

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

August 28, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, August 28, 2018.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker. Others present were Martie Monsrud, Jeff Pelowski, Joleen Kezar, Brian Ketring, Liz Lund, Karen Foss, Sandi Weiland, Lisa Loegering, John Wynne, Lee Meier, and Heather Harbott.

APPROVAL OF AGENDA

An Application For Exempt Permit, for the Ross Community Rink & Rec Inc., was added to the Consent Agenda. A motion to approve the amended Agenda was made by Commissioner Walker, seconded by Commissioner Swanson and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski provided a flyer regarding the MCIT Resilience II Training to be held at the Roseau City Center on September 12, 2018.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously to approve the payment of the following warrants (warrant #s: 138168 to 138253):

Warrants Approved For Payment 8/16/2018

<u>Vendor Name</u>	<u>Amount</u>
ROSEAU CO SOIL & WATER CONS	26,971.00
12 Payments less than 2,000.00	2,954.96
Final Total:	29,925.96

Warrants Approved For Payment 8/23/2018

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	5,423.10
JOHNSON OIL CO INC	2,465.87
MINNKOTA POWER	5,500.10
NORTHERN STATES POWER	11,996.97
RIVERFRONT STATION	2,446.78
11 Payments less than 2,000.00	2,897.41
Final Total:	30,730.23

Warrants Approved On 8/28/2018 For Payment 8/31/2018

<u>Vendor Name</u>	<u>Amount</u>
DELL MARKETING LP	13,578.11
ELECTION SYSTEMS & SOFTWARE INC	3,586.34
GARTNER REFRIGERATION CO	3,497.16

JOHNSON OIL CO INC	5,669.78
LARSON HELICOPTERS, LLC	47,905.65
MSOP-MN SEX OFFENDER PROGRAM	4,625.20
REGENTS OF U OF MINNESOTA	2,183.68
ROSEAU DIESEL SERVICE INC	3,217.37
SUMMIT FOOD SERVICE-DBA	7,095.06
UNIVERSITY OF NORTH DAKOTA	3,092.65
WYNNE CONSULTING INC	22,500.00
46 Payments less than 2,000.00	24,175.02
Final Total:	141,126.02

DELEGATIONS

Lee Meier, NWMNHRA Director – Annual HRA Update

Director Lee Meier met with the Board to provide an update on the activities the HRA is involved with in the County, and to request a letter of support from the County Board in order to pursue an extension of the Multi-County HRA levy legislation through 2024. A motion to approve the letter of support was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Foldesi, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the amended August 14, 2018, Board Proceedings; approved the hire of an Appraiser Trainee in the Assessor's Office (Grade 5, Step A) effective September 4, 2018, and approved an Application For Exempt Permit for the Ross Community Rink & Rec Inc.

DEPARTMENT REPORTS

Assessor

Assessor Liz Lund requested adopting a revised Abatement Policy for Roseau County. The offices of Auditor, Treasurer, and Assessor have all reviewed the proposed Policy. A motion to adopt the revised County Abatement Policy, including the delegation of power to the County Auditor to approve any abatements on behalf of the County Board for up to \$1,000 in taxes, was made by Commissioner Falk, seconded by Commissioner Swanson, and carried unanimously.

Auditor

Auditor Martie Monsrud reported that there were no bids received for the previous Notice of Sale of the County-Owned Land in the City of Greenbush for the Old Greenbush Shop. She is requesting the Board re-offer the property for sale with a lower minimum bid and to set the date for the sale, starting bid price, and if the sale will be by written or oral bids. A motion was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously to approve publishing the Notice of Sale with a sale date of September 25th, 10:00 a.m., at the Roseau County Courthouse Commissioner's Meeting Room, by oral bids, with a minimum bid amount of \$20,000. The Board also authorized the Board Chair and County Auditor to execute all documents needed to complete the sale.

COMMITTEE REPORTS

Extension

4-H Coordinator Sandi Weiland, and University of Minnesota Northwest Regional Director Lisa Loegering, met with the Board regarding revision of the existing Memorandum of Agreement (MOA) between the University and Roseau County, and to present a revised 2019 MOA for Board consideration. The proposal is to hire a half-time Program Coordinator to work within the Warroad School District, which is currently under served. The goal is to increase membership and educate students to make positive life choices. The position would require a 4 year degree with 4 years of experience (leadership, coaching, or teaching). This position would be supervised by an educator from the University of Minnesota, Crookston. The hope is to fill the position by October 2018. A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously to approve the addendum to the 2018 MOA, authorizing a 2018 hire date, and the revised 2019 MOA as presented.

COUNTY BOARD ITEMS

Two Rivers Plus One Watershed One Plan (1W1P) – County Delegates

A request was made by the Roseau County SWCD to have official County representatives (one primary and one alternate) to serve on the Policy Committee for the Two Rivers Plus 1W1P. Commissioner Swanson made a motion, seconded by Commissioner Walker, and carried unanimously to appoint the Commissioner from District 5 as the primary representative and the Commissioner from District 3 as the alternate.

City of Roosevelt – Sidewalk Project

Commissioner Walker requested approval from the Board to use Con Con funds for a new sidewalk in front of the Roosevelt Post Office. The estimated cost of the project is \$10,000. A motion was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously to reimburse the City of Roosevelt the actual cost of the project, not to exceed \$10,000, of equal amounts of Con Con funding from Unorganized Township 161N, 39W (Oaks) and the County general Con Con fund.

CD7 Bridge – Discussion

The Board continued discussion on the CD7 bridge, bridge approach and ditch erosion issues. Following discussion, a motion was made by Commissioner Falk, seconded by Commissioner Swanson, and carried by a 3 to 1 vote, with Commissioners Falk, Foldesi, and Swanson voting aye, Commissioner Phillippe nay, and Commissioner Walker abstaining from the vote, to adopt the following Resolution:

2018-08-02

RESOLUTION TO REPAIR ROSEAU COUNTY DITCH 7 BANK/BRIDGE APPROACH

WHEREAS, Roseau County Ditch (CD) 7 traverses a parcel of private property in Section 6, Township 162 North, Range 39 West (Spruce Township); and

WHEREAS, a bridge provides access from the home site on the parcel, across CD 7, to accessory buildings on the parcel; and

WHEREAS, CD 7 was established in 1910 and constructed shortly thereafter; and

WHEREAS, the original plans and order for the construction of CD 7 reference a \$250 allowance for bridge construction, but the drainage system record is silent as to the location of bridges and whether the \$250 was allocated for public or private crossings; and

WHEREAS, the drainage system record does not clearly demonstrate that the crossing in question was established and constructed as part of the drainage system; and

WHEREAS, the earliest visual evidence of the crossing is a 1940 air photo showing a bridge at the subject location; and

WHEREAS, the landowner alleges that the County repaired the bridge in 1955 and that the County provided decking boards in 2002; and

WHEREAS, the drainage system record does not show that this work, assuming it was done, was charged to or provided by CD 7; and

WHEREAS, the Board determines that the facts do not support an expenditure of drainage system funds to repair the bridge; and

WHEREAS, deterioration of the ditch bank/bridge approach is damaging the drainage system by eroding the bank and side slope and reducing the efficiency of the drainage system at the location of the bridge; and

WHEREAS, erosion of the ditch bank/bridge approach is causing sediment and pollution discharge to the ditch and downstream waters; and

WHEREAS, the Board possesses authority to expend public funds to abate nuisance, pollution or other conditions detrimental to the public interest; and

WHEREAS, the Board finds there is public purpose in providing funds to pay for the costs of repair to the ditch bank/bridge approach.

NOW THEREFORE BE IT RESOLVED, the Board does not authorize any funding to repair or rehabilitate the existing bridge structure.

BE IT FURTHER RESOLVED, that the Board authorizes funds, in an amount not to exceed \$10,000.00, to be expended to repair the ditch bank/bridge approach in order to prevent further deterioration and discharge of sediment and pollution into CD 7 and downstream waters.

Commissioner Committee Reports (August 14 – August 27)

Commissioner Falk reported on the following committee(s): Highway Committee; Credit Card Committee; Northwest Community Action; Social Services; Red River Basin Commission; Joint Powers Natural Resources Board.

Commissioner Phillippe reported on the following committee(s): Warroad Backpack Committee; Highway Committee; Election Judge Training; NW MN Household Hazardous Waste Board; Lake Township; Warroad Parks and Rec; Canvassing Board; Social Services; Landwehr/Albrecht Lake Access; LOW 1W1P; Warroad Watershed Board; Roseau County Health Insurance Committee; Warroad City Council

Commissioner Swanson reported on the following committee(s): Highway Committee; Credit Card Committee; Northwestern MN Housing & Redevelopment Authority; Association of MN Counties (AMC) Board of Directors Strategic Planning; AMC August Board Meeting; AMC Finance Committee; Social Services; Roseau County Health Insurance Committee

Commissioner Walker reported on the following committee(s): Highway Committee; Canvassing Board; Social Services; Warroad Watershed Board; Joint Powers Natural Resources Board.

Upon motion carried, the Board adjourned the meeting at 10:55 a.m. The next Regular meeting of the Board is scheduled for September 11, 2018 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Glenda Phillipe, Chair
Board of County Commissioners
Roseau County, Minnesota