

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on July 24, 2018, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:05 Delegations/Board Appointments/Public Comments*

9:10 Consent Agenda

1. July 10, 2018 Board Proceedings
2. Roseau River Watershed District Board Appointment – Authorization to Advertise
3. Two Rivers Watershed District Board Appointment – Authorization to Advertise

9:15 Department Reports

1. Highway
 - a. PERA Phased Retirement Option Agreement – Office Manager/Accountant

9:30 Committee Reports

9:35 County Board Items

1. Commissioner Committee Reports

10:15 Unfinished Business

10:15 Adjourn

***Limited to five minutes**

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

July 10, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, July 10, 2018.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Glenda Phillipe, Roger Falk, Jack Swanson, Russell Walker, and Mark Foldesi. Others present were Jeff Pelowski, Brian Ketring, Joleen Kezar, Martie Monsrud, Sue Grafstrom, RoseAnn Strandlund, Dennis Strandlund, Donald Strandlund, Jason Braaten, Joe Laurin, Tracy Halstensgard, Torin McCormack, Peter Grafstrom and Loren Horner.

APPROVAL OF AGENDA

The sale of the old Greenbush Shop and an Accountant Hire were added to Department Reports. A motion to approve the amended Agenda was made by Commissioner Foldesi, seconded by Commissioner Falk and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Board Chair Phillipe reminded the Board to sign up to work at the County fair booth, and mentioned that Sharon Hetteen's retirement party will be held on July 11, 2018.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously to approve the payment of the following warrants (#'s: 137801 to 137885):

Warrants Approved For Payment 6/28/2018

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,698.50
BLOOMING VALLEY SERVICES	4,212.00
DW MECHANICAL-DBA	2,999.50
JOHNSON OIL CO INC	5,061.50
16 Payments less than 2,000.00	5,718.57
Final Total:	21,690.07

Warrants Approved For Payment 7/05/2018

<u>Vendor Name</u>	<u>Amount</u>
COULOMBE CONSULTING	6,240.00
DEARBORN NATIONAL LIFE INSURANCE	3,496.32
JOHNSON/LAURE A	4,294.88
ROSEAU/LOW SPORTSMAN CLUB	16,064.74
8 Payments less than 2,000.00	6,041.36
Final Total:	36,137.30

Warrants Approved On 7/10/2018 For Payment 7/13/2018

<u>Vendor Name</u>	<u>Amount</u>
GARTNER REFRIGERATION CO	12,044.62
GENERAL EQUIP & SUPPLIES INC	2,113.67
H & J DISPLAYS INC	3,850.00

REGENTS OF U OF MINNESOTA	20,035.90
ROGER'S TWO WAY RADIO INC	6,750.00
ROSEAU CO HWY DEPT	14,191.63
SJOBORG'S INC	2,668.25
VANGUARD APPRAISALS, INC	2,000.00
45 Payments less than 2,000.00	17,405.77
Final Total:	81,059.84

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Donald Strandlund – CD7 Bridge Repair

Donald and RoseAnn Strandlund met with the Board to discuss a bridge over CD7 (Hay Creek) which is located on Donald's property. RoseAnn Strandlund stated she had four items to present to the Board, as follows: 1) The bridge was constructed in the same manner as other County bridges constructed during that same time period; 2) Requesting the bridge be repaired by the County; 3) The bridge is not a public bridge so it possibly would not be required to be repaired to the same standards applicable to public bridges; 4) They want to thank the Board for consideration of their request(s). The Board deferred this issue to the Highway Department meeting immediately following the conclusion of this Board meeting.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the June 26, 2018 Board Proceedings; approved advertising for the two (2) open appointments to the Warroad River Watershed District Board; approved the North Star Trail Alliance request for reimbursement in the amount of \$5,631.41; authorized an advertisement for hire of an Appraiser Trainee; approved the Whitetails Unlimited, Inc. Application for Exempt Permit for a raffle to be held at Springsteel Resort on August 11, 2018.

DEPARTMENT REPORTS

Auditor

Auditor Monsrud met with the Board to discuss two (2) Joint Powers Agreements (JPAs), a proposed renewal agreement with the Government Management Group, authorization to exceed the 2018 Elections Budget, and the sale of the old Greenbush Shop. Following discussion, the Board took the following action:

A motion to approve both the 2018 Primary Election and the 2018 General Election JPAs between the Minnesota Secretary of State and the County Auditor for possible post-election recounts was made by Commissioner Swanson, and seconded by Commissioner Walker, and carried unanimously.

A motion to approve the Government Management Group Contract five (5) year renewal agreement, at a cost of \$3,750.00 per year, was made by Commissioner Falk, and seconded by Commissioner Foldesi, and carried unanimously. Auditor Monsrud commented that typically Roseau County receives approximately \$140,000.00 per year in reimbursements from the Federal government.

A motion was made by Commissioner Foldesi, and seconded by Commissioner Walker, and carried unanimously to approve Auditor Monsrud to exceed the 2018 Election Budget in order to hire a Seasonal Election Clerk (Grade 4, Step A) due to the future retirement of existing Election Clerk

Linda Vatnsdal. Auditor Monsrud pointed out that this position was not budgeted for in 2018 due to not knowing that Linda was planning to retire, and that she would like to hire for this position as soon as possible in order to gain valuable experience by working with Linda during the 2018 election process.

Auditor Monsrud noted that no one attended the July 9, 2018 oral auction of the old Greenbush Shop. Our options are: the County can either hire a broker/realtor to sell the building, have a counter sale, or reduce the minimum bid price and advertise for sealed bids. After discussion, the Board decided to lay this item over for further discussion at the July 17, 2018 Social Services Board meeting.

Emergency Management (HSEM) Director

HSEM Director Sue Grafstrom requested the Board consider reducing her work hours from 32 hours per week down to 20 hours per week. In addition, per County policy, she requested that the Board allow her to accept outside employment. Following discussion, including the statement from Director Grafstrom that she would work full-time for the County in the event of an emergency situation, a motion was made by Commissioner Swanson, and seconded by Commissioner Walker, and carried unanimously to approve the payroll change reducing the HSEM Director position from 32 to 20 hours. In addition, a motion to approve allowing Director Grafstrom to accept outside part-time employment with the MN Department of Health was made by Commissioner Swanson, and seconded by Commissioner Falk, and carried by a four to one vote, with Commissioners Swanson, Falk, Phillippe, and Walker in favor and Commissioner Foldesi opposed.

Highway

Engineer Ketring, Loren Horner, and Peter Grafstrom met with the board to discuss the proposed ditching project to be done along County Road 129. Mr. Horner wanted assurance from the Board that his previous bid for the job was going to be honored by the County. The Board would need to rescind their action taken at the June 26, 2018 meeting to re-bid the project in order to accept Horner's bid. A motion was made by Commissioner Falk, seconded by Commissioner Walker, and carried unanimously to rescind the Board action taken at June 26, 2018 meeting. Mr. Grafstrom's concern was that, in the past, the landowners north of this project paid for the ditch cleaning/hauling and questioned why the County is paying for this project rather than the affected landowners. Engineer Ketring noted that the County does not pay for ditch cleaning unless it is negatively affecting the adjacent County road; however, FEMA has been involved in these type of projects and the cleaning is paid with Federal funds; and, Con/Con dollars have been utilized for projects such as this in some past cases. Commissioner Swanson stated that the County policy needs to be clarified and suggested that this issue be discussed at a future Highway Committee meeting.

In addition, the County Road 139 centerline culvert issue was deferred to the Highway Committee meeting immediately following this Board meeting.

Engineer Ketring requested the Board approve the hire of Emily Johnson as the Highway Department Office Manager/Accountant, at a 6C pay grade, the position be classified as non-exempt, and with a start date of July 23, 2018. A motion was made by Commissioner Swanson, and seconded by Commissioner Falk, and carried unanimously to approve the hire of Emily Johnson as the full-time, non-exempt, Office Manager/Accountant (Grade 6, Step C), effective July 23, 2018.

COMMITTEE REPORTS

COUNTY BOARD ITEMS

Commissioner Committee Reports (June 27, 2018 – July 10, 2018)

Commissioner Falk reported on the following committee(s): Operations/County Board Work Session; Soil and Water Conservation District meeting.

Commissioner Foldesi reported on the following committee(s): Operations/County Board Work Session.

Commissioner Phillipe reported on the following committee(s): Operations/County Board Work Session; Warroad City Council.

Commissioner Swanson reported on the following committee(s): Roseau River Water Trail Launch Event; Roseau Economic Development Authority; Roseau School Board; Operations/County Board Work Session; Northern Counties Land Use Coordinating Board; Roseau City Council.

Commissioner Walker reported on the following committee(s): Operations/County Board Work Session; Warroad Watershed; Soil and Water Conservation District meeting.

Upon motion carried, the Board adjourned the meeting at 10:40 a.m. The next Regular meeting of the Board is scheduled for July 24, 2018 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Glenda Phillipe, Chair
Board of County Commissioners
Roseau County, Minnesota



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

WATERSHED BOARD APPOINTMENT NOTICE

The Roseau County Board of Commissioners is accepting nominations for the following Watershed Board Appointment(s):

One (1) manager to the Roseau River Watershed Board for a three year term beginning October 19, 2018 ending October 18, 2021. The term of Jason Braaten will expire on October 18, 2018.

Persons interested in being appointed to serve as a Watershed District Manager should contact the Roseau County Coordinator, 606 5th Avenue SW, Room 131, Roseau, MN 56751 (218-463-4248) or joleen.kezar@co.roseau.mn.us to obtain an application. To be considered, interested persons must submit completed applications no later than 4:30 pm, August 30, 2018.

District 1, Glenda Phillipe, Chair - District 2, Jack Swanson, Vice-Chair
District 3, Roger Falk - District 4, Russell Walker - District 5, Mark Foldesi

An Equal Opportunity Employer



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

WATERSHED BOARD APPOINTMENT NOTICE

The Roseau County Board of Commissioners is accepting nominations for the following Watershed Board Appointment(s):

One (1) manager to the Two Rivers River Watershed Board for a three year term beginning October 29, 2018 ending October 28, 2021. The term of Al Brazier will expire on October 28, 2018.

Persons interested in being appointed to serve as a Watershed District Manager should contact the Roseau County Coordinator, 606 5th Avenue SW, Room 131, Roseau, MN 56751 (218-463-4248) or joleen.kezar@co.roseau.mn.us to obtain an application. To be considered, interested persons must submit completed applications no later than 4:30 pm, August 30, 2018.

District 1, Glenda Phillipe, Chair - District 2, Jack Swanson, Vice-Chair
District 3, Roger Falk - District 4, Russell Walker - District 5, Mark Foldesi

An Equal Opportunity Employer



Roseau County Request for Board Action

Agenda Item #: Department Reports 1a <small>(for office use only)</small>		
Requested Board Date:	July 24, 2018	Originating Department: Highway
Subject Title (as it will appear on the Agenda): PERA Phased Retirement Option Agreement- Office Manager/Accountant	Presenter: Brian Ketring	
	Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input checked="" type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Requesting approval to enter into a PERA Phased Retirement Option Initial Agreement with current Office Manager/Accountant Sharon Diesen for a period of one year, beginning on August 1, 2018. Ms. Diesen qualifies for the PERA Phased Retirement Option as per the eligibility requirements for participation, and agrees to a reduction of hours worked of at least 25 percent, not to exceed 1,044 hours in the one-year period. Her current salary at Grade 6, Step G will be maintained, moving to the 2019 rate for 6G effective 1/1/2019. Employee insurance benefits will also be retained with prorated premium deducted from biweekly payroll during the term of the agreement.		
Background: Under the Phased Retirement Option Agreement, neither the member nor the employer are required to make any further contributions to PERA beginning with the first date of the agreement. This option will be a benefit to the County in that it is an exceptional opportunity for providing training that is needed, and transfer of knowledge in the ways of the State Aid System from the long-time employee to the incoming employee. Sharon is willing, and has the passion it takes to do this.		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting:		
<input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

*RBA's and supporting information should be submitted to the Coordinator's Office by noon, the Wednesday prior to the scheduled Board meeting. Thank you!

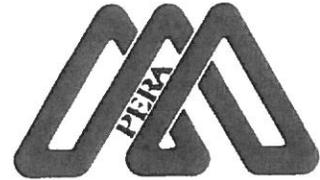
Phased Retirement Option Agreement

Public Employees Retirement Association (PERA)

60 Empire Drive, Suite 200, Saint Paul, MN 55103-2088

Member Information Services: 651-296-7460 or 1-800-652-9026

PERA Fax Number: 651-297-2547; PERA Web site: www.mnpera.org



Instructions: Please complete the form below in its entirety and submit to PERA. The employee and employer must enter into a Phased Retirement Option (PRO) agreement before the employee terminates employment. In addition, PERA must receive the PRO agreement before the PRO begins and should accompany a completed *Application for PERA Retirement Benefits*.

PRO Renewals: Please complete a new *Phased Retirement Agreement* form and submit to PERA prior to the PRO renewal date.

Please read the reverse side for details about PRO eligibility requirements.

Part A - Identification		
Name of Individual to be employed under the PRO Agreement:	PERA Member ID No.:	
Address:	Last 4 digits of Social Security No.:	
Name of Employer offering PRO employment:	PERA Employer Number (6-digits):	
Part B – For completion by the employer that will employ the individual under a PRO		
Dates of the Phased Retirement Employment : (must be limited to a one-year period)	Begin Date:	End Date:
Identify if this is the first agreement covering phased retirement for this employee or renewal of a prior agreement: <input type="checkbox"/> Initial Agreement <input type="checkbox"/> 1 st Renewal <input type="checkbox"/> 2 nd Renewal <input type="checkbox"/> 3 rd Renewal <input type="checkbox"/> 4 th Renewal <i>Note: Phased retirement employment may be for periods of up to one year, not to exceed a total duration of five years.</i>		
I understand that wages earned by the named individual during this period of employment must be reported to PERA and that the amounts will not be subject to PERA withholding. I further certify that this individual will be employed in accordance with the phased retirement employment conditions described in this agreement and in M.S. §353.371, and I agree to ensure that this governmental unit complies with all related requirements.		
Signature of Employer Representative:		Date of Signature:
Part C – For completion by PERA member		
I have accepted phased retirement employment with (check the one that applies): <input type="checkbox"/> The same governmental unit for which I am currently employed. <input type="checkbox"/> A different governmental unit than my current employer. <i>Please indicate the name of your current employer: _____ and your anticipated date of termination with this unit of government (month/day/year): ____/____/____</i>		
I have read the requirements that must be met to qualify for the phased retirement program on the back of this form and confirm that I will meet all of the criteria. I understand that my PERA retirement benefit will be effective on the first day of the month following the begin date of my initial PRO agreement; however, if my agreement begins on the first day of a calendar month, my benefit will be effective on that day. I further realize that while employed in a phased retirement position, I will not accrue service credits in PERA and my retirement benefit will not be subject to reduction under the provisions regarding reemployed annuitants (M.S. §353.37). I understand and accept the conditions of phased retirement employment described in this agreement and in M.S. §353.371.		
Signature of PERA Member:		Date of Signature:

Information about the PERA Phased Retirement Option (PRO) Program

Eligibility: An employer is under no obligation to offer the phased retirement option to a PERA General Plan member.

To participate in a PERA PRO, the employee must:

- Be an active Member of the General Plan (Coordinated or Basic)
- Be age 62 or older
- Be immediately eligible for a retirement annuity from the General Plan
- Have worked at least 1,044 hours each of the five preceding years
- Not eligible for the state employee Post-Retirement Option program under Minnesota Statutes § 43A.346

Employees not eligible for the PRO include:

- MERF Members
- Elected Officials covered by PERA
- State employees covered by PERA
- Members in other PERA plans (Correctional, Police and Fire, etc.)
- Current PERA Retirees

PRO Requirements:

- The employee and employer enter into a PRO agreement before terminating employment and PERA must receive the PRO agreement before the PRO begins.
- PRO agreements can be up to one year in length and may be renewed up to five times at the discretion of the employer.
- The employee must reduce hours by at least 25% and not exceed 1,044 hours per PRO agreement one year period.
- The employee and employer no longer contribute to PERA.

During the Phased Retirement Agreement:

- The employer will enroll the employee under PERA's Exempt Plan at the beginning of the PRO agreement. The earnings paid to an employee participating in a PRO program must be reported to PERA after each pay period using PERA Salary Deduction Report (SDR). No employee or employer contributions are payable to the retirement plan on the earnings of the PRO position.
- If the employee begins an additional public service position covered by PERA during the PRO agreement and is:
 - *Under full Social Security age:* the employee will be under the post-retirement annual earnings limits for the new employment position
 - *Over full Social Security age:* no post-retirement annual earnings limits for the new employment position
- If the PRO agreement is renewed, the employee and employer must complete and submit another *Phased Retirement Agreement* form to PERA prior to the PRO renewal date.

At the Conclusion of the Phased Retirement Agreement:

- Participation in PERA's phased retirement program stops at the conclusion of the employee's initial or renewed agreement, whichever is later. The employer must complete and submit the *Conclusion of PRO – Employment Verification Status* form to PERA at the conclusion of the PRO agreement.
- The employee is not required to terminate public employment associated with the PRO agreement or any other public employment at the end of your PRO Agreement.
- If the employee continues working in the public position after the PRO agreement ends or begin a new position covered by PERA and is:
 - *Under full Social Security age:* the employee will be under the post-retirement annual earnings limits
 - *Over full Social Security age:* no post-retirement annual earnings limits

The PRO program expires June 30, 2019:

- The law allows for anyone already working under the terms of a PRO agreement on or before June 30, 2019, to continue working under the PRO for a maximum of five years. It does not allow for new participants to enter the program on or after July 1, 2019.

FACT SHEET

PERA Phased Retirement Option

An Option for Coordinated Members Over Age 62

Under specific circumstances, public employees may be able to phase their way into retirement. By entering into a Phased Retirement Agreement with an employer, employees can begin to work fewer hours and begin to collect on their PERA pensions while remaining employed. The decision to make Phased Retirement available to members is strictly up to the employer.

1. Eligibility

First, the member's employer or another PERA-covered employer has sole discretion on offering the phased retirement option to an employee. The initial offer must not exceed one year, but it can be renewed for periods of up to a year for a total of five years. An employer is under no obligation to renew a Phased Retirement agreement.

To qualify, a member must:

- Meet all other requirements for a pension from PERA;
- Be at least 62 years of age;
- Have worked a minimum of 1,044 hours in each of the five years immediately prior to beginning Phased Retirement; and
- Not be eligible for the State

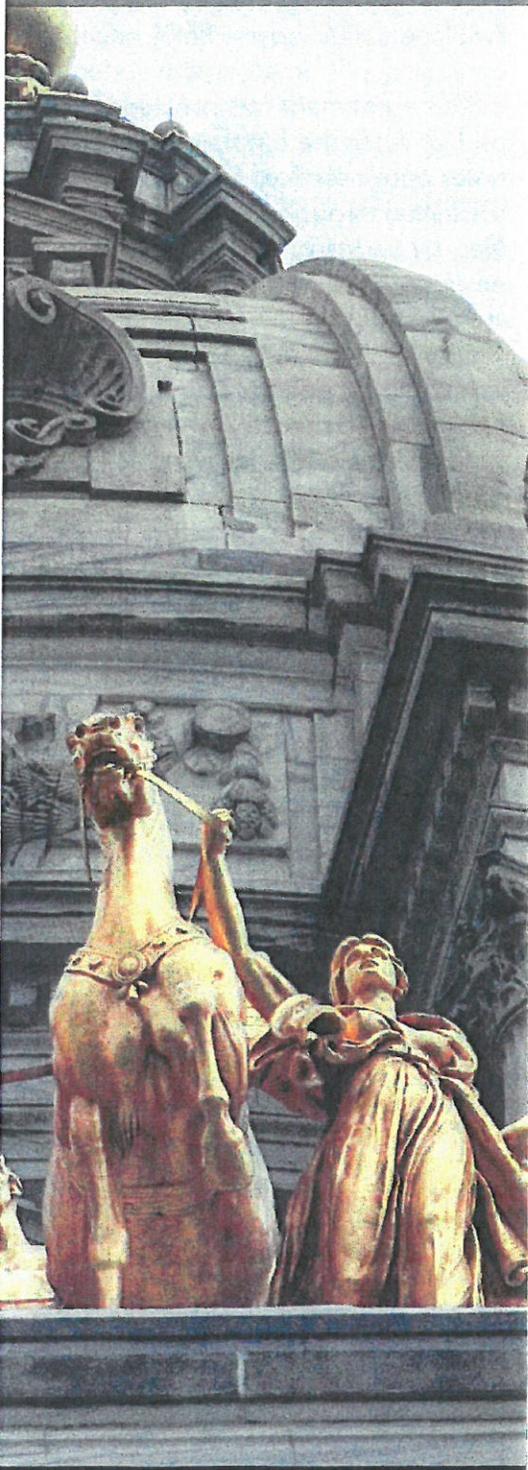
Employee Post-retirement Option program (for PERA members who are state employees).

- In addition, the member must also agree to a reduction of hours worked of at least 25 percent, not to exceed 1,044 hours per year—essentially half time or less. To participate, the member and employer must file a Phased Retirement Agreement form with PERA. The form is available on www.MNPERA.org.

2. Process

If mutually agreeable between the member and his or her employer, the member may begin collecting a PERA benefit without the normally required 30-day break in service and prohibition against having any agreement to return to work with the current employer. Participants are also exempt from PERA's earnings limits that apply prior to full Social Security retirement age. In addition, neither the member nor the employer are required to make any further contributions to PERA.

Since the member is now receiving a pension, he or she will cease to earn service credits and there will be no future adjustment to the high-five average salary.



Public Employees
Retirement Association
of Minnesota

This publication is intended to provide general information; the rights and obligations of PERA members are governed by state and federal laws, rules and regulations. The Minnesota Legislature or the federal government may change the statutes, rules and regulations governing PERA at any time. If there is a discrepancy between the law governing PERA and the information contained in this publication, the statutes and regulations shall govern.

Upon the completion of the phased retirement, a member must meet the requirements normally applied to someone who is terminating public service, including the prohibition of any future employment agreement, and the minimum 30-day break in public service. If the retiree later returns to PERA-covered employment, the earnings limits would apply.

A current retiree cannot participate in the program. The option is set to sunset with no new PRO agreements permitted after June 30, 2019.

3. Employer Responsibilities

Once an agreement has been made between the employer and employee to utilize the PRO, the Phased Retirement Agreement form must be completed. The form consists of two components. Part A is for the employer to complete. Part B is for the employee to complete and sign. Either the employee or the employer may submit the completed form to PERA. However, the agreement must be entered into and received before the start of employment under the phased retirement program.

An employer must enter a PRO agreement with a current employee before the employee's PERA membership is discontinued. In addition, an employer may not establish a PRO agreement with someone who is already drawing a benefit from PERA, regardless of whether the person retired for one week, one month, or one year ago. These restrictions are

in place because the phased retirement program is intended to facilitate a transition into retirement for a PERA member who is approaching full retirement provide employers with a workforce planning tool that can help transfer knowledge from the long-time employee to a new worker.

Employers that have a PRO agreement stop making contributions to PERA on the day the employee's Coordinated or Basic Plan membership is discontinued. Employers must, however, enroll employees participating in the PRO in PERA's Exempt Plan. (The Exempt Plan was established as a way for PERA to receive earnings information from employers on re-employed benefit recipients who are under full Social Security retirement age.) Therefore, the earnings of these individuals must be reported on the Salary Deduction Report (SDR).

To report wages of the employee/retiree working under a PRO agreement, include the individual's name and Social Security number on the SDR under the plan type of Exempt. You may include PRO participants on the SDRs you regularly submit to PERA, whether they are demographic data files, web reports created through the Employer Reporting and Information System (ERIS), or paper SDRs. Please include earnings data on these employees, but do not withhold PERA deductions or pay employer contributions.

If the PRO is renewed, the employer and employee must complete

and submit another Phased Retirement Agreement form to PERA.

Employers must advise PERA once an individual's employment under a PRO agreement has concluded and/or when the employee terminates public service. This can be submitted through demographic files, by updating the individual's employment status through ERIS, or, by sending a Member Information Change report to PERA. Be sure to include the plan type of Exempt when reporting the termination status and effective date.

We also want to point out that, in order to qualify for continued monthly retirement benefits, the terminating employee must now fulfill a minimum 30-day break in service requirement and may not have any arrangements to return to work in any non-elected position for the same employer until after the 30-day separation period has passed.

Thinking of easing into retirement? We have an option for you

If you are age 62 or over, you may be able to ease into retirement with the Phased Retirement option, at the discretion of your employer. PERA's termination requirements and earnings limits are waived if you meet the requirements.

To qualify, you must ...

- ◆ be age 62 or over and a vested member of PERA.
- ◆ have worked a minimum of 1,044 hours in each of the five years immediately preceding the offer of a phased retirement by your employer or another PERA-covered employer.
- ◆ agree to reduce your hours of work by at least 25 percent and will not exceed 1,044 hours per year.

Other requirements:

- ◆ Five years is the maximum length for a Phased Retirement option and you must renew the agreement annually.
- ◆ You and your employer (or a new PERA-covered employer) must sign a *Phased Retirement Agreement* form provided by PERA. This replaces PERA's normal *Termination Verification* form.

The benefits of the plan

When a member retires, there are certain restrictions that apply. Under the Phased Retirement option, these restrictions do not apply. You will receive the full PERA retirement benefit you have earned, based upon your years of service, age at retirement, and high-five salary.

In addition, during your Phased Retirement, you and your employer do not

make contributions to PERA. Since you receive a retirement benefit, there is no accrual of service credit or adjustment of the high-five salary.

Employer's discretion

Your employer is under no obligation to offer you a Phased Retirement or to renew any agreement that is made. You should also investigate the impact a reduction of hours may have on your other employee benefits.

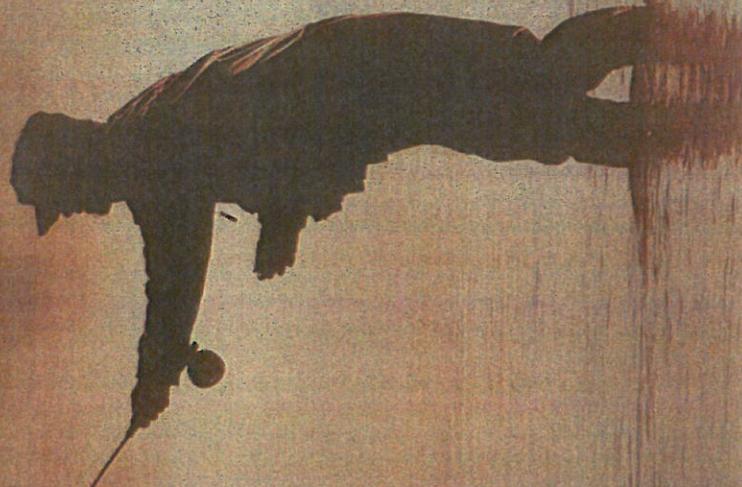
The procedure

Phased retirement requires a written agreement between you and the PERA-covered employer offering you the option. You must file both a *Phased Retirement Agreement* form and an *Application for PERA Retirement Benefits* with PERA. All other PERA benefit and application requirements must be met.

When you retire

If your phased retirement agreement is not renewed or when it ends, your employer must report this by submitting the appropriate form to PERA.

If you work in a PERA position after the PRO ends, and you are under the full social security age, you will be subject to the annual earnings limit. If you are over the full social security age, there are no annual earnings limitations.

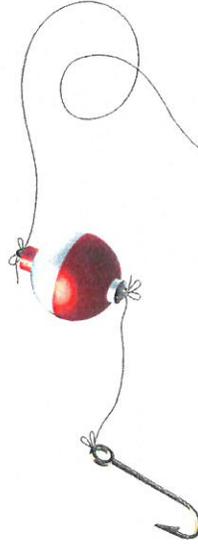


Not for retirees

Phased retirement is not available to PERA members who are already receiving a retirement benefit. Retirees who return to PERA-covered work remain subject to the annual earnings limits until they reach social security's full retirement age.

Option set to end

The Phased Retirement option is set to end on June 30, 2019. PERA will continue to evaluate the program's effectiveness and its impact on the association. To continue the option would require legislative action.



Stay connected. Stay informed.

www.mnpera.org

Phased Retirement

An option for General Plan members age 62 and over



Public Employees Retirement Association

60 Empire Drive, Suite 200

St. Paul, MN 55103

1-800-652-9026 | 651-296-7460

www.mnpera.org

This document is available in alternative formats to individuals with disabilities by calling 1-800-652-9026 or through the Minnesota Relay Service at 1-800-627-3529.

This publication is intended to provide general information; the rights and obligations of PERA members are governed by state and federal laws, rules and regulations. The Minnesota Legislature or the federal government may change the statutes, rules and regulations governing PERA at any time. If there is a discrepancy between the law governing PERA and the information contained in this pamphlet, the statutes and regulations shall govern.

9.14.2017



Public Employees Retirement Association of Minnesota



Roseau County Request for Board Action

Agenda Item #: County Board 1 <small>(for office use only)</small>		
Requested Board Date:	July 24, 2018	Originating Department: Coordinator
Subject Title (as it will appear on the Agenda): Commissioner Committee Reports		Presenter: Commissioners
		Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Commissioners will present their Committee Reports.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting:		
<input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda		
<input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports		
<input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

**Roseau County Board
July 2018 Meetings
Glenda A. Phillipe
District One**

- July 10: Roseau County Board– Roseau**
- July 10: Highway Committee – Roseau**
- July 11: Warroad Public Safety Committee – Warroad**
- July 17: Social Services Committee – Roseau**
- July 18: Lake Township Board Meeting – Warroad**
- July 18: Moranville Township Board Meeting – Warroad**
- July 18: Warroad Parks and Rec Flag Dedication – Warroad**
- July 18: Warroad School Monument – Warroad**
- July 19: Roseau County Fair Booth/EPIC – Roseau**

JACK SWANSON COMMITTEE REPORTS

JULY 10, 2018 - HIGHWAY COMMITTEE

JULY 10, 2018 - DOMESTIC VIOLENCE ADVISORY COMMITTEE

JULY 10, 2018 - JADIS TOWN BOARD; culvert issues

JULY 11, 2018 - ROSEAU CONVENTION & VISITORS BUREAU

JULY 11, 2018 - NORTHWEST MINNESOTA EMERGENCY COMMUNICATIONS BOARD (ITV)

JULY 17, 2018 - SOCIAL SERVICES BOARD

JULY 17, 2018 - ROSEAU RIVER TRAIL STAKEHOLDERS COMMITTEE; met w/ Virajita Singh & Miranda Olson (University of Minnesota College of Design) on concept plan for the proposed river trail; discussion of state DNR designation

JULY 18, 2018 - NORTHWEST MINNESOTA HOUSING & REDEVELOPMENT AUTHORITY (T.R.F.)

JULY 18, 2018 - ROSEAU COUNTY FAIR BOOTH

JULY 20, 2018 - ROSEAU COUNTY FAIR BOOTH