

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

June 12, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, June 12, 2018.

CALL TO ORDER

The meeting was called to order at 3:30 p.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Glenda Phillipe, Roger Falk, Jack Swanson Russell Walker, and Mark Foldesi. Others present were Jeff Pelowski, Brian Ketring, Joleen Kezar, Martie Monsrud, Kathy Jenson, Sue Grafstrom, Jim Atkinson and Myles Hogenson.

APPROVAL OF AGENDA

Application for a temporary liquor license and the upcoming County-Owned Land Sale were added to the County Board Items, and approval to purchase replacement equipment for the Highway Department was added to Department Reports. A motion to approve the amended Agenda was made by Commissioner Walker, seconded by Commissioner Swanson and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski mentioned that the District AMC meeting is Thursday, June 14th in Ada.

APPROVE BILLS

A motion was made by Commissioner Foldesi, seconded by Commissioner Falk, and carried unanimously to approve the payment of the following warrants (#'s: 137508 to 137646):

Warrants Approved For Payment 5/24/2018

<u>Vendor Name</u>	<u>Amount</u>
BERGSTROM ELECTRIC INC	11,566.00
13 Payments less than 2,000.00	8,270.07
Final Total:	19,836.07

Warrants Approved For Payment 5/24/2018

<u>Vendor Name</u>	<u>Amount</u>
1 Payment less than 2,000.00	477.00
Final Total:	477.00

Warrants Approved For Payment 5/31/2018

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,698.50
COULOMBE CONSULTING	3,640.00
2 Payments less than 2,000.00	519.08
Final Total:	7,857.58

Warrants Approved For Payment 6/07/2018

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	3,518.42
DEARBORN NATIONAL LIFE INSURANCE	3,243.48
JOHNSON/LAURE A	3,526.88
LAW OFFICE OF STEVEN E HUGLEN-DBA	2,507.50

MN DEPT OF FINANCE -TREAS	3,811.50
RIVERFRONT STATION	2,814.93
SUN LIFE ASSURANCE COMPANY OF CANADA	2,178.75
12 Payments less than 2,000.00	7,221.73
Final Total:	28,823.19

Warrants Approved On 6/12/2018 For Payment 6/15/2018

<u>Vendor Name</u>	<u>Amount</u>
COMPASS MINERALS AMERICA	5,128.35
ELECTION SYSTEMS & SOFTWARE INC	71,587.50
EVCO PETROLEUM PRODUCTS INC	11,020.60
FARMERS UNION OIL CO-WARROAD	3,022.13
GENERAL EQUIP & SUPPLIES INC	7,657.27
HOUSTON ENGINEERING	6,406.25
IBM CORPORATION	4,450.77
JOHNSON OIL CO INC	6,051.50
LENOVO (UNITED STATES) INC	4,860.00
MAR-KIT LANDFILL	46,387.50
MARCO INC	29,794.86
MN DEPT OF TRANSPORTATION	8,000.00
MSOP-MN SEX OFFENDER PROGRAM-D	9,076.80
NORTHERN RESOURCES COOPERATIVE	4,447.89
NORTHLAND TIRE	3,531.77
NORTRAX INC	564,733.00
ROSEAU CO COOP ASSN	12,283.29
ROSEAU CO HWY DEPT	3,514.10
ROSEAU CO TREASURER	5,728.00
SJOBERG'S INC	2,668.25
TRUE NORTH STEEL	4,580.50
UNIVERSITY OF NORTH DAKOTA	3,092.65
ZIEGLER INC	7,451.33
78 Payments less than 2,000.00	33,997.85
Final Total:	859,472.16

In addition, the Board approved three forthwith payments for beaver trapping: Delphin Wahl for \$1,350.00, Randy Erickson for \$600.00, and Caleb Larson for \$200.00; and a forthwith payment to Voyageur's Communication for \$4,918.50.

BOARD APPOINTMENTS

Myles Hogenson, North Star Trail Alliance – Grant Application(s) and New Project Application(s)

Mr. Hogenson met with the Board to discuss two (2) Grant Applications and (2) New Project Applications. After discussion, the Board took the following action:

- A motion was made to approve the Elkwood Connection Grant Application by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously.
- A motion was made to approve the Bernard's Orchard Trail Grant Application by Commissioner Falk, seconded by Commissioner Swanson, and carried unanimously.
- A motion was made to approve the New Project Application (Roseau to Warroad Rail Bed inclusion in the Grant-In-Aid System) by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously.

- A motion was made to approve the New Project Application (Butler Grade inclusion in the Grant-In-Aid System) by Commissioner Foldesi, seconded by Commissioner Falk, and carried unanimously.

Jim Atkinson, MN Power – Great Northern Transmission Line Project Update.

Jim Atkinson met with the Board to provide an update on the Great Northern Transmission Line Project. The project is still on track for completion by June 1, 2020, and construction is proceeding as planned. Commissioner Swanson asked about property tax information related to the project. Mr. Atkinson will request that information and report back to the Board.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the May 22, 2018 Board Proceedings; and, approved the hire of a regular full-time Social Worker (Grade 7, Step A).

DEPARTMENT REPORTS

Highway

Engineer Ketring met with the Board to request approval to purchase replacement equipment. Following discussion, a motion to approve two forthwith payments to Transport Leasing Company LLC, for three trucks totaling \$96,000 was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously. A motion to approve a forthwith payment to MMC Remaking for two trailers totaling \$50,000 was made by Commissioner Walker, seconded by Commissioner Foldesi, and carried unanimously. A motion to approve a forthwith payment to Eric Bitzer for a trailer totaling \$18,000 was made by Commissioner Falk, seconded by Commissioner Walker, and carried unanimously.

COUNTY BOARD ITEMS

Warroad Watershed Easements

A motion was made by Commissioner Phillippe, seconded by Commissioner Walker, and carried unanimously to approve the temporary and permanent Warroad Watershed easements, as presented.

Pay Study – Request for Proposals

Coordinator Pelowski requested approval to send out a Pay Study Request for Proposals (RFPs). The Board reviewed the draft RFP. A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously, to authorize distribution of the RFP.

Liquor License Request – Wojo Rodeo

A motion was made by Commissioner Foldesi, seconded by Commissioner Falk, and carried unanimously to issue a temporary liquor license to the Karlstad Eagles Club for the Wojo Rodeo, to be held on June 29th and 30th.

County-Owned Land Sale – Greenbush Highway Shop (Old)

Auditor Monsrud met with the Board to discuss a new sale date for the old Roseau County Highway Shop in Greenbush due to the advertisement not being published in the Official County

Newspaper for 3 consecutive weeks. The new publishing dates will be June 23rd, June 30th, and July 7th. The new sale date will be scheduled for July 9th at 10:00 a.m. A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi, and carried unanimously to approve the following land sale terms and conditions:

Oral Bids for the purchase of a parcel of County-owned fee land will be held on Monday, July 9, 2018, at 10:00 a.m. in the Roseau County Board Room.

Tract of land to be sold:

Lots Five (5), Six (6), Seven (7), and Eight (8), Block One (1) West Greenbush, according to the recorded plat thereof.

MINIMUM SALE PRICE: \$30,000.00.

TERMS AND CONDITIONS:

The full purchase price is due at the time of sale by cash or check. All sales are final, and no refunds or exchanges are permitted. In addition to the purchase price, the following fees will be collected at the time of sale:

State deed tax: 0.33% of the purchase price
Deed filing fee: \$46.00
Well certificate (if applicable): \$50.00

All property is sold "as is". It is the responsibility of the buyer to determine property lines, boundaries and obtain access on or to the property. Roseau County makes no warranty to the physical condition of the property.

If the parcel is unsold, the parcel could be offered for sale at a later date and time.

Roseau County, as Grantor, retains all minerals and mineral rights. Roseau County will prepare the Deed.

Commissioner Committee Reports (May 23, 2018 – June 12, 2018)

Commissioner Falk reported on the following committee(s): Highway Committee; Social Services Board; Roseau River Watershed District Water Trail meeting; SWCD meeting; Two Rivers Watershed meeting; Operations/County Board Work Session.

Commissioner Foldesi reported on the following committee(s): Highway Committee; Social Services Board.

Commissioner Phillippe reported on the following committee(s): Highway Committee; Warroad Parks and Rec; Warroad Community Park; Warroad School Memorial; Warroad City Council; Social Services Board; SSTS Committee; Operations/County Board Work Session.

Commissioner Swanson reported on the following committee(s): Highway Committee; Roseau River Watershed District Water Trail meeting; Roseau Economic Development Authority; Roseau Community Education Advisory Council; Big Four; Roseau City Council; SSTS Committee; CJCC Committee; Northern Counties Land Use Coordinating Board; Social Services Board; Operations/County Board Work Session.

Commissioner Walker reported on the following committee(s): Highway Committee; Social Services Board; MRC Board; SWCD meeting.

Upon motion carried, the Board adjourned the meeting at 4:50 p.m. The next Regular meeting of the Board is scheduled for June 26, 2018 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Glenda Phillipe, Chair
Board of County Commissioners
Roseau County, Minnesota