
REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on February 27, 2018, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:05 Delegations/Board Appointments/Public Comments*

9:10 Consent Agenda

1. February 13, 2018 Board Proceedings
2. Minnesota Department of Transportation "Corridors of Commerce" Program - Resolution
3. Authorization to Hire - Social Services (Office Support Specialist)

9:15 Department Reports

9:20 Committee Reports

9:25 County Board Items

1. Commissioner Committee Reports

10:00 Unfinished Business

10:00 Adjourn

***Limited to five minutes**



Roseau County Request for Board Action

Agenda Item #: Consent 1 <small>(for office use only)</small>	
Requested Board Date:	February 27, 2018
Originating Department: Coordinator	
Subject Title (as it will appear on the Agenda): February 13, 2018 Board Proceedings	Presenter: Jeff Pelowski
Estimated Amount of Time Needed for Discussion:	
<input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Review and approve the February 13, 2018 Board Proceedings.	
Background:	
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None	
Agenda Classification for County Board Meeting:	
<input type="checkbox"/> Delegations <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other	

FOR OFFICE USE ONLY:

Board Action: Approved as Requested: _____ Denied: _____ Tabled: _____ Other: _____	Distribution/Filing Instructions:
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PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

February 13, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, February 13, 2018.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker. Others present were Richard Magnusson, Steve Gust, Ann Marie Miller and Brian Ketring.

APPROVAL OF AGENDA

An MCIT discussion was added to County Board Items. A motion to approve the amended Agenda was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Administrative Assistant Ann Marie Miller presented to the Board the Minnesota Department of Natural Resources trail monitoring inspection results for the trails maintained by the Roseau County Trailblazers Snowmobile Club.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 1/25/2018

<u>Vendor Name</u>	<u>Amount</u>
BADGER CITY	9,018.17
GREENBUSH CITY	13,716.21
ROSEAU CITY	16,212.01
ROSEAU RIVER WATERSHED DIST	16,595.67
SCHOOL DIST 2683	16,927.34
SCHOOL DIST 676	15,427.87
SCHOOL DIST 682	77,367.74
SCHOOL DIST 690	59,092.63
TOWN OF BARTO	3,470.14
TOWN OF GRIMSTAD	2,256.45
TOWN OF HEREIM	2,221.66
TOWN OF LAKE	7,289.65
TOWN OF MICKINOCK	2,565.10
TOWN OF MORANVILLE	2,970.73
TWO RIVERS WATERSHED DISTRICT	6,636.12
WARROAD CITY	37,370.40
37 Payments less than 2,000.00	29,052.50
Final Total:	318,190.39

Warrants Approved For Payment 1/25/2018

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,698.50

LIFECARE MEDICAL CENTER	19,336.34
MN ENERGY RESOURCES	3,734.52
NORTH PINE SERVICES	25,526.79
ROSEAU CO TRAILBLAZERS	53,378.34
SIMPLEX GRINNELL LP	10,154.00
7 Payments less than 2,000.00	2,556.10
Final Total:	118,384.59

Warrants Approved For Payment 2/01/2018

<u>Vendor Name</u>	<u>Amount</u>
AMERICAN LEGION POST 88 GREENBUSH	4,300.00
DEARBORN NATIONAL LIFE INSURANCE	3,388.56
GREENBUSH CITY	4,293.77
JOHNSON/LAURE A	3,526.88
MN DEPT OF FINANCE -TREAS	4,398.90
MN JUDICIAL BRANCH	13,513.81
NW MN SERV COOP-BLUE CROSS BLUE	125,558.50
NW REGIONAL LIBRARY	102,000.00
PAUL BUNYAN TRANSIT	15,405.09
POLARIS INDUSTRIES INC	7,402.73
RETIRED SENIOR VOLUNTEER PROGRA	2,000.00
ROSEAU CO AGRICULTURAL SOCIETY	15,000.00
ROSEAU CO HISTORICAL SOCIETY	57,000.00
ROSEAU CO SOIL & WATER CONS	83,200.00
ROSEAU CO TREASURER	55,246.17
SCHOOL DIST 2683	14,908.60
SCHOOL DIST 676	15,124.22
SCHOOL DIST 682	21,947.78
SCHOOL DIST 690	3,265.58
SUN LIFE ASSURANCE COMPANY OF	2,197.35
TOWN OF GRIMSTAD	6,075.51
TOWN OF MICKINOCK	4,746.49
TOWN OF SKAGEN	9,707.52
TOWN OF SOLER	2,088.46
19 Payments less than 2,000.00	9,064.44
Final Total:	585,360.36

Warrants Approved For Payment 2/08/2018

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	3,429.59
GREENBUSH CITY	4,102.54
MN ENERGY RESOURCES	2,411.94
ROSEAU CITY	10,394.73
ROSEAU/LOW SPORTSMAN CLUB	7,724.25
13 Payments less than 2,000.00	10,315.75
Final Total:	38,378.80

Warrants Approved On 2/13/2018 For Payment 2/16/2018

<u>Vendor Name</u>	<u>Amount</u>
BERGSTROM ELECTRIC INC	2,570.00
CDW GOVERNMENT INC	2,614.24
COULOMBE CONSULTING	5,200.00
FARMERS UNION OIL CO-WARROAD	3,591.28
HOUSTON ENGINEERING	9,954.75
IMPACT	4,080.00

JOHNSON OIL CO INC	5,034.21
MSOP-MN SEX OFFENDER PROGRAM-D	4,612.80
NORTHLAND TIRE	2,716.01
POWER PLAN	2,295.44
ROGER'S TWO WAY RADIO INC	24,344.50
ROSEAU CO COOP ASSN	8,176.29
SJOBERG'S INC	2,668.25
ZIEGLER INC	2,387.91
80 Payments less than 2,000.00	30,785.40
Final Total:	111,031.08

In addition, the Board approved two (2) forthwith payments to Dell Marketing L.P., for computer equipment, in the amount of \$786.97; and, warranty renewal, in the amount of \$4,943.81.

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Richard Magnusson, Secretary of the Roseau County Fair Board and County Representative on the Red River Valley Development Association (RRVDA), met with the Board to provide an update on the 2018 Fair and fairground improvements. In addition, Mr. Magnusson thanked the Board for their annual appropriation and added that Clair and LaVonne Knudson have been chosen as the RRVDA Valley Farmer and Homemaker of the Year for 2018.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Foldesi, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the January 23, 2018, Regular Board Meeting Proceedings; approved two (2) State of Minnesota Lawful Gambling Permits for the Roseau/Lake of the Woods Sportsman's Club for events at the Carp Pit Recreational Area on June 23, 2018 and September 15, 2018; approved the Roseau County Trailblazers 2nd Benchmark in the amount of \$29,654.63; authorized the Roseau County Trailblazers to submit a Federal Grant Application to purchase a lightweight trail groomer; approved a Law Enforcement Mutual Aid Agreement with Law Enforcement Agencies located in Northern Minnesota; authorized the hire of: Chancey Gust as a temporary Dispatch/Jailer (Grade 5, Step A), effective 2/11/18; Devin Corneliusen as a regular part-time Deputy (Grade 7, Step A), effective 2/11/18; and, Orlando Peralta as a temporary Deputy (Grade 7, Step A), effective 2/11/18; approved a State of Minnesota Voting Equipment Grant Agreement, in the amount of \$81,752.62, effective 2/1/18 through 8/31/19; approved an Engagement Letter for Hoffman, Philipp & Knutson to perform the County's 2017 Audit; authorized depositing remaining funds from the dissolution of Far North Transit (Roseau County Committee on Aging) into the County's General Fund for the purpose of purchasing new buses; approved donating Con Con funds, on behalf of the Unorganized Townships located in the Warroad School District, to the Warroad Community Education Fund (\$250 x 4 = \$1,000); approved a one-year contract, in the amount of \$64,116.00, (LifeCare Medical Center will pay ½ of this fee - \$32,058.00), with AirMedCare for air medical transport of County residents; and, authorized the Roseau County Board to contract services with Briol and Benson, PLLC and Motley Rice LLC to commence civil litigation against opioid drug manufacturers and/or wholesale distributors.

DEPARTMENT REPORTS

Highway

Engineer Ketring met with the Board to request approval of two calls for bids and a final payment. The call for bids for the 2018 Bridge Replacement Project was deferred until a letting date has been established.

A motion to approve a call for bids on the 2018 Bituminous Overlay/Aggregate Shouldering Projects, to be opened on Monday, March 26, 2018 at 2:00 p.m., was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously.

A motion to approve a final payment to A.W. Kuettle & Sons, in the amount of \$5,827.50, for the Greenbush Maintenance Facility fire suppression equipment, was made by Commissioner Foldesi, seconded by Commissioner Swanson and carried unanimously.

COMMITTEE REPORTS

Building Committee

The Building Committee is recommending the Board approve a Kraus Anderson Master Contract Agreement for oversight of any future County building projects. A motion to approve the Kraus Anderson Master Contract Agreement was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

COUNTY BOARD ITEMS

Jail Transition Committee

The Jail Transition Committee, along with Northwest Community Action, are requesting the Board commit up to \$20,000 to support a Jail Transition Coordinator as part of a one-year pilot project that will focus on providing transitional care for released inmates. A motion to provide up to \$20,000 to support a Jail Transition Coordinator, was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

MCIT

A discussion was held regarding the ongoing MCIT appeal and the Magnusson property. A motion to authorize Coordinator Pelowski and Commissioner Phillippe to seek out legal counsel for this matter was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

Commissioner Committee Reports (January 23, 2018 - February 12, 2018)

Commissioner Falk reported on the following committee(s): Department Head Performance Reviews; Land Utilization Project meeting; Building Committee; Roseau River Trail Designation meeting; Operations/County Board Work Session.

Commissioner Foldesi reported on the following committee(s): Department Head Performance Reviews; Commercial Assessment discussions.

Commissioner Phillippe reported on the following committee(s): Department Head Performance Reviews; Team EPIC Grant meeting; Operations/County Board Work Session; Land of the Dancing Sky Area Agency on Aging; Roseau County Committee on Aging; Warroad City Council.

Commissioner Swanson reported on the following committee(s): Department Head Performance Reviews; Jadis Town Board; Roseau Economic Development Authority; Lao Assistance Center; Building Committee; Teen Journey; Roseau River Trail Designation meeting; Roseau City Council; Operations/County Board Work Session; Red River Valley Farmer-Homemaker meeting; Community Justice Coordinating Committee; Minnesota Counties Intergovernmental Trust Board of Directors; Paul Bunyan/Hwy 371 meeting;

Commissioner Walker reported on the following committee(s): Department Head Performance Reviews; Land Utilization Project meeting; Minnesota Rural Counties; Operations/County Board Work Session.

Upon motion carried, the Board adjourned the regular meeting at 10:45 a.m. The next Regular meeting of the Board is scheduled for February 27, 2018 at 9:00 a.m.

Attest:

Date: _____

Ann Marie Miller, Administrative Assistant
Roseau County, Minnesota

Glenda Phillipe, Chair
Board of County Commissioners
Roseau County, Minnesota

DRAFT



Roseau County Request for Board Action

Agenda Item #: County Board Item 1 <small>(for office use only)</small>		
Requested Board Date:	February 27, 2018	Originating Department: Coordinator
Subject Title (as it will appear on the Agenda): Commissioner Committee Reports		Presenter: Commissioners
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Commissioners will present their Committee Reports.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting:		
<input type="checkbox"/> Delegations	<input type="checkbox"/> Consent Agenda	
<input type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports	
<input checked="" type="checkbox"/> County Board Items	<input type="checkbox"/> Other	

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Board Action: Approved as Requested: _____ Denied: _____ Tabled: _____ Other: _____	Distribution/Filing Instructions:
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**Roseau County Board
February 2018 Meetings**

**Glenda A. Phillippe
District One**

- February 13: Roseau County Board – Roseau**
- February 13: Highway Department – Roseau**
- February 16: 1W1P – Warroad**
- February 20: Social Services – Roseau**
- February 21: NWMN Household Hazardous Board – Bagley**
- February 21: Lake Township - Warroad**
- February 26: Warroad City Council – Warroad**

JACK SWANSON COMMITTEE REPORTS

FEB 13, 2018 - HIGHWAY COMMITTEE

FEB 14, 2018 - ROSEAU CONVENTION & VISITORS BUREAU

FEB 14, 2018 - LAW LIBRARY COMMITTEE; Mike Grover elected Chair

FEB 14, 2018 - SAFETY COMMITTEE; Jeff Pelowski, Brian Ketring
unanimously elected Chair, Vice-Chair

FEB 15, 2018 - ROSEAU SCHOOL BOARD; discussed imminent need to
replace 1940's era boilers which are in a 1912 basement

FEB 20, 2018 - SOCIAL SERVICES BOARD

FEB 22, 2018 - ASSOCIATION OF MINNESOTA COUNTIES FUTURES
TASK FORCE (ST PAUL)

FEB 23, 2018 - ASSOCIATION OF MINNESOTA COUNTIES FUTURES
TASK FORCE (ST PAUL)

FEB 23, 2018 - ASSOCIATION OF MINNESOTA COUNTIES FINANCE
COMMITTEE (ST PAUL)