

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

November 27, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, November 27, 2018.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker. Others present were Martie Monsrud, Jeff Pelowski, Joleen Kezar, Kristy Kjos, John Horner, Daryl Wicklund, Sue Grafstrom, Mary Phillipe, Brent Walsh, David Pederson, Lindsay Heath, Nick Robertson, Ron Ditsch, Kathy Lovelace, Channing Kimble, Barrett Bukowiec, Donald Dunn, Jamie Bender, Wade Steinbring, Chris Stauffer, and Steve Gust.

APPROVAL OF AGENDA

A 911 Signs discussion was added to Delegations and the 911 Advisory Committee item was moved from County Board Items to Delegations. A motion to approve the amended Agenda was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski stated that Jack Pellinen, DNR Hayes Lake Park Manager/Area 1C Trails Supervisor, had informed him that the upcoming public hearings concerning OHV/ATV camping facilities in State Parks will be held December 10th in Warroad and December 13th in St. Paul. Also, Representative Fabian requested that the Board reaffirm their support of a Resolution passed in 2017 supporting OHV/ATV access to State Parks. Coordinator Pelowski requested that the Board decide whether they plan on adopting the 2019 Levy/Budget, and related items, at their December 11th or 26th Board meeting(s). Board consensus was to address these items at the December 11th Board meeting. Commissioner Swanson reminded the Board that the AMC Conference will be starting Sunday, December 2nd, in St. Paul.

APPROVE BILLS

A motion was made by Commissioner Falk, seconded by Commissioner Walker, and carried unanimously to approve the payment of the following warrants (warrant #: 138908 to 138997):

Warrants Approved For Payment 11/15/2018

<u>Vendor Name</u>	<u>Amount</u>
STRATA CORPORATION	10,000.00
SWINGEN CONSTRUCTION CO	113,184.14
12 Payments less than 2,000.00	8,575.11
Final Total:	131,759.25

Warrants Approved For Payment 11/21/2018

<u>Vendor Name</u>	<u>Amount</u>
MN ENERGY RESOURCES	2,816.19
SATHER LAW OFFICE	2,509.15
5 Payments less than 2,000.00	4,220.34
Final Total:	9,545.68

Warrants Approved On 11/27/2018 For Payment 11/30/2018

<u>Vendor Name</u>	<u>Amount</u>
CDW GOVERNMENT INC	14,065.68
COMPASS MINERALS AMERICA	12,834.62
ELECTION SYSTEMS & SOFTWARE INC	10,307.95
ERICKSON ENGINEERING CO., LLC	3,089.50
FARMERS UNION OIL CO-WARROAD	4,025.62
HALVERSON SAND & GRAVEL INC	9,160.50
JOHNSON OIL CO INC	6,610.74
LIFECARE MEDICAL CENTER-HOME HEALTH	3,507.82
MATTSON PHARMACY INC	3,597.46
NORTHERN RESOURCES COOPERATIVE	2,700.34
NORTHWOODS HEATING & COOLING	2,762.80
RDO TRUCK CENTER CO.	6,925.88
ROGER'S TWO WAY RADIO INC	4,576.23
RUPP ANDERSON SQUIRES & WALDSPURGER	3,280.00
SEACHANGE	4,434.15
SJOBORG'S INC	2,435.25
TRUE NORTH STEEL	3,192.00
UNIVERSITY OF NORTH DAKOTA	3,092.65
51 Payments less than 2,000.00	17,314.06
Final Total:	117,913.25

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

911 Signs Discussion

This item was added to the Agenda as a follow-up to the discussion held at the November 14, 2018 Special Board meeting. The following people came forward to give their support and reasoning for the Board to approve the placement of 911 signs throughout the County: Dave Pederson, lifelong resident of Roseau County whose wife is a paramedic; Ron Ditsch, State Electrical Inspector; Mary Phillipe, Paramedic with the Warroad Rescue Unit and 27 years of experience in emergency services; Nick Robertson, State Patrol Officer for 20 years; Channing Kimble, Warroad Police Officer; Donald Dunn, Director of LifeCare EMS; Barrett Bukowiec, RN at LifeCare and EMT; Jamie Bender, Warroad Fire Chief; and Brent Walsh, First Responder with LifeCare EMS.

Board Chair Phillipe made a motion to form a committee to purchase and place the reflective signs using non-restrictive Con Con funds, seconded by Commissioner Foldesi; following a lengthy discussion, including review of the information provided by Board Chair Phillipe, Chair Phillipe amended the motion to support placement and implementation of 911 signs with the project being completed by 2021, seconded by Commissioner Foldesi, and carried unanimously.

911 Advisory Committee

Commissioner Swanson made a motion, seconded by Commissioner Walker, and carried unanimously to form an advisory committee with representation from the following entities: Warroad, Roseau, Badger, and Greenbush Fire Departments and EMS; Roseau County Sheriff, Highway Engineer, IT Administrator, Auditor, Attorney-Elect, Emergency Manager and 2 County Commissioners. Emergency Manager Sue Grafstrom will be heading up this committee. The purpose of the committee is to ultimately make a recommendation to the Board concerning the sign implementation process, project cost, and source(s) of project funding. Board Chair Phillipe informed those in attendance that are interested in serving on the committee, or attending future committee meetings, to provide their contact information to the County Coordinator's office.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Foldesi, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the amended November 13, 2018, Board Proceedings; approved the amended November 14, 2018 Special Meeting Proceedings; and, authorized advertising for an opening on the Roseau County Extension Committee.

DEPARTMENT REPORTS

Environmental

Ordinance No. 31 Extension

Following discussion, a motion to adopt an extension of Ordinance No. 31 was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously, as follows:

ORDINANCE NO. 31

AN ORDINANCE OF THE COUNTY OF ROSEAU, MINNESOTA, ENTITLED "AN ORDINANCE ESTABLISHING RATES AND CHARGES FOR SOLID WASTE MANAGEMENT SERVICES".

The Roseau County Board of Commissioners ordains:

That Ordinance No. 31 of Roseau County, Minnesota, be amended as follows:

That the County of Roseau, State of Minnesota, has established solid waste management facilities on property located in Enstrom Township, Roseau County, Minnesota, and that anyone using said facilities shall pay to the Roseau County Treasurer the following fees, plus all applicable Minnesota sales tax and surcharges:

A. Residential Haulers	:	\$ 37.50 per ton
B. Commercial Haulers	:	\$ 37.50 per ton
C. Demolition-Debris Waste	:	\$ 7.50 per cubic yard
D. Out-of-County Waste	:	\$ 75.00 per ton
E. Pickup Trucks	:	\$ 11.00 per load
F. Automobiles	:	\$ 5.00 per load
G. Car Tires	:	\$ 3.00 per tire
H. > 20" Tires	:	\$ 5.00 per tire
I. Tractor Tires	:	\$ 10.00 per tire
J. Appliances/CRTs	:	\$ 5.00 per unit

In addition to the above user fees, each resident and commercial entity residing in the County shall pay an annual solid waste assessment according to the following service fee schedule:

A. Residential Fee	:	\$ 70.00
B. Seasonal Recreation Fee (County Resident)	:	\$ 0.00
C. Seasonal Recreation Fee (Non-County Resident)	:	\$ 35.00
D. Category #1 Commercial	:	\$ 90.00
E. Category #2 Commercial	:	\$ 150.00
F. Category #3 Commercial	:	\$ 275.00
G. Category #4 Commercial	:	\$ 400.00
H. Category #5 Commercial	:	\$ 600.00

I. Category #6 Commercial	:	\$ 775.00
J. Category #7 Commercial	:	\$1,025.00
K. Category #8 Commercial	:	\$1,375.00
L. Category #9 Commercial	:	\$1,800.00
M. Category #10 Commercial	:	\$2,300.00
N. Category #11 Commercial	:	\$2,750.00
O. Category #12 Commercial	:	\$13,750.00

That if an entity fails or neglects to pay said charges or fees, including all applicable Minnesota sales tax and surcharges, the Board of Commissioners can certify the same to real estate owned by the entity, and the same shall be collected with other taxes. In the case of any village or governmental unit failing to pay the fees, including the applicable Minnesota sales tax and surcharges, the Board of County Commissioners can certify said amount to the County Auditor who shall levy a sufficient amount on all property in said governmental unit to pay said amount.

This Ordinance shall be in full force and effect from January 1, 2019, through December 31, 2020, following its passage and publication according to law.

Auditor

Skagen Township Road Exchange

Following discussion, a motion was made by Commissioner Foldesi, seconded by Commissioner Falk, and carried unanimously to approve the Skagen Township Road Exchange Resolution, as follows:

2018-11-01

BE IT RESOLVED that the Roseau County Board hereby agrees to exchange the 2 ½ miles of road known as 250th Avenue lying between Highway 11 and County Road 2 running along the section lines of 8,9,16,17,20 & 21 (currently a County Road) with the two miles of road known as 260th Avenue lying between Highway 11 and County Road 2 running along the section lines of Sections 10,11,14,15,22 & 23 (currently a Skagen Township Road) with Skagen Township further described below.

Township to County

A 66.00 foot easement for highway purposes over, under and across the Southeast Quarter of Section 10, the Southwest Quarter of Section 11, the Northeast Quarter and the Southeast Quarter of Section 15, the Northwest Quarter and the Southwest Quarter of Section 14, the Northeast Quarter and the Southeast Quarter of Section 22 and the Northwest Quarter of Section 23, Township 161 North, Range 42 West of the 5th Principal Meridian, Roseau County, Minnesota. The center line of said easement is described as follows;

Beginning at the northeast corner of said Southeast Quarter of Section 10; thence South 00 degrees 40 minutes 52 seconds West, bearing system based upon Roseau County Coordinate System, NAD 83 (2011), along the east line of said Southeast Quarter of Section 10, a distance of 2643.24 feet to the northeast corner of said Northeast Quarter of Section 15; thence South 01 degrees 00 minutes 17 seconds West, along the east line of said Northeast Quarter of Section 15, a distance of 2637.08 feet to the northeast corner of said Southeast Quarter of said Section 15; thence South 01 degrees 15 minutes 11 seconds West, along the east line of said Southeast Quarter of Section 15, a distance of 2637.06 feet to the northeast corner of said Northeast Quarter of Section 22; thence South 00 degrees 33 minutes 11 seconds West a distance of 2745.86 feet; thence southeasterly a distance of 159.94 feet along a tangential curve concave to the east having a radius of

700.00 feet and a central angle of 13 degrees 05 minutes 29 seconds; thence South 13 degrees 30 minutes 08 seconds East, tangent to the last described curve, a distance of 11.60 feet to the center line of State Highway number 11 and there terminating.

The side lines of said easement are to be prolonged or shortened to terminate on the south right of way line of County Road number 2 and the northerly right of way line of State Highway number 11.

County to Township

A 66.00 foot easement for highway purposes over, under and across the Southeast Quarter of Section 09, the Southwest Quarter of Section 10, the Northeast Quarter and Southeast Quarter of Section 16, the Northwest Quarter and the Southwest Quarter of Section 15, Township 161 North, Range 42 West of the 5th Principal Meridian, Roseau County, Minnesota. The center line of said easement is described as follows;

Beginning at the northeast corner of said Southeast Quarter of Section 09; thence South 00 degrees 35 minutes 24 seconds West, bearing system based upon Roseau County Coordinate System, NAD 83 (2011), along the east line of said Southeast Quarter of Section 09, a distance of 2640.88 feet to the northeast corner of said Northeast Quarter of Section 16; thence South 01 degrees 06 minutes 29 seconds West, along the east line of said Northeast Quarter of Section 16, a distance of 2637.23 feet to the northeast corner of said Southeast Quarter of Section 16; thence South 01 degrees 05 minutes 54 seconds West, along the east line of said Southeast Quarter of Section 16, a distance of 2637.27 feet to the northeast corner of said Northeast Quarter of Section 21 and there terminating.

Together with a 105.00 foot easement over, under and across the Northeast Quarter of Section 21 and the Northwest Quarter of Section 22 of said Township and Range, being 50.00 feet on the right and 55.00 feet on the left of the following described line;

Beginning at the terminus of the above described center line; thence South 01 degrees 04 minutes 07 seconds East, along the east line of said Northeast Quarter of Section 21, a distance of 2638.36 feet to the southeast corner of said Northeast Quarter of Section 21 and there terminating.

Together with a 100.00 foot easement over, under and across the Southeast Quarter of Section 21, the Southwest Quarter of Section 22, the Northeast Quarter of the Northeast Quarter of Section 28 and the Northwest Quarter of the Northwest Quarter of Section 27 of said Township and Range, the center line of said easement is described as follows;

Beginning at the terminus of the above described center line; thence South 00 degrees 57 minutes 20 seconds East, along the east line of said Southeast Quarter of Section 21, a distance of 2638.37 feet to the northeast corner of said Northeast Quarter of Section 28; thence South 01 degrees 16 minutes 15 seconds West a distance of 466.35 feet, more or less, to the center line of State Highway number 11 and there terminating.

The side lines of said easement are to be prolonged or shortened to terminate on the south right of way line of County Road number 2 and the northerly right of way line of State Highway number 11.

Roseau County agrees to repair frost boils, if necessary, and add gravel to that portion of the current County road in the spring/summer of 2019. Skagen Township agrees to release Roseau County from any further obligation for maintenance.

COUNTY BOARD ITEMS

Roseau/LOW Sportsman's Club/Northstar Trail Alliance Grant Application

The Roseau/LOW Sportsman's Club/Northstar Trail Alliance requested approval of an OHV Trails Assistance Program Grant Funding Application and Resolution of Support. Commissioner Swanson made a motion, seconded by Commissioner Walker, and carried unanimously to approve the Grant Application and the following Resolution of Support:

2018-11-02

BE IT RESOLVED that Roseau County supports the Roseau-Lake of the Woods Sportsman's Club/North Star Trail Alliance (Alliance) Grant Funding Application and agrees to act as legal sponsor for funding received from the State of Minnesota Department of Natural Resources for maintenance of proposed trails by the Alliance.

BE IT FURTHER RESOLVED that upon approval of its application by the State, Roseau County may enter into an agreement with the State of Minnesota and will comply with all applicable Federal and State laws and regulations and conditions as stated in the agreement.

BE IT FURTHER RESOLVED that Roseau County hereby agrees to serve as the fiscal agent for the trails maintained by the Alliance and authorizes the Board Chair to sign all related documents on behalf of Roseau County.

Commissioner Committee Reports (November 14 – November 27)

Commissioner Falk reported on the following committee(s): Special Board Meeting regarding 911 signs; Skagen Township Road Exchange Public Hearing; Social Services Meeting; Joint Ditch Meeting with Kittson County.

Commissioner Foldesi reported on the following committee(s): Special Board Meeting regarding 911 signs; Skagen Township Road Exchange Public Hearing; Social Services Meeting; Joint Ditch Meeting with Kittson County.

Commissioner Phillipe reported on the following committee(s): Canvassing Board Meeting; Special Board Meeting regarding 911 signs; Lake Township Meeting; NW Regional Transportation Coordination Council Meeting; NW MN Household Hazardous Waste Joint Powers Board ITV Meeting; Warroad City Council.

Commissioner Swanson reported on the following committee(s): Domestic Violence Advisory Board Meeting; Canvassing Board Meeting; Jadis Town Board Meeting; Special Board Meeting regarding 911 signs; NACO Community, Economic and Workforce Development Meeting; NW Regional Transportation Coordination Council Meeting; Roseau School Board Meeting; Skagen Township Road Exchange Public Hearing; Social Services Meeting; Northwest MN Housing and Redevelopment Authority Meeting; Community Housing Development Organization Meeting; Joint Ditch Meeting with Kittson County.

Commissioner Walker reported on the following committee(s): Special Board Meeting regarding 911 signs; Skagen Township Road Exchange Public Hearing; Social Services Meeting; Joint Ditch Meeting with Kittson County.

Upon motion carried, the Board adjourned the meeting at 11:35 a.m. The next Regular meeting of the Board is scheduled for December 11, 2018 at 5:00 p.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Glenda Phillipe, Chair
Board of County Commissioners
Roseau County, Minnesota