

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

October 23, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, October 23, 2018.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker. Others present were Martie Monsrud, Jeff Pelowski, Joleen Kezar, Brian Ketring, Dave Anderson, Kerri Byfuglien, Myles Hogenson, Troy Schroeder, Colleen Hoffman, Tracy Halstensgard, Tom Johnson, and Marlin Lindland.

APPROVAL OF AGENDA

An update from Engineer Ketring on County Road 139 culvert issue, and an update from Myles Hogenson on the County trail system was added to Delegations. Auditor Monsrud's request to set up Joint Ditch Authority meeting was added to Department Reports. A motion to approve the amended Agenda was made by Commissioner Falk, seconded by Commissioner Foldesi, and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson reminded the group that the AMC District III meeting will be this Thursday, October 25th. Coordinator Pelowski provided a draft of the Roseau County report to be presented at that meeting.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously to approve the payment of the following warrants (warrant #s: 138592 to 138714):

Warrants Approved For Payment 10/11/2018

<u>Vendor Name</u>	<u>Amount</u>
BEITO REPAIR	2,992.00
BRINK, SOBOLIK, SEVERSON, MALM & ALBRECH	4,106.06
CENTURYLINK	3,235.71
CO-OP SERVICE INC	2,765.92
COSSETTE ELECTRIC	91,141.60
DEARBORN NATIONAL LIFE INSURANCE	3,374.35
JOHNSON OIL CO INC	2,241.91
ROSEAU CITY	9,310.31
SUN LIFE ASSURANCE COMPANY OF CANADA	2,167.76
19 Payments less than 2,000.00	10,213.30
Final Total:	131,548.92

Warrants Approved For Payment 10/18/2018

<u>Vendor Name</u>	<u>Amount</u>
SATHER LAW OFFICE	5,937.04
SWINGEN CONSTRUCTION CO	346,904.66

10 Payments less than 2,000.00	7,711.50
Final Total:	360,553.20

Warrants Approved On 10/23/2018 For Payment 10/26/2018

<u>Vendor Name</u>	<u>Amount</u>
AMERICAN INSTITUTIONAL SUPPLY	2,022.85
ASSN OF MN COUNTIES	2,250.00
COAST TRUE VALUE	4,478.32
FARMERS UNION OIL CO-WARROAD	4,544.63
FRONTIER PRECISION INC	6,116.75
HJELLE ROOFING INC	5,878.00
JOHNSON OIL CO INC	5,352.35
MAR-KIT LANDFILL	39,465.50
MATTSON PHARMACY INC	3,464.61
NORTHERN RESOURCES COOPERATIVE	15,869.50
POWER PLAN	3,588.08
REGENTS OF U OF MINNESOTA	19,139.84
ROSEAU DIESEL SERVICE INC	2,151.33
UNIVERSAL RECYCLING TECHNOLOGIES	5,437.30
VOYAGEURS COMTRONICS CORPORATION	34,142.00
68 Payments less than 2,000.00	28,412.33
Final Total:	182,313.39

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Myles Hogenson, Roseau County Trail Alliance

Myles Hogenson met with the Board to provide an update on the County trail system, as follows: The Dam 4 Connection will have a Grand Opening on October 30th and he would like to see members from the County attend the ceremony. DNR Commissioner Landwehr and Representative Collin Peterson are planning to attend as well. The Dam 4 Connection will create a great improvement to the existing OHV trails in Beltrami Island State Forest. Also, the project to build a restroom at the Winner Silo is progressing; he is requesting that the County contribute \$5,000 of Con Con funds towards this project. Finally, he requested that the County take a more active role in the administration of trail funding. He suggested expanding the existing Trails Committee to include County Engineer Ketring, two County Commissioners, and another trails representative. Following discussion, Commissioner Walker made a motion, seconded by Commissioner Falk, and carried unanimously to approve providing \$5,000 of Con Con funds for construction of a restroom facility at the Winner Silo location. In addition, the Board concurred with expanding the Trails Committee and this item will be addressed at a future Board meeting.

Troy Schroeder, Northwest Regional Development Commission (NWRDC)

Troy Schroeder met with the Board to request appointing Board Chair Phillippe to the NW Regional Coordination Council Advisory Board. This Board makes transportation-related recommendations to the full NWRDC Board. The Advisory Board is funded by MnDOT. Commissioner Swanson made a motion to appoint Board Chair Phillippe to the Advisory Board, seconded by Commissioner Falk, and carried unanimously.

County Road (CR) 139 Culvert Project Update

Engineer Ketring met with the Board to provide an update on the CR 139 Culvert Project. To summarize, our Engineering Firm (Houston Engineering) continues to work with the US Army Corp of Engineers (USACE) concerning the hydrology associated with this culvert. Also, the County has been in contact with our Ditch Attorney (Rinke-Noonan) concerning the risk to the County concerning removing vs maintaining the existing culvert. Also, improvements to the Ditch 69 system are still on track. Following discussion, Commissioner Falk made a motion to remove the culvert, seconded by Commissioner Foldesi. After further discussion, Commissioner Falk rescinded his motion.

Colleen Hoffman – 2017 County Audit Presentation

Ms. Hoffman presented the 2017 County Audit to the Board. In short, the County had a couple of minor “findings” (i.e. items that have, or need to be, addressed), but overall the County remains in great financial shape.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the October 9, 2018, Board Proceedings; approved the Application for Exempt Permit for the Warroad Eagles; and, approved the revised Unclaimed Property Resolution for the amount of \$674.27.

DEPARTMENT REPORTS

Auditor

Auditor Monsrud met with the Board regarding a request from Kittson County to schedule a date and time for a Joint Ditch Authority meeting. Board consensus was to set the meeting for 10:00 am, November 26, 2018 at the Kittson County Courthouse. Auditor Monsrud will respond back to Kittson County.

COUNTY BOARD ITEMS

Commissioner Committee Reports (October 9 – October 22)

Commissioner Falk reported on the following committee(s): Highway Committee Meeting; NWECD Radio Board Meeting; Social Services Meeting; NW Community Action Meeting.

Commissioner Phillippe reported on the following committee(s): Highway Committee Meeting; Warroad City Council Meetings; Warroad Port Authority Public Hearing; Warroad Public Safety Committee Meeting; Warroad Parks and Recreation Meeting; LDS Agency on Aging Meeting; Social Services Meeting; 1W1P Meeting; Warroad Backpack Fundraiser; Warroad Community Development Meeting; Warroad School Ribbon Cutting Ceremony.

Commissioner Swanson reported on the following committee(s): Highway Committee Meeting; Jadis Township Board Meeting; Northwest MN Housing and Redevelopment Authority Meeting; Association of MN Counties (AMC) Board of Directors Meeting; AMC Policy Coordinating Committee Meeting; Roseau School Board; Social Services Meeting; Roseau Convention & Visitors Bureau/Roseau Economic Development Authority Meeting.

Commissioner Walker reported on the following committee(s): Highway Committee Meeting; MRC Meeting; Social Services Meeting.

Upon motion carried, the Board adjourned the meeting at 11:15 a.m. The next Regular meeting of the Board is scheduled for November 13, 2018 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Glenda Phillipe, Chair
Board of County Commissioners
Roseau County, Minnesota