

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on September 25, 2018, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:05 Delegations/Board Appointments/Public Comments*

1. Marlin Lindland – County Rd 139 Culvert Issue

9:15 Consent Agenda

1. September 11, 2018 Board Proceedings
2. MnCCC/TriMin Systems Professional Services Agreement
3. Payroll Change(s) - Assessor

9:20 Department Reports

9:25 Committee Reports

9:30 County Board Items

1. 2019 Unorganized Township Budget/Levy
2. 2019 Preliminary Budget/Levy
3. 2019 County Budget Hearing Date
4. Commissioner Committee Reports

10:00 County-Owned Land Sale – Old Greenbush Shop

10:30 Unfinished Business

10:30 Adjourn

***Limited to five minutes**

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

September 11, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, September 11, 2018.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker. Others present were Martie Monsrud, Jeff Pelowski, Joleen Kezar, Brian Ketring, Dave Anderson, Karen Foss, Randy Pracher, Jason Braaten, Kristi Hanson, Tom Landwehr, Rita Albrecht, Adam Munstenteiger, Kerry Ross, Torin McCormack, Tom Johnson, Marlin Lindland.

APPROVAL OF AGENDA

A discussion on a gravel project in Strathcona, and an update on Commissioner Falk's previous request for County reimbursement of legal fees was added to the County Board Items. A motion to approve the amended Agenda was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson reminded the Board of the upcoming meetings to be held in conjunction with the Association of MN Counties (AMC) Fall Policy Committee Conference to be held this week in Alexandria, MN; including, the Opioid Summit, MRC meeting, and the Northern Counties Land Use Committee meeting. Board Chair Phillipe reminded the Board that it is against the law to remove campaign signs without the candidate's permission. Coordinator Pelowski stated that the Highway Committee Meeting will follow today's Board meeting and the 2019 Preliminary Budget will be reviewed.

APPROVE BILLS

A motion was made by Commissioner Foldesi, seconded by Commissioner Falk, and carried unanimously to approve the payment of the following warrants (warrant #: 138254 to 138350):

Warrants Approved For Payment 8/16/2018

<u>Vendor Name</u>	<u>Amount</u>
ROSEAU CO SOIL & WATER CONS	26,971.00
12 Payments less than 2,000.00	2,954.96
Final Total:	29,925.96

Warrants Approved For Payment 8/23/2018

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	5,423.10
JOHNSON OIL CO INC	2,465.87
MINNKOTA POWER	5,500.10
NORTHERN STATES POWER	11,996.97
RIVERFRONT STATION	2,446.78
11 Payments less than 2,000.00	2,897.41
Final Total:	30,730.23

Warrants Approved On 8/28/2018 For Payment 8/31/2018

<u>Vendor Name</u>	<u>Amount</u>
DELL MARKETING LP	13,578.11
ELECTION SYSTEMS & SOFTWARE INC	3,586.34
GARTNER REFRIGERATION CO	3,497.16
JOHNSON OIL CO INC	5,669.78
LARSON HELICOPTERS, LLC	47,905.65
MSOP-MN SEX OFFENDER PROGRAM	4,625.20
REGENTS OF U OF MINNESOTA	2,183.68
ROSEAU DIESEL SERVICE INC	3,217.37
SUMMIT FOOD SERVICE-DBA	7,095.06
UNIVERSITY OF NORTH DAKOTA	3,092.65
WYNNE CONSULTING INC	22,500.00
46 Payments less than 2,000.00	24,175.02
Final Total:	141,126.02

Warrants Approved For Payment 8/30/2018

<u>Vendor Name</u>	<u>Amount</u>
COSSETTE ELECTRIC	51,893.22
SCHOOL DIST 682	131,030.15
SCHOOL DIST 690	128,832.05
TOWN OF BEAVER	3,829.70
TOWN OF LAKE	2,027.60
15 Payments less than 2,000.00	2,791.28
Final Total:	320,404.00

Warrants Approved For Payment 9/06/2018

<u>Vendor Name</u>	<u>Amount</u>
CENTURLINK	3,451.49
DEARBORN NATIONAL LIFE INSURANCE	3,530.23
JOHNSON/LAURE A	3,526.88
MN DEPT OF FINANCE -TREAS	2,120.00
RIVERFRONT STATION	2,477.43
SALOL 1 STOP	2,232.46
SUN LIFE ASSURANCE COMPANY OF CANADA	2,174.18
8 Payments less than 2,000.00	5,215.76
Final Total:	24,728.43

Warrants Approved On 9/11/2018 For Payment 9/14/2018

<u>Vendor Name</u>	<u>Amount</u>
BLOOMING VALLEY SERVICES	14,067.00
COULOMBE CONSULTING	4,160.00
GCR TIRES & SERVICE	2,752.50
HORNER PLUMBING & EXCAVATION	16,581.00
LARSON HELICOPTERS, LLC	16,690.00
MARCO INC	2,923.11
NINTH JUDICIAL DISTRICT	56,735.32
R & Q TRUCKING INC	55,178.45
ROSEAU CO HWY DEPT	10,921.64
ROSEAU TIMES REGION INC	2,761.20

SJOBERG'S INC	3,460.57
TOWN OF FALUN	2,000.00
TRUE NORTH STEEL	6,054.00
49 Payments less than 2,000.00	26,374.54
Final Total:	220,659.33

In addition, the Board approved two forthwith payments: \$850.00 to Hlucny Repair-Excavation for removal of Beaver Dams and \$19,949.94 to Andrew J Stoskopf Trucking, Inc. for gravel on CR 137.

DELEGATIONS

Kristi Hanson, Northwest Regional Library – 2019 Appropriation

Kristi Hanson met with the Board to discuss their 2019 request for County funds. They are requesting no change from the 2018 Appropriation received from the County. The Board will be approving their final budget in December, 2018, and will consider the request as they go through the budget adoption process.

Tom Landwehr, MnDNR Commissioner

Commissioner Landwehr, and Regional Director Rita Albrecht, met with the Board to provide an overview of DNR operations. In addition to discussing the handout they provided, other topics for discussion included: Roseau-Warroad Railroad Bed Trail Project; DNR Road Maintenance; DNR Inter-Departmental Coordination; County PILT Payment Rates; and Disposition of State Lands.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the August 28, 2018, amended Board Proceedings, and approved the Request for Reimbursement from the Roseau County Trailblazers.

DEPARTMENT REPORTS

Environmental Services

Solid Waste Management Tax – 2019 Market Price

Coordinator Pelowski met with the Board to request they establish the 2019 solid waste “market price” which will be used to calculate the Solid Waste Management Tax for municipal solid waste generated in Roseau County. A motion was made by Commissioner Falk, seconded by Commissioner Walker, and carried unanimously to adopt the following Resolution:

2018-09-01

WHEREAS, Minnesota Statutes Chapter 297H.02 requires certain political subdivisions to identify by Resolution a Market Price for solid waste management tax purposes if the political subdivision subsidizes the cost of Municipal Solid Waste (MSW) disposal at a facility, or directly bills for organized collection of MSW on property tax statements; and

WHEREAS, the political subdivision will be liable for any Solid Waste Management Tax (SWMT) based only on the Market Price identified by Resolution; and

WHEREAS, Market Price is defined in State Statute as the “lowest price available in the area”; and

WHEREAS, Roseau County has researched and identified the lowest viable Market Price available in the area; and

THEREFORE BE IT RESOLVED, the County declares the Market Price for all MSW generated in Roseau County to be \$56.60 per ton, based upon the lowest price available in the area, for CY 2019.

COMMITTEE REPORTS

Insurance Committee – 2019 Committee Recommendations

Coordinator Pelowski informed the Board that the Northwest Service Coop is proposing a 3% health insurance increase for 2019. If adopted, the net cost to the County will be approximately \$45,000.00. A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously to adopt the following Insurance Committee recommendations:

THE INSURANCE COMMITTEE RECOMMENDS OFFERING THE FOLLOWING BENEFIT PLANS TO EMPLOYEES FOR 2019:

HEALTH INSURANCE

- The Northwest Service Cooperative is one of seven Service Cooperatives in Minnesota that are part of the **Minnesota Healthcare Consortium**, a Statewide Pool. The Coop will continue to contract with *Blue Cross Blue Shield* for Health Insurance. The 2019 range of premium increase for large groups is a minimum of 1.9%, and a maximum of 9.9%. The Coop calculated a **3.0%** increase in premium for Roseau County.

(Note: The 2018 Health Insurance increase was 29.1%; the 2017 and 2016 increase was 0%; the 2015 increase was 7.5%; and, the 2014 increase was 29%).

Current Medical Plans:

		<u>2017</u>	<u>2018</u>	<u>2019</u>
\$2,250 / \$4,500 Deductible VEBA: (75%/25% costshare)	Single	\$ 502.50	\$ 648.50	\$ 668.00
	Family	\$1,181.50	\$1,525.00	\$1,571.00
\$3,375 / \$6,750 Deductible HSA/VEBA: (80%/20% costshare)	Single	-----	\$ 621.00	\$ 639.50
	Family	-----	\$1,457.00	\$1,500.50
\$5,000 / \$10,000 Deductible HSA/VEBA: (85%/15% costshare)	Single	\$ 420.50	\$ 543.00	\$ 559.50
	Family	\$ 987.00	\$1,274.00	\$1,312.00
\$6,350 / \$12,700 Deductible HSA/VEBA: (90%/10% costshare)	Single	\$ 400.00	\$ 516.50	\$ 532.00
	Family	\$ 938.50	\$1,211.50	\$1,248.00

- The fixed percentage health insurance premium cost share currently in place for our existing medical plans are as follows:**

- **\$2,250 Deductible VEBA Plan:** The County will pay 75% of the premium, and participating employees will pay 25%.
 - **\$3,375 Deductible HSA/VEBA Plan:** The County will pay 80% of the premium, and participating employees will pay 20%.
 - **\$5,000 Deductible HSA/VEBA Plan:** The County will pay 85% of the premium, and participating employees will pay 15%.
 - **\$6,350 Deductible HSA/VEBA Plan:** The County will pay 90% of the premium, and participating employees will pay 10%.
- **The 2019 employer/employee premium cost share per month for our existing medical plans would be as follows:**

		<u>Employer</u>	<u>Employee</u>
• \$2,250 deductible VEBA Plan:	Single	\$ 501.00	\$167.00
	Family	\$1,178.25	\$392.75
• \$3,375 deductible HSA/VEBA Plan:	Single	\$ 511.60	\$127.90
	Family	\$1,200.40	\$300.10
• \$5,000 deductible HSA/VEBA Plan:	Single	\$ 475.58	\$ 83.93
	Family	\$1,115.20	\$196.80
• \$6,350 deductible HSA/VEBA Plan:	Single	\$ 478.80	\$ 53.20
	Family	\$1,123.20	\$124.80

- **The current employer contribution to the employee's VEBA or HSA account is:**
\$100.00 per month/single plan, and \$200.00 per month/family plan.
- **Current insurance contracts are as follows:**
 - **46 active employee single contracts** (15 - \$2,250 deductible plan; 7 - \$3,375 deductible plan; 10 - \$5,000 deductible plan; 14 - \$6,350 deductible plan);
 - **67 active employee family contracts** (17 - \$2,250 deductible plan; 14 - \$3,375 deductible plan; 13 - \$5,000 deductible plan, and 23 - \$6,350 deductible plan);
 - **In addition, there are currently 12 retiree contracts** (11 - single plan; 1 – family plan). (Note: Retiree and non-retiree COBRA participants pay their own premiums. Per current policy, retired COBRA participants on Roseau County's health insurance receive the same VEBA or HSA contribution as active employees. Non-retiree COBRA participants do not receive a VEBA or HSA contribution).

SELECT ACCOUNT – (Flex, VEBA, and HSA Account Administration)

Select Account's administration fee will remain **\$2.95** per participant, per month in 2019 (premium saver, interest earning account). The fee covers the administration of Medical Flexible spending accounts, Day Care Flexible spending accounts, VEBA accounts, and HSA accounts for active employees. Inactive employees/retirees pay their own administration fees.

125 FLEX MEDICAL AND DEPENDENT CARE PLANS:

Flex Plan design/rules:

- The IRS **maximum medical flex contribution is \$2,650**. (IRS max for 2019 TBA.)
- The plan year **maximum dependent care flex contribution is \$5,000**, (Amount set by the IRS.)
- **Medical Crossover** (20% of our members are enrolled in Crossover option.)
- **Debit cards** are auto-issued to all new employees, and are available to existing employees who opt out of crossover. (70% of our members are enrolled in the Debit Card option.)
- **Direct Deposit (ACH)**
- We **do not allow a "grace period"** to incur claims for reimbursement from the previous year's medical flex dollars. (We cannot have a "grace period" with a rollover option.)
- We currently offer a **"run out" period of three months** to submit expenses and recommend that the "run out" period be continued.
- **Rollover option**. (We amended our plan in 2014 to allow rollover of up to \$500 of unused funds to the following plan year.)

LIFE INSURANCE (Sun Life): Basic and Optional coverage

A \$10,000 basic life insurance policy is provided at no cost to all eligible employees; this includes \$5,000 dependent life insurance for the spouse, and \$10,000 for dependent children. Employees may purchase optional life coverage of up to \$500,000/Employee, and up to \$250,000/Spouse.

Basic Life: Unchanged, \$1.71 per month, per eligible participant. (Employer paid)

Dependent Life: Unchanged, \$1.50 per month, per eligible participant. (Employer paid)

Optional Life: Unchanged, except for participants moving to a new age bracket. (Employee paid)

NCPERS Group Decreasing Term Life (PERA Life): The premium remains fixed at \$16.00 per month. This plan is voluntary and 100% employee paid.

LONG TERM DISABILITY INSURANCE

Hartford Long Term Disability rates will remain unchanged for 2019. Long Term Disability is voluntary and 100% employee paid.

DENTAL INSURANCE

Dearborn National Dental insurance rates will increase 4% for 2019. Dental Insurance is voluntary and 100% employee paid.

SHORT TERM DISABILITY INSURANCE

Dearborn National Short-Term Disability insurance rates will remain unchanged for 2019.

Short Term Disability is voluntary and 100% employee paid.

VISION INSURANCE

Ameritas Vision Plan rates will remain unchanged for 2019. The plan includes a Low Option that can be used at any vision clinic, but the employee must submit claims on their own; and a High Option where the greatest benefit applies if you go to an in-network VSP provider. Vision insurance is voluntary and 100% employee paid.

AFLAC

Aflac coverage is voluntary and 100% employee paid. Current Aflac plans offered are: Accident, Cancer, Critical Care & Recovery, Personal Sickness, and Hospital Indemnity.

DEFERRED COMPENSATION – 457(b)

Roseau County offers three 457(b) deferred compensation plans whereby employees may elect to set aside pre-tax dollars for retirement. Deferred Comp plans are available to employees through **Nationwide Retirement Solutions, American Funds (LPL Financial), and Mass Mutual (Edward Jones)**. The Nationwide Retirement and Mass Mutual plans both have a Roth 457(b) option. Deferred Compensation is 100% employee paid.

Note: The County will not endorse (sign) any Deferred Comp plan requests for a Hardship Withdrawal. Hardship Withdrawal requests must go through the applicable company headquarters for approval.

WELLNESS

The Northwest Service Cooperative subscribes to **“Personal Best”**, an electronic (interactive) newsletter, and provides it to all Service Cooperative groups to forward to our employees as part of our Wellness Program at no cost to the County. The County also receives grant money from the Service Cooperative to be used for Worksite Wellness in the amount of \$10.00 per medical plan contract.

- **Identity Protection** services are available to members and their covered dependents. The services include credit monitoring, fraud detection and credit/identity repair. Members need to register for this service.
- **Dr. On Demand** allows medical plan members to connect with doctors and therapists over live video to provide treatment for common health conditions from the comfort of home.

The **Fitness Discount** program will be discontinued effective 1/1/2019.

New Wellness Programs available to our medical plan members effective 1/1/2019:

- **ShareCare** is an online tool that provides resources, guidance, and personalized programs to create a healthy life based on your RealAge results.
- **Omada** is an online program for members at risk for diabetes and heart disease designed to help people reduce their risk for chronic disease.
- **Learn to Live** offers mental health support through customized online programs—it is confidential, and accessible anywhere.
- **Vitals SmartShopper** is a new program designed to provide cash incentives to members who shop for, and select lower-cost medical treatments and procedures.

BENEFIT PLAN ELECTIONS - OPEN ENROLLMENT

Our annual open enrollment period for 2019 benefit elections is tentatively set for October 29 – November 16, 2018.

COUNTY BOARD ITEMS

Roseau River Watershed Board Appointment

The Board reviewed applications to fill one position on the Roseau River Watershed Board. After discussion, a motion to appoint Jason Braaten to a three year term on the Roseau River Watershed Board, commencing October 19, 2018 and concluding on October 18, 2021, was made by Commissioner Falk, seconded by Commissioner Walker, and carried by a 4 to 1 vote, with Commissioners Falk, Walker, Foldesi and Swanson voting aye, and Commissioners Phillippe voting nay.

Two Rivers Watershed Board Appointment

The Board reviewed the application to fill one position on the Two Rivers Watershed Board. A motion to appoint Rick Sikorski to a three year term on the Two Rivers Watershed Board, commencing October 29, 2018 and concluding October 28, 2021, was made by Commissioner Foldesi, seconded by Commissioner Swanson, and carried unanimously.

Gravel Project – City of Strathcona

Commissioner Foldesi requested permission from the Board to use Con Con funds to repair a road in the City of Strathcona. Following discussion, a motion was made by Commissioner Walker, seconded by Commissioner Foldesi, and carried unanimously to reimburse the actual cost of the gravel to repair the road, not to exceed \$3,000.00, using the County general Con Con fund.

Commissioner Falk's Legal Fees Reimbursement

Board Chair Phillippe requested an update concerning the \$10,000.00 legal fees reimbursement previously requested by Commissioner Falk. County Attorney Foss said she has not heard back from the judge on this matter.

Commissioner Committee Reports (August 28 – September 11)

Commissioner Falk reported on the following committee(s): Operations Committee; County Board Work Session; NW Regional Development Commission – TAC; Roseau River Watershed Meeting; Soil & Water Conservation Meeting.

Commissioner Foldesi reported on the following committee: NW Regional Development Commission Meeting.

Commissioner Phillippe reported on the following committee(s): Operations Committee; County Board Work Session; Warroad Backpack Committee Meeting; Lion's Club Meeting; Land of the Dancing Sky Area Agency on Aging Meeting; Warroad City Council Meeting.

Commissioner Swanson reported on the following committee(s): Association of Minnesota Counties Extension Committee Meeting; Operations Committee; County Board Work Session; Community Justice Coordinating Committee Meeting; Roseau School Board Meeting; Roseau City Council Meeting.

Commissioner Walker reported on the following committee(s): DUI Court; Falun Township Meeting; Operations Committee; County Board Work Session; Soil & Water Conservation Meeting.

Upon motion carried, the Board adjourned the meeting at 11:00 a.m. The next Regular meeting of the Board is scheduled for September 25, 2018 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Glenda Phillipe, Chair
Board of County Commissioners
Roseau County, Minnesota

DRAFT

BOARD RATIFICATION STATEMENT

The Board of Roseau County has ratified the Professional Services Agreement between TriMin Systems Inc. and the Minnesota Counties Computer Cooperative (MnCCC) for the maintenance and support of IFS. The Agreement will be effective January 1, 2019 through December ~~31, 2021~~. This Agreement commits the participating members for the term of the contract and the financial obligations associated with this agreement.

Signed: _____
Board Chair

Date: _____

Attest: _____

Title: _____

Date: _____



Roseau County Request for Board Action

Agenda Item #: Consent 3 <small>(for office use only)</small>		
Requested Board Date:	September 25, 2018	Originating Department: Assessor
Subject Title (as it will appear on the Agenda): Payroll Change(s) - Assessor	Presenter: Liz Lund	
	Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Request the County Board Approve the Payroll Change Form for Kathy Howard and Kathy Elson from the titles of "Appraiser Trainee" to "Deputy Assessor" effective September 13, 2018, and corresponding pay Grade change from 5B to 6A.		
Background: Kathy Howard and Kathy Elson have met all the necessary requirements, applied to the State Board of Assessors and have been awarded the Licensure Level of Certified Minnesota Assessor (CMA), which makes them qualified for a promotion to the position of Deputy Assessor, (per the previously approved office organizational chart).		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

*RBA's and supporting information should be submitted to the Coordinator's Office by noon, the Wednesday prior to the scheduled Board meeting. Thank you!

Payroll Change Form

Name: Kathy Elson

Effective Date: 09/13/18

Title: Appraiser Trainee

Board Approval Date: _____

Department: Assessor

Employee Type: Full-Time Part-Time Temporary Seasonal

Reason for Change

- New Employee _____ (hire date) _____ grade/step _____ hourly rate
- Rehire _____ grade/step _____ hourly rate
- Step Anniversary _____ (new grade/step) _____ (new hourly rate)
- Vacation Anniversary
 - Changing to: 1 - 3 yrs, 3 - 15 yrs, 15 - 20 yrs 20 + yrs
- Address Change _____
- Title Change Deputy Assessor _____ (new title)
- Resignation / Termination
- Retirement
- Layoff
- Other _____

Payout of Accrual Balances

	<u>Balance</u>	X	<u>Hourly Rate</u>	=	<u>Total</u>	
Vacation: V1		X	_____	=	\$0.00	
Sick Leave: S2		X	_____	=	\$0.00	<i>Eligible for half of sick leave balance</i>
Comp Time: CP		X	_____	=	\$0.00	
Holiday: HP		X	_____	=	\$0.00	
Total Payout					_____	\$0.00

Comments

Kathy Elson received her Certified Minnesota Assessor License (CMA) from the MN State Board of Assessors on September 13, 2018. I am recommending she go from 5B to 6A in her new position of Deputy Assessor.

Approved by

Department Supervisor Signature

Date

Copy to Auditor's Office

Copy to Coordinator's Office

Payroll Change Form

Name: _____ Effective Date: _____

Title: _____ Board Approval Date: _____

Department: _____

Employee Type: Full-Time Part-Time Temporary Seasonal

Reason for Change

New Employee _____ (hire date) _____ grade/step _____ hourly rate

Rehire grade/step hourly rate

Step Anniversary _____ (new grade/step) _____ (new hourly rate)

Vacation Anniversary

 Changing to: 1 - 3 yrs, 3 - 15 yrs, 15 - 20 yrs 20 + yrs

Address Change _____

Title Change _____ (new title)

Resignation / Termination

Retirement

Layoff

Other _____

Payout of Accrual Balances

	<u>Balance</u>		<u>Hourly Rate</u>		<u>Total</u>	
Vacation: V1	_____	X	_____	=	_____	
Sick Leave: S2	_____	X	_____	=	_____	<i>Eligible for half of sick leave balance</i>
Comp Time: CP	_____	X	_____	=	_____	
Holiday: HP	_____	X	_____	=	_____	
Total Payout					<u>_____</u>	

Comments

Approved by

Department Supervisor Signature

Date

Copy to Auditor's Office

Copy to Coordinator's Office

2019 PROPOSED Tax Levy 9-10-2018	
Fund	Levy
Revenue	\$ 3,462,589
Road Bridge	\$ 1,236,000
Social Services	\$ 1,678,900
Debt Service	\$ 424,388
Totals	\$ 6,801,877

2019 Proposed Tax Levy (3% increase)				2019 Proposed Tax Levy (5% increase)			
Fund	Levy		Total By Fund	Fund	Levy		Total By Fund
Revenue	\$ 3,566,467		\$ 3,566,467	Revenue	\$ 3,635,719		\$ 3,635,719
Road Bridge	\$ 1,273,080		\$ 1,273,080	Road Bridge	\$ 1,297,800		\$ 1,297,800
Social Services	\$ 1,729,267		\$ 1,729,267	Social Services	\$ 1,762,845		\$ 1,762,845
Debt Service	\$ 424,388		\$ 424,388	Debt Service	\$ 424,388		\$ 424,388
Totals	\$ 6,993,202		\$ 6,993,202	Totals	\$ 7,120,752		\$ 7,120,752

2019 PROPOSED Budgets-9-10-2018			
Fund	Revenues	Expenditures	Net Budget
Revenue	\$ 6,560,185	\$ 7,828,161	\$ (1,267,976)
Road & Bridge	\$ 9,883,788	\$ 9,935,658	\$ (51,870)
Social Services	\$ 4,397,335	\$ 4,603,428	\$ (206,093)
Debt Service	\$ 424,388	\$ 416,038	\$ 8,350
Tax Supported			
Funds - Total:	\$ 21,265,696	\$ 22,783,285	\$ (1,517,589)
Environmental	\$ 1,225,006	\$ 1,259,526	\$ (34,520)
All Funds			
Total:	\$ 22,490,702	\$ 24,042,811	\$ (1,552,109)

2019 PROPOSED Budgets-9-11-2018			
Fund	Revenues	Expenditures	Net Budget
Revenue	\$ 6,560,185	\$ 7,602,936	\$ (1,042,751)
Road & Bridge	\$ 11,106,601	\$ 11,136,510	\$ (29,909)
Social Services	\$ 4,397,335	\$ 4,603,428	\$ (206,093)
Debt Service	\$ 432,738	\$ 416,038	\$ 16,700
Tax Supported			
Funds - Total:	\$ 22,496,859	\$ 23,758,912	\$ (1,262,053)
Environmental	\$ 1,225,006	\$ 1,259,526	\$ (34,520)
All Funds			
Total:	\$ 23,721,865	\$ 25,018,438	\$ (1,296,573)

2019 Proposed Budgets W/3% LEVY INCREASE			
Fund	Revenues	Expenditures	Net Budget
Revenue	\$ 6,664,063	\$ 7,602,936	\$ (938,873)
Road & Bridge	\$ 11,143,681	\$ 11,136,510	\$ 7,171
Social Services	\$ 4,447,702	\$ 4,603,428	\$ (155,726)
Debt Service	\$ 432,738	\$ 416,038	\$ 16,700
Tax Supported		\$ -	
Funds - Total:	\$ 22,688,184	\$ 23,758,912	\$ (1,070,728)
Environmental	\$ 1,225,006	\$ 1,259,526	\$ (34,520)
All Funds			
Total:	\$ 23,913,190	\$ 25,018,438	\$ (1,105,248)

2019 Proposed Budgets W/5% LEVY INCREASE			
Fund	Revenues	Expenditures	Net Budget
Revenue	\$ 6,733,314	\$ 7,602,936	\$ (869,622)
Road & Bridge	\$ 11,168,401	\$ 11,136,510	\$ 31,891
Social Services	\$ 4,481,280	\$ 4,603,428	\$ (122,148)
Debt Service	\$ 432,738	\$ 416,038	\$ 16,700
Tax Supported			
Funds - Total:	\$ 22,815,733	\$ 23,758,912	\$ (943,179)
Environmental	\$ 1,225,006	\$ 1,259,526	\$ (34,520)
All Funds			
Total:	\$ 24,040,739	\$ 25,018,438	\$ (977,699)

2019 Proposed Tax Levy Maintain 2018 tax rate			
Fund	Levy		Total By Fund
Revenue	\$ 3,717,782		\$ 3,717,782
Road Bridge	\$ 1,327,093		\$ 1,327,093
Social Services	\$ 1,802,635		\$ 1,802,635
Debt Service	\$ 424,388		\$ 424,388
Totals	\$ 7,271,898		\$ 7,271,898

2019 Proposed Tax Levy Balanced budget			
Fund	Levy		Total By Fund
Revenue	\$ 4,505,340		\$ 4,505,340
Road Bridge	\$ 1,204,109		\$ 1,204,109
Social Services	\$ 1,801,048		\$ 1,801,048
Debt Service	\$ 424,388		\$ 424,388
Totals	\$ 7,934,885		\$ 7,934,885

2019 Proposed Budgets MAINTAIN 2018 RATE			
Fund	Revenues	Expenditures	Net Budget
Revenue	\$ 6,815,378	\$ 7,602,936	\$ (787,558)
Road & Bridge	\$ 11,197,694	\$ 11,136,510	\$ 61,184
Social Services	\$ 4,521,070	\$ 4,603,428	\$ (82,358)
Debt Service	\$ 432,738	\$ 416,038	\$ 16,700
Tax Supported			
Funds - Total:	\$ 22,966,880	\$ 23,758,912	\$ (792,032)
Environmental	\$ 1,225,006	\$ 1,259,526	\$ (34,520)
All Funds			
Total:	\$ 24,191,886	\$ 25,018,438	\$ (826,552)

2019 Proposed Budgets balanced			
Fund	Revenues	Expenditures	Net Budget
Revenue	\$ 7,602,936	\$ 7,602,936	\$ -
Road & Bridge	\$ 11,141,510	\$ 11,136,510	\$ 5,000
Social Services	\$ 4,603,428	\$ 4,603,428	\$ -
Debt Service	\$ 432,738	\$ 416,038	\$ 16,700
Tax Supported			
Funds - Total:	\$ 23,780,612	\$ 23,758,912	\$ 21,700
Environmental	\$ 1,225,006	\$ 1,259,526	\$ (34,520)
All Funds			
Total:	\$ 25,005,618	\$ 25,018,438	\$ (12,820)

2018 FINAL Tax Levy				2017 Final Tax Levy				2017 Final Tax Levy			
Fund	Levy		Total By Fund	Fund	Levy		Total By Fund	Fund	Levy		Total By Fund
Revenue	\$ 3,462,589		\$ 3,462,589	Revenue	\$ 3,347,815		\$ 3,347,815	Revenue	\$ 3,347,815		\$ 3,347,815
Road Bridge	\$ 1,236,000		\$ 1,236,000	Road Bridge	\$ 1,200,000		\$ 1,200,000	Road Bridge	\$ 1,200,000		\$ 1,200,000
Social Services	\$ 1,678,900		\$ 1,678,900	Social Services	\$ 1,630,000		\$ 1,630,000	Social Services	\$ 1,630,000		\$ 1,630,000
Debt Service	\$ 417,888		\$ 417,888	Debt Service	\$ 419,638		\$ 419,638	Debt Service	\$ 419,638		\$ 419,638
Totals	\$ 6,795,377		\$ 6,795,377	Totals	\$ 6,597,453		\$ 6,597,453	Totals	\$ 6,597,453		\$ 6,597,453

2018 FINAL Budgets				2017 Final Budgets				2017 Final Budgets			
Fund	Revenues	Expenditures	Net Budget	Fund	Revenues	Expenditures	Net Budget	Fund	Revenues	Expenditures	Net Budget
Revenue	\$ 6,369,386	\$ 7,557,753	\$ (1,188,367)	Revenue	\$ 6,162,277	\$ 7,021,008	\$ (858,731)	Revenue	\$ 6,162,277	\$ 7,021,008	\$ (858,731)
Road & Bridge	\$ 7,715,348	\$ 7,887,501	\$ (172,153)	Road & Bridge	\$ 8,483,822	\$ 8,366,359	\$ 117,463	Road & Bridge	\$ 8,483,822	\$ 8,366,359	\$ 117,463
Social Services	\$ 4,200,174	\$ 4,470,350	\$ (270,176)	Social Services	\$ 4,084,172	\$ 4,226,945	\$ (142,773)	Social Services	\$ 4,084,172	\$ 4,226,945	\$ (142,773)
Debt Service	\$ 428,861	\$ 417,888	\$ 10,973	Debt Service	\$ 430,411	\$ 419,638	\$ 10,773	Debt Service	\$ 430,411	\$ 419,638	\$ 10,773
Tax Supported				Tax Supported				Tax Supported			
Funds - Total:	\$ 18,713,769	\$ 20,333,492	\$ (1,619,723)	Funds - Total:	\$ 19,160,682	\$ 20,033,950	\$ (873,268)	Funds - Total:	\$ 19,160,682	\$ 20,033,950	\$ (873,268)
Environmental	\$ 1,188,152	\$ 1,184,173	\$ 3,979	Environmental	\$ 1,225,006	\$ 1,265,250	\$ (40,244)	Environmental	\$ 1,225,006	\$ 1,265,250	\$ (40,244)
All Funds				All Funds				All Funds			
Total:	\$ 19,901,921	\$ 21,517,665	\$ (1,615,744)	Total:	\$ 20,385,688	\$ 21,299,200	\$ (913,512)	Total:	\$ 20,385,688	\$ 21,299,200	\$ (913,512)

2018 Actuals (JAN-SEPT 10, 2018)				2017 Actuals (JAN-DEC. 7, 2017)				2017 Actuals (JAN-DEC. 7, 2017)			
Fund	Revenues	Expenditures	Net Budget	Fund	Revenues	Expenditures	Net Budget	Fund	Revenues	Expenditures	Net Budget
Revenue	\$ 5,064,002	\$ 5,583,588	\$ (519,586)	Revenue	\$ 7,122,486	\$ 7,741,735	\$ (619,249)	Revenue	\$ 7,122,486	\$ 7,741,735	\$ (619,249)
Road & Bridge	\$ 4,662,313	\$ 3,408,342	\$ 1,253,971	Road & Bridge	\$ 8,012,299	\$ 8,466,110	\$ (453,811)	Road & Bridge	\$ 8,012,299	\$ 8,466,110	\$ (453,811)
Social Services	\$ 2,800,749	\$ 2,834,852	\$ (34,103)	Social Services	\$ 4,236,364	\$ 4,331,994	\$ (95,630)	Social Services	\$ 4,236,364	\$ 4,331,994	\$ (95,630)
Debt Service	\$ 242,517	\$ 418,338	\$ (175,821)	Debt Service	\$ 441,002	\$ 423,326	\$ 17,676	Debt Service	\$ 441,002	\$ 423,326	\$ 17,676
Tax Supported				Tax Supported				Tax Supported			
Funds - Total:	\$ 12,769,581	\$ 12,245,120	\$ 524,461	Funds - Total:	\$ 19,812,151	\$ 20,963,165	\$ (1,151,014)	Funds - Total:	\$ 19,812,151	\$ 20,963,165	\$ (1,151,014)
Environmental	\$ 738,304	\$ 801,479	\$ (63,175)	Environmental	\$ 1,201,212	\$ 1,228,582	\$ (27,370)	Environmental	\$ 1,201,212	\$ 1,228,582	\$ (27,370)
All Funds				All Funds				All Funds			
Total:	\$ 13,507,885	\$ 13,046,598	\$ 461,286	Total:	\$ 21,013,363	\$ 22,191,746	\$ (1,178,384)	Total:	\$ 21,013,363	\$ 22,191,746	\$ (1,178,384)

2018- PROPOSED

ROSEAU COUNTY

2017 VALUES, RATES AND LEVIES FOR 2018 TAXES

	Non-Exempt	JOBZ	Exempt
		TOTAL LESS JOBZ	
Taxable Mkt Value & JobZ	\$ 1,406,791,000	\$ -	\$ 1,406,791,000
Refer Mkt Value & JobZ	\$ 818,685,700	\$ -	\$ 818,685,700
Ag Tax Capacity	\$ 4,660,477	\$ -	\$ 4,660,477
Non-Ag Tax Capacity	\$ 8,492,900	\$ -	\$ 8,492,900
Pers Prop Tax Cap.	\$ 226,659	\$ -	\$ -
Total Tax Capacity	\$ 13,380,036	\$ -	\$ 13,380,036
TIF Tax Cap.	\$ 103,568	\$ -	\$ -
P.L. Tax Cap.	\$ 9,222	\$ -	\$ -
Adjusted Tax Capacity	\$ 13,267,246	\$ -	\$ 13,267,246

FUND	2018 CERTIFIED LEVY	2018 FINAL TAX RATE	PROPOSED LEVY NO INCREASE	PROP TAX RATE NO INCREASE	PROPOSED LEVY 3% LEVY INCREASE	PROP TAX RATE 3% INCREASE	PROPOSED LEVY 5% LEVY INCREASE	PROP TAX RATE 5% INCREASE	PROPOSED LEVY	MAINTAIN 2018 TAX RATE
Revenue	\$ 3,462,589	27.935%	\$ 3,462,589	26.099%	\$ 3,566,467	26.882%	\$ 3,635,719	27.404%	\$ 3,717,782	28.022%
Rd. & Bridge	\$ 1,236,000	9.972%	\$ 1,236,000	9.316%	\$ 1,273,080	9.596%	\$ 1,297,800	9.782%	\$ 1,327,093	10.003%
Social Services	\$ 1,678,900	13.545%	\$ 1,678,900	12.654%	\$ 1,729,267	13.034%	\$ 1,762,845	13.287%	\$ 1,802,635	13.587%
Debt Service	\$ 417,888	3.371%	\$ 424,388	3.199%	\$ 424,388	3.199%	\$ 424,388	3.199%	\$ 424,388	3.199%
TOTAL	\$ 6,795,377	54.823%	\$ 6,801,877	51.268%	\$ 6,993,202	52.710%	\$ 7,120,752	53.672%	\$ 7,271,898	54.811%

HOMESTEAD

Taxable Market Value	Tax Capacity	ROSEAU COUNTY TAX				
\$ 79,100	\$ 791.00	\$ 433.65	\$ 405.53	\$ 416.94	\$ 424.54	\$ 433.55
\$ 94,800	\$ 948.00	\$ 519.72	\$ 486.02	\$ 499.69	\$ 508.81	\$ 519.61
\$ 113,800	\$ 1,138.00	\$ 623.89	\$ 583.43	\$ 599.84	\$ 610.78	\$ 623.75
\$ 166,000	\$ 1,666.00	\$ 913.35	\$ 854.13	\$ 878.15	\$ 894.17	\$ 913.15
\$ 422,200	\$ 4,222.00	\$ 2,314.63	\$ 2,164.54	\$ 2,225.43	\$ 2,266.02	\$ 2,314.12

COMMERCIAL	COMMERCIAL	COMMERCIAL	COMMERCIAL	COMMERCIAL	COMMERCIAL	COMMERCIAL
\$ 1,086,200	\$ 20,974.00	\$ 11,498.58	\$ 10,752.99	\$ 11,055.45	\$ 11,257.10	\$ 11,496.04
\$ 1,980,100	\$ 38,852.00	\$ 21,299.83	\$ 19,918.72	\$ 20,479.00	\$ 20,852.52	\$ 21,295.14
\$ 2,077,000	\$ 41,540.00	\$ 22,773.47	\$ 21,296.81	\$ 21,895.85	\$ 22,295.21	\$ 22,768.45
\$ 6,901,200	\$ 137,274.00	\$ 75,257.73	\$ 70,377.90	\$ 72,357.51	\$ 73,677.24	\$ 75,241.13

AG	AG	AG	AG	AG	AG	AG
\$ 172,800	\$ 1,151.00	\$ 631.01	\$ 590.10	\$ 606.70	\$ 617.76	\$ 630.87
\$ 68,900	\$ 345.00	\$ 189.14	\$ 176.88	\$ 181.85	\$ 185.17	\$ 189.10
\$ 456,900	\$ 2,285.00	\$ 1,252.71	\$ 1,171.48	\$ 1,204.43	\$ 1,226.40	\$ 1,252.43



Roseau County Request for Board Action

Agenda Item #: County Board Item 4 <small>(for office use only)</small>		
Requested Board Date:	September 25, 2018	Originating Department: Coordinator
Subject Title (as it will appear on the Agenda): Commissioner Committee Reports		Presenter: Commissioners
		Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Commissioners will present their Committee Reports.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting:		
<input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda		
<input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports		
<input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

**Roseau County Board
September 2018 Meetings
Glenda A. Phillippe
District One**

- September 11: Roseau County Board – Roseau**
- September 11: Highway Dept. – Roseau**
- September 12: Minnesota Rural Counties – Alexandria**
- September 13: Association of MN Counties – Alexandria**
- September 14: Association of MN Counties – Alexandria**
- September 18: Social Services – Roseau**
- September 18: Warroad Back Pack Program – Warroad**
- September 19: Lake Township – Warroad**
- September 24: Warroad City Council – Warroad**

JACK SWANSON COMMITTEE REPORTS

SEPTEMBER 11, 2018 - HIGHWAY COMMITTEE; included preliminary budget discussion

SEPTEMBER 12, 2018 - ASSOCIATION OF MINNESOTA COUNTIES OPIOID SUMMIT (ALEXANDRIA); also attended by Jan Carr-Herseth, LifeCare Behavioral Health and Brooke Homstad, LifeCare Public Health

SEPTEMBER 13, 2018 - NORTHERN COUNTIES LAND USE COORDINATING BOARD (ALEXANDRIA); presentation on 404 assumption by Lon Aune (Marshall County Engineer)

SEPTEMBER 13, 2018 - ASSOCIATION OF MINNESOTA COUNTIES RESEARCH COMMITTEE (ALEXANDRIA)

SEPTEMBER 13, 2018 - STATEWIDE EMERGENCY COMMUNICATIONS BOARD FINANCE COMMITTEE (TELECONFERENCE); Motorola seeking \$ 33 million for system upgrade through 2021

SEPTEMBER 13, 2018 - ASSOCIATION OF MINNESOTA COUNTIES FINANCE COMMITTEE; 2019 AMC budget

SEPTEMBER 13, 2018 - ASSOCIATION OF MINNESOTA COUNTIES PUBLIC SAFETY POLICY COMMITTEE

SEPTEMBER 13, 2018 - ASSOCIATION OF MINNESOTA COUNTIES BEANBAG TOURNAMENT; proceeds go to the Minnesota Counties Foundation

SEPTEMBER 14, 2018 - ASSOCIATION OF MINNESOTA COUNTIES PUBLIC SAFETY POLICY COMMITTEE; identified three priority items for possible inclusion in the AMC Policy Platform

SEPTEMBER 17, 2018 - NORTHERN LIGHTS CONCERT ASSOCIATION BOARD MEETING

SEPTEMBER 18, 2018 - SOCIAL SERVICES BOARD

SEPTEMBER 18, 2018 - DOMESTIC VIOLENCE ADVISORY COMMITTEE

SEPTEMBER 19, 2018 - NORTHWEST MINNESOTA HOUSING AND REDEVELOPMENT AUTHORITY (MENTOR); annual organizational meeting

SEPTEMBER 19, 2019 – LAO ASSISTANCE CENTER

SEPTEMBER 19, 2018 – NACO COMMUNITY, ECONOMIC AND WORKFORCE DEVELOPMENT STEERING COMMITTEE (TELECONFERENCE)

SEPTEMBER 20, 2018 – ROSEAU SCHOOL BOARD