

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

April 24, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, April 24, 2018.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Glenda Phillipe, Jack Swanson Russell Walker and Mark Foldesi. Others present were Jeff Pelowski, Brian Ketring, Ann Marie Miller, Martie Monsrud, Karen Foss, Dave Anderson, Rani Battacharyya, Lee Hervey; B.D. Wollin, John Gaukerud, Randy Hamlin, Jim Hamlin, Scott Johnson, Carter Hontvet, Norvel Parsley, Loren Horner, Todd Miller, Jim Jenson, Ray Horner, and Randy Horner.

APPROVAL OF AGENDA

A request to advertise for the hire of a Social Worker was added to the Consent Agenda. A motion to approve the Agenda was made by Commissioner Walker, seconded by Commissioner Foldesi and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski informed the Board of the June 14, 2018, AMC District III meeting in Ada, and added that interviews for the County Coordinator/Environmental Services Administrative Assistant will take place on Thursday, April 26, 2018.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 4/12/2018

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	2,903.21
JOHNSON/LAURE A	4,294.88
MN DEPT OF FINANCE -TREAS	3,265.50
NORTHWEST COMMUNITY ACTION	20,000.00
ROSEAU CITY	12,016.34
ROSEAU CO TRAILBLAZERS	29,654.63
ROSEAU/LOW SPORTSMAN CLUB	6,912.00
TOTALFUNDS	25,000.00
VANGUARD APPRAISALS, INC	4,215.00
8 Payments less than 2,000.00	5,792.72
Final Total:	114,054.28

Warrants Approved For Payment 4/19/2018

<u>Vendor Name</u>	<u>Amount</u>
MN DEPT OF EMPLOYMENT	7,189.00
NORTHWOODS HEATING & COOLING	3,750.00
15 Payments less than 2,000.00	9,893.30

Final Total: **20,832.30**

Warrants Approved On 4/24/2018 For Payment 4/27/2018

<u>Vendor Name</u>	<u>Amount</u>
EMERGITECH LLC	9,506.06
GRINDELAND FLOORING & MASONRY	6,616.50
IMPACT	3,936.93
JOHNSON OIL CO INC	5,354.01
LIFECARE MEDICAL CENTER-HOME HEALTH	2,385.77
MARSHALL CO AUDITOR-TREASURER	8,008.98
NOVOTNY'S OVERHEAD DOOR SALES	2,079.41
ROSEAU CO TREASURER	18,009.58
SCALEIT USA	3,600.00
UNIVERSITY OF NORTH DAKOTA	3,092.65
50 Payments less than 2,000.00	22,102.60
Final Total:	84,692.49

PUBLIC COMMENTS

B. D. Wollin - Homestead Credit

Mr. Wollin met with the Board to ask them to consider accepting his Homestead Application effective for his payable 2018 property tax. Mr. Wollin purchased the property in March, 2017, and was not able to meet the deadline of December 15, 2017, to submit the Homestead Application. This matter will be discussed further with County Assessor Liz Lund at the May 1, 2018, County Board Work Session.

DELEGATIONS

University of Minnesota Extension Service - Local Options Sales Tax Report

Ms. Rani Battacharyya, U of M Extension Service, met with the Board to present the Roseau County Local Option Sales Tax Analysis. Ms. Battacharyya summarized this report, highlighting the estimated contributions of residents and non-residents for a potential local option sales tax to support local transportation projects.

Voyageur Comtronics - Rural TV Channel Displacement

Lee Hervey, Voyageur Comtronics, met with the Board to discuss changes to rural public television channels in Roseau County. Mr. Hervey explained that the FCC has sold the existing channels (37-51) to cell companies for broadband expansion. Mr. Hervey recommended the following actions: 1) Submit a grant application to seek funding for moving translators; 2) Complete the required FCC paperwork; and, 3) Apply for other relevant grants as they become available.

A motion to approve submitting a letter to Lakeland TV authorizing Lee Hervey to submit a grant application, on behalf of Roseau County, to T-Mobile, and for the County to be the fiscal agent for possible grant proceeds for the purpose of funding the costs for moving translators to an available channel, was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

A motion to authorize Lee Hervey to complete FCC licensing paperwork, on behalf of Roseau County, for new channel numbers, was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

A motion to authorize Lee Hervey to apply for other relevant TV Translator Grants, on behalf of Roseau County, was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the April 10, 2018 Board Proceedings; approved a purchase order with ES&S for voting equipment, in the amount of \$70,107.50; accepted an anonymous donation on behalf of the Sheriff's Office; and, authorized advertising to hire a full-time Social Worker.

DEPARTMENT REPORTS

Highway - Capital Equipment Discussion

Engineer Ketring met with the Board to discuss the purchase of a tractor and trailer combination to be used for hauling aggregate, as Engineer Ketring is considering replacing the current Highway gravel hauling equipment. Ketring added that Richie Brothers has this type of equipment available at auction and requested the Board approve the Highway Department to participate in this auction on April 25, 2018. It was Board consensus to allow the Highway Department participation in the Richie Brothers auction.

Highway - District 2 Multi-County Intersection Lighting Contract

Engineer Ketring requested the Board enter into contract with Cossette Electric for the MnDOT District II Safety Lighting Project. A motion to enter into contract with Cossette Electric to complete this Project, (SP 088-070-069), in the amount of \$308,500.00, was made by Commissioner Walker, seconded by Commissioner Foldesi and carried unanimously.

COUNTY BOARD ITEMS

Buffer Program Discussion

Soil and Water Conservation District (SWCD) Manager Scott Johnson met with the Board to discuss funding of the County Buffer Strip Program. Mr. Johnson explained that the State funding provided to the SWCD for administering this program, approximately \$333,000, has all been encumbered, leaving an estimated shortfall. The SWCD is requesting that the State funding allocated to the County be transferred to the SWCD to fund the estimated shortfall. Landowners present were not in favor of the County transferring funds to the SWCD and suggested the County's allotment be used to reimburse affected landowners for loss of crop production and for future buffer maintenance. It was noted that there may be legislative action this session to provide additional administrative funding for the Buffer Strip Program. Consensus of the Board was to wait until the end of this legislative session before making any decisions on this matter.

County Board Meeting Policy

Commissioner Walker requested the Board reconsider audio recording all County Board meetings. Currently, as recommended by the Minnesota Counties Insurance Trust, the County Board only records meeting as required by State Statute. A motion to record all County Board meetings was made by Commissioner Walker, seconded by Commissioner Falk and failed 2-3, with Commissioners Falk and Walker voting in favor and Commissioners Foldesi, Phillippe and Swanson voting against.

Request for Reimbursement - Attorney Fees

County Attorney Karen Foss met with the Board to discuss a reimbursement request from Attorney Kevin Duffy for legal fees associated with the State vs. Roger Falk litigation. A motion to reimburse legal fees of \$10,000 to Roger Falk for costs incurred in the State vs. Roger Falk court

case was made by Commissioner Walker. The motion failed due to lack of a second. The Board requested Coordinator Pelowski send a letter to Mr. Duffy noting that the Board does not agree to pay for the attorney fees in this matter.

Commissioner Committee Reports (April 10, 2018 - April 24, 2018)

Commissioner Falk reported on the following committee(s): Highway Committee; Social Services Board; Roseau River International Watershed Board.

Commissioner Phillippe reported on the following committee(s): Highway Committee; Team EPIC; Social Services Board; Treatment Court Program; Lake Township Board; Warroad City Council.

Commissioner Swanson reported on the following committee(s): Highway Committee; Jadis Town Board; NACO Community Economic Workforce Development Committee; Statewide Emergency Communications Board Finance Committee; Team EPIC; Northern Counties Land Use Coordinating Board; Social Services Board; Treatment Court Program; Roseau Convention and Visitors Bureau; Association of Minnesota Counties Board of Directors.

Commissioner Walker reported on the following committee(s): DUI Court; Highway Committee; Social Services Board; Treatment Court Program.

Upon motion carried, the Board adjourned the meeting at 11:35 a.m. The next Regular meeting of the Board is scheduled for May 8, 2018 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Glenda Phillippe, Chair
Board of County Commissioners
Roseau County, Minnesota