

# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

May 8, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, May 8, 2018.

## CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Glenda Phillipe, Jack Swanson Russell Walker. Mark Foldesi was absent. Others present were Jeff Pelowski, Brian Ketring, Ann Marie Miller, Joleen Kezar, Martie Monsrud, Dave Anderson, Kristine Goddard-Anderson, and Monique Duray.

## APPROVAL OF AGENDA

A request to advertise for the hire of an Eligibility Worker was added to the Consent Agenda. A motion to approve the Agenda was made by Commissioner Walker, seconded by Commissioner Swanson and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski introduced new employee, Administrative Assistant Joleen Kezar, to the Board.

## APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously to approve the payment of the following warrants (warrant #'s: 137316 to 137427):

### Warrants Approved For Payment 4/26/2018

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,698.50
4 Payments less than 2,000.00	2,154.06
<b>Final Total:</b>	<b>5,852.56</b>

### Warrants Approved For Payment 4/27/2018

<u>Vendor Name</u>	<u>Amount</u>
1 Payments less than 2,000.00	1,383.50
<b>Final Total:</b>	<b>1,383.50</b>

### Warrants Approved For Payment 5/03/2018

<u>Vendor Name</u>	<u>Amount</u>
DEARBORN NATIONAL LIFE INSURANCE	3,388.56
JOHNSON/LAURE A	3,526.88
LIFECARE MEDICAL CENTER	21,196.88
MN JUDICIAL BRANCH	20,776.57
SUN LIFE ASSURANCE COMPANY OF CANADA	2,184.72
11 Payments less than 2,000.00	8,010.93
<b>Final Total:</b>	<b>59,084.54</b>

### Warrants Approved On 5/08/2018 For Payment 5/11/2018

<u>Vendor Name</u>	<u>Amount</u>
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CDW GOVERNMENT INC	13,323.20
COUNTRYSIDE TIRE	4,143.50
DLT SOLUTIONS INC	4,127.80
FARMERS UNION OIL CO-WARROAD	2,087.23
HOTSYMINNESOTA.COM	9,856.42
KRIS ENGINEERING INC	7,010.88
LEES WORKSHOP	16,089.00
MIDSTATES EQUIPMENT & SUPPLY	25,599.21
NORTRAX INC	54,454.00
ROSEAU CO TREASURER	7,062.62
ROSEAU TIMES REGION INC	2,517.66
SJOBORG'S INC	2,668.25
TRUE NORTH STEEL	47,827.74
WATCH GUARD VIDEO	10,040.00
76 Payments less than 2,000.00	31,242.03
<b>Final Total:</b>	<b>238,049.54</b>

In addition, the Board approved a forthwith payment to Stevens County Commissioner Jeanne Ennen in the amount of \$263.78, for mileage reimbursement (CJCC meeting - May 2, 2018).

## DELEGATIONS

### Northwest Private Industry Council

Kristine Goddard-Anderson, Executive Director of the Northwest Private Industry Council (NWPIC), met with the Board to provide a summary of their programs and activities. Ms. Goddard-Anderson also requested the Board approve a Joint Powers Agreement related to local oversight and coordination of State and Federal workforce development programs. A motion to approve the Northwest Workforce Service Area Joint Powers Agreement was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously.

In addition, Ms. Goddard-Anderson requested the Board submit recommendations from Roseau County for an open position to serve on the Workforce Development Board.

### Lutheran Social Services

Monique Duray, Lutheran Social Services (LSS) Caregiver Support and Respite Program Coordinator, met with the Board to present information on the programs available through LSS.

## CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Swanson, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the April 24, 2018 Board Proceedings; approved the hire of a regular full-time Office Support Specialist at Social Services (Grade 4, Step A); approved the hire of a regular part-time (32-39 hrs/week) Administrative Assistant in the County Coordinator's Office (Grade 5, Step C); approved a Roseau County Trailblazers Maintenance and Grooming 4<sup>th</sup> Benchmark, in the amount of \$5,930.93; approved an "Other Waters" Resolution for the Soil and Water Conservation District (Resolution No. 2018-05-01); approved a "Stepping up Day of Action" Resolution (No. 2018-05-02); and, approved advertising to hire a regular full-time Social Services Eligibility Worker.

## DEPARTMENT REPORTS

### Veterans Service Officer – Oath of Office

Per Minnesota Statute 197.60, the Veterans Service Officer (VSO) must be re-appointed every four (4) years. Board Chair Glenda Phillipe administered the Oath of Office to VSO Martin Howes.

## **COUNTY BOARD ITEMS**

### Commissioner Committee Reports (April 24, 2018 – May 8, 2018)

Commissioner Falk reported on the following committee(s): DNR Fisheries meeting; Operations/Committee of the Whole meetings; Roseau River Watershed District Board.

Commissioner Phillipe reported on the following committee(s): Warroad Community Education; Operations/Committee of the Whole meetings; Land of the Dancing Sky Area Agency on Aging; Warroad Community Development.

Commissioner Swanson reported on the following committee(s): Roseau Economic Development Authority; Paul Bunyan Expressway Task Force; Association of Minnesota Counties Research Committee; Operations/Committee of the Whole meetings; Community Justice Coordinating Committee; Roseau City Council.

Commissioner Walker reported on the following committee(s): Operations/Committee of the Whole meetings; Minnesota Rural Caucus.

Upon motion carried, the Board adjourned the meeting at 10:25 a.m. The next Regular meeting of the Board is scheduled for May 22, 2018 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

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Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

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Glenda Phillipe, Chair  
Board of County Commissioners  
Roseau County, Minnesota