

# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

December 26, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Wednesday, December 26, 2018.

## CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Vice-Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Jack Swanson and Russell Walker. Commissioner Glenda Phillippe was absent. Others present were Martie Monsrud, Jeff Pelowski, Joleen Kezar, John Horner, Daryl Wicklund, Brian Ketring, Kristy Kjos, Autumn Gross, Courtney Peters, Loren Horner, and Sue Grafstrom.

## APPROVAL OF AGENDA

A request to consider an Agreement for Architectural Services for a future Highway Maintenance Facility was added to the Department Reports. A motion to approve the amended Agenda was made by Commissioner Foldesi, seconded by Commissioner Falk, and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

Joleen Kezar noted that the 2019 Association of MN Counties (AMC) Legislative Conference is scheduled for February 13 – 14 in St. Paul. Also, Commissioners that were elected in 2018 will need to complete a Statement of Economic Interest, as required by the Minnesota Campaign Finance Board.

## APPROVE BILLS

A motion was made by Commissioner Falk, seconded by Commissioner Foldesi, and carried unanimously to approve the payment of the following warrants (warrant #s: 139175 to 139300):

### Warrants Approved For Payment 12/13/2018

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	3,279.36
MAGNUSON/MARGARET E	7,154.00
MN DEPT OF FINANCE -TREAS	2,278.50
ROSEAU CITY	9,733.87
10 Payments less than 2,000.00	4,669.97
<b>Final Total:</b>	<b>27,115.70</b>

### Warrants Approved For Payment 12/20/2018

<u>Vendor Name</u>	<u>Amount</u>
KB BOBCAT SERVICE-DBA	4,474.59
MN ENERGY RESOURCES	4,283.98
SATHER LAW OFFICE	2,593.25
22 Payments less than 2,000.00	9,097.29
<b>Final Total:</b>	<b>20,449.11</b>

### Warrants Approved On 12/18/2018 For Payment 12/21/2018

<u>Vendor Name</u>	<u>Amount</u>
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BADGER COMMUNICATION CORPORATION	5,497.90
DELL MARKETING LP	8,616.45
FARMERS UNION OIL CO-WARROAD	2,983.42
GCR TIRES & SERVICE	6,667.77
GREENBUSH SANITATION LTD	8,852.50
MAR-KIT LANDFILL	37,658.50
MATTSON PHARMACY INC	2,278.15
MJ ARCHITECTURAL STUDIOS INC	3,911.25
MN COUNTIES COMPUTER COOP	6,150.00
MSOP-MN SEX OFFENDER PROGRAM-D 462	4,476.00
NORTHERN RESOURCES COOPERATIVE	3,165.81
POWERPHONE INC	3,232.00
RDO EQUIPMENT COMPANY	2,557.68
REESE RENTAL-DBA	3,070.00
ROSEAU CO COOP ASSN	2,463.90
ROSEAU CO ENVIRONMENTAL OFFICE	17,552.00
ROSEAU CO TREASURER	14,023.52
RUPP ANDERSON SQUIRES & WALDSPURGER	23,627.06
SIMMONS CONTRACTING LLC	38,029.00
UNIVERSITY OF NORTH DAKOTA	3,092.68
VIDEOTRONIX INC	14,471.80
WATCH GUARD VIDEO	2,200.00
ZIEGLER INC	2,544.54
64 Payments less than 2,000.00	23,486.61
<b>Final Total:</b>	<b>240,608.54</b>

**Warrants Approved On 12/26/2018 For Payment 12/28/2018**

<u>Vendor Name</u>	<u>Amount</u>
CDW GOVERNMENT INC	13,498.34
COMPASS MINERALS AMERICA	13,297.77
COSSETTE ELECTRIC	18,719.17
COULOMBE CONSULTING	3,120.00
JON'S AUTO SERVICE	2,917.25
REGENTS OF U OF MINNESOTA	18,048.00
SJOBORG'S INC	2,435.25
21 Payments less than 2,000.00	9,571.52
<b>Final Total:</b>	<b>81,607.30</b>

**DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS**

It was noted that Roseau 9<sup>th</sup> Grade student, Autumn Gross from Mr. Landman's Civics class, was in attendance to observe the Board Meeting as a class assignment.

**CONSENT AGENDA**

A motion to approve the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Foldesi, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the December 11, 2018, Board Proceedings; set the interest rate for intergovernmental loans issued from the County Revenue Fund at 4%; authorized the Auditor to transfer funds to any intergovernmental fund in arrears from the County Revenue Fund; approved final payment of \$18,719.17 to Cossette Electric for the 2018 Street Light Project; authorized all claims/warrants

received from December 18, 2018 to December 31, 2018 to be paid forthwith; and, approved authorization to advertise to hire a full-time Deputy Treasurer.

## **DEPARTMENT REPORTS**

### Highway

#### Architectural Agreement - Highway Maintenance Facility

Engineer Ketring had previously issued a Request for Proposals to a number of consulting firms with experience providing architectural services to local units of government. Upon review of the Proposals received, Ketring is recommending that Widseth, Smith & Nolting (WSN) be hired to provide this service to the County. Following discussion, a motion was made by Commissioner Foldesi, seconded by Commissioner Falk, and carried unanimously, to approve signing an Architectural Agreement with WSN concerning the location, design, and cost of a future Highway Maintenance Facility.

## **COUNTY BOARD ITEMS**

### Aquatic Invasive Species (AIS) Prevention Program Resolution/Work Plan

The Board discussed the 2018 AIS Workplan. A motion was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously to adopt the following Resolution:

#### 2018-12-05

WHEREAS, Roseau County was allocated State funding in the amount of \$53,942.00 in 2018 to continue our program to prevent the spread of aquatic invasive species (AIS);

WHEREAS, Counties must specify by Board Resolution how the AIS funding was utilized;

WHEREAS, the Roseau County Board has approved the attached AIS Program Work Plan as prepared by the Roseau County Soil and Water Conservation District (SWCD);

THEREFORE BE IT RESOLVED, Roseau County has utilized all the available 2018 State funding for AIS program-related activities as specified in the attached Work Plan.

(Note: The AIS Work Plan is available for public review in the County Coordinator's Office)

### Unorganized Township Fund Balances

The Board discussed the two Unorganized Townships that have negative fund balances and outstanding loans. A motion was made by Commissioner Foldesi, seconded by Commissioner Walker, and carried unanimously to authorize Con Con funds (840 fund), in the amount of \$46,000.00, to pay off the outstanding loans and negative fund balances for Unorganized Township 162-44 (Juneberry) and Unorganized Township 163/164-44 (Blooming Valley).

### Commissioner Committee Reports (December 12 – December 26)

Commissioner Falk reported on the following committee(s): Joint Natural Resources Board Meeting; Social Services Board Meeting; Northwest Community Action Meeting.

Commissioner Foldesi reported on the following committee(s): Northwest Regional Development Commission Meeting.

Commissioner Swanson reported on the following committee(s): Northwest Emergency Communications Board Meeting; Statewide Emergency Communications Board Finance Committee Meeting; Team EPIC Meeting; Social Services Board Meeting.

Commissioner Walker reported on the following committee(s): Joint Natural Resources Board Meeting; Social Services Board Meeting.

Litigation Update

A motion was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously to close the Board meeting, pursuant to MN Statute 13D.05, subdivision 3(b), (Attorney-Client Privilege).

Upon completion of the closed session, a motion was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously to re-open the Board meeting.

A motion was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously to authorize our Attorney to act in accordance with the discussion that occurred in closed session.

Upon motion carried, the Board adjourned the meeting at 10:20 a.m. The next Regular meeting of the Board is scheduled for January 8, 2019 at 8:30 a.m.

Attest:

Date: \_\_\_\_\_

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Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

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Jack Swanson, Vice-Chair  
Board of County Commissioners  
Roseau County, Minnesota