

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

July 10, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, July 10, 2018.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Glenda Phillipe, Roger Falk, Jack Swanson, Russell Walker, and Mark Foldesi. Others present were Jeff Pelowski, Brian Ketring, Joleen Kezar, Martie Monsrud, Sue Grafstrom, RoseAnn Strandlund, Dennis Strandlund, Donald Strandlund, Jason Braaten, Joe Laurin, Tracy Halstensgard, Torin McCormack, Peter Grafstrom and Loren Horner.

APPROVAL OF AGENDA

The sale of the old Greenbush Shop and an Accountant Hire were added to Department Reports. A motion to approve the amended Agenda was made by Commissioner Foldesi, seconded by Commissioner Falk and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Board Chair Phillipe reminded the Board to sign up to work at the County fair booth, and mentioned that Sharon Hetteen's retirement party will be held on July 11, 2018.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously to approve the payment of the following warrants (#'s: 137801 to 137885):

Warrants Approved For Payment 6/28/2018

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,698.50
BLOOMING VALLEY SERVICES	4,212.00
DW MECHANICAL-DBA	2,999.50
JOHNSON OIL CO INC	5,061.50
16 Payments less than 2,000.00	5,718.57
Final Total:	21,690.07

Warrants Approved For Payment 7/05/2018

<u>Vendor Name</u>	<u>Amount</u>
COULOMBE CONSULTING	6,240.00
DEARBORN NATIONAL LIFE INSURANCE	3,496.32
JOHNSON/LAURE A	4,294.88
ROSEAU/LOW SPORTSMAN CLUB	16,064.74
8 Payments less than 2,000.00	6,041.36
Final Total:	36,137.30

Warrants Approved On 7/10/2018 For Payment 7/13/2018

<u>Vendor Name</u>	<u>Amount</u>
GARTNER REFRIGERATION CO	12,044.62
GENERAL EQUIP & SUPPLIES INC	2,113.67
H & J DISPLAYS INC	3,850.00

REGENTS OF U OF MINNESOTA	20,035.90
ROGER'S TWO WAY RADIO INC	6,750.00
ROSEAU CO HWY DEPT	14,191.63
SJOBORG'S INC	2,668.25
VANGUARD APPRAISALS, INC	2,000.00
45 Payments less than 2,000.00	17,405.77
Final Total:	81,059.84

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Donald Strandlund – CD7 Bridge Repair

Donald and RoseAnn Strandlund met with the Board to discuss a bridge over CD7 (Hay Creek) which is located on Donald's property. RoseAnn Strandlund stated she had four items to present to the Board, as follows: 1) The bridge was constructed in the same manner as other County bridges constructed during that same time period; 2) Requesting the bridge be repaired by the County; 3) The bridge is not a public bridge so it possibly would not be required to be repaired to the same standards applicable to public bridges; 4) They want to thank the Board for consideration of their request(s). The Board deferred this issue to the Highway Department meeting immediately following the conclusion of this Board meeting.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the June 26, 2018 Board Proceedings; approved advertising for the two (2) open appointments to the Warroad River Watershed District Board; approved the North Star Trail Alliance request for reimbursement in the amount of \$5,631.41; authorized an advertisement for hire of an Appraiser Trainee; approved the Whitetails Unlimited, Inc. Application for Exempt Permit for a raffle to be held at Springsteel Resort on August 11, 2018.

DEPARTMENT REPORTS

Auditor

Auditor Monsrud met with the Board to discuss two (2) Joint Powers Agreements (JPAs), a proposed renewal agreement with the Government Management Group, authorization to exceed the 2018 Elections Budget, and the sale of the old Greenbush Shop. Following discussion, the Board took the following action:

A motion to approve both the 2018 Primary Election and the 2018 General Election JPAs between the Minnesota Secretary of State and the County Auditor for possible post-election recounts was made by Commissioner Swanson, and seconded by Commissioner Walker, and carried unanimously.

A motion to approve the Government Management Group Contract five (5) year renewal agreement, at a cost of \$3,750.00 per year, was made by Commissioner Falk, and seconded by Commissioner Foldesi, and carried unanimously. Auditor Monsrud commented that typically Roseau County receives approximately \$140,000.00 per year in reimbursements from the Federal government.

A motion was made by Commissioner Foldesi, and seconded by Commissioner Walker, and carried unanimously to approve Auditor Monsrud to exceed the 2018 Election Budget in order to hire a Seasonal Election Clerk (Grade 4, Step A) due to the future retirement of existing Election Clerk

Linda Vatnsdal. Auditor Monsrud pointed out that this position was not budgeted for in 2018 due to not knowing that Linda was planning to retire, and that she would like to hire for this position as soon as possible in order to gain valuable experience by working with Linda during the 2018 election process.

Auditor Monsrud noted that no one attended the July 9, 2018 oral auction of the old Greenbush Shop. Our options are: the County can either hire a broker/realtor to sell the building, have a counter sale, or reduce the minimum bid price and advertise for sealed bids. After discussion, the Board decided to lay this item over for further discussion at the July 17, 2018 Social Services Board meeting.

Emergency Management (HSEM) Director

HSEM Director Sue Grafstrom requested the Board consider reducing her work hours from 32 hours per week down to 20 hours per week. In addition, per County policy, she requested that the Board allow her to accept outside employment. Following discussion, including the statement from Director Grafstrom that she would work full-time for the County in the event of an emergency situation, a motion was made by Commissioner Swanson, and seconded by Commissioner Walker, and carried unanimously to approve the payroll change reducing the HSEM Director position from 32 to 20 hours. In addition, a motion to approve allowing Director Grafstrom to accept outside part-time employment with the MN Department of Health was made by Commissioner Swanson, and seconded by Commissioner Falk, and carried by a four to one vote, with Commissioners Swanson, Falk, Phillippe, and Walker in favor and Commissioner Foldesi opposed.

Highway

Engineer Ketring, Loren Horner, and Peter Grafstrom met with the board to discuss the proposed ditching project to be done along County Road 129. Mr. Horner wanted assurance from the Board that his previous bid for the job was going to be honored by the County. The Board would need to rescind their action taken at the June 26, 2018 meeting to re-bid the project in order to accept Horner's bid. A motion was made by Commissioner Falk, seconded by Commissioner Walker, and carried unanimously to rescind the Board action taken at June 26, 2018 meeting. Mr. Grafstrom's concern was that, in the past, the landowners north of this project paid for the ditch cleaning/hauling and questioned why the County is paying for this project rather than the affected landowners. Engineer Ketring noted that the County does not pay for ditch cleaning unless it is negatively affecting the adjacent County road; however, FEMA has been involved in these type of projects and the cleaning is paid with Federal funds; and, Con/Con dollars have been utilized for projects such as this in some past cases. Commissioner Swanson stated that the County policy needs to be clarified and suggested that this issue be discussed at a future Highway Committee meeting.

In addition, the County Road 139 centerline culvert issue was deferred to the Highway Committee meeting immediately following this Board meeting.

Engineer Ketring requested the Board approve the hire of Emily Johnson as the Highway Department Office Manager/Accountant, at a 6C pay grade, the position be classified as non-exempt, and with a start date of July 23, 2018. A motion was made by Commissioner Swanson, and seconded by Commissioner Falk, and carried unanimously to approve the hire of Emily Johnson as the full-time, non-exempt, Office Manager/Accountant (Grade 6, Step C), effective July 23, 2018.

COMMITTEE REPORTS

COUNTY BOARD ITEMS

Commissioner Committee Reports (June 27, 2018 – July 10, 2018)

Commissioner Falk reported on the following committee(s): Operations/County Board Work Session; Soil and Water Conservation District meeting.

Commissioner Foldesi reported on the following committee(s): Operations/County Board Work Session.

Commissioner Phillipe reported on the following committee(s): Operations/County Board Work Session; Warroad City Council.

Commissioner Swanson reported on the following committee(s): Roseau River Water Trail Launch Event; Roseau Economic Development Authority; Roseau School Board; Operations/County Board Work Session; Northern Counties Land Use Coordinating Board; Roseau City Council.

Commissioner Walker reported on the following committee(s): Operations/County Board Work Session; Warroad Watershed; Soil and Water Conservation District meeting.

Upon motion carried, the Board adjourned the meeting at 10:40 a.m. The next Regular meeting of the Board is scheduled for July 24, 2018 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Glenda Phillipe, Chair
Board of County Commissioners
Roseau County, Minnesota