

## REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on December 11, 2018, at **5:00 p.m.**, in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

**5:00 Call to Order**

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

**5:05 Delegations/Board Appointments/Public Comments\***

**5:10 Consent Agenda**

1. November 27, 2018 Board Proceedings
2. Advertisement for Bids – 2019 Publishing
3. Roseau County Trailblazers – 1<sup>st</sup> Benchmark Payment Request
4. Advertise to Hire Two Social Workers

**5:15 Department Reports**

1. Auditor
  - a. Designating polling place for Unorganized Townships
2. Highway
  - a. Call for Bids for Bridge Construction and Approach Grading Project

**5:20 Committee Reports**

**5:25 County Board Items**

1. 2019 County Board Meeting Schedules
2. 2019 Elected Officials Salaries
3. 2019 Commissioner Salary & Per Diem Policy
4. 2019 Appropriations
5. Commissioner Committee Reports

**6:00 County Budget Meeting**

**6:30 County Board Items (Continued)**

6. 2019 Property Tax Levy
7. 2019 Budget

**7:00 Unfinished Business**

**7:00 Adjourn**

**\*Limited to five minutes**



# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

November 27, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, November 27, 2018.

## CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker. Others present were Martie Monsrud, Jeff Pelowski, Joleen Kezar, Kristy Kjos, John Horner, Daryl Wicklund, Sue Grafstrom, Mary Phillipe, Brent Walsh, David Pederson, Lindsay Heath, Nick Robertson, Ron Ditsch, Kathy Lovelace, Channing Kimble, Barrett Bukowiec, Donald Dunn, Jamie Bender, Wade Steinbring, Chris Stauffer, and Steve Gust.

## APPROVAL OF AGENDA

A 911 Signs discussion was added to Delegations and the 911 Advisory Committee item was moved from County Board Items to Delegations. A motion to approve the amended Agenda was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski stated that Jack Pellinen, DNR Hayes Lake Park Manager/Area 1C Trails Supervisor, had informed him that the upcoming public hearings concerning OHV/ATV camping facilities in State Parks will be held December 10<sup>th</sup> in Warroad and December 13<sup>th</sup> in St. Paul. Also, Representative Fabian requested that the Board reaffirm their support of a Resolution passed in 2017 supporting OHV/ATV access to State Parks. Coordinator Pelowski requested that the Board decide whether they plan on adopting the 2019 Levy/Budget, and related items, at their December 11<sup>th</sup> or 26<sup>th</sup> Board meeting(s). Board consensus was to address these items at the December 11<sup>th</sup> Board meeting. Commissioner Swanson reminded the Board that the AMC Conference will be starting Sunday, December 2<sup>nd</sup>, in St. Paul.

## APPROVE BILLS

A motion was made by Commissioner Falk, seconded by Commissioner Walker, and carried unanimously to approve the payment of the following warrants (warrant #: 138908 to 138997):

### Warrants Approved For Payment 11/15/2018

<u>Vendor Name</u>	<u>Amount</u>
STRATA CORPORATION	10,000.00
SWINGEN CONSTRUCTION CO	113,184.14
12 Payments less than 2,000.00	8,575.11
<b>Final Total:</b>	<b>131,759.25</b>

### Warrants Approved For Payment 11/21/2018

<u>Vendor Name</u>	<u>Amount</u>
MN ENERGY RESOURCES	2,816.19
SATHER LAW OFFICE	2,509.15
5 Payments less than 2,000.00	4,220.34
<b>Final Total:</b>	<b>9,545.68</b>

## Warrants Approved On 11/27/2018 For Payment 11/30/2018

<u>Vendor Name</u>	<u>Amount</u>
CDW GOVERNMENT INC	14,065.68
COMPASS MINERALS AMERICA	12,834.62
ELECTION SYSTEMS & SOFTWARE INC	10,307.95
ERICKSON ENGINEERING CO., LLC	3,089.50
FARMERS UNION OIL CO-WARROAD	4,025.62
HALVERSON SAND & GRAVEL INC	9,160.50
JOHNSON OIL CO INC	6,610.74
LIFECARE MEDICAL CENTER-HOME HEALTH	3,507.82
MATTSON PHARMACY INC	3,597.46
NORTHERN RESOURCES COOPERATIVE	2,700.34
NORTHWOODS HEATING & COOLING	2,762.80
RDO TRUCK CENTER CO.	6,925.88
ROGER'S TWO WAY RADIO INC	4,576.23
RUPP ANDERSON SQUIRES & WALDSPURGER	3,280.00
SEACHANGE	4,434.15
SJOBORG'S INC	2,435.25
TRUE NORTH STEEL	3,192.00
UNIVERSITY OF NORTH DAKOTA	3,092.65
51 Payments less than 2,000.00	17,314.06
<b>Final Total:</b>	<b>117,913.25</b>

## DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

### 911 Signs Discussion

This item was added to the Agenda as a follow-up to the discussion held at the November 14, 2018 Special Board meeting. The following people came forward to give their support and reasoning for the Board to approve the placement of 911 signs throughout the County: Dave Pederson, lifelong resident of Roseau County whose wife is a paramedic; Ron Ditsch, State Electrical Inspector; Mary Phillipe, Paramedic with the Warroad Rescue Unit and 27 years of experience in emergency services; Nick Robertson, State Patrol Officer for 20 years; Channing Kimble, Warroad Police Officer; Donald Dunn, Director of LifeCare EMS; Barrett Bukowiec, RN at LifeCare and EMT; Jamie Bender, Warroad Fire Chief; and Brent Walsh, First Responder with LifeCare EMS.

Board Chair Phillipe made a motion to form a committee to purchase and place the reflective signs using non-restrictive Con Con funds, seconded by Commissioner Foldesi; following a lengthy discussion, including review of the information provided by Board Chair Phillipe, Chair Phillipe amended the motion to support placement and implementation of 911 signs with the project being completed by 2021, seconded by Commissioner Foldesi, and carried unanimously.

### 911 Advisory Committee

Commissioner Swanson made a motion, seconded by Commissioner Walker, and carried unanimously to form an advisory committee with representation from the following entities: Warroad, Roseau, Badger, and Greenbush Fire Departments and EMS; Roseau County Sheriff, Highway Engineer, IT Administrator, Auditor, Attorney-Elect, Emergency Manager and 2 County Commissioners. Emergency Manager Sue Grafstrom will be heading up this committee. The purpose of the committee is to ultimately make a recommendation to the Board concerning the sign implementation process, project cost, and source(s) of project funding. Board Chair Phillipe informed those in attendance that are interested in serving on the committee, or attending future committee meetings, to provide their contact information to the County Coordinator's office.

## CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Foldesi, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the amended November 13, 2018, Board Proceedings; approved the amended November 14, 2018 Special Meeting Proceedings; and, authorized advertising for an opening on the Roseau County Extension Committee.

## DEPARTMENT REPORTS

### Environmental

#### Ordinance No. 31 Extension

Following discussion, a motion to adopt an extension of Ordinance No. 31 was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously, as follows:

### ORDINANCE NO. 31

AN ORDINANCE OF THE COUNTY OF ROSEAU, MINNESOTA, ENTITLED "AN ORDINANCE ESTABLISHING RATES AND CHARGES FOR SOLID WASTE MANAGEMENT SERVICES".

The Roseau County Board of Commissioners ordains:

That Ordinance No. 31 of Roseau County, Minnesota, be amended as follows:

That the County of Roseau, State of Minnesota, has established solid waste management facilities on property located in Enstrom Township, Roseau County, Minnesota, and that anyone using said facilities shall pay to the Roseau County Treasurer the following fees, plus all applicable Minnesota sales tax and surcharges:

A. Residential Haulers	:	\$ 37.50 per ton
B. Commercial Haulers	:	\$ 37.50 per ton
C. Demolition-Debris Waste	:	\$ 7.50 per cubic yard
D. Out-of-County Waste	:	\$ 75.00 per ton
E. Pickup Trucks	:	\$ 11.00 per load
F. Automobiles	:	\$ 5.00 per load
G. Car Tires	:	\$ 3.00 per tire
H. > 20" Tires	:	\$ 5.00 per tire
I. Tractor Tires	:	\$ 10.00 per tire
J. Appliances/CRTs	:	\$ 5.00 per unit

In addition to the above user fees, each resident and commercial entity residing in the County shall pay an annual solid waste assessment according to the following service fee schedule:

A. Residential Fee	:	\$ 70.00
B. Seasonal Recreation Fee (County Resident)	:	\$ 0.00
C. Seasonal Recreation Fee (Non-County Resident)	:	\$ 35.00
D. Category #1 Commercial	:	\$ 90.00
E. Category #2 Commercial	:	\$ 150.00
F. Category #3 Commercial	:	\$ 275.00
G. Category #4 Commercial	:	\$ 400.00
H. Category #5 Commercial	:	\$ 600.00

I. Category #6 Commercial	:	\$ 775.00
J. Category #7 Commercial	:	\$1,025.00
K. Category #8 Commercial	:	\$1,375.00
L. Category #9 Commercial	:	\$1,800.00
M. Category #10 Commercial	:	\$2,300.00
N. Category #11 Commercial	:	\$2,750.00
O. Category #12 Commercial	:	\$13,750.00

That if an entity fails or neglects to pay said charges or fees, including all applicable Minnesota sales tax and surcharges, the Board of Commissioners can certify the same to real estate owned by the entity, and the same shall be collected with other taxes. In the case of any village or governmental unit failing to pay the fees, including the applicable Minnesota sales tax and surcharges, the Board of County Commissioners can certify said amount to the County Auditor who shall levy a sufficient amount on all property in said governmental unit to pay said amount.

This Ordinance shall be in full force and effect from January 1, 2019, through December 31, 2020, following its passage and publication according to law.

Auditor

Skagen Township Road Exchange

Following discussion, a motion was made by Commissioner Foldesi, seconded by Commissioner Falk, and carried unanimously to approve the Skagen Township Road Exchange Resolution, as follows:

2018-11-01

BE IT RESOLVED that the Roseau County Board hereby agrees to exchange the 2 ½ miles of road known as 250<sup>th</sup> Avenue lying between Highway 11 and County Road 2 running along the section lines of 8,9,16,17,20 & 21 (currently a County Road) with the two miles of road known as 260<sup>th</sup> Avenue lying between Highway 11 and County Road 2 running along the section lines of Sections 10,11,14,15,22 & 23 (currently a Skagen Township Road) with Skagen Township further described below.

**Township to County**

A 66.00 foot easement for highway purposes over, under and across the Southeast Quarter of Section 10, the Southwest Quarter of Section 11, the Northeast Quarter and the Southeast Quarter of Section 15, the Northwest Quarter and the Southwest Quarter of Section 14, the Northeast Quarter and the Southeast Quarter of Section 22 and the Northwest Quarter of Section 23, Township 161 North, Range 42 West of the 5<sup>th</sup> Principal Meridian, Roseau County, Minnesota. The center line of said easement is described as follows;

Beginning at the northeast corner of said Southeast Quarter of Section 10; thence South 00 degrees 40 minutes 52 seconds West, bearing system based upon Roseau County Coordinate System, NAD 83 (2011), along the east line of said Southeast Quarter of Section 10, a distance of 2643.24 feet to the northeast corner of said Northeast Quarter of Section 15; thence South 01 degrees 00 minutes 17 seconds West, along the east line of said Northeast Quarter of Section 15, a distance of 2637.08 feet to the northeast corner of said Southeast Quarter of said Section 15; thence South 01 degrees 15 minutes 11 seconds West, along the east line of said Southeast Quarter of Section 15, a distance of 2637.06 feet to the northeast corner of said Northeast Quarter of Section 22; thence South 00 degrees 33 minutes 11 seconds West a distance of 2745.86 feet; thence southeasterly a distance of 159.94 feet along a tangential curve concave to the east having a radius of

700.00 feet and a central angle of 13 degrees 05 minutes 29 seconds; thence South 13 degrees 30 minutes 08 seconds East, tangent to the last described curve, a distance of 11.60 feet to the center line of State Highway number 11 and there terminating.

The side lines of said easement are to be prolonged or shortened to terminate on the south right of way line of County Road number 2 and the northerly right of way line of State Highway number 11.

### **County to Township**

A 66.00 foot easement for highway purposes over, under and across the Southeast Quarter of Section 09, the Southwest Quarter of Section 10, the Northeast Quarter and Southeast Quarter of Section 16, the Northwest Quarter and the Southwest Quarter of Section 15, Township 161 North, Range 42 West of the 5<sup>th</sup> Principal Meridian, Roseau County, Minnesota. The center line of said easement is described as follows;

Beginning at the northeast corner of said Southeast Quarter of Section 09; thence South 00 degrees 35 minutes 24 seconds West, bearing system based upon Roseau County Coordinate System, NAD 83 (2011), along the east line of said Southeast Quarter of Section 09, a distance of 2640.88 feet to the northeast corner of said Northeast Quarter of Section 16; thence South 01 degrees 06 minutes 29 seconds West, along the east line of said Northeast Quarter of Section 16, a distance of 2637.23 feet to the northeast corner of said Southeast Quarter of Section 16; thence South 01 degrees 05 minutes 54 seconds West, along the east line of said Southeast Quarter of Section 16, a distance of 2637.27 feet to the northeast corner of said Northeast Quarter of Section 21 and there terminating.

Together with a 105.00 foot easement over, under and across the Northeast Quarter of Section 21 and the Northwest Quarter of Section 22 of said Township and Range, being 50.00 feet on the right and 55.00 feet on the left of the following described line;

Beginning at the terminus of the above described center line; thence South 01 degrees 04 minutes 07 seconds East, along the east line of said Northeast Quarter of Section 21, a distance of 2638.36 feet to the southeast corner of said Northeast Quarter of Section 21 and there terminating.

Together with a 100.00 foot easement over, under and across the Southeast Quarter of Section 21, the Southwest Quarter of Section 22, the Northeast Quarter of the Northeast Quarter of Section 28 and the Northwest Quarter of the Northwest Quarter of Section 27 of said Township and Range, the center line of said easement is described as follows;

Beginning at the terminus of the above described center line; thence South 00 degrees 57 minutes 20 seconds East, along the east line of said Southeast Quarter of Section 21, a distance of 2638.37 feet to the northeast corner of said Northeast Quarter of Section 28; thence South 01 degrees 16 minutes 15 seconds West a distance of 466.35 feet, more or less, to the center line of State Highway number 11 and there terminating.

The side lines of said easement are to be prolonged or shortened to terminate on the south right of way line of County Road number 2 and the northerly right of way line of State Highway number 11.

Roseau County agrees to repair frost boils, if necessary, and add gravel to that portion of the current County road in the spring/summer of 2019. Skagen Township agrees to release Roseau County from any further obligation for maintenance.

## **COUNTY BOARD ITEMS**

### Roseau/LOW Sportsman's Club/Northstar Trail Alliance Grant Application

The Roseau/LOW Sportsman's Club/Northstar Trail Alliance requested approval of an OHV Trails Assistance Program Grant Funding Application and Resolution of Support. Commissioner Swanson made a motion, seconded by Commissioner Walker, and carried unanimously to approve the Grant Application and the following Resolution of Support:

2018-11-02

BE IT RESOLVED that Roseau County supports the Roseau-Lake of the Woods Sportsman's Club/North Star Trail Alliance (Alliance) Grant Funding Application and agrees to act as legal sponsor for funding received from the State of Minnesota Department of Natural Resources for maintenance of proposed trails by the Alliance.

BE IT FURTHER RESOLVED that upon approval of its application by the State, Roseau County may enter into an agreement with the State of Minnesota and will comply with all applicable Federal and State laws and regulations and conditions as stated in the agreement.

BE IT FURTHER RESOLVED that Roseau County hereby agrees to serve as the fiscal agent for the trails maintained by the Alliance and authorizes the Board Chair to sign all related documents on behalf of Roseau County.

### Commissioner Committee Reports (November 14 – November 27)

Commissioner Falk reported on the following committee(s): Special Board Meeting regarding 911 signs; Skagen Township Road Exchange Public Hearing; Social Services Meeting; Joint Ditch Meeting with Kittson County.

Commissioner Foldesi reported on the following committee(s): Special Board Meeting regarding 911 signs; Skagen Township Road Exchange Public Hearing; Social Services Meeting; Joint Ditch Meeting with Kittson County.

Commissioner Phillipe reported on the following committee(s): Canvassing Board Meeting; Special Board Meeting regarding 911 signs; Lake Township Meeting; NW Regional Transportation Coordination Council Meeting; NW MN Household Hazardous Waste Joint Powers Board ITV Meeting; Warroad City Council.

Commissioner Swanson reported on the following committee(s): Domestic Violence Advisory Board Meeting; Canvassing Board Meeting; Jadis Town Board Meeting; Special Board Meeting regarding 911 signs; NACO Community, Economic and Workforce Development Meeting; NW Regional Transportation Coordination Council Meeting; Roseau School Board Meeting; Skagen Township Road Exchange Public Hearing; Social Services Meeting; Northwest MN Housing and Redevelopment Authority Meeting; Community Housing Development Organization Meeting; Joint Ditch Meeting with Kittson County.

Commissioner Walker reported on the following committee(s): Special Board Meeting regarding 911 signs; Skagen Township Road Exchange Public Hearing; Social Services Meeting; Joint Ditch Meeting with Kittson County.

Upon motion carried, the Board adjourned the meeting at 11:35 a.m. The next Regular meeting of the Board is scheduled for December 11, 2018 at 5:00 p.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Glenda Phillipe, Chair  
Board of County Commissioners  
Roseau County, Minnesota

DRAFT



# Roseau County Request for Board Action

<b>Agenda Item #:</b> Consent 2 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	December 11, 2018	<b>Originating Department:</b> Auditor
<b>Subject Title (as it will appear on the Agenda):</b> Advertisement for Bids – 2019 Publishing	<b>Presenter:</b> Martie Monsrud	
	<b>Estimated Amount of Time Needed for Discussion:</b> <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
<b>Board Action Requested:</b> Requesting approval to publish the attached Call for Bids for the 2019 Official Newspaper		
<b>Background:</b>		
<b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

## CALL FOR BIDS

Sealed bids will be received by Martha Monsrud, Roseau County Auditor, 606 5<sup>th</sup> Avenue SW Room 160, Roseau, MN 56751-1477, on behalf of the Roseau County Board of Commissioners, until 4:00 p.m., on Monday, January 7, 2019, for the following publications:

1. **OFFICIAL COUNTY NEWSPAPER:**

Publication of the County Board Proceedings,  
Publication of all legal notices of the county,  
Publication of the 1st publication of the 2018 Financial Statement Summary  
Publication of the List of Delinquent Taxes (2), all pursuant to Minnesota Statutes 375.12, 375.17, 279.05, 279.06, 279.07, 279.08 and 279.09.

2. **SECOND PUBLICATION OF THE 2018 FINANCIAL STATEMENT SUMMARY PURSUANT TO MINNESOTA STATUTES 375.17.**

The bidders must comply with the legal requirements of Minnesota Statutes, Chapter 331A, and the legal requirements for publication of this material, and the bidders should make themselves familiar with these requirements.

Bids must be submitted on the form provided by the Roseau County Auditor's Office and shall comply with the publication specifications included with the bid packet.

The words "*Bid for Publishing*" must be written on the outside of the bid envelope.

The Roseau County Board reserves the right to reject any and all bids and to waive any irregularities in the bidding process.

Dated at Roseau, Minnesota, this 11th day of December 2018.

/s/ Martha Monsrud  
Martha Monsrud  
Roseau County Auditor

(SEAL)



# Roseau County Request for Board Action

<b>Agenda Item #:</b> Consent 3 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	December 11, 2018	<b>Originating Department:</b> Roseau County Trailblazers
<b>Subject Title (as it will appear on the Agenda):</b> Roseau County Trailblazers - 1 <sup>st</sup> Benchmark Payment Request	<b>Presenter:</b> Myles Hogenson	
	<b>Estimated Amount of Time Needed for Discussion:</b> <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
<b>Board Action Requested:</b> Consider authorizing payment of the 1 <sup>st</sup> Benchmark amount of \$61,074.71		
<b>Background:</b>		
<b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

# SNOWMOBILE TRAILS ASSISTANCE PROGRAM MAINTENANCE AND GROOMING

## Certification of Trail Completion

1<sup>st</sup> Benchmark – Due By December 15<sup>th</sup>

Trail Name:   Roseau County Trailblazers/BISF 1  

Club/Organization Name:   Roseau County Trailblazers Snowmobile Club  

Trail Administrator Signature:   Myles Hoegesa   Date:   11/27/18  

By signing this form, the Sponsor certifies that the snowmobile trail was open and available for use by December 1. This means that the trail was satisfactorily brushed, bridges were in good repair, signs were installed (including MnUSA corridor trail signs if appropriate), gates were capable of being open (snow permitting), permission was granted for all private lands and that the trail meets the guidelines of the Minnesota Snowmobile Trails Assistance Program Manual.

Is there any reason why the Department of Natural Resources should withhold any part of this payment?  
YES \_\_\_\_\_ NO   X  

If YES, please elaborate: \_\_\_\_\_

Sponsor Name (Local Unit of Government):   Roseau County  

Sponsor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

**Amount requested \$61,074.71** \_\_\_\_\_ (Up to 45% of the original contract.)

### DEPARTMENT USE ONLY

**THIS INVOICE APPROVED FOR PAYMENT BY:**

Parks and Trails Area Supervisor – OK TO PAY	Date	FY	Amount
SWIFT PO: 3-142406	RECEIPT #		
VENDOR #:0000197344	LINE #		
SERVICE BEGIN DATE: <b>JULY 1, 2018</b> _____	SERVICE END DATE: <b>NOVEMBER 30, 2018</b> _____		
INVOICE #:  <b>BM1</b>	Vendor Name and Address: Roseau County 606 5 <sup>th</sup> Ave SW, Room 131 Roseau, MN 56751		



# Roseau County Request for Board Action

<b>Agenda Item #:</b> Consent 4 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	December 11, 2018	<b>Originating Department:</b> Social Services
<b>Subject Title (as it will appear on the Agenda):</b> Advertise to Hire Two Social Workers	<b>Presenter:</b> Dave Anderson	
	<b>Estimated Amount of Time Needed for Discussion:</b> <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
<b>Board Action Requested:</b> Request the Board authorize advertising to hire two Social Workers.		
<b>Background:</b> Two Social Workers are resigning at Social Services. Both have been working in child protective services. The agency is requesting Board approval to advertise and hire to fill these vacant positions.		
<b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



# Roseau County Request for Board Action

<b>Agenda Item #:</b> Department Reports 1a <small>(for office use only)</small>		
<b>Requested Board Date:</b>	December 11, 2018	<b>Originating Department:</b> Auditor
<b>Subject Title (as it will appear on the Agenda):</b> Designating polling place for Unorganized Townships		<b>Presenter:</b> Martie Monsrud
		<b>Estimated Amount of Time Needed for Discussion:</b> <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
<b>Board Action Requested:</b> Request the Board pass a Resolution designating the Roseau County Auditor's Office as the polling place for all Unorganized Townships in Roseau County. This designation must be set by December 31 of each year by resolution.		
<b>Background:</b> Pursuant to 04B.16 Subd 1. Authority; location. See attached		
<b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

**204B.16 POLLING PLACES; DESIGNATION.**

Subdivision 1. **Authority; location.** By December 31 of each year, the governing body of each municipality and of each county with precincts in unorganized territory must designate by ordinance or resolution a polling place for each election precinct. The polling places designated in the ordinance or resolution are the polling places for the following calendar year, unless a change is made:

(1) pursuant to section 204B.175;

(2) because a polling place has become unavailable; or

(3) because a township designates one location for all state and federal elections and one location for all township only elections.

Polling places must be designated and ballots must be distributed so that no one is required to go to more than one polling place to vote in a school district and municipal election held on the same day. The polling place for a precinct in a city or in a school district located in whole or in part in the metropolitan area defined by section 200.02, subdivision 24, shall be located within the boundaries of the precinct or within one mile of one of those boundaries unless a single polling place is designated for a city pursuant to section 204B.14, subdivision 2, or a school district pursuant to section 205A.11. The polling place for a precinct in unorganized territory may be located outside the precinct at a place which is convenient to the voters of the precinct. If no suitable place is available within a town or within a school district located outside the metropolitan area defined by section 200.02, subdivision 24, then the polling place for a town or school district may be located outside the town or school district within five miles of one of the boundaries of the town or school district.

Subd. 1a. **Notice to voters.** If the location of a polling place has been changed, the governing body establishing the polling place shall send to every affected household with at least one registered voter in the precinct a nonforwardable mailed notice stating the location of the new polling place at least 25 days before the next election. The secretary of state shall prepare a sample of this notice. A notice that is returned as undeliverable must be forwarded immediately to the county auditor. This subdivision does not apply to a polling place location that is changed on election day under section 204B.175.

Subd. 2. [Repealed, 1994 c 607 s 7]

Subd. 3. **Designation effective until changed.** The designation of a polling place pursuant to this section shall remain effective until a different polling place is designated for that precinct. No designation of a new or different polling place shall become effective less than 90 days prior to an election, including school district elections or referenda, and no polling place changes may occur during the period between the state primary and the state general election, except that a new polling place may be designated to replace a polling place that has become unavailable for use.

Subd. 4. **Prohibited locations.** No polling place shall be designated in any place where intoxicating liquors or nonintoxicating malt beverages are served or in any adjoining room. No polling place shall be designated in any place in which substantial compliance with the requirements of this chapter cannot be attained.

Subd. 5. **Access by elderly and persons with disabilities.** Each polling place shall be accessible to and usable by elderly individuals and individuals with disabilities. A polling place is deemed to be accessible and usable if it complies with the standards in paragraphs (a) to (f).

(a) At least one set of doors must have a minimum width of 32 inches if the doors must be used to enter or leave the polling place.

(b) Any curb adjacent to the main entrance to a polling place must have curb cuts or temporary ramps. Where the main entrance is not the accessible entrance, any curb adjacent to the accessible entrance must also have curb cuts or temporary ramps.

(c) Where the main entrance is not the accessible entrance, a sign shall be posted at the main entrance giving directions to the accessible entrance.

(d) At least one set of stairs must have a temporary handrail and ramp if stairs must be used to enter or leave the polling place.

(e) No barrier in the polling place may impede the path of persons with disabilities to the voting booth.

(f) At least one parking space for persons with disabilities, which may be temporarily so designated by the municipality for the day of the election, must be available near the accessible entrance.

The doorway, handrails, ramps, and disabled parking provided pursuant to this subdivision must conform to the standards specified in the State Building Code for accessibility by persons with disabilities.

A governing body shall designate as polling places only those places which meet the standards prescribed in this subdivision unless no available place within a precinct is accessible or can be made accessible.

**Subd. 6. Public facilities.** Every statutory city, home rule charter city, county, town, school district, and other public agency, including the University of Minnesota and other public colleges and universities, shall make their facilities, including parking, available for the holding of city, county, school district, state, and federal elections, subject to the approval of the local election official. A charge for the use of the facilities may be imposed in an amount that does not exceed the lowest amount charged to any public or private group.

**Subd. 7. Appropriate facilities.** The facilities provided in accordance with subdivision 6 shall be sufficient in size to accommodate all election activities and the requirements of subdivision 5. The space must be separated from other activities within the building. The local election official may approve space in two connecting rooms for registration and balloting activities. Except in the event of an emergency making the approved space unusable, the public facility may not move the election from the space approved by the local election official without prior approval. In addition to the requirements of subdivision 5, the public facility must make remaining parking spaces not in use for regularly scheduled activities available for voters.

**History:** 1981 c 29 art 4 s 16; 1983 c 124 s 4; 1984 c 471 s 5; 1985 c 307 s 1; 1987 c 266 art 1 s 25; 1991 c 227 s 12,13; 1991 c 349 s 36,37; 1992 c 474 s 1; 1993 c 223 s 10; 1997 c 147 s 29,30; 2000 c 467 s 16; 2004 c 293 art 2 s 18; 2005 c 56 s 1; 2005 c 156 art 6 s 35,36; 2008 c 244 art 1 s 11; 2017 c 92 art 1 s 14; art 2 s 8



**Board of Commissioners**

606 5<sup>th</sup> Ave. SW, Room #131  
Roseau, MN 56751  
Phone: 218-463-4248  
Fax: 218-463-3252

A motion was made by Commissioner XXXXXX, seconded by Commissioner XXXXXX and carried unanimously to adopt the following Resolution:

2018-12-02

RESOLUTION DESIGNATING POLLING PLACE

WHEREAS, Minnesota Statutes, Section § 204B.16, Subdivision 1, requires that the County designate, by Ordinance or Resolution, a polling place for each election precinct annually by December 31<sup>st</sup>;

NOW, THEREFORE, BE IT RESOLVED that the Roseau County Board of Commissioners hereby establishes the Roseau County Courthouse to be the official polling place for all County Unorganized Townships, (164-44, 164-43, 164-40, 164-39, 164-38, 163-44, 163-43, 163-40, 163-39, 163-38, 162-44, 161-37, 161-36, 161-35, 160-37, and 159-37).

STATE OF MINNESOTA     )  
  ) ss  
COUNTY OF ROSEAU     )

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on December 11, 2018.

(SEAL)

\_\_\_\_\_  
Jeff Pelowski  
County Coordinator

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District 1, Glenda Phillipe, Chair - District 2, Jack Swanson, Vice-Chair  
District 3, Roger Falk, District 4 - Russell Walker, District 5 - Mark Foldesi

An Equal Opportunity Employer



# Roseau County Request for Board Action

<b>Agenda Item #:</b> Department Reports 2a <small>(for office use only)</small>		
<b>Requested Board Date:</b>	12/11/18	<b>Originating Department:</b> Highway
<b>Subject Title (as it will appear on the Agenda):</b> Call for Bids for Bridge Construction and Approach Grading Project	<b>Presenter:</b> Brian Ketring	
	<b>Estimated Amount of Time Needed for Discussion:</b> <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
<b>Board Action Requested:</b>  Requesting Board approval to Call for Bids for S.A.P. 068-599-100, Bridge 68543		
<b>Background:</b>          		
<b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



# Roseau County Request for Board Action

<b>Agenda Item #:</b> County Board Item 1 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	December 11, 2018	<b>Originating Department:</b> Coordinator
<b>Subject Title (as it will appear on the Agenda):</b> 2019 County Board Meeting Schedules		<b>Presenter:</b> Jeff Pelowski
		<b>Estimated Amount of Time Needed for Discussion:</b> <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
<b>Board Action Requested:</b> Review and approve the 2019 Meeting Schedules.		
<b>Background:</b>		
<b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



## Roseau County 2019 Board Meeting Schedule

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<u>DATE:</u>	<u>TIME</u>
January 8, 2019	9:00 a.m.
January 22, 2019	9:00 a.m.
February 12, 2019	9:00 a.m.
February 26, 2019	9:00 a.m.
March 12, 2019	9:00 a.m.
March 26, 2019	9:00 a.m.
April 9, 2019	9:00 a.m.
April 23, 2019	9:00 a.m.
May 14, 2019	9:00 a.m.
May 28, 2019	9:00 a.m.
June 11, 2019	3:30 p.m.
June 25, 2019	9:00 a.m.
July 9, 2019	9:00 a.m.
July 23, 2019	9:00 a.m.
August 13, 2019	9:00 a.m.
August 27, 2019	9:00 a.m.
September 10, 2019	9:00 a.m.
September 24, 2019	9:00 a.m.
October 8, 2019	9:00 a.m.
October 22, 2019	9:00 a.m.
November 12, 2019	9:00 a.m.
November 26, 2019	9:00 a.m.
December 10, 2019	5:00 p.m.
<i>December 26, 2019 (Thursday)</i>	<i>9:00 a.m.</i>

**ALL MEETINGS ARE OPEN TO THE PUBLIC**

**Meeting Location: Courthouse Board Room**

For a copy of this schedule, please contact the Roseau County Coordinator at 463-4248 or check the Roseau County Web Site at <http://www.co.roseau.mn.us>



# NOTICE

## 2019 Operations/ County Board Work Session

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### DATE:

### TIME

January 8, 2019	11:00 a.m.
February 5, 2019	9:00 a.m.
March 5, 2019	9:00 a.m.
April 2, 2019	9:00 a.m.
May 7, 2019	9:00 a.m.
June 4, 2019	9:00 a.m.
July 2, 2019	9:00 a.m.
August 6, 2019	9:00 a.m.
September 3, 2019	9:00 a.m.
October 1, 2019	9:00 a.m.
November 5, 2019	9:00 a.m.
December 10, 2019	2:30 p.m.

**ALL MEETINGS ARE OPEN TO THE PUBLIC**

**Meeting Location: Courthouse Board Room**

For a copy of this schedule, please contact the Roseau County Coordinator at 463-4248 or check the Roseau County Web Site at <http://www.co.roseau.mn.us>



## NOTICE

# 2019 Highway Committee Meetings

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### DATE:

### TIME

January 22, 2019	11:00 a.m.
February 12, 2019	11:00 a.m.
March 12, 2019	11:00 a.m.
April 9, 2019	11:00 a.m.
May 14, 2019	11:00 a.m.
June 11, 2019	5:00 p.m.
July 9, 2019	11:00 a.m.
August 13, 2019	11:00 a.m.
September 10, 2019	11:00 a.m.
October 8, 2019	11:00 a.m.
November 12, 2019	11:00 a.m.
December 10, 2019	4:00 p.m.

**ALL MEETINGS ARE OPEN TO THE PUBLIC**

**Meeting Location: Courthouse Board Room**

For a copy of this schedule, please contact the Roseau County Coordinator at 463-4248 or check on-line  
Roseau County Web Site at <http://co.roseau.mn.us>



## NOTICE

### Roseau County 2019 Social Service Board Meeting Schedule

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**DATE:**

**TIME**

January 15, 2019	9:00 a.m.
February 19, 2019	9:00 a.m.
March 19, 2019	9:00 a.m.
April 16, 2019	9:00 a.m.
May 21, 2019	9:00 a.m.
June 18, 2019	9:00 a.m.
July 16, 2019	9:00 a.m.
August 20, 2019	9:00 a.m.
September 17, 2019	9:00 a.m.
October 15, 2019	9:00 a.m.
November 19, 2019	9:00 a.m.
December 17, 2019	9:00 a.m.

**ALL MEETINGS ARE OPEN TO THE PUBLIC**

**Meeting Location: Roseau County Social Services Board Room.**

For a copy of this schedule, please contact the Roseau County Coordinator at 463-4248 or check on-line  
Roseau County Web Site at <http://co.roseau.mn.us>



**NOTICE**  
**2019 Community Justice Coordinating Committee**

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<b><u>DATE:</u></b>	<b><u>TIME</u></b>
January 2, 2019	12:00 p.m.
February 6, 2019	12:00 p.m.
March 6, 2019	12:00 p.m.
April 3, 2019	12:00 p.m.
May 1, 2019	12:00 p.m.
June 5, 2019	12:00 p.m.
July 3, 2019	12:00 p.m.
August 7, 2019	12:00 p.m.
September 4, 2019	12:00 p.m.
October 2, 2019	12:00 p.m.
November 6, 2019	12:00 p.m.
December 4, 2019	12:00 p.m.

Members of the County Board may attend the above meetings to observe and/or take part.

**ALL MEETINGS ARE OPEN TO THE PUBLIC**  
**Meeting Location: Courthouse Board Room**

For a copy of this schedule, please contact the Roseau County Coordinator at 463-4248 or check on-line  
Roseau County Web Site at <http://co.roseau.mn.us>



## BUSINESS HOURS

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The Roseau County Courthouse is open  
Monday through Friday from 8:00 a.m. to 4:30 p.m.

The Courthouse is closed on the following days in observance of  
these 2019 Holidays:

<b>Holiday</b>	<b>County Observed Date</b>
New Year's Day -----	January 1, 2019
Martin Luther King Day -----	January 21, 2019
Presidents' Day -----	February 18, 2019
Memorial Day -----	May 27, 2019
Independence Day -----	July 4, 2019
Labor Day -----	September 2, 2019
Veterans' Day -----	November 11, 2019
Thanksgiving Day -----	November 28, 2019
Day after Thanksgiving -----	November 29, 2019
Christmas Eve Day -----	December 24, 2019
Christmas Day -----	December 25, 2019



# Roseau County Request for Board Action

<b>Agenda Item #:</b> County Board Item 2 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	December 11, 2018	<b>Originating Department:</b> Coordinator
<b>Subject Title (as it will appear on the Agenda):</b> 2019 Elected Officials Salaries	<b>Presenter:</b> Jeff Pelowski	
	<b>Estimated Amount of Time Needed for Discussion:</b> <input type="checkbox"/> < 5 minutes <input checked="" type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
<b>Board Action Requested:</b> Requesting Board consideration of the attached (proposed) 2019 salaries for the elected Department Heads in Roseau County.		
<b>Background:</b>		
<b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

## 2019 Elected Officials Salaries

		<u>2018 Salary</u>	<u>2019 Salary @ +2%</u>	
	<b><i>Auditor</i></b>	\$82,638.40	\$84,291.17	Grade 11, Step G
	<b><i>Treasurer</i></b>	\$75,836.80	\$77,353.54	Grade 10, Step G
	<b><i>Sheriff</i></b>	\$90,043.20	\$91,844.06	Grade 12, Step G
	<b><i>Attorney</i></b>	\$107,452.80	\$109,601.86	Grade 14, Step G
	<b><i>Recorder</i></b>	\$69,700.80	\$71,094.82	Grade 9, Step G
	<b><i>Commissioners</i></b>	<b><u>\$21,418</u></b>	<b><u>\$21,846</u></b>	



# Roseau County Request for Board Action

<b>Agenda Item #:</b> County Board Item 3 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	December 11, 2018	<b>Originating Department:</b> Coordinator
<b>Subject Title (as it will appear on the Agenda):</b> 2019 Commissioner Salary and Per Diem Policy		<b>Presenter:</b> Jeff Pelowski
		<b>Estimated Amount of Time Needed for Discussion:</b> <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
<b>Board Action Requested:</b> Review and approve the Commissioner Salary and Per Diem Policy for 2019.		
<b>Background:</b>		
<b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		





# Roseau County Request for Board Action

<b>Agenda Item #:</b> County Board Item 4 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	December 11, 2018	<b>Originating Department:</b> Auditor
<b>Subject Title (as it will appear on the Agenda):</b> 2019 Appropriations		<b>Presenter:</b> Martie Monsrud
		<b>Estimated Amount of Time Needed for Discussion:</b> <input type="checkbox"/> < 5 minutes <input checked="" type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
<b>Board Action Requested:</b> Review and approve the 2019 Appropriations.		
<b>Background:</b> Copies of the proposed 2019 Appropriations will be available at the Board Meeting.		
<b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



# Roseau County Request for Board Action

<b>Agenda Item #:</b> County Board Item 5 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	December 11, 2018	<b>Originating Department:</b> Coordinator
<b>Subject Title (as it will appear on the Agenda):</b> Commissioner Committee Reports	<b>Presenter:</b> Commissioners	
	<b>Estimated Amount of Time Needed for Discussion:</b> <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input checked="" type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
<b>Board Action Requested:</b> Commissioners will present their Committee Reports.		
<b>Background:</b>		
<b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b>		
<input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

**Roseau County Board**  
**November/December 2018 Meetings**  
**Glenda A. Phillippe**  
**District One**

**November 27: Roseau County Board – Roseau**  
**December 3: AMC Conference– Bloomington**  
**December 4: AMC Conference – Bloomington**  
**December 6: Regional Transportation Coordinating Council – TRF**  
**December 6: Safe Harbor/Regional Park Designation – Warroad**  
**December 10: Warroad City Council – Warroad**  
**December 10: MN DNR Open House – Warroad**

## **JACK SWANSON COMMITTEE REPORTS**

**NOV 28, 2018 - COMMUNITIES THRIVE; Roseau has applied for a Northwest Minnesota Foundation Communities Thrive grant**

**NOV 28, 2018 - ROSEAU ECONOMIC DEVELOPMENT AUTHORITY**

**DEC 2, 2018 - ASSOCIATION OF MINNESOTA COUNTIES (AMC) OFFICER CANDIDATE SCREENING (BLOOMINGTON)**

**DEC 2, 2018 - AMC POLICY COORDINATING COMMITTEE (BLOOMINGTON); considered policy amendments also claimed by other policy committees**

**DEC 2, 2018 - AMC BOARD OF DIRECTORS (BLOOMINGTON)**

**DEC 2, 2018 - AMC TRIBAL AFFAIRS TASK FORCE (BLOOMINGTON)**

**DEC 3, 2018 - AMC EXTENSION COMMITTEE (BLOOMINGTON); presentation by U of M Extension Dean Dr. Beverly Durgan**

**DEC 3, 2018 - AMC RESEARCH COMMITTEE (BLOOMINGTON)**

**DEC 3, 2018 - AMC POLICY COORDINATING COMMITTEE (BLOOMINGTON)**

**DEC 4, 2018 - AMC ANNUAL MEETING (BLOOMINGTON)**

**DEC 5, 2018 - COMMUNITY JUSTICE COORDINATING COMMITTEE**

**DEC 10, 2018 - ROSEAU SCHOOL BOARD**

**DEC 11, 2018 - OPERATIONS COMMITTEE**

**DEC 11, 2018 - COMMITTEE OF THE WHOLE WORK SESSION**

**DEC 11, 2018 - HIGHWAY COMMITTEE**



# Roseau County Request for Board Action

<b>Agenda Item #:</b> Budget Meeting <small>(for office use only)</small>		
<b>Requested Board Date:</b>	December 11, 2018	<b>Originating Department:</b> Auditor
<b>Subject Title (as it will appear on the Agenda):</b> County Budget Meeting	<b>Presenter:</b> Martie Monsrud	
	<b>Estimated Amount of Time Needed for Discussion:</b> <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
<b>Board Action Requested:</b> The Budget Hearing will be held at 6:00 pm to solicit public input concerning the 2019 County Property Tax Levy and Budget.		
<b>Background:</b> The County must finalize the 2019 Levy and Budget by December 31, 2018. The Budget Meeting was previously referred to as the "Truth-In-Taxation" Meeting.  The proposed levy and budget will be distributed at the meeting.		
<b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input checked="" type="checkbox"/> Other _____		



# Roseau County Request for Board Action

<b>Agenda Item #:</b> County Board Item 6 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	December 11, 2018	<b>Originating Department:</b> Auditor
<b>Subject Title (as it will appear on the Agenda):</b> 2019 Property Tax Levy		<b>Presenter:</b> Martie Monsrud
		<b>Estimated Amount of Time Needed for Discussion:</b> <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input checked="" type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
<b>Board Action Requested:</b> On September 25, 2018 the Board approved the Preliminary 2019 Levy. Per MN Statute, the Board must finalize its 2019 Levy by December 31, 2018.		
<b>Background:</b> Copies of the Proposed 2019 Levy will be available at the Board Meeting.		
<b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



# Roseau County Request for Board Action

<b>Agenda Item #:</b> County Board Item 7 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	December 11, 2018	<b>Originating Department:</b> Auditor
<b>Subject Title (as it will appear on the Agenda):</b> 2019 Budget	<b>Presenter:</b> Martie Monsrud	
	<b>Estimated Amount of Time Needed for Discussion:</b> <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input checked="" type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
<b>Board Action Requested:</b> On September 25, 2018, the Board approved the Preliminary 2019 Budget. Per MN Statute, the Board must finalize its 2019 Budget by December 31, 2018.		
<b>Background:</b> Copies of the Proposed 2019 Budget will be available at the Board Meeting.		
<b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		