

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

June 26, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, June 26, 2018.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Glenda Phillipe, Roger Falk, Jack Swanson, Russell Walker, and Mark Foldesi. Others present were Jeff Pelowski, Brian Ketring, Joleen Kezar, Martie Monsrud, Sue Grafstrom, Dave Anderson, Jeremy Benson, Janine Lovold, Daryle Dahl, RoseAnn Strandlund, Dennis Strandlund, Donald Strandlund, and Vernon Emery.

APPROVAL OF AGENDA

Donald Strandlund and Vernon Emery were added to Delegations; a salary step increase request was added to the Consent Agenda; and, a discussion concerning a roadside ditch along County Road 129 was added to Department Reports. A motion to approve the amended Agenda was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson reminded the Board to sign up to work at the County fair booth. Board Chair Phillipe noted that long time Director of Far North Transit, Sandy Otto, had just recently passed away.

APPROVE BILLS

A motion was made by Commissioner Falk, seconded by Commissioner Foldesi, and carried unanimously to approve the payment of the following warrants (#'s: 137647 to 137800):

Warrants Approved For Payment 6/14/2018

| <u>Vendor Name</u> | <u>Amount</u> |
|--------------------------------------|---------------|
| BADGER CITY | 74,976.39 |
| GREENBUSH CITY | 168,879.58 |
| NW MN MULTI COUNTY HRA | 34,364.99 |
| NW REGIONAL DEV COMM | 13,699.45 |
| ROOSEVELT CITY | 8,947.49 |
| ROSEAU CITY | 667,155.68 |
| ROSEAU RIVER WATERSHED DIST | 369,138.83 |
| SCHOOL DIST 2358 | 10,367.46 |
| SCHOOL DIST 2683 | 188,766.72 |
| SCHOOL DIST 447 | 7,615.96 |
| SCHOOL DIST 676 | 175,391.73 |
| SCHOOL DIST 682 | 1,376,344.03 |
| SCHOOL DIST 690 | 1,091,619.12 |
| SPRINGSTEEL ISLAND SANITARY DISTRICT | 41,902.53 |
| STRATHCONA CITY | 2,968.16 |
| TOWN OF BARNETT | 15,023.97 |
| TOWN OF BARTO | 24,594.68 |
| TOWN OF BEAVER | 4,778.24 |
| TOWN OF CEDARBEND | 17,017.12 |
| TOWN OF DEER | 6,729.75 |

| | |
|-------------------------------|---------------------|
| TOWN OF DEWEY | 11,362.61 |
| TOWN OF DIETER | 11,293.51 |
| TOWN OF ENSTROM | 14,713.61 |
| TOWN OF FALUN | 22,927.68 |
| TOWN OF GOLDEN VALLEY | 10,743.65 |
| TOWN OF GRIMSTAD | 14,430.22 |
| TOWN OF HEREIM | 15,783.90 |
| TOWN OF HUSS | 11,730.09 |
| TOWN OF JADIS | 28,758.78 |
| TOWN OF LAKE | 180,390.35 |
| TOWN OF LAONA | 27,011.13 |
| TOWN OF LIND | 8,178.48 |
| TOWN OF MALUNG | 22,657.38 |
| TOWN OF MICKINOCK | 16,654.69 |
| TOWN OF MOOSE | 9,888.41 |
| TOWN OF MORANVILLE | 43,252.07 |
| TOWN OF NERESON | 8,760.56 |
| TOWN OF PALMVILLE | 5,303.50 |
| TOWN OF POHLITZ | 2,771.51 |
| TOWN OF POLONIA | 19,679.21 |
| TOWN OF POPLAR GROVE | 5,078.83 |
| TOWN OF REINE | 12,187.59 |
| TOWN OF ROSS | 14,839.96 |
| TOWN OF SKAGEN | 20,345.62 |
| TOWN OF SOLER | 14,087.34 |
| TOWN OF SPRUCE | 23,177.29 |
| TOWN OF STAFFORD | 25,115.63 |
| TOWN OF STOKES | 15,526.60 |
| TWO RIVERS WATERSHED DISTRICT | 113,676.68 |
| WARROAD CITY | 469,697.75 |
| WARROAD PORT AUTHORITY | 21,388.08 |
| WARROAD WATERSHED DISTRICT | 15,853.98 |
| 5 Payments less than 2,000.00 | 1,671.43 |
| Final Total: | 5,539,220.00 |

Warrants Approved For Payment 6/14/2018

| <u>Vendor Name</u> | <u>Amount</u> |
|----------------------------------|------------------|
| CO-OP SERVICE INC | 2,292.34 |
| COULOMBE CONSULTING | 2,600.00 |
| HORNER PLUMBING & EXCAVATION | 2,880.00 |
| ROSEAU CITY | 11,510.85 |
| VOYAGEURS COMTRONICS CORPORATION | 4,918.50 |
| 14 Payments less than 2,000.00 | 7,184.25 |
| Final Total: | 31,385.94 |

Warrants Approved For Payment 6/20/2018

| <u>Vendor Name</u> | <u>Amount</u> |
|-------------------------------|------------------|
| TRANSPORT LEASING COMPANY LLP | 95,500.00 |
| Final Total: | 95,500.00 |

Warrants Approved For Payment 6/21/2018

| <u>Vendor Name</u> | <u>Amount</u> |
|-------------------------------|------------------|
| BITZER TRUCKING INC | 18,000.00 |
| 9 Payments less than 2,000.00 | 4,480.48 |
| Final Total: | 22,480.48 |

Warrants Approved On 6/26/2018 For Payment 6/29/2018

| <u>Vendor Name</u> | <u>Amount</u> |
|------------------------------------|------------------|
| CDW GOVERNMENT INC | 4,487.08 |
| CONDUENT ENTERPRISE SOLUTIONS, LLC | 5,695.92 |
| FARMERS UNION OIL CO-WARROAD | 2,650.38 |
| GOVERNMENT MANAGEMENT GROUP INC | 3,750.00 |
| HORNER PLUMBING & EXCAVATION | 2,524.23 |
| HOUSTON ENGINEERING | 3,937.25 |
| MSOP-MN SEX OFFENDER PROGRAM-D | 4,612.80 |
| NORTHERN RESOURCES COOPERATIVE | 10,021.87 |
| ROSEAU DIESEL SERVICE INC | 3,074.03 |
| SEACHANGE | 2,911.26 |
| SUMMIT FOOD SERVICE-DBA | 20,160.48 |
| UNIVERSITY OF NORTH DAKOTA | 3,092.65 |
| 50 Payments less than 2,000.00 | 19,028.36 |
| Final Total: | 85,946.31 |

In addition, the Board approved two forthwith payments for beaver trapping: Alex Stoskopf for \$125.00 and Lyle Roseen for \$250.00; and a forthwith payment for gravel to Blooming Valley Services for \$4,212.00.

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Jeremy Benson, Kittson County Soil & Water Conservation District – Two Rivers One Watershed One Plan (1W1P) Memorandum of Agreement (MOA).

Jeremy Benson, along with Roseau County SWCD District Technician Janine Lovold, met with the Board to discuss a 1W1P Grant Application and MOA. The intent is to seek State funding to establish a 1W1P for the Two Rivers/Joe River Watershed District(s). An executed MOA is a required component of the funding application. A motion to approve the Memorandum of Agreement was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

Vernon Emery – Culvert Issue

Mr. Emery met with the Board to discuss a culvert issue in the City of Greenbush. He believes the culvert put in at the new Greenbush County maintenance facility entrance is too small. After a recent rain, the culvert backed up and he had water in his yard. Engineer Ketring stated that, when they were planning for the new facility, they had an analysis done to determine the appropriate culvert size and had secured a permit from the Two Rivers Watershed District prior to installation. Mr. Emery acknowledged that the County went through the correct procedure but when the culvert backs up his property is flooded with water. It was noted that the Two Rivers Watershed would have to approve any change in the culvert size. Engineer Ketring agreed to meet with the Two Rivers Watershed Board to further discuss this matter.

Donald Strandlund – CD7 Bridge Repair

Donald Strandlund met with the Board to discuss a bridge over CD7 (Hay Creek) which is located on his property. The bridge is in poor condition and needs repair. In addition, there is a large washout in the approach leading to the bridge caused by erosion. Mr. Strandlund requested the County repair the bridge and the washout as it is his understanding that the bridge is a part of the CD7 system which the County is responsible to maintain. Engineer Ketring contacted the County ditch attorney (Rinke-Noonan) on this matter and provided the Board a copy of their legal opinion. In short, the unresolved issue is whether the bridge is

publicly owned (ie. part of the CD7 system), or whether the bridge is owned by Donald Strandlund. Board consensus was to do additional research prior to making a decision at a future Board meeting.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Foldesi, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the June 12, 2018 Board Proceedings; approved the Grant Agreement Amendment (2017 SSTS Upgrade #2); approved the hire of a regular full-time Eligibility Worker (Grade 6, Step A); approved the Lutheran Social Services Group Respite Program Grant Application Letter of Support; and, approved the payroll change (step increase) for County Veterans Services Officer Martin Howes, effective May 20, 2018.

DEPARTMENT REPORTS

Emergency Management Director

The State-required Oath of Loyalty was acknowledged by the Board. The Oath was signed by County Emergency Manager Sue Grafstrom and Board Chair Glenda Phillipe.

Highway

Engineer Ketring met with the Board to request approval of a Resolution for Bridge Bonding for Bridge 68542, S.P. 068-598-035. A motion was made by Commissioner Falk, seconded by Commissioner Walker, and carried unanimously to approve the Bridge Bonding Resolution.

Engineer Ketring requested the Board approve the final payment to D.W. Mechanical for the Greenbush Maintenance Facility. A motion was made by Commissioner Foldesi, seconded by Commissioner Swanson, and carried unanimously to approve the final payment to D.W. Mechanical in the amount of \$2,999.50.

Commissioner Falk discussed the proposed ditching project to be done along County Road 129. The proposed project is in a road ditch which is not part of a specific ditch system. There have already been quotes received from contractors for this project; however, Commissioner Falk suggested that the current quotes be rejected and the project "re-bid". Upon further discussion, a motion was made by Commissioner Falk, seconded by Commissioner Walker, and carried unanimously to reject the current quotes received and to "re-bid" the project.

COMMITTEE REPORTS

Building Committee

Dave Anderson met with the Board to request revisiting the Space Utilization Study proposal which was tabled at the March 13, 2018 Board meeting. There has been continued discussion at the Committee level concerning the lack of work space for certain departments. The original proposal to conduct the Study was approximately \$20,000. The scope of the Study will include the Courthouse, Law Enforcement, and Social Services buildings. A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously to hire MJ Architectural Studios, Inc. to continue with the Space Utilization Study with a revised timeline.

COUNTY BOARD ITEMS

2018 Board of Appeal and Equalization Minutes

A motion was made by Commissioner Walker, seconded by Commissioner Swanson, and carried unanimously to approve the minutes from the June 12, 2018 Board of Appeal and Equalization meeting.

Commissioner Committee Reports (June 13, 2018 – June 26, 2018)

Commissioner Falk reported on the following committee(s): Highway Committee; Social Services Board; Building Committee; Whitney Lake Project meeting; Northwest Community Action meeting; Joint Powers Natural Resources Board meeting; County Board of Appeal and Equalization meeting.

Commissioner Foldesi reported on the following committee(s): Highway Committee; Social Services Board; County Board of Appeal and Equalization meeting.

Commissioner Phillipe reported on the following committee(s): Highway Committee; County Board of Appeal and Equalization meeting; Warroad School Memorial Committee meeting; Lake Township meeting; Warroad Public Safety Commission meeting; RSVP Advisory Board meeting; Land of the Dancing Sky Area Agency on Aging meeting; Warroad City Council meeting.

Commissioner Swanson reported on the following committee(s): Highway Committee; Roseau River Water Trail Committee meeting; Roseau River Water Trail teleconferences (2); Social Services Board; Jadis Town Board meeting; County Board of Appeal and Equalization meeting; Association of Minnesota Counties (AMC) District III meeting; Building Committee; Team 'EPIC'; AMC Board of Directors meetings.

Commissioner Walker reported on the following committee(s): Highway Committee; Social Services Board; County Board of Appeal and Equalization meeting; Joint Powers Natural Resources Board meeting.

Upon motion carried, the Board adjourned the meeting at 11:10 a.m. The next Regular meeting of the Board is scheduled for July 10, 2018 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Glenda Phillipe, Chair
Board of County Commissioners
Roseau County, Minnesota