
<input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



# Roseau County Request for Board Action

<b>Agenda Item #:</b> Department Reports 1a <small>(for office use only)</small>		
<b>Requested Board Date:</b>	April 9, 2019	<b>Originating Department:</b> Auditor
<b>Subject Title (as it will appear on the Agenda):</b> Payroll Software Purchase	<b>Presenter:</b> Martie Monsrud	
	<b>Estimated Amount of Time Needed for Discussion:</b> <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
<b>Board Action Requested:</b> Requesting Board approval to purchase a new payroll software system; and, Board authorization to exceed the 2019 amount budgeted for this line item, (ie. Department 64 – Finance Tax).		
<b>Background:</b> As presented at the April 2 <sup>nd</sup> Board Work Session.		
<b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



# Roseau County Request for Board Action

<b>Agenda Item #:</b> Department Reports 1b <small>(for office use only)</small>		
<b>Requested Board Date:</b>	April 9, 2019	<b>Originating Department:</b> Auditor
<b>Subject Title (as it will appear on the Agenda):</b> "Notice of Intent" to Classify or Re-classify Tax Forfeited Lands	<b>Presenter:</b> Martie Monsrud	
	<b>Estimated Amount of Time Needed for Discussion:</b> <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
<b>Board Action Requested:</b> Requesting Board approval to issue a "Notice of Intent" to hold a meeting on June 11, 2019 to classify or re-classify tax forfeited lands prior to the sale of those lands.		
<b>Background:</b> Pursuant to MN Statute 282.01, subd.1(c), the "Notice of Intent" must be approved by the Board no more than 90 days, and not less than 60 days, before the actual meeting to classify or re-classify is held. The June 11 <sup>th</sup> date meets this statutory requirement should the Board approve this request.		
<b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



# Roseau County Request for Board Action

<b>Agenda Item #:</b> Department Reports 2a <small>(for office use only)</small>		
<b>Requested Board Date:</b>	April 9, 2019	<b>Originating Department:</b> Highway
<b>Subject Title (as it will appear on the Agenda):</b> Right-of-Way Easement - MnDNR	<b>Presenter:</b> Brian Ketring	
	<b>Estimated Amount of Time Needed for Discussion:</b> <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
<b>Board Action Requested:</b> Requesting Board authorization to apply for a Highway Right-of-Way Easement from the MnDNR on Consolidated Conservation land along CSAH 9.		
<b>Background:</b> Engineer Ketring will distribute a Resolution for Board consideration.		
<b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



# Roseau County Request for Board Action

<b>Agenda Item #:</b> County Board 1 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	April 9, 2019	<b>Originating Department:</b> Commissioners
<b>Subject Title (as it will appear on the Agenda):</b> CR139 Culvert Issue		<b>Presenter:</b> Jeff Pelowski
		<b>Estimated Amount of Time Needed for Discussion:</b> <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input checked="" type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
<b>Board Action Requested:</b> Consider the options presented by Rinke Noonan concerning this culvert.		
<b>Background:</b>		
<b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



# Roseau County Request for Board Action

<b>Agenda Item #:</b> County Board 2 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	April 9, 2019	<b>Originating Department:</b> Coordinator
<b>Subject Title (as it will appear on the Agenda):</b> Commissioner Committee Reports		<b>Presenter:</b> Commissioners
		<b>Estimated Amount of Time Needed for Discussion:</b> <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
<b>Board Action Requested:</b> Commissioners will present their Committee Reports.		
<b>Background:</b>		
<b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

## JACK SWANSON COMMITTEE REPORT

MARCH 27, 2019 - BUILDING COMMITTEE

MARCH 27, 2019 - ROSEAU ECONOMIC DEVELOPMENT AUTHORITY

APRIL 1, 2019 - ROSEAU CITY COUNCIL

APRIL 2, 2019 - OPERATIONS COMMITTEE

APRIL 2, 2019 – COUNTY BOARD WORK SESSION

APRIL 3, 2019 - ASSOCIATION OF MINNESOTA COUNTIES (AMC) LEADERSHIP SUMMIT (NISSWA)

APRIL 3, 2019 - AMC CANNABIS COMMITTEE (NISSWA)

APRIL 4, 2019 - AMC LEADERSHIP SUMMIT (NISSWA)

APRIL 5, 2019 - AMC LEADERSHIP SUMMIT (NISSWA)