

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on September 11, 2018, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:05 Delegations/Board Appointments/Public Comments*

1. Kristi Hanson, Northwest Regional Library – 2019 Appropriation
2. Tom Landwehr, MnDNR Commissioner

10:00 Consent Agenda

1. August 28, 2018 Board Proceedings
2. Request for Reimbursement – Roseau County Trailblazers

10:05 Department Reports

1. Environmental Services
 - a. Solid Waste Management Tax - 2019 Market Price

10:10 Committee Reports

1. Insurance Committee
 - a. 2019 Insurance Recommendations

10:15 County Board Items

1. Roseau River Watershed Board Appointment
2. Two Rivers Watershed Board Appointment
3. Commissioner Committee Reports

11:00 Unfinished Business

11:00 Adjourn

***Limited to five minutes**



Roseau County Request for Board Action

Agenda Item #: Board Appointment 1 <small>(for office use only)</small>		
Requested Board Date:	September 11, 2018	Originating Department: Northwest Regional Library
Subject Title (as it will appear on the Agenda): Northwest Regional Library 2019 Appropriation	Presenter: Kristi Hanson	
	Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input checked="" type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Kristi Hanson, Northwest Regional Library Director, will meet with the Board to present the Library's budget request for 2019.		
Background:		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input checked="" type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: Board Appointment 2 <small>(for office use only)</small>		
Requested Board Date:	September 11, 2018	Originating Department: Commissioners
Subject Title (as it will appear on the Agenda): Tom Landwehr, MnDNR Commissioner		Presenter: Tom Landwehr
		Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Commissioner Landwehr and Staff will meet with the Board to discuss MnDNR-related issues.		
Background:		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting:		
<input checked="" type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda		
<input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports		
<input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

August 28, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, August 28, 2018.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker. Others present were Martie Monsrud, Jeff Pelowski, Joleen Kezar, Brian Ketring, Liz Lund, Karen Foss, Sandi Weiland, Lisa Loegering, John Wynne, Lee Meier, and Heather Harbott.

APPROVAL OF AGENDA

An Application For Exempt Permit, for the Ross Community Rink & Rec Inc., was added to the Consent Agenda. A motion to approve the amended Agenda was made by Commissioner Walker, seconded by Commissioner Swanson and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski provided a flyer regarding the MCIT Resilience II Training to be held at the Roseau City Center on September 12, 2018.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 8/16/2018

<u>Vendor Name</u>	<u>Amount</u>
ROSEAU CO SOIL & WATER CONS	26,971.00
12 Payments less than 2,000.00	2,954.96
Final Total:	29,925.96

Warrants Approved For Payment 8/23/2018

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	5,423.10
JOHNSON OIL CO INC	2,465.87
MINNKOTA POWER	5,500.10
NORTHERN STATES POWER	11,996.97
RIVERFRONT STATION	2,446.78
11 Payments less than 2,000.00	2,897.41
Final Total:	30,730.23

Warrants Approved On 8/28/2018 For Payment 8/31/2018

<u>Vendor Name</u>	<u>Amount</u>
DELL MARKETING LP	13,578.11
ELECTION SYSTEMS & SOFTWARE INC	3,586.34
GARTNER REFRIGERATION CO	3,497.16
JOHNSON OIL CO INC	5,669.78

LARSON HELICOPTERS, LLC	47,905.65
MSOP-MN SEX OFFENDER PROGRAM	4,625.20
REGENTS OF U OF MINNESOTA	2,183.68
ROSEAU DIESEL SERVICE INC	3,217.37
SUMMIT FOOD SERVICE-DBA	7,095.06
UNIVERSITY OF NORTH DAKOTA	3,092.65
WYNNE CONSULTING INC	22,500.00
46 Payments less than 2,000.00	24,175.02
Final Total:	141,126.02

DELEGATIONS

Lee Meier, NWMNHRA Director – Annual HRA Update

Director Lee Meier met with the Board to provide an update on the activities the HRA is involved with in the County, and to request a letter of support from the County Board in order to pursue an extension of the Multi-County HRA levy legislation through 2024. A motion to approve the letter of support was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Foldesi, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the amended August 14, 2018, Board Proceedings; approved the hire of an Appraiser Trainee in the Assessor's Office (Grade 5, Step A) effective September 4, 2018, and approved an Application For Exempt Permit for the Ross Community Rink & Rec Inc.

DEPARTMENT REPORTS

Assessor

Assessor Liz Lund requested adopting a revised Abatement Policy for Roseau County. The offices of Auditor, Treasurer, and Assessor have all reviewed the proposed Policy. A motion to adopt the revised County Abatement Policy, including the delegation of power to the County Auditor to approve any abatements on behalf of the County Board for up to \$1,000 in taxes, was made by Commissioner Falk, seconded by Commissioner Swanson, and carried unanimously.

Auditor

Auditor Martie Monsrud reported that there were no bids received for the previous Notice of Sale of the County-Owned Land in the City of Greenbush for the Old Greenbush Shop. She is requesting the Board re-offer the property for sale with a lower minimum bid and to set the date for the sale, starting bid price, and if the sale will be by written or oral bids. A motion was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously to approve publishing the Notice of Sale with a sale date of September 25th, 10:00 a.m., at the Roseau County Courthouse Commissioner's Meeting Room, by oral bids, with a minimum bid amount of \$20,000. The Board also authorized the Board Chair and County Auditor to execute all documents needed to complete the sale.

COMMITTEE REPORTS

Extension

4-H Coordinator Sandi Weiland, and University of Minnesota Northwest Regional Director Lisa Loegering, met with the Board regarding revision of the existing Memorandum of Agreement

(MOA) between the University and Roseau County, and to present a revised 2019 MOA for Board consideration. The proposal is to hire a half-time Program Coordinator to work within the Warroad School District, which is currently under served. The goal is to increase membership and educate students to make positive life choices. The position would require a 4 year degree with 4 years of experience (leadership, coaching, or teaching). This position would be supervised by an educator from the University of Minnesota, Crookston. The hope is to fill the position by October 2018. A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously to approve the addendum to the 2018 MOA, authorizing a 2018 hire date, and the revised 2019 MOA as presented.

COUNTY BOARD ITEMS

Two Rivers Plus One Watershed One Plan (1W1P) – County Delegates

A request was made by the Roseau County SWCD to have official County representatives (one primary and one alternate) to serve on the Policy Committee for the Two Rivers Plus 1W1P. Commissioner Swanson made a motion, seconded by Commissioner Walker, and carried unanimously to appoint the Commissioner from District 5 as the primary representative and the Commissioner from District 3 as the alternate.

City of Roosevelt – Sidewalk Project

Commissioner Walker requested approval from the Board to use Con Con funds for a new sidewalk in front of the Roosevelt Post Office. The estimated cost of the project is \$10,000. A motion was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously to reimburse the City of Roosevelt the actual cost of the project, not to exceed \$10,000, of equal amounts of Con Con funding from Unorganized Township 161N, 39W (Oaks) and the County general Con Con fund.

CD7 Bridge – Discussion

The Board continued discussion on the CD7 bridge, bridge approach and ditch erosion issues. Following discussion, a motion was made by Commissioner Falk, seconded by Commissioner Swanson, and carried by a 3 to 1 vote, with Commissioners Falk, Foldesi, and Swanson voting aye, Commissioner Phillippe nay, and Commissioner Walker abstaining from the vote, to adopt the following Resolution:

2018-08-02

RESOLUTION TO REPAIR ROSEAU COUNTY DITCH 7 BANK/BRIDGE APPROACH

WHEREAS, Roseau County Ditch (CD) 7 traverses a parcel of private property in Section 6, Township 162 North, Range 39 West (Spruce Township); and

WHEREAS, a bridge provides access from the home site on the parcel, across CD 7, to accessory buildings on the parcel; and

WHEREAS, CD 7 was established in 1910 and constructed shortly thereafter; and

WHEREAS, the original plans and order for the construction of CD 7 reference a \$250 allowance for bridge construction, but the drainage system record is silent as to the location of bridges and whether the \$250 was allocated for public or private crossings; and

WHEREAS, the drainage system record does not clearly demonstrate that the crossing in question was established and constructed as part of the drainage system; and

WHEREAS, the earliest visual evidence of the crossing is a 1940 air photo showing a bridge at the subject location; and

WHEREAS, the landowner alleges that the County repaired the bridge in 1955 and that the County provided decking boards in 2002; and

WHEREAS, the drainage system record does not show that this work, assuming it was done, was charged to or provided by CD 7; and

WHEREAS, the Board determines that the facts do not support an expenditure of drainage system funds to repair the bridge; and

WHEREAS, deterioration of the ditch bank/bridge approach is damaging the drainage system by eroding the bank and side slope and reducing the efficiency of the drainage system at the location of the bridge; and

WHEREAS, erosion of the ditch bank/bridge approach is causing sediment and pollution discharge to the ditch and downstream waters; and

WHEREAS, the Board possesses authority to expend public funds to abate nuisance, pollution or other conditions detrimental to the public interest; and

WHEREAS, the Board finds there is public purpose in providing funds to pay for the costs of repair to the ditch bank/bridge approach.

NOW THEREFORE BE IT RESOLVED, the Board does not authorize any funding to repair or rehabilitate the existing bridge structure.

BE IT FURTHER RESOLVED, that the Board authorizes funds, in an amount not to exceed \$10,000.00, to be expended to repair the ditch bank/bridge approach in order to prevent further deterioration and discharge of sediment and pollution into CD 7 and downstream waters.

Commissioner Committee Reports (August 14 – August 27)

Commissioner Falk reported on the following committee(s): Highway Committee; Credit Card Committee; Northwest Community Action; Social Services; Red River Basin Commission; Joint Powers Natural Resources Board.

Commissioner Phillipe reported on the following committee(s): Warroad Backpack Committee; Highway Committee; Election Judge Training; NW MN Household Hazardous Waste Board; Lake Township; Warroad Parks and Rec; Canvassing Board; Social Services; Landwehr/Albrecht Lake Access; LOW 1W1P; Warroad Watershed Board; Roseau County Health Insurance Committee; Warroad City Council

Commissioner Swanson reported on the following committee(s): Highway Committee; Credit Card Committee; Northwestern MN Housing & Redevelopment Authority; Association of MN Counties (AMC) Board of Directors Strategic Planning; AMC August Board Meeting; AMC Finance Committee; Social Services; Roseau County Health Insurance Committee

Commissioner Walker reported on the following committee(s): Highway Committee; Canvassing Board; Social Services; Warroad Watershed Board; Joint Powers Natural Resources Board.

Upon motion carried, the Board adjourned the meeting at 10:55 a.m. The next Regular meeting of the Board is scheduled for September 11, 2018 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Glenda Phillipe, Chair
Board of County Commissioners
Roseau County, Minnesota

DRAFT



**OHV Trails Assistance Program
Request for Reimbursement (FORM 5)**

**7 B DEPARTMENT USE ONLY
FY Purchase Order Number #**

1. Off-highway Vehicle Trail information

1A. Trail or trail system name: <i>Roseau / Lake of the Cedars & North Star Trail Alliance</i>	1B. Date: <i>9/4/18</i>
1C. Club name: <i>Roseau/Low Sportsman</i>	1D. Sponsor name: <i>Roseau County</i>

Reimbursement period start date (for this request):	Reimbursement period end date (for this request):
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2. Description of work accomplished:
Bushings & Clearing Trails Signing

Development accomplishments)
 Number of miles constructed to date
 Number of bridges
 Number of parking areas

Maintenance accomplishments)
 Number of miles maintained (this reimbursement only)
 Trail width
 Number of miles traveled by grooming equipment (shared winter trails only)

3. Project Cost Breakdown and Explanation

3A. Administration Explanation: <i>CPA</i>	<i>126.⁰⁰</i>
3B. Acquisition / relocation Explanation:	
3C. Construction Description:	
3D. Facilities Description:	
3E. Trail system map printing Explanation:	

Total cost (Sum 3A – 3E): <i>126.⁰⁰</i>	Total reimbursable amount of cost (Up to 65% of Total cost sum 3A – 3E): <i>81.90</i>
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3F. Maintenance Explanation: <i>Bushings & Clearing</i>	<i>5673.14</i>
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3G. Grooming (only used for winter OHV trail maintenance to re-shape snow) Explanation:	
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3H. Liability insurance (maximum state allowed \$1,500 per year) Explanation:	
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Total cost (Sum 3F – 3H): <i>5673.14</i>	Total reimbursable amount of cost (Up to 90% of Total cost sum 3F – 3H): <i>5105.88</i>
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4. Grant			
4A. Total cost of project Total cost (Sum 3A – 3E) + Total cost (Sum 3F – 3H) 5799.14		4B. Total Grant Request Total grant request (Up to 65% of Total cost sum 3A – 3E) + Total Grant request (Up to 90% of Total cost sum 3F – 3H) State's Co: 5787.72	
4C. Balance remaining from previous grants: FY _____ FY _____		4D. Grant balance after this request for reimbursement	
5. Sponsor approval. I hereby certify that the materials and/or services shown on this document and/or attached invoices have been delivered, that this is my only original invoice and is correct and just and that no part of same has been paid.			
5A. Authorized signature of Trail Administrator: <i>Mrs. Hogan</i>		5B. Date of signature: 8/4/18	
5C. Authorized signature of sponsor:	5D. Name and Title:	5E. Date of signature:	
6. Required Attachments. Check if applicable.			
6A. Yes <input type="checkbox"/> No <input type="checkbox"/> Any Bids Required?			
6B. Yes <input type="checkbox"/> No <input type="checkbox"/> Original Signatures on all copies?			
6C. Yes <input type="checkbox"/> No <input type="checkbox"/> Signed Work Logs?			
6D. Yes <input type="checkbox"/> No <input type="checkbox"/> Invoices Included for Purchases and Services Over \$100.00?			
7. DEPARTMENT USE ONLY This invoice approved for payment by:			
Parks and Trails Area Supervisor (print name)			Date of signature:
Payment Status	Date	FY	Amount
<input type="checkbox"/> Final	Vendor Number:		CFMS Number:
<input type="checkbox"/> Partial			Parks and Trails Area Supervisor signature
		Invoice Number	
Notes:			



MINNESOTA OFF-HIGHWAY VEHICLE TRAILS ASSISTANCE PROGRAM
Operator's Work Log Sheet Hours and Rate (FORM 6)

Revised Dec 2010

Trail Name			Operator			Year							
Reservoir			Recreation			2015							
Date	Operator Name (2)	Hours (5)	Labor		Mode of Transportation (6)	Transportation		Total Equipment Cost (including Make & Modification)	Other Equipment		TOTAL COST (14)	Work Location (15)	Expenditure Type Code (16)
			Rate (4)	Cost (3)		Hours (7)	Rate (8)		Cost (9)	Hours (11)			
8/31	Don Taylor										837.00		
8/16	Myles	9hr	15.00	135.00	Ranger	108	.55	59.40			896.40		
8/13	Myles	8hr	15.00	135.00	Truck	247	.55	135.85			271.10		
8/20	Myles	9hr	15.00	135.00	Ranger	82	.55	45.10			180.10		
8/22	Tom	6hr	15.00	90.00	Ranger	55	.55	30.25			120.75		
8/23	Tom	6hr	15.00	90.00	Ranger	67	.55	36.85			126.85		
9/11	Lover	4hr	15.00	60.00							67.50		
9/2	Lover	6hr	15.00	90.00							90.00		
9/3	Lover	6hr	15.00	90.00							90.00		
				Cost (17)			Cost (18)			Cost (19)		TOTAL COST (20)	
				\$			\$			\$	1892.70		

I hereby certify that the materials and/or services shown on this document and/or attached invoices have been delivered, that this is my only original invoice and is correct and just and that no part of same has been paid.

Signature: *[Signature]* Date: *[Date]*

EXPENSE CODE: _____
 A. ADMINISTRATION
 B. ACQUISITION, REPAIR/REPLACEMENT
 C. CONSTRUCTION
 D. FACILITIES
 E. TRAIL SYSTEM/MAINTENANCE
 F. MAINTENANCE
 G. OTHER: _____
 (4) OTHER: _____ (used for winter OHV trail maintenance, by dragging a trail to re-shape snow)
 H. TRAILITY ASSISTANCE (maximum rate allowed \$1,500 per year)

2019 MARKET PRICE DETERMINATION
ROSEAU COUNTY

<u>FACILITY</u>	<u>TIP FEE</u>	(1) <u>MILEAGE</u>	<u>RATE/MILE</u>	<u>HAULING</u>	<u>MARKET PRICE</u>
FARGO	\$ 38.00	185	\$ 0.12 (2)	\$ 22.20	\$ 60.20
G FORKS	\$ 47.38	115	\$ 0.12	\$ 13.80	\$ 61.18
GWINNER	\$ 49.00	260	\$ 0.12	\$ 31.20	\$ 80.20
MAR-KIT	\$ 50.00	55	\$ 0.12	\$ 6.60	\$ 56.60

(1) The distance from the County Seat (Roseau) to the facility --- one-way only, as the rate/mile quote assumes round-trip cost.

(2) WMI quoted price. Roseau County's actual cost for "handling" & "hauling" MSW from the Transfer Station (Salol) to Mar-Kit is approximately \$0.084/mile/ton, (@ 140 miles round-trip = \$0.168 per mile/ton) ---- therefore, the \$0.12 mile/ton WMI quote seems reasonable, if not conservative.



Board of Commissioners

606 5th Ave. SW, Room #131
Roseau, MN 56751
Phone: 218-463-4248
Fax: 218-463-3252

A motion was made by Commissioner _____, seconded by Commissioner _____, and carried unanimously to adopt the following Resolution:

2018-09-01

WHEREAS, Minnesota Statutes Chapter 297H.02 requires certain political subdivisions to identify by Resolution a Market Price for solid waste management tax purposes if the political subdivision subsidizes the cost of Municipal Solid Waste (MSW) disposal at a facility, or directly bills for organized collection of MSW on property tax statements; and

WHEREAS, the political subdivision will be liable for any Solid Waste Management Tax (SWMT) based only on the Market Price identified by Resolution; and

WHEREAS, Market Price is defined in State Statute as the "lowest price available in the area"; and

WHEREAS, Roseau County has researched and identified the lowest viable Market Price available in the area; and

THEREFORE BE IT RESOLVED, the County declares the Market Price for all MSW generated in Roseau County to be \$56.60 per ton, based upon the lowest price available in the area, for CY 2019.

STATE OF MINNESOTA)
) ss
COUNTY OF ROSEAU)

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on September 11, 2018.

(SEAL)

Jeff Pelowski
Roseau County Coordinator



Roseau County Request for Board Action

Agenda Item #: Committee Reports 1a <small>(for office use only)</small>		
Requested Board Date:	September 11, 2018	Originating Department: Insurance Committee
Subject Title (as it will appear on the Agenda): 2019 Insurance Committee Recommendations	Presenter: Jeff Pelowski	
	Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Requesting Board approval of the Insurance Committee recommendations, (see attached).		
Background: The Committee met on August 27, 2018. The attached recommendations are an outcome of that meeting.		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting:		
<input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input checked="" type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

INSURANCE COMMITTEE EMPLOYEE BENEFITS REPORT AND RECOMMENDATION TO THE ROSEAU COUNTY BOARD FOR 2019

THE INSURANCE COMMITTEE RECOMMENDS OFFERING THE FOLLOWING BENEFIT PLANS TO EMPLOYEES FOR 2019:

HEALTH INSURANCE

- The Northwest Service Cooperative is one of seven Service Cooperatives in Minnesota that are part of the **Minnesota Healthcare Consortium**, a Statewide Pool. The Coop will continue to contract with *Blue Cross Blue Shield* for Health Insurance. The 2019 range of premium increase for large groups is a minimum of 1.9%, and a maximum of 9.9%. The Coop calculated a **3.0%** increase in premium for Roseau County. *(Note: The 2018 Health Insurance increase was 29.1%; the 2017 and 2016 increase was 0%; the 2015 increase was 7.5%; and, the 2014 increase was 29%).*

<u>Current Medical Plans:</u>		<u>2017</u>	<u>2018</u>	<u>2019</u>
\$2,250 / \$4,500 Deductible VEBA: <i>(75% / 25% cost share)</i>	Single	\$ 502.50	\$ 648.50	\$ 668.00
	Family	\$1,181.50	\$1,525.00	\$1,571.00
\$3,375 / \$6,750 Deductible HSA/VEBA: <i>(80% / 20% cost share)</i>	Single	-----	\$ 621.00	\$ 639.50
	Family	-----	\$1,457.00	\$1,500.50
\$5,000 / \$10,000 Deductible HSA/VEBA: <i>(85% / 15% cost share)</i>	Single	\$ 420.50	\$ 543.00	\$ 559.50
	Family	\$ 987.00	\$1,274.00	\$1,312.00
\$6,350 / \$12,700 Deductible HSA/VEBA: <i>(90% / 10% cost share)</i>	Single	\$ 400.00	\$ 516.50	\$ 532.00
	Family	\$ 938.50	\$1,211.50	\$1,248.00

- The fixed percentage health insurance premium cost share currently in place for our existing medical plans are as follows:**
 - **\$2,250 Deductible VEBA Plan:** The County will pay 75% of the premium, and participating employees will pay 25%.
 - **\$3,375 Deductible HSA/VEBA Plan:** The County will pay 80% of the premium, and participating employees will pay 20%.
 - **\$5,000 Deductible HSA/VEBA Plan:** The County will pay 85% of the premium, and participating employees will pay 15%.
 - **\$6,350 Deductible HSA/VEBA Plan:** The County will pay 90% of the premium, and participating employees will pay 10%.

- The 2019 employer/employee premium cost share per month for our existing medical plans would be as follows:

		<u>Employer</u>	<u>Employee</u>
• \$2,250 deductible VEBA Plan:	Single	\$ 501.00	\$167.00
	Family	\$1,178.25	\$392.75
• \$3,375 deductible HSA/VEBA Plan:	Single	\$ 511.60	\$127.90
	Family	\$1,200.40	\$300.10
• \$5,000 deductible HSA/VEBA Plan:	Single	\$ 475.58	\$ 83.93
	Family	\$1,115.20	\$196.80
• \$6,350 deductible HSA/VEBA Plan:	Single	\$ 478.80	\$ 53.20
	Family	\$1,123.20	\$124.80

- The current employer contribution to the employee’s VEBA or HSA account is: \$100.00 per month/single plan, and \$200.00 per month/family plan.
- Current insurance contracts are as follows:
 - **46 active employee single contracts** (15 - \$2,250 deductible plan; 7 - \$3,375 deductible plan; 10 - \$5,000 deductible plan; 14 - \$6,350 deductible plan);
 - **67 active employee family contracts** (17 - \$2,250 deductible plan; 14 - \$3,375 deductible plan; 13 - \$5,000 deductible plan, and 23 - \$6,350 deductible plan);
 - **In addition, there are currently 12 retiree contracts** (11 - single plan; 1 – family plan). *(Note: Retiree and non-retiree COBRA participants pay their own premiums. Per current policy, retired COBRA participants on Roseau County’s health insurance receive the same VEBA or HSA contribution as active employees. Non-retiree COBRA participants do not receive a VEBA or HSA contribution).*

SELECT ACCOUNT – (Flex, VEBA, and HSA Account Administration)

Select Account’s administration fee will remain **\$2.95** per participant, per month in 2019 (premium saver, interest earning account). The fee covers the administration of Medical Flexible spending accounts, Day Care Flexible spending accounts, VEBA accounts, and HSA accounts for active employees. Inactive employees/retirees pay their own administration fees.

125 FLEX MEDICAL AND DEPENDENT CARE PLANS:

Flex Plan design/rules:

- The IRS maximum medical flex contribution is **\$2,650**. (IRS max for 2019 TBA.)
- The plan year maximum dependent care flex contribution is **\$5,000**, (Amount set by the IRS.)
- **Medical Crossover** (20% of our members are enrolled in Crossover option.)
- **Debit cards** are auto-issued to all new employees, and are available to existing employees who opt out of crossover. (70% of our members are enrolled in the Debit Card option.)
- **Direct Deposit (ACH)**
- We do not allow a “**grace period**” to incur claims for reimbursement from the previous year’s medical flex dollars. (We cannot have a “grace period” with a rollover option.)
- We currently offer a “**run out**” period of **three months** to submit expenses and recommend that the “run out” period be continued.
- **Rollover option**. (We amended our plan in 2014 to allow rollover of up to \$500 of unused funds to the following plan year.)

LIFE INSURANCE (Sun Life): Basic and Optional coverage

A \$10,000 basic life insurance policy is provided at no cost to all eligible employees; this includes \$5,000 dependent life insurance for the spouse, and \$10,000 for dependent children. Employees may purchase optional life coverage of up to \$500,000/Employee, and up to \$250,000/Spouse.

Basic Life: Unchanged, \$1.71 per month, per eligible participant. *(Employer paid)*

Dependent Life: Unchanged, \$1.50 per month, per eligible participant. *(Employer paid)*

Optional Life: Unchanged, except for participants moving to a new age bracket. *(Employee paid)*

NCPERS Group Decreasing Term Life (PERA Life): The premium remains fixed at \$16.00 per month. This plan is voluntary and 100% employee paid.

LONG TERM DISABILITY INSURANCE

***Hartford* Long Term Disability rates will remain unchanged for 2019.** Long Term Disability is voluntary and 100% employee paid.

DENTAL INSURANCE

Dearborn National Dental insurance rates will increase 4% for 2019. Dental Insurance is voluntary and 100% employee paid.

SHORT TERM DISABILITY INSURANCE

Dearborn National Short-Term Disability insurance rates will remain unchanged for 2019. Short Term Disability is voluntary and 100% employee paid.

VISION INSURANCE

***Ameritas* Vision Plan rates will remain unchanged for 2019.** The plan includes a Low Option that can use used at any vision clinic, but the employee must submit claims on their own; and a High Option where the greatest benefit applies if you go to an in-network VSP provider. Vision insurance is voluntary and 100% employee paid.

AFLAC

Aflac coverage is voluntary and 100% employee paid. Current Aflac plans offered are: Accident, Cancer, Critical Care & Recovery, Personal Sickness, and Hospital Indemnity.

DEFERRED COMPENSATION – 457(b)

Roseau County offers three 457(b) deferred compensation plans whereby employees may elect to set aside pre-tax dollars for retirement. Deferred Comp plans are available to employees through ***Nationwide Retirement Solutions, American Funds (LPL Financial), and Mass Mutual (Edward Jones)***. The Nationwide Retirement and Mass Mutual plans both have a Roth 457(b) option. Deferred Compensation is 100% employee paid.

***Note:* The County will not endorse (sign) any Deferred Comp plan requests for a Hardship Withdrawal. Hardship Withdrawal requests must go through the applicable company headquarters for approval.**

WELLNESS

The Northwest Service Cooperative subscribes to "***Personal Best***", an electronic (interactive) newsletter, and provides it to all Service Cooperative groups to forward to our employees as part of our Wellness Program at no cost to the County. The County also receives grant money from the Service Cooperative to be used for Worksite Wellness in the amount of \$10.00 per medical plan contract.

- **Identity Protection** services are available to members and their covered dependents. The services include credit monitoring, fraud detection and credit/identity repair. Members need to register for this service.
- **Dr. On Demand** allows medical plan members to connect with doctors and therapists over live video to provide treatment for common health conditions from the comfort of home.

The **Fitness Discount** program will be discontinued effective 1/1/2019.

New Wellness Programs available to our medical plan members effective 1/1/2019:

- **ShareCare** is an online tool that provides resources, guidance, and personalized programs to create a healthy life based on your RealAge results.
- **Omada** is an online program for members at risk for diabetes and heart disease designed to help people reduce their risk for chronic disease.
- **Learn to Live** offers mental health support through customized online programs— it is confidential, and accessible anywhere.
- **Vitals SmartShopper** is a new program designed to provide cash incentives to members who shop for, and select lower-cost medical treatments and procedures.

BENEFIT PLAN ELECTIONS - OPEN ENROLLMENT

Our annual open enrollment period for 2019 benefit elections is tentatively set for October 29 – November 16, 2018.

ROSEAU RIVER WATERSHED MANAGER APPOINTEE QUESTIONNAIRE

Name of Nominating Agency:	Roseau County Board of Commissioner
Name of Nominee:	Jason Bragten

Mailing Address	30957 340th St	Work Phone	218-469-0749
City	Badger	Home Phone	218-469-0749
Zip Code	56714	Cell Phone	218-469-0749
County	Roseau	E-Mail Address	jasonbragten71@gmail.com

1. Are you a resident of the Roseau River Watershed District? YES NO
2. How long have you been a resident of the Roseau River Watershed District? *entire life*
3. What is your physical address? *30957 340th street
Badger, Mn, 56714*
4. Is that the address where you receive your mail? YES NO
5. Is that the address on your driver's license? YES NO
6. Are you a registered voter? YES NO
7. In which precinct are you registered to vote? *Dieter*
8. Why are you interested in serving on the watershed board?

Have a very good understanding of the overall management of the watershed district.



ROSEAU RIVER WATERSHED MANAGER APPOINTEE QUESTIONNAIRE

9. If appointed, how do you feel you could positively affect the watershed?

Open minded, positive personality, Operate well in a board room environment.

10. How would you/do you respond to issues that come before the watershed board that effect you personally?

Keep an open mind, give my perspective, abstain from voting

11. Water is a controversial topic. How will you/do you handle disputes on the watershed board and with other entities such as county, state, or other watersheds?

Recognize that the county, state, and other watersheds are part of the problem and solutions
We must all work together.

12. What in your opinion is the Roseau River Watershed currently doing well? How could the Roseau River Watershed improve?

The watershed is making progress in several areas of the district.

More public outreach and educating the public

Do you have any other comments you wish to share?

As a current manager on the watershed board, I would like to continue implementing the current projects. I have also been appointed treasure of the Red River Management board.

THANK-YOU FOR TAKING THE TIME TO COMPLETE THIS QUESTIONNAIRE

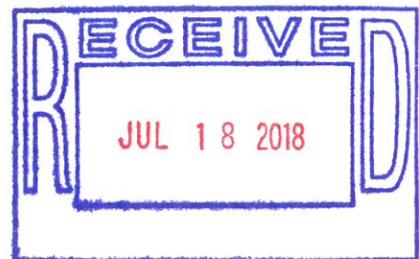
Jason Braaten

ROSEAU RIVER WATERSHED MANAGER APPOINTEE QUESTIONNAIRE

Name of Nominating Agency:	Roseau County Board of Commissioner
Name of Nominee:	Joe Laurin

Mailing Address	32878 County Rd 139	Work Phone	463-4492
City	Badger	Home Phone	528-2873
Zip Code	56714	Cell Phone	763-350-4700
County	Roseau	E-Mail Address	Joe.laurin@me.com

1. Are you a resident of the Roseau River Watershed District? YES NO
2. How long have you been a resident of the Roseau River Watershed District? 23yrs
3. What is your physical address? 32878 County Road 139
4. Is that the address where you receive your mail? YES NO
5. Is that the address on your driver's license? YES NO
6. Are you a registered voter? YES NO
7. In which precinct are you registered to vote? Moose Township
8. Are you able to communicate via email? YES NO (Joe.laurin@me.com)
9. Are you able to attend out of town meetings, if necessary? YES NO
8. Why are you interested in serving on the watershed board? Many years of experience. Project experience will million dollar programs.



ROSEAU RIVER WATERSHED MANAGER APPOINTEE QUESTIONNAIRE

9. If appointed, how do you feel you could positively affect the watershed?

Bring experience, professionalism, and team working environment, and get it done culture.

10. How would you/do you respond to issues that come before the watershed board that effect you personally?

Abstain.

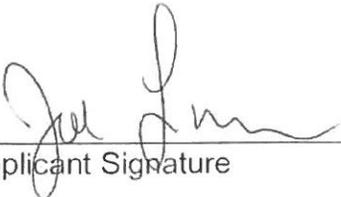
11. Water is a controversial topic. How will you/do you handle disputes on the watershed board and with other entities such as county, state, or other watersheds?

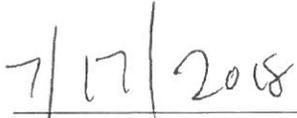
Use data to make decisions. Work together on the pro's and con's of each project. Communicate project activity. Follow-up on project results to ensure they function as intended.

12. What in your opinion is the Roseau River Watershed currently doing well? How could the Roseau River Watershed improve?

Recently they have taken on some beneficial projects, Whitney, Lake bottom, but they have a working relationship issue with Roseau County.

Do you have any other comments you wish to share?


Applicant Signature


Date

TWO RIVERS WATERSHED MANAGER APPOINTEE QUESTIONNAIRE

Name of Nominating Agency:	Roseau County Board of Commissioners
Name of Nominee:	<i>Rich Skonki</i>

Mailing Address	<i>30866 110th Ave</i>	Work Phone	<i>1-218-689-7701</i>
City	<i>LANCASTER MN</i>	Home Phone	<i>1-218-782-2783</i>
Zip Code	<i>56735</i>	Cell Phone	<i>689-7701</i>
County	<i>Roseau</i>	E-Mail Address	

1. Do you reside within the boundaries of the Watershed? YES NO

2. How long have you been a resident of the Two Rivers Watershed District?
Life long resident

3. What is your physical address?
*Rich Skonki
30866 110th Ave
Lancaster, MN 56735*

4. Why are you interested in serving on the Watershed Board?
I have been involved with the works and on the advisory board for years

5. What qualifies you to serve as a Manager of the Watershed District?
I have been involved in the works for 30 yrs but involved with meeting, DRR + many projects

6. How would you/do you respond to issues that come before the Watershed Board that personally affect your situation?
I would do what is good for all the people that it effects

7. Water is a controversial topic. How will you/do you handle disputes on the Watershed Board and with other entities such as county, state, or other watersheds?
As best as possible

TWO RIVERS WATERSHED MANAGER APPOINTEE QUESTIONNAIRE

8. What in your opinion is the Two Rivers Watershed currently doing well? How could the Two Rivers Watershed improve?

I think it's doing well, but also needs improvement

Do you have any other comments you wish to share?

Dick Sikonde

Applicant Signature

8-27-18

Date

THANK-YOU FOR TAKING THE TIME TO COMPLETE THIS QUESTIONNAIRE



Roseau County Request for Board Action

Agenda Item #: County Board Item 3 <small>(for office use only)</small>		
Requested Board Date:	September 11, 2018	Originating Department: Coordinator
Subject Title (as it will appear on the Agenda): Commissioner Committee Reports		Presenter: Commissioners
		Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Commissioners will present their Committee Reports.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting:		
<input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda		
<input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports		
<input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

**Roseau County Board
September 2018 Meetings
Glenda A. Phillippe
District One**

**August 28: Roseau County Board – Roseau
September 4: Operations – Roseau
September 4: County Board Work Session – Roseau
September 4: Warroad Back Pack/Lions Club - Warroad
September 5: Land of the Dancing Sky Area Agency on Aging – TRF
September 10: Warroad City Council – Warroad**

JACK SWANSON COMMITTEE REPORTS

AUGUST 29, 2018 - ASSOCIATION OF MINNESOTA COUNTIES EXTENSION COMMITTEE (ST PAUL); presentation on University of Minnesota outreach campaign

SEPTEMBER 4, 2018 - OPERATIONS COMMITTEE

SEPTEMBER 4, 2018 - COUNTY BOARD WORK SESSION

SEPTEMBER 5, 2018 - COMMUNITY JUSTICE COORDINATING COMMITTEE; opioid problem in Roseau County; schools/county mental health collaborative

SEPTEMBER 6, 2018 - ROSEAU SCHOOL BOARD

SEPTEMBER 10, 2018 - ROSEAU CITY COUNCIL