

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

September 11, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, September 11, 2018.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker. Others present were Martie Monsrud, Jeff Pelowski, Joleen Kezar, Brian Ketring, Dave Anderson, Karen Foss, Randy Pracher, Jason Braaten, Kristi Hanson, Tom Landwehr, Rita Albrecht, Adam Munstenteiger, Kerry Ross, Torin McCormack, Tom Johnson, Marlin Lindland.

APPROVAL OF AGENDA

A discussion on a gravel project in Strathcona, and an update on Commissioner Falk's previous request for County reimbursement of legal fees was added to the County Board Items. A motion to approve the amended Agenda was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson reminded the Board of the upcoming meetings to be held in conjunction with the Association of MN Counties (AMC) Fall Policy Committee Conference to be held this week in Alexandria, MN; including, the Opioid Summit, MRC meeting, and the Northern Counties Land Use Committee meeting. Board Chair Phillipe reminded the Board that it is against the law to remove campaign signs without the candidate's permission. Coordinator Pelowski stated that the Highway Committee Meeting will follow today's Board meeting and the 2019 Preliminary Budget will be reviewed.

APPROVE BILLS

A motion was made by Commissioner Foldesi, seconded by Commissioner Falk, and carried unanimously to approve the payment of the following warrants (warrant #: 138254 to 138350):

Warrants Approved For Payment 8/16/2018

<u>Vendor Name</u>	<u>Amount</u>
ROSEAU CO SOIL & WATER CONS	26,971.00
12 Payments less than 2,000.00	2,954.96
Final Total:	29,925.96

Warrants Approved For Payment 8/23/2018

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	5,423.10
JOHNSON OIL CO INC	2,465.87
MINNKOTA POWER	5,500.10
NORTHERN STATES POWER	11,996.97
RIVERFRONT STATION	2,446.78
11 Payments less than 2,000.00	2,897.41
Final Total:	30,730.23

Warrants Approved On 8/28/2018 For Payment 8/31/2018

<u>Vendor Name</u>	<u>Amount</u>
DELL MARKETING LP	13,578.11
ELECTION SYSTEMS & SOFTWARE INC	3,586.34
GARTNER REFRIGERATION CO	3,497.16
JOHNSON OIL CO INC	5,669.78
LARSON HELICOPTERS, LLC	47,905.65
MSOP-MN SEX OFFENDER PROGRAM	4,625.20
REGENTS OF U OF MINNESOTA	2,183.68
ROSEAU DIESEL SERVICE INC	3,217.37
SUMMIT FOOD SERVICE-DBA	7,095.06
UNIVERSITY OF NORTH DAKOTA	3,092.65
WYNNE CONSULTING INC	22,500.00
46 Payments less than 2,000.00	24,175.02
Final Total:	141,126.02

Warrants Approved For Payment 8/30/2018

<u>Vendor Name</u>	<u>Amount</u>
COSSETTE ELECTRIC	51,893.22
SCHOOL DIST 682	131,030.15
SCHOOL DIST 690	128,832.05
TOWN OF BEAVER	3,829.70
TOWN OF LAKE	2,027.60
15 Payments less than 2,000.00	2,791.28
Final Total:	320,404.00

Warrants Approved For Payment 9/06/2018

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	3,451.49
DEARBORN NATIONAL LIFE INSURANCE	3,530.23
JOHNSON/LAURE A	3,526.88
MN DEPT OF FINANCE -TREAS	2,120.00
RIVERFRONT STATION	2,477.43
SALOL 1 STOP	2,232.46
SUN LIFE ASSURANCE COMPANY OF CANADA	2,174.18
8 Payments less than 2,000.00	5,215.76
Final Total:	24,728.43

Warrants Approved On 9/11/2018 For Payment 9/14/2018

<u>Vendor Name</u>	<u>Amount</u>
BLOOMING VALLEY SERVICES	14,067.00
COULOMBE CONSULTING	4,160.00
GCR TIRES & SERVICE	2,752.50
HORNER PLUMBING & EXCAVATION	16,581.00
LARSON HELICOPTERS, LLC	16,690.00
MARCO INC	2,923.11
NINTH JUDICIAL DISTRICT	56,735.32
R & Q TRUCKING INC	55,178.45
ROSEAU CO HWY DEPT	10,921.64
ROSEAU TIMES REGION INC	2,761.20

SJOBERG'S INC	3,460.57
TOWN OF FALUN	2,000.00
TRUE NORTH STEEL	6,054.00
49 Payments less than 2,000.00	26,374.54
Final Total:	220,659.33

In addition, the Board approved two forthwith payments: \$850.00 to Hlucny Repair-Excavation for removal of Beaver Dams and \$19,949.94 to Andrew J Stoskopf Trucking, Inc. for gravel on CR 137.

DELEGATIONS

Kristi Hanson, Northwest Regional Library – 2019 Appropriation

Kristi Hanson met with the Board to discuss their 2019 request for County funds. They are requesting no change from the 2018 Appropriation received from the County. The Board will be approving their final budget in December, 2018, and will consider the request as they go through the budget adoption process.

Tom Landwehr, MnDNR Commissioner

Commissioner Landwehr, and Regional Director Rita Albrecht, met with the Board to provide an overview of DNR operations. In addition to discussing the handout they provided, other topics for discussion included: Roseau-Warroad Railroad Bed Trail Project; DNR Road Maintenance; DNR Inter-Departmental Coordination; County PILT Payment Rates; and Disposition of State Lands.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the August 28, 2018, amended Board Proceedings, and approved the Request for Reimbursement from the Roseau County Trailblazers.

DEPARTMENT REPORTS

Environmental Services

Solid Waste Management Tax – 2019 Market Price

Coordinator Pelowski met with the Board to request they establish the 2019 solid waste “market price” which will be used to calculate the Solid Waste Management Tax for municipal solid waste generated in Roseau County. A motion was made by Commissioner Falk, seconded by Commissioner Walker, and carried unanimously to adopt the following Resolution:

2018-09-01

WHEREAS, Minnesota Statutes Chapter 297H.02 requires certain political subdivisions to identify by Resolution a Market Price for solid waste management tax purposes if the political subdivision subsidizes the cost of Municipal Solid Waste (MSW) disposal at a facility, or directly bills for organized collection of MSW on property tax statements; and

WHEREAS, the political subdivision will be liable for any Solid Waste Management Tax (SWMT) based only on the Market Price identified by Resolution; and

WHEREAS, Market Price is defined in State Statute as the “lowest price available in the area”; and

WHEREAS, Roseau County has researched and identified the lowest viable Market Price available in the area; and

THEREFORE BE IT RESOLVED, the County declares the Market Price for all MSW generated in Roseau County to be \$56.60 per ton, based upon the lowest price available in the area, for CY 2019.

COMMITTEE REPORTS

Insurance Committee – 2019 Committee Recommendations

Coordinator Pelowski informed the Board that the Northwest Service Coop is proposing a 3% health insurance increase for 2019. If adopted, the net cost to the County will be approximately \$45,000.00. A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously to adopt the following Insurance Committee recommendations:

THE INSURANCE COMMITTEE RECOMMENDS OFFERING THE FOLLOWING BENEFIT PLANS TO EMPLOYEES FOR 2019:

HEALTH INSURANCE

- The Northwest Service Cooperative is one of seven Service Cooperatives in Minnesota that are part of the **Minnesota Healthcare Consortium**, a Statewide Pool. The Coop will continue to contract with *Blue Cross Blue Shield* for Health Insurance. The 2019 range of premium increase for large groups is a minimum of 1.9%, and a maximum of 9.9%. The Coop calculated a **3.0%** increase in premium for Roseau County.

(Note: The 2018 Health Insurance increase was 29.1%; the 2017 and 2016 increase was 0%; the 2015 increase was 7.5%; and, the 2014 increase was 29%).

<u>Current Medical Plans:</u>		<u>2017</u>	<u>2018</u>	<u>2019</u>
\$2,250 / \$4,500 Deductible VEBA: (75%/25% cost share)	Single	\$ 502.50	\$ 648.50	\$ 668.00
	Family	\$1,181.50	\$1,525.00	\$1,571.00
\$3,375 / \$6,750 Deductible HSA/VEBA: (80%/20% cost share)	Single	-----	\$ 621.00	\$ 639.50
	Family	-----	\$1,457.00	\$1,500.50
\$5,000 / \$10,000 Deductible HSA/VEBA: (85%/15% cost share)	Single	\$ 420.50	\$ 543.00	\$ 559.50
	Family	\$ 987.00	\$1,274.00	\$1,312.00
\$6,350 / \$12,700 Deductible HSA/VEBA: (90%/10% cost share)	Single	\$ 400.00	\$ 516.50	\$ 532.00
	Family	\$ 938.50	\$1,211.50	\$1,248.00

- **The fixed percentage health insurance premium cost share currently in place for our existing medical plans are as follows:**

- **\$2,250 Deductible VEBA Plan:** The County will pay 75% of the premium, and participating employees will pay 25%.
 - **\$3,375 Deductible HSA/VEBA Plan:** The County will pay 80% of the premium, and participating employees will pay 20%.
 - **\$5,000 Deductible HSA/VEBA Plan:** The County will pay 85% of the premium, and participating employees will pay 15%.
 - **\$6,350 Deductible HSA/VEBA Plan:** The County will pay 90% of the premium, and participating employees will pay 10%.
- **The 2019 employer/employee premium cost share per month for our existing medical plans would be as follows:**

		<u>Employer</u>	<u>Employee</u>
● \$2,250 deductible VEBA Plan:	Single	\$ 501.00	\$167.00
	Family	\$1,178.25	\$392.75
● \$3,375 deductible HSA/VEBA Plan:	Single	\$ 511.60	\$127.90
	Family	\$1,200.40	\$300.10
● \$5,000 deductible HSA/VEBA Plan:	Single	\$ 475.58	\$ 83.93
	Family	\$1,115.20	\$196.80
● \$6,350 deductible HSA/VEBA Plan:	Single	\$ 478.80	\$ 53.20
	Family	\$1,123.20	\$124.80

- **The current employer contribution to the employee’s VEBA or HSA account is:
\$100.00 per month/single plan, and \$200.00 per month/family plan.**
- **Current insurance contracts are as follows:**
 - **46 active employee single contracts** (15 - \$2,250 deductible plan; 7 - \$3,375 deductible plan; 10 - \$5,000 deductible plan; 14 - \$6,350 deductible plan);
 - **67 active employee family contracts** (17 - \$2,250 deductible plan; 14 - \$3,375 deductible plan; 13 - \$5,000 deductible plan, and 23 - \$6,350 deductible plan);
 - **In addition, there are currently 12 retiree contracts** (11 - single plan; 1 – family plan). (Note: Retiree and non-retiree COBRA participants pay their own premiums. Per current policy, retired COBRA participants on Roseau County’s health insurance receive the same VEBA or HSA contribution as active employees. Non-retiree COBRA participants do not receive a VEBA or HSA contribution).

SELECT ACCOUNT – (Flex, VEBA, and HSA Account Administration)

Select Account's administration fee will remain **\$2.95** per participant, per month in 2019 (premium saver, interest earning account). The fee covers the administration of Medical Flexible spending accounts, Day Care Flexible spending accounts, VEBA accounts, and HSA accounts for active employees. Inactive employees/retirees pay their own administration fees.

125 FLEX MEDICAL AND DEPENDENT CARE PLANS:

Flex Plan design/rules:

- The IRS **maximum medical flex contribution is \$2,650**. (IRS max for 2019 TBA.)
- The plan year **maximum dependent care flex contribution is \$5,000**, (Amount set by the IRS.)
- **Medical Crossover** (20% of our members are enrolled in Crossover option.)
- **Debit cards** are auto-issued to all new employees, and are available to existing employees who opt out of crossover. (70% of our members are enrolled in the Debit Card option.)
- **Direct Deposit (ACH)**
- We **do not allow a "grace period"** to incur claims for reimbursement from the previous year's medical flex dollars. (We cannot have a "grace period" with a rollover option.)
- We currently offer a **"run out" period of three months** to submit expenses and recommend that the "run out" period be continued.
- **Rollover option**. (We amended our plan in 2014 to allow rollover of up to \$500 of unused funds to the following plan year.)

LIFE INSURANCE (Sun Life): Basic and Optional coverage

A \$10,000 basic life insurance policy is provided at no cost to all eligible employees; this includes \$5,000 dependent life insurance for the spouse, and \$10,000 for dependent children. Employees may purchase optional life coverage of up to \$500,000/Employee, and up to \$250,000/Spouse.

Basic Life: Unchanged, \$1.71 per month, per eligible participant. (Employer paid)

Dependent Life: Unchanged, \$1.50 per month, per eligible participant. (Employer paid)

Optional Life: Unchanged, except for participants moving to a new age bracket. (Employee paid)

NCPERS Group Decreasing Term Life (PERA Life): The premium remains fixed at \$16.00 per month. This plan is voluntary and 100% employee paid.

LONG TERM DISABILITY INSURANCE

Hartford Long Term Disability rates will remain unchanged for 2019. Long Term Disability is voluntary and 100% employee paid.

DENTAL INSURANCE

Dearborn National Dental insurance rates will increase 4% for 2019. Dental Insurance is voluntary and 100% employee paid.

SHORT TERM DISABILITY INSURANCE

Dearborn National Short-Term Disability insurance rates will remain unchanged for 2019.
Short Term Disability is voluntary and 100% employee paid.

VISION INSURANCE

Ameritas Vision Plan rates will remain unchanged for 2019. The plan includes a Low Option that can be used at any vision clinic, but the employee must submit claims on their own; and a High Option where the greatest benefit applies if you go to an in-network VSP provider. Vision insurance is voluntary and 100% employee paid.

AFLAC

Aflac coverage is voluntary and 100% employee paid. Current Aflac plans offered are: Accident, Cancer, Critical Care & Recovery, Personal Sickness, and Hospital Indemnity.

DEFERRED COMPENSATION – 457(b)

Roseau County offers three 457(b) deferred compensation plans whereby employees may elect to set aside pre-tax dollars for retirement. Deferred Comp plans are available to employees through **Nationwide Retirement Solutions, American Funds (LPL Financial), and Mass Mutual (Edward Jones)**. The Nationwide Retirement and Mass Mutual plans both have a Roth 457(b) option. Deferred Compensation is 100% employee paid.

***Note:* The County will not endorse (sign) any Deferred Comp plan requests for a Hardship Withdrawal. Hardship Withdrawal requests must go through the applicable company headquarters for approval.**

WELLNESS

The Northwest Service Cooperative subscribes to **“Personal Best”**, an electronic (interactive) newsletter, and provides it to all Service Cooperative groups to forward to our employees as part of our Wellness Program at no cost to the County. The County also receives grant money from the Service Cooperative to be used for Worksite Wellness in the amount of \$10.00 per medical plan contract.

- **Identity Protection** services are available to members and their covered dependents. The services include credit monitoring, fraud detection and credit/identity repair. Members need to register for this service.
- **Dr. On Demand** allows medical plan members to connect with doctors and therapists over live video to provide treatment for common health conditions from the comfort of home.

The **Fitness Discount** program will be discontinued effective 1/1/2019.

New Wellness Programs available to our medical plan members effective 1/1/2019:

- **ShareCare** is an online tool that provides resources, guidance, and personalized programs to create a healthy life based on your RealAge results.
- **Omada** is an online program for members at risk for diabetes and heart disease designed to help people reduce their risk for chronic disease.
- **Learn to Live** offers mental health support through customized online programs—it is confidential, and accessible anywhere.
- **Vitals SmartShopper** is a new program designed to provide cash incentives to members who shop for, and select lower-cost medical treatments and procedures.

BENEFIT PLAN ELECTIONS - OPEN ENROLLMENT

Our annual open enrollment period for 2019 benefit elections is tentatively set for October 29 – November 16, 2018.

COUNTY BOARD ITEMS

Roseau River Watershed Board Appointment

The Board reviewed applications to fill one position on the Roseau River Watershed Board. After discussion, a motion to appoint Jason Braaten to a three year term on the Roseau River Watershed Board, commencing October 19, 2018 and concluding on October 18, 2021, was made by Commissioner Falk, seconded by Commissioner Walker, and carried by a 4 to 1 vote, with Commissioners Falk, Walker, Foldesi and Swanson voting aye, and Commissioner Phillippe voting nay.

Two Rivers Watershed Board Appointment

The Board reviewed the application to fill one position on the Two Rivers Watershed Board. A motion to appoint Rick Sikorski to a three year term on the Two Rivers Watershed Board, commencing October 29, 2018 and concluding October 28, 2021, was made by Commissioner Foldesi, seconded by Commissioner Swanson, and carried unanimously.

Gravel Project – City of Strathcona

Commissioner Foldesi requested permission from the Board to use Con Con funds to repair a road in the City of Strathcona. Following discussion, a motion was made by Commissioner Walker, seconded by Commissioner Foldesi, and carried unanimously to reimburse the actual cost of the gravel to repair the road, not to exceed \$3,000.00, using the County general Con Con fund.

Commissioner Falk's Legal Fees Reimbursement

Board Chair Phillippe requested an update concerning the \$10,000.00 legal fees reimbursement previously requested by Commissioner Falk. County Attorney Foss said she has not heard back from the judge on this matter.

Commissioner Committee Reports (August 28 – September 11)

Commissioner Falk reported on the following committee(s): Operations Committee; County Board Work Session; NW Regional Development Commission – TAC; Roseau River Watershed Meeting; Soil & Water Conservation Meeting.

Commissioner Foldesi reported on the following committee: NW Regional Development Commission Meeting.

Commissioner Phillippe reported on the following committee(s): Operations Committee; County Board Work Session; Warroad Backpack Committee Meeting; Lion's Club Meeting; Land of the Dancing Sky Area Agency on Aging Meeting; Warroad City Council Meeting.

Commissioner Swanson reported on the following committee(s): Association of Minnesota Counties Extension Committee Meeting; Operations Committee; County Board Work Session; Community Justice Coordinating Committee Meeting; Roseau School Board Meeting; Roseau City Council Meeting.

Commissioner Walker reported on the following committee(s): DUI Court; Falun Township Meeting; Operations Committee; County Board Work Session; Soil & Water Conservation Meeting.

Upon motion carried, the Board adjourned the meeting at 11:00 a.m. The next Regular meeting of the Board is scheduled for September 25, 2018 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Glenda Phillipe, Chair
Board of County Commissioners
Roseau County, Minnesota