

# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

March 27, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, March 27, 2018.

## CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker. Others present were Martie Monsrud, Sue Grafstrom, Ann Marie Miller, Jeff Pelowski, Dave Anderson, Brian Ketring, Daryl Dahl, Tracy Halstensgard, Marlin Lindland, Kelly Lindland, Roland Stoe, Brach Svoboda, Cody Lindland, Dave Trangsrud, Wayne Trangsrud, Jason Braaten, Corey Lins, Darrell Lins, Torin McCormack, Brian Trangsrud.

## APPROVAL OF AGENDA

A Federal Participation in County Road Safety Plan Update Agreement and approval of the 2018 bituminous project(s) contract were added to Department Reports. A motion to approve the amended Agenda was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski informed the Board of the 2018 County Employee Biometric Screening event that will take place on April 5, 2018; and, noted that Scott Johnson of the Roseau County Soil and Water District has requested that his April 3, 2018 meeting with the Board be re-scheduled. The Board agreed to re-schedule the meeting to take place as a part of the April 10, 2018 Highway Committee meeting. Commissioner Phillipe stated that the Warroad City Fire Department District meeting is this evening, beginning at 6:30 p.m.

## APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously to approve the payment of the following bills:

### Warrants Approved For Payment 3/15/2018

| <u>Vendor Name</u>            | <u>Amount</u>    |
|-------------------------------|------------------|
| CENTURYLINK                   | 2,998.10         |
| NORTH PINE SERVICES           | 10,504.88        |
| 6 Payments less than 2,000.00 | 4,073.44         |
| <b>Final Total:</b>           | <b>17,576.42</b> |

### Warrants Approved For Payment 3/22/2018

| <u>Vendor Name</u>             | <u>Amount</u>    |
|--------------------------------|------------------|
| MN ENERGY RESOURCES            | 3,231.47         |
| 38 Payments less than 2,000.00 | 13,195.02        |
| <b>Final Total:</b>            | <b>16,426.49</b> |

### Warrants Approved On 3/27/2018 For Payment 3/30/2018

| <u>Vendor Name</u>        | <u>Amount</u> |
|---------------------------|---------------|
| LEES WORKSHOP             | 10,200.00     |
| MARCO INC                 | 2,266.04      |
| REGENTS OF U OF MINNESOTA | 18,048.00     |

|                                |                  |
|--------------------------------|------------------|
| SUMMIT FOOD SERVICE-DBA        | 10,490.89        |
| UNIVERSITY OF NORTH DAKOTA     | 3,092.65         |
| WESTERN DETENTION              | 6,992.64         |
| 34 Payments less than 2,000.00 | 12,768.82        |
| <b>Final Total:</b>            | <b>63,859.04</b> |

## **DELEGATIONS**

### Pohlitz Drainage Issue

Marlin Lindland spoke on behalf of residents from Pohlitz Township who were in attendance at the meeting. In short, they requested the Board remove a culvert from SD69. Mr. Lindland explained that he believes the culvert was installed illegally and therefore should be removed. Engineer Ketring added that the culvert was placed in SD69 as a result of a petition received from the Roseau River Watershed District (RRWD), after studies were conducted by Houston Engineering, and after this matter was reviewed by the County's Ditch Attorney. After further discussion, a motion was made by Commissioner Foldesi, seconded by Commissioner Walker and carried unanimously to temporarily cap this culvert until the RRWD, the Roseau County Highway Department, and the residents benefiting from SD69 and WD3, meet to work towards a final resolution on this matter.

## **CONSENT AGENDA**

A motion to approve the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Swanson, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the March 13, 2018 Board Proceedings; approved the Roseau County Trailblazers 3<sup>rd</sup> Benchmark in the amount of \$29,654.63; approved the Roseau/Lake of the Woods Sportsman's Club and Northstar Trail Alliance request for reimbursement in the amount of \$6,912.00; approved an advertisement to hire an Administrative Assistant in the County Coordinator's Office; approved an advertisement to hire an Office Manager/Accountant in the Highway Department; approved a Minnesota Lawful Gambling Permit for the Ruffed Grouse Society; approved the 2018 Annual Safety Training Contract for the County Highway Department; and, approved a call for bids for a Bridge Construction/Approach Grading Project.

## **DEPARTMENT REPORTS**

### Highway

Engineer Brian Ketring met with the Board to request approval of an updated MnDOT County Road Safety Plan and a contract for the 2018 County bituminous projects.

A motion to approve an Agreement between MnDOT and Roseau County, for Federal Participation in County Road Safety Plan Updates (Resolution #2018-03-03), was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

A motion to approve a bid from Mark Sand and Gravel, in the amount of \$1,193,141.70, for the County's 2018 bituminous projects, was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously.

## **COUNTY BOARD ITEMS**

### Commissioner Committee Reports (March 13, 2018 – March 27, 2018)

Commissioner Falk reported on the following committee(s): Social Services Board, Minnesota Power Ditch Crossing meeting; DNR Fisheries meeting; Joint Powers Natural Resource Board.

Commissioner Foldesi reported on the following committee(s): Social Services Board.

Commissioner Phillipe reported on the following committee(s): Roseau County Fair Planning Committee; Lake Township Annual Meeting; Warroad Public Safety Commission; Retired Senior Volunteer Program; Social Services Board; LOW One Watershed One Plan; Warroad City Council.

Commissioner Swanson reported on the following committee(s): Roseau County Fair Planning Committee; Jadis Town Board; Roseau County Safety Training; Roseau Community Meeting; Association of Minnesota Counties Board of Directors; Roseau County Wellness Committee; Roseau County Extension Committee; Roseau School Board; Social Services Board; Domestic Violence Court Advisory Committee; Northwest Minnesota Multi-County Housing & Redevelopment Authority.

Commissioner Walker reported on the following committee(s): DUI Court; DUI Court Pilot Project meeting; Social Services Board; Joint Powers Natural Resource Board.

Upon motion carried, the Board adjourned the meeting at 10:25 a.m. The next Regular meeting of the Board is scheduled for April 10, 2018 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

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Glenda Phillipe, Chair  
Board of County Commissioners  
Roseau County, Minnesota