

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

November 13, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, November 13, 2018.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Glenda Phillipe, Jack Swanson and Russell Walker. Commissioner Foldesi was absent. Others present were Martie Monsrud, Jeff Pelowski, Joleen Kezar, Brian Ketring, Ryan Murray, Dave Anderson, Kristy Kjos, Jack Pellinen, Bruce Olson, Harriet Heinen, Lola Grafstrom, Sheila Winstead, Susie Novak, Kristina Kaml, Ione Ferderer, John Horner, and Daryl Wicklund.

APPROVAL OF AGENDA

A motion to approve the Agenda was made by Commissioner Walker, seconded by Commissioner Swanson, and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson stated that the Canvassing Board will meet at 1:00 p.m. today; Board Chair Phillipe and Commissioner Swanson will attend. Coordinator Pelowski mentioned that there is a meeting in Piney, Manitoba on November 14th at 7:00 p.m. regarding reducing their border hours to match the U.S. hours. Board Chair Phillipe stated that there is a Special Board Meeting regarding 911 address signs scheduled for November 14th at 9:00 a.m. She also stated that a regional transportation meeting regarding bus service in our area is scheduled for 4:45 p.m., November 15th at the Roseau County Boardroom. A handout was provided regarding a recent decision made by the Hubbard County Board concerning buffer program funding.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously to approve the payment of the following warrants (warrant #s: 138715 to 138907):

Warrants Approved For Payment 10/25/2018

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,615.40
LIFECARE MEDICAL CENTER	54,249.15
MINNESOTA ENERGY RECOURSES CO	4,299.39
MINNESOTA ENERGY RESOURCES CO	36,608.20
6 Payments less than 2,000.00	656.23
Final Total:	99,428.37

Warrants Approved For Payment 11/01/2018

<u>Vendor Name</u>	<u>Amount</u>
BADGER CITY	53,366.84
GREENBUSH CITY	118,030.70
NW MN MULTI COUNTY HRA	16,821.23
NW REGIONAL DEV COMM	6,721.62
ROOSEVELT CITY	3,811.76

ROSEAU CITY	512,325.91
ROSEAU RIVER WATERSHED DIST	161,172.45
SCHOOL DIST 2358	3,967.29
SCHOOL DIST 2683	81,764.30
SCHOOL DIST 447	2,527.49
SCHOOL DIST 676	80,527.61
SCHOOL DIST 682	770,503.87
SCHOOL DIST 690	693,450.07
SPRINGSTEEL ISLAND SANITARY DISTRICT	13,458.99
TOWN OF BARNETT	2,741.69
TOWN OF BARTO	5,430.30
TOWN OF CEDARBEND	5,203.27
TOWN OF DEWEY	3,307.00
TOWN OF DIETER	3,836.62
TOWN OF ENSTROM	7,244.78
TOWN OF FALUN	4,829.44
TOWN OF GOLDEN VALLEY	4,209.89
TOWN OF GRIMSTAD	5,708.22
TOWN OF HEREIM	6,561.90
TOWN OF HUSS	3,894.28
TOWN OF JADIS	13,450.42
TOWN OF LAKE	115,838.92
TOWN OF LAONA	8,534.43
TOWN OF MALUNG	7,430.46
TOWN OF MICKINOCK	4,800.59
TOWN OF MOOSE	2,072.29
TOWN OF MORANVILLE	23,785.99
TOWN OF NERESON	2,408.63
TOWN OF POLONIA	3,957.68
TOWN OF REINE	3,620.37
TOWN OF ROSS	7,445.91
TOWN OF SKAGEN	5,141.12
TOWN OF SPRUCE	10,841.47
TOWN OF STAFFORD	8,059.31
TOWN OF STOKES	4,310.15
TWO RIVERS WATERSHED DISTRICT	34,702.59
WARROAD CITY	386,788.11
WARROAD PORT AUTHORITY	16,915.64
WARROAD WATERSHED DISTRICT	9,719.41
12 Payments less than 2,000.00	11,714.05
Final Total:	3,252,955.06

Warrants Approved For Payment 11/01/2018

<u>Vendor Name</u>	<u>Amount</u>
JOHNSON/LAURE A	3,526.88
ROSEAU/LOW SPORTSMAN CLUB	5,018.39
4 Payments less than 2,000.00	506.30
Final Total:	9,051.57

Warrants Approved For Payment 11/09/2018

<u>Vendor Name</u>	<u>Amount</u>
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BRINK, SOBOLIK, SEVERSON, MALM & AL	3,113.38
CENTURYLINK	3,698.78
DEARBORN NATIONAL LIFE INSURANCE C	3,436.22
JOHNSON OIL CO INC	6,758.80
LAW OFFICE OF STEVEN E HUGLEN	2,932.50
MN DEPT OF FINANCE -TREAS	2,478.00
MN JUDICIAL BRANCH	19,252.34
RIVERFRONT STATION	3,810.53
ROSEAU CITY	10,464.23
SUN LIFE ASSURANCE COMPANY OF CANADA	2,167.76
24 Payments less than 2,000.00	12,220.05
Final Total:	70,332.59

Warrants Approved On 11/13/2018 For Payment 11/16/2018

<u>Vendor Name</u>	<u>Amount</u>
CONDUENT ENTERPRISE SOLUTIONS, LL	9,500.00
COULOMBE CONSULTING	4,680.00
ENVIRONMENTAL SYSTEMS RESEARCH INST	2,000.00
GARTNER REFRIGERATION CO	10,871.98
HOFFMAN PHILIPP & KNUTSON	12,490.00
IMPACT	2,856.00
KNIFE RIVER MATERIALS	2,868.97
MAR-KIT LANDFILL	44,382.50
MSOP-MN SEX OFFENDER PROGRAM-D	4,476.00
REIT ROCK PAVING LLC	13,600.00
RONS APPRAISAL SERVICE DBA	4,765.93
ROSEAU CO HWY DEPT	14,905.56
ROSEAU TIMES REGION INC	2,895.10
ROSEAU/LOW SPORTSMAN CLUB	5,000.00
SANFORD HEALTH SYSTEM	2,517.00
SJOBERG'S INC	2,668.25
SUMMIT FOOD SERVICE-DBA	14,127.31
UNIVERSITY OF NORTH DAKOTA	3,092.65
WARROAD PIONEER	2,672.50
68 Payments less than 2,000.00	36,849.53
Final Total:	197,219.28

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Jack Pellinen, Hayes Lake State Park – ATV/OHV Public Meetings

Jack Pellinen, Hayes Lake State Park and Area Trails Manager, met with the Board to discuss upcoming ATV/OHV public meetings that will be held to see if there is support for ATV accessible campsites at the Park. The Parks and Rec division of the DNR is working on a proposal this winter to possibly provide camping facilities for ATV/OHV enthusiasts. He noted that it may require Legislative action in order to allow ATV accessible campsites in State Parks.

Roseau County Historical Society – 2019 Appropriation

Bruce Olson and fellow Historical Society Personnel Committee members, Harriet Heinen, Lola Grafstrom, and Sheila Winstead met with the Board to request an increase of funding from the

Board in order to increase their employees' wages to stay competitive as they are unable to provide benefits. Board consensus was to support their request; however, the 2019 Appropriations will not be set until the December 26th Board meeting.

Susie Novak, Executive Director North Country Food Bank - Update

The North Country Food Bank serves 21 Counties in Northwestern Minnesota, including Roseau County. This past year, 10.2 million pounds of food was distributed and 8.5 million meals were provided. There are approximately 2,000 people in Roseau County that utilize the area food shelves. She noted that each community in their service area is run by their own Board plus the Food Bank assists with the local backpack programs for the schools. Approximately 90% of the food given out at local food shelves comes from the North Country Food Bank. They are in need of a better facility in Crookston so they can more efficiently serve their clientele. The cost estimate for a replacement facility is \$6 million; the State Legislature provided \$3 million in State bond funds; now they need to raise \$3 million to match the State allocation. She will be meeting with each County in their service area to request funding in order to secure the required matching funds. She noted that this would be a one-time allocation. Commissioner Swanson made a motion to include a \$25,000.00 expenditure in the 2019 Budget in order to provide a donation to the North Country Food Bank, seconded by Commissioner Phillipe, and carried unanimously.

Coordinator Pelowski introduced newly elected County officials that were in attendance: John Horner, Commissioner-Elect for District 1; Daryl Wicklund, Commissioner-Elect for District 5; and Kristy Kjos, County Attorney-Elect.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the October 23, 2018, Board Proceedings; and, authorized submittal of a "Notice of Intent" in regards to an upcoming Hazardous Mitigation Grant opportunity.

DEPARTMENT REPORTS

Highway

2019 Budget Revision

Engineer Ketring met with the Board to discuss increasing the 2019 Budget for a capital equipment purchase of a motor grader plus hiring an additional operator. This motor grader purchase was included in the 5-year capital improvement plan (i.e. 2022) but if they order it now they would receive a discount which would save the County money. After discussion, the Board tabled this request until the December 26th Board meeting. Also, included in the 2019 budget is replacement of the D7 dozer. An offer was made to Strata Corp for a used D8 dozer. Commissioner Swanson made a motion to approve a forthwith payment to Strata Corp in the amount of \$10,000.00 for a down payment on the D8 dozer, seconded by Commissioner Walker, and carried unanimously.

Outside Employment Request

Federally-backed mortgage regulations for mobile homes require a Professional Engineer to certify that the mobile home is anchored properly. Area realtors and mortgage companies are requesting that the Board allow Engineer Ketring to provide this service, as outside employment requests require Board approval. Commissioner Swanson made a motion to allow Engineer Ketring to accept outside employment as long as it does not create a conflict with his Roseau County employment, seconded by Commissioner Falk, and carried unanimously.

COUNTY BOARD ITEMS

Trails Committee Membership

Myles Hogenson requested that the County take a more active role in administering Grant-In-Aid funding. The existing County Trails Committee could be expanded to provide this role. Commissioner Swanson made a motion, seconded by Commissioner Walker, and carried unanimously to approve expanding the Trails Committee to include the County Auditor, County Engineer, two County Commissioners, and two trails representatives.

2018 AMC Conference

Coordinator Pelowski asked the Board if they would consider authorizing County payment of the registration, lodging and other associated expenses for the upcoming AMC Annual Conference, (12/2 – 12/4/18), for the two Commissioners-Elect and the County Attorney-Elect if they are willing and able to attend. Commissioner Falk made a motion, seconded by Commissioner Walker, and carried unanimously to authorize paying the registration, lodging and associated expenses for the AMC Annual Conference for John Horner, Daryl Wicklund, and Kristy Kjos.

Commissioner Committee Reports (October 23 – November 13)

Commissioner Falk reported on the following committee(s): Association of Minnesota Counties (AMC) District III Meeting; Joint Ditch Meeting with LOW County; Joint Natural Resources Board Meeting; Dam 4 Trail Grand Opening; Roseau River Watershed Board Meeting; County Operations/Board Work Session; Roseau County Extension Committee Meeting; Soil and Water Conservation Board Meeting.

Commissioner Phillipe reported on the following committee(s): NW Regional Transportation Coordination Council Meeting; Warroad Backpack Program Meeting; Joint Ditch Meeting with LOW County; Emergency and Rescue Services Meeting; Northwest Minnesota Foundation Meeting; Safe Harbor/Regional Park Designation Meeting; Warroad Community Education Meeting; County Operations/Board Work Session; Election Judge Duties; North Country Food Bank Teleconference.

Commissioner Swanson reported on the following committee(s): AMC District III Meeting; Northwest Minnesota Manufacturer's Breakfast; Roseau River Water Trail Meeting; Roseau Economic Development Authority Meeting; Northern Counties Land Use Coordinating Board Meeting; Roseau City Council Meeting; County Operations/Board Work Session; Community Justice Coordinating Committee Meeting; Team EPIC Meeting; Roseau County Extension Committee Meeting.

Commissioner Walker reported on the following committee(s): Warroad Watershed Board Meeting; Joint Ditch Meeting with LOW County; Joint Natural Resources Board Meeting; Dam 4 Trail Grand Opening; County Operations/Board Work Session; Soil and Water Conservation Board Meeting.

Upon motion carried, the Board adjourned the meeting at 11:30 a.m. The next Regular meeting of the Board is scheduled for November 27, 2018 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Glenda Phillipe, Chair
Board of County Commissioners
Roseau County, Minnesota