

## REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on November 27, 2018, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

**9:00 Call to Order**

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

**9:05 Delegations/Board Appointments/Public Comments\***

**9:10 Consent Agenda**

1. November 13, 2018 Regular Board Proceedings
2. November 14, 2018 Special Meeting Proceedings
3. Roseau County Extension Committee Appointment Notice

**9:15 Department Reports**

1. Environmental
  - a. Ordinance No. 31 Extension
2. Auditor
  - a. Skagen Township Road Exchange

**9:25 Committee Reports**

**9:30 County Board Items**

1. 911 Project Advisory Committee
2. Roseau/LOW Sportsman's Club/Northstar Trail Alliance Grant Application
3. Commissioner Committee Reports

**10:30 Unfinished Business**

**10:30 Adjourn**

**\*Limited to five minutes**



# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

November 13, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, November 13, 2018.

## CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Glenda Phillipe, Jack Swanson and Russell Walker. Commissioner Foldesi was absent. Others present were Martie Monsrud, Jeff Pelowski, Joleen Kezar, Brian Ketring, Ryan Murray, Dave Anderson, Kristy Kjos, Jack Pellinen, Bruce Olson, Harriet Heinen, Lola Grafstrom, Sheila Winstead, Susie Novak, Kristina Kaml, Ione Ferderer, John Horner, and Daryl Wicklund.

## APPROVAL OF AGENDA

A motion to approve the Agenda was made by Commissioner Walker, seconded by Commissioner Swanson, and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson stated that the Canvassing Board will meet at 1:00 p.m. today; Board Chair Phillipe and Commissioner Swanson will attend. Coordinator Pelowski mentioned that there is a meeting in Piney, Manitoba on November 14<sup>th</sup> at 7:00 p.m. regarding reducing their border hours to match the U.S. hours. Board Chair Phillipe stated that there is a Special Board Meeting regarding 911 address signs scheduled for November 14<sup>th</sup> at 9:00 a.m. She also stated that a regional transportation meeting regarding bus service in our area is scheduled for 4:45 p.m., November 15<sup>th</sup> at the Roseau County Boardroom. A handout was provided regarding a recent decision made by the Hubbard County Board concerning buffer program funding.

## APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously to approve the payment of the following warrants (warrant #: 138715 to 138907):

### Warrants Approved For Payment 10/25/2018

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,615.40
LIFECARE MEDICAL CENTER	54,249.15
MINNESOTA ENERGY RECOURSES CO	4,299.39
MINNESOTA ENERGY RESOURCES CO	36,608.20
6 Payments less than 2,000.00	656.23
<b>Final Total:</b>	<b>99,428.37</b>

### Warrants Approved For Payment 11/01/2018

<u>Vendor Name</u>	<u>Amount</u>
BADGER CITY	53,366.84
GREENBUSH CITY	118,030.70
NW MN MULTI COUNTY HRA	16,821.23
NW REGIONAL DEV COMM	6,721.62
ROOSEVELT CITY	3,811.76

ROSEAU CITY	512,325.91
ROSEAU RIVER WATERSHED DIST	161,172.45
SCHOOL DIST 2358	3,967.29
SCHOOL DIST 2683	81,764.30
SCHOOL DIST 447	2,527.49
SCHOOL DIST 676	80,527.61
SCHOOL DIST 682	770,503.87
SCHOOL DIST 690	693,450.07
SPRINGSTEEL ISLAND SANITARY DISTRICT	13,458.99
TOWN OF BARNETT	2,741.69
TOWN OF BARTO	5,430.30
TOWN OF CEDARBEND	5,203.27
TOWN OF DEWEY	3,307.00
TOWN OF DIETER	3,836.62
TOWN OF ENSTROM	7,244.78
TOWN OF FALUN	4,829.44
TOWN OF GOLDEN VALLEY	4,209.89
TOWN OF GRIMSTAD	5,708.22
TOWN OF HEREIM	6,561.90
TOWN OF HUSS	3,894.28
TOWN OF JADIS	13,450.42
TOWN OF LAKE	115,838.92
TOWN OF LAONA	8,534.43
TOWN OF MALUNG	7,430.46
TOWN OF MICKINOCK	4,800.59
TOWN OF MOOSE	2,072.29
TOWN OF MORANVILLE	23,785.99
TOWN OF NERESON	2,408.63
TOWN OF POLONIA	3,957.68
TOWN OF REINE	3,620.37
TOWN OF ROSS	7,445.91
TOWN OF SKAGEN	5,141.12
TOWN OF SPRUCE	10,841.47
TOWN OF STAFFORD	8,059.31
TOWN OF STOKES	4,310.15
TWO RIVERS WATERSHED DISTRICT	34,702.59
WARROAD CITY	386,788.11
WARROAD PORT AUTHORITY	16,915.64
WARROAD WATERSHED DISTRICT	9,719.41
12 Payments less than 2,000.00	11,714.05
<b>Final Total:</b>	<b>3,252,955.06</b>

**Warrants Approved For Payment 11/01/2018**

<u>Vendor Name</u>	<u>Amount</u>
JOHNSON/LAURE A	3,526.88
ROSEAU/LOW SPORTSMAN CLUB	5,018.39
4 Payments less than 2,000.00	506.30
<b>Final Total:</b>	<b>9,051.57</b>

**Warrants Approved For Payment 11/09/2018**

<u>Vendor Name</u>	<u>Amount</u>
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BRINK, SOBOLIK, SEVERSON, MALM & AL	3,113.38
CENTURYLINK	3,698.78
DEARBORN NATIONAL LIFE INSURANCE C	3,436.22
JOHNSON OIL CO INC	6,758.80
LAW OFFICE OF STEVEN E HUGLEN	2,932.50
MN DEPT OF FINANCE -TREAS	2,478.00
MN JUDICIAL BRANCH	19,252.34
RIVERFRONT STATION	3,810.53
ROSEAU CITY	10,464.23
SUN LIFE ASSURANCE COMPANY OF CANADA	2,167.76
24 Payments less than 2,000.00	12,220.05
<b>Final Total:</b>	<b>70,332.59</b>

### **Warrants Approved On 11/13/2018 For Payment 11/16/2018**

<u>Vendor Name</u>	<u>Amount</u>
CONDUENT ENTERPRISE SOLUTIONS, LL	9,500.00
COULOMBE CONSULTING	4,680.00
ENVIRONMENTAL SYSTEMS RESEARCH INST	2,000.00
GARTNER REFRIGERATION CO	10,871.98
HOFFMAN PHILIPP & KNUTSON	12,490.00
IMPACT	2,856.00
KNIFE RIVER MATERIALS	2,868.97
MAR-KIT LANDFILL	44,382.50
MSOP-MN SEX OFFENDER PROGRAM-D	4,476.00
REIT ROCK PAVING LLC	13,600.00
RONS APPRAISAL SERVICE DBA	4,765.93
ROSEAU CO HWY DEPT	14,905.56
ROSEAU TIMES REGION INC	2,895.10
ROSEAU/LOW SPORTSMAN CLUB	5,000.00
SANFORD HEALTH SYSTEM	2,517.00
SJOBERG'S INC	2,668.25
SUMMIT FOOD SERVICE-DBA	14,127.31
UNIVERSITY OF NORTH DAKOTA	3,092.65
WARROAD PIONEER	2,672.50
68 Payments less than 2,000.00	36,849.53
<b>Final Total:</b>	<b>197,219.28</b>

### **DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS**

#### Jack Pellinen, Hayes Lake State Park – ATV/OHV Public Meetings

Jack Pellinen, Hayes Lake State Park and Area Trails Manager, met with the Board to discuss upcoming ATV/OHV public meetings that will be held to see if there is support for ATV accessible campsites at the Park. The Parks and Rec division of the DNR is working on a proposal this winter to possibly provide camping facilities for ATV/OHV enthusiasts. He noted that it may require Legislative action in order to allow ATV accessible campsites in State Parks.

#### Roseau County Historical Society – 2019 Appropriation

Bruce Olson and fellow Historical Society Personnel Committee members, Harriet Heinen, Lola Grafstrom, and Sheila Winstead met with the Board to request an increase of funding from the

Board in order to increase their employees' wages to stay competitive as they are unable to provide benefits. Board consensus was to support their request; however, the 2019 Appropriations will not be set until the December 26<sup>th</sup> Board meeting.

#### Susie Novak, Executive Director North Country Food Bank - Update

The North Country Food Bank serves 21 Counties in Northwestern Minnesota, including Roseau County. This past year, 10.2 million pounds of food was distributed and 8.5 million meals were provided. There are approximately 2,000 people in Roseau County that utilize the area food shelves. She noted that each community in their service area is run by their own Board plus the Food Bank assists with the local backpack programs for the schools. Approximately 90% of the food given out at local food shelves comes from the North Country Food Bank. They are in need of a better facility in Crookston so they can more efficiently serve their clientele. The cost estimate for a replacement facility is \$6 million; the State Legislature provided \$3 million in State bond funds; now they need to raise \$3 million to match the State allocation. She will be meeting with each County in their service area to request funding in order to secure the required matching funds. She noted that this would be a one-time allocation. Commissioner Swanson made a motion to include a \$25,000.00 expenditure in the 2019 Budget in order to provide a donation to the North Country Food Bank, seconded by Commissioner Phillipe, and carried unanimously.

Coordinator Pelowski introduced newly elected County officials that were in attendance: John Horner, Commissioner-Elect for District 1; Daryl Wicklund, Commissioner-Elect for District 5; and Kristy Kjos, County Attorney-Elect.

#### **CONSENT AGENDA**

A motion to approve the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the October 23, 2018, Board Proceedings; and, authorized submittal of a "Notice of Intent" in regards to an upcoming Hazardous Mitigation Grant opportunity.

#### **DEPARTMENT REPORTS**

##### Highway

##### 2019 Budget Revision

Engineer Ketring met with the Board to discuss increasing the 2019 Budget for a capital equipment purchase of a motor grader plus hiring an additional operator. This motor grader purchase was included in the 5-year capital improvement plan (i.e. 2022) but if they order it now they would receive a discount which would save the County money. After discussion, the Board tabled this request until the December 26<sup>th</sup> Board meeting. Also, included in the 2019 budget is replacement of the D7 dozer. An offer was made to Ziegler, Inc for a used D8 dozer. Commissioner Swanson made a motion to approve a forthwith payment to Ziegler, Inc in the amount of \$10,000.00 for a down payment on the D8 dozer, seconded by Commissioner Walker, and carried unanimously.

##### Outside Employment Request

Federally-backed mortgage regulations for mobile homes require a Professional Engineer to certify that the mobile home is anchored properly. Area realtors and mortgage companies are requesting that the Board allow Engineer Ketring to provide this service, as outside employment requests require Board approval. Commissioner Swanson made a motion to allow Engineer Ketring to accept outside employment as long as it does not create a conflict with his Roseau County employment, seconded by Commissioner Falk, and carried unanimously.

## COUNTY BOARD ITEMS

### Trails Committee Membership

Myles Hogenson requested that the County take a more active role in administering Grant-In-Aid funding. The existing County Trails Committee could be expanded to provide this role. Commissioner Swanson made a motion, seconded by Commissioner Walker, and carried unanimously to approve expanding the Trails Committee to include the County Auditor, County Engineer, two County Commissioners, and two trails representatives.

### 2018 AMC Conference

Coordinator Pelowski asked the Board if they would consider authorizing County payment of the registration, lodging and other associated expenses for the upcoming AMC Annual Conference, (12/2 – 12/4/18), for the two Commissioners-Elect and the County Attorney-Elect if they are willing and able to attend. Commissioner Falk made a motion, seconded by Commissioner Walker, and carried unanimously to authorize paying the registration, lodging and associated expenses for the AMC Annual Conference for John Horner, Daryl Wicklund, and Kristy Kjos.

### Commissioner Committee Reports (October 23 – November 13)

Commissioner Falk reported on the following committee(s): Association of Minnesota Counties (AMC) District III Meeting; Joint Ditch Meeting with LOW County; Joint Natural Resources Board Meeting; Dam 4 Trail Grand Opening; Roseau River Watershed Board Meeting; County Operations/Board Work Session; Roseau County Extension Committee Meeting; Soil and Water Conservation Board Meeting.

Commissioner Phillipe reported on the following committee(s): NW Regional Transportation Coordination Council Meeting; Warroad Backpack Program Meeting; Joint Ditch Meeting with LOW County; Emergency and Rescue Services Meeting; Northwest Minnesota Foundation Meeting; Safe Harbor/Regional Park Designation Meeting; Warroad Community Education Meeting; County Operations/Board Work Session; Election Judge Duties; North Country Food Bank Teleconference.

Commissioner Swanson reported on the following committee(s): AMC District III Meeting; Northwest Minnesota Manufacturer's Breakfast; Roseau River Water Trail Meeting; Roseau Economic Development Authority Meeting; Northern Counties Land Use Coordinating Board Meeting; Roseau City Council Meeting; County Operations/Board Work Session; Community Justice Coordinating Committee Meeting; Team EPIC Meeting; Roseau County Extension Committee Meeting.

Commissioner Walker reported on the following committee(s): Warroad Watershed Board Meeting; Joint Ditch Meeting with LOW County; Joint Natural Resources Board Meeting; Dam 4 Trail Grand Opening; County Operations/Board Work Session; Soil and Water Conservation Board Meeting.

Upon motion carried, the Board adjourned the meeting at 11:30 a.m. The next Regular meeting of the Board is scheduled for November 27, 2018 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Glenda Phillipe, Chair  
Board of County Commissioners  
Roseau County, Minnesota



**PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS  
SPECIAL MEETING REGARDING 911 ADDRESS SIGNS**

November 14, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Wednesday, November 14, 2018.

**CALL TO ORDER**

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker. Others present were Jeff Pelowski, Joleen Kezar, Steve Gust, Donald Castle, Brent Walsh, Tim Erickson, Joy Bukowiec, Jamie Bender, Damian McMillin, Jeff Ballard, Mary Corneliusen, Clarence Meeker, Jeramy Swenson, Chris Stauffer, and Kathy Jenson.

**APPROVAL OF AGENDA**

Board Chair Phillipe amended the Agenda to delete Wade Steinbring from the list of public testimony and add Jeramy Swanson from the Badger Fire Department. A motion to approve the amended Agenda was made by Commissioner Walker, seconded by Commissioner Swanson, and carried unanimously.

**Overview of Purpose: To assure that every locatable structure in the County is assigned an address that reflects a known location, in order to assist the provision of emergency response services to all persons in Roseau County, regardless of place of residence or location.**

**PUBLIC TESTIMONY**

Jeff Ballard, Roseau Fire Department Firefighter – He has been pushing for this for the past 6 years. When he has been out on fire calls, he has not been able to find the places. Board Chair Phillipe asked if he has any examples of calls that they weren't able to find the place. He told of a call to a place on County Road 9 where they drove past the place and went to the wrong home. If the homeowners aren't at the end of the driveway flagging them down or there isn't any smoke to lead them to the fire, they can drive right by. He has a property in LOW County that has the sign.

Jamie Bender, Warroad Fire Chief – He also has property in LOW County and has a sign. Many of the Warroad Fire Department's calls are in the dark and it is difficult to find the address. The time issue could be the difference of a smoke instance to a fully engulfed fire. A five minute time loss to a mobile home fire could be the difference of saving the home to losing it. We need to protect our citizens. Damian McMillin from the Warroad Fire Department also spoke and he mentioned that his brother is a Border Patrol Agent and they have a hard time locating properties in certain areas.

Clarence Meeker and Mary Corneliusen, Warroad Estates residents – In the Fall of 2017 they had a neighbor that called the ambulance. The ambulance couldn't find her. It took an extra 45 minutes to locate her. They stated that the lighting is poor in the Warroad Estates and there are very few residents there that have their addresses on their mailboxes.

Joy Bukowiec, Warroad EMS Manager – She has been with the Warroad Rescue Service for 31 years. She has had many experiences throughout her years of service of not being able to find the right homes. She provided a spreadsheet of incidents where they had trouble locating the homes because the GPS was off. They waste precious time. They need the 911 signs at each house. The numbers are all uniform, reflective, and easy to read.

Brent Walsh, Greenbush EMT – He also works part-time for LifeCare. He is also in favor of the signs. Also, to get everyone in the County on the same database so the emergency personnel can work together, find the signs, and make it to the right home.

Jeremy Swanson, Badger EMT – He also agrees that the signs are needed.

Tim Erickson, LOW County Engineer – He was directed by the LOW County Board to install the signs. He provided a handout on how their signs are installed. The signs are located at the end of driveways, near the culvert. They utilized seasonal help to put the signs up. The signs are GPS points. There were deficiencies in addresses so those were corrected as the signs were installed. There are no more than three signs per driveway. If more than three homes in a driveway, it then becomes a road and has a green road sign installed. The signs, bolts, and posts cost \$20 per home. (plus labor) Currently, only the County has the GPS information but it will be going out to all law enforcement and EMS staff.

Don Castle, LOW EMS Manager – He has been involved with EMS since 2003 with Roseau and LOW Counties. He is also currently a dispatcher for LOW County. GPS does fail. If there is no internet service the phones/GPS systems do not work. They have been waiting for the 911 mapping for years. The signs have saved lives.

Steve Gust, Roseau County Sheriff – He would like to make sure the technology we get for the 911 system will work properly and do what we need it to do.

Chris Stauffer, Roseau County IT Administrator – 911 funds are used to put in the new \$45,000 software. It would take 6 months to get it working. The software gets loaded into the system so they can run their devices off of satellite and won't require cell service.

Commissioner Swanson noted that we all agree that we want emergency services to get to where they need to be quickly. It sounds like the first step is to get the GPS system up and running correctly.

Board Chair Phillippe asked the Commissioners if they were in favor of the signs. Commissioners Walker and Falk stated they would need to talk to their townships/constituents to see if they are in favor of the signs. Board Chair Phillippe and Commissioner Foldesi are in favor of the signs. Commissioner Swanson said that the Jadis Township supervisors did not want the signs. He stated that it should be each homeowner's personal responsibility to pay for their sign. We need to do this with technology. He agrees that the signs would be good but the proper technology would guide Emergency personnel to the correct address.

Board Chair Phillippe would like a committee set up today to get this started. There should be representatives from Fire, EMS, Law Enforcement, Emergency Management, and IT on the committee. She stated that she would not be on this committee because she does not see it making any progress. She apologized to those that gave their testimony for no decisions made at this meeting.

Upon motion carried, the Board adjourned the meeting at 11:45 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Glenda Phillippe, Chair  
Board of County Commissioners  
Roseau County, Minnesota



# Roseau County Request for Board Action

<b>Agenda Item #: Consent 3</b> <small>(for office use only)</small>		
<b>Requested Board Date:</b>	November 27, 2018	<b>Originating Department:</b> Auditor
<b>Subject Title (as it will appear on the Agenda):</b> Roseau County Extension Committee Appointment Notice		<b>Presenter:</b> Martie Monsrud
		<b>Estimated Amount of Time Needed for Discussion:</b> <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
<b>Board Action Requested:</b> Request the Board approve the advertisement for an Extension Committee member.		
<b>Background:</b> Thor Didrikson has served his third three-year term on the committee.  This term will begin January 1, 2019.		
<b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b>		
<input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



## Board of Commissioners

606 5<sup>th</sup> Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

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## ROSEAU COUNTY EXTENSION COMMITTEE APPOINTMENT NOTICE

The Roseau County Board of Commissioners is accepting nominations for the following County Extension Board Appointment.

One member to the Roseau County Extension Committee for a three year term beginning January 1, 2019.

Persons interested in being appointed to serve as an Extension Committee member should contact the Roseau County Auditor, 606 5<sup>th</sup> Avenue SW, Room 160, Roseau, MN 56751 (218-463-1282) or at [martie@co.roseau.mn.us](mailto:martie@co.roseau.mn.us) to obtain an application. To be considered, interested persons must submit completed applications no later than **4:30 p.m., December 21, 2018.**

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District 1, Glenda Phillipe, Chair - District 2, Jack Swanson, Vice-Chair  
District 3, Roger Falk - District 4, Russell Walker - District 5, Mark Foldesi

An Equal Opportunity Employer



# Roseau County Request for Board Action

<b>Agenda Item #:</b> Department Reports 1a <small>(for office use only)</small>		
<b>Requested Board Date:</b>	November 27, 2018	<b>Originating Department:</b> Environmental
<b>Subject Title (as it will appear on the Agenda):</b> Ordinance No. 31 Extension		<b>Presenter:</b> Jeff Pelowski
		<b>Estimated Amount of Time Needed for Discussion:</b> <input type="checkbox"/> < 5 minutes <input checked="" type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
<b>Board Action Requested:</b> Requesting the Board to authorize a 2-year extension to our existing solid waste management fee schedule, which sunsets on December 31, 2018.		
<b>Background:</b> Proposing no change to our existing fee structure (attached) through 2020.		
<b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

ORDINANCE NO. 31

AN ORDINANCE OF THE COUNTY OF ROSEAU, MINNESOTA, ENTITLED  
“AN ORDINANCE ESTABLISHING RATES AND CHARGES FOR SOLID WASTE  
MANAGEMENT SERVICES”.

The Roseau County Board of Commissioners ordains:

That Ordinance No. 31 of Roseau County, Minnesota, be amended as follows:

That the County of Roseau, State of Minnesota, has established solid waste management facilities on property located in Enstrom Township, Roseau County, Minnesota, and that anyone using said facilities shall pay to the Roseau County Treasurer the following fees, plus all applicable Minnesota sales tax and surcharges:

A. Residential Haulers	:	\$ 37.50 per ton
B. Commercial Haulers	:	\$ 37.50 per ton
C. Demolition-Debris Waste	:	\$ 7.50 per cubic yard
D. Out-of-County Waste	:	\$ 75.00 per ton
E. Pickup Trucks	:	\$ 11.00 per load
F. Automobiles	:	\$ 5.00 per load
G. Car Tires	:	\$ 3.00 per tire
H. > 20" Tires	:	\$ 5.00 per tire
I. Tractor Tires	:	\$ 10.00 per tire
J. Appliances/CRTs	:	\$ 5.00 per unit

In addition to the above user fees, each resident and commercial entity residing in the County shall pay an annual solid waste assessment according to the following service fee schedule:

A. Residential Fee	:	\$ 70.00
B. Seasonal Recreation Fee (County Resident)	:	\$ 0.00
C. Seasonal Recreation Fee (Non-County Resident)	:	\$ 35.00
D. Category #1 Commercial	:	\$ 90.00
E. Category #2 Commercial	:	\$ 150.00
F. Category #3 Commercial	:	\$ 275.00
G. Category #4 Commercial	:	\$ 400.00
H. Category #5 Commercial	:	\$ 600.00
I. Category #6 Commercial	:	\$ 775.00
J. Category #7 Commercial	:	\$1,025.00
K. Category #8 Commercial	:	\$1,375.00
L. Category #9 Commercial	:	\$1,800.00
M. Category #10 Commercial	:	\$2,300.00
N. Category #11 Commercial	:	\$2,750.00
O. Category #12 Commercial	:	\$13,750.00

That if an entity fails or neglects to pay said charges or fees, including all applicable Minnesota sales tax and surcharges, the Board of Commissioners can certify the same to real estate owned by the entity, and the same shall be collected with other

taxes. In the case of any village or governmental unit failing to pay the fees, including the applicable Minnesota sales tax and surcharges, the Board of County Commissioners can certify said amount to the County Auditor who shall levy a sufficient amount on all property in said governmental unit to pay said amount.

This Ordinance shall be in full force and effect from January 1, 2019, through December 31, 2020, following its passage and publication according to law.

PASSED BY THE ROSEAU COUNTY BOARD OF COMMISSIONERS THE 27<sup>th</sup> DAY OF NOVEMBER, 2018.

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Chairman, Roseau County Board

Attest:

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County Coordinator

Approved as to form and execution:

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County Attorney



# Roseau County Request for Board Action

<b>Agenda Item #:</b> Department Reports 2a <small>(for office use only)</small>		
<b>Requested Board Date:</b>	November 27, 2018	<b>Originating Department:</b> Auditor
<b>Subject Title (as it will appear on the Agenda):</b> Skagen Township Road Exchange		<b>Presenter:</b> Martie Monsrud
		<b>Estimated Amount of Time Needed for Discussion:</b> <input type="checkbox"/> < 5 minutes <input checked="" type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
<b>Board Action Requested:</b> Requesting Board adoption of the attached Resolution approving a road exchange with Skagen Township.		
<b>Background:</b> A similar Resolution was adopted by the Skagen Township Board on November 19, 2018.		
<b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



## Board of Commissioners

606 5<sup>th</sup> Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

A motion was made by Commissioner XXXXXX, seconded by Commissioner XXXXXX, and carried unanimously to adopt the following Resolution:

2018-11-01

BE IT RESOLVED that the Roseau County Board hereby agrees to exchange the 2 ½ miles of road known as 250<sup>th</sup> Avenue lying between Highway 11 and County Road 2 running along the section lines of 8,9,16,17,20 & 21 (currently a County Road) with the two miles of road known as 260<sup>th</sup> Avenue lying between Highway 11 and County Road 2 running along the section lines of Sections 10,11,14,15,22 & 23 (currently a Skagen Township Road) with Skagen Township further described below.

### Township to County

A 66.00 foot easement for highway purposes over, under and across the Southeast Quarter of Section 10, the Southwest Quarter of Section 11, the Northeast Quarter and the Southeast Quarter of Section 15, the Northwest Quarter and the Southwest Quarter of Section 14, the Northeast Quarter and the Southeast Quarter of Section 22 and the Northwest Quarter of Section 23, Township 161 North, Range 42 West of the 5<sup>th</sup> Principal Meridian, Roseau County, Minnesota. The center line of said easement is described as follows;

Beginning at the northeast corner of said Southeast Quarter of Section 10; thence South 00 degrees 40 minutes 52 seconds West, bearing system based upon Roseau County Coordinate System, NAD 83 (2011), along the east line of said Southeast Quarter of Section 10, a distance of 2643.24 feet to the northeast corner of said Northeast Quarter of Section 15; thence South 01 degrees 00 minutes 17 seconds West, along the east line of said Northeast Quarter of Section 15, a distance of 2637.08 feet to the northeast corner of said Southeast Quarter of said Section 15; thence South 01 degrees 15 minutes 11 seconds West, along the east line of said Southeast Quarter of Section 15, a distance of 2637.06 feet to the northeast corner of said Northeast Quarter of Section 22; thence South 00 degrees 33 minutes 11 seconds West a distance of 2745.86 feet; thence southeasterly a distance of 159.94 feet along a tangential curve concave to the east having a radius of 700.00 feet and a central angle of 13 degrees 05 minutes 29 seconds; thence South 13 degrees 30 minutes 08 seconds East, tangent to the last described curve, a distance of 11.60 feet to the center line of State Highway number 11 and there terminating.

The side lines of said easement are to be prolonged or shortened to terminate on the south right of way line of County Road number 2 and the northerly right of way line of State Highway number 11.

### County to Township

A 66.00 foot easement for highway purposes over, under and across the Southeast Quarter of Section 09, the Southwest Quarter of Section 10, the Northeast Quarter and Southeast Quarter of Section 16, the Northwest Quarter and the Southwest Quarter of Section 15, Township 161 North, Range 42 West of the 5<sup>th</sup> Principal Meridian, Roseau County, Minnesota. The center line of said easement is described as follows;

Beginning at the northeast corner of said Southeast Quarter of Section 09; thence South 00 degrees 35 minutes 24 seconds West, bearing system based upon Roseau County

Coordinate System, NAD 83 (2011), along the east line of said Southeast Quarter of Section 09, a distance of 2640.88 feet to the northeast corner of said Northeast Quarter of Section 16; thence South 01 degrees 06 minutes 29 seconds West, along the east line of said Northeast Quarter of Section 16, a distance of 2637.23 feet to the northeast corner of said Southeast Quarter of Section 16; thence South 01 degrees 05 minutes 54 seconds West, along the east line of said Southeast Quarter of Section 16, a distance of 2637.27 feet to the northeast corner of said Northeast Quarter of Section 21 and there terminating.

Together with a 105.00 foot easement over, under and across the Northeast Quarter of Section 21 and the Northwest Quarter of Section 22 of said Township and Range, being 50.00 feet on the right and 55.00 feet on the left of the following described line;

Beginning at the terminus of the above described center line; thence South 01 degrees 04 minutes 07 seconds East, along the east line of said Northeast Quarter of Section 21, a distance of 2638.36 feet to the southeast corner of said Northeast Quarter of Section 21 and there terminating.

Together with a 100.00 foot easement over, under and across the Southeast Quarter of Section 21, the Southwest Quarter of Section 22, the Northeast Quarter of the Northeast Quarter of Section 28 and the Northwest Quarter of the Northwest Quarter of Section 27 of said Township and Range, the center line of said easement is described as follows;

Beginning at the terminus of the above described center line; thence South 00 degrees 57 minutes 20 seconds East, along the east line of said Southeast Quarter of Section 21, a distance of 2638.37 feet to the northeast corner of said Northeast Quarter of Section 28; thence South 01 degrees 16 minutes 15 seconds West a distance of 466.35 feet, more or less, to the center line of State Highway number 11 and there terminating.

The side lines of said easement are to be prolonged or shortened to terminate on the south right of way line of County Road number 2 and the northerly right of way line of State Highway number 11.

Roseau County agrees to repair frost boils, if necessary, and add gravel to that portion of the current County road in the spring/summer of 2019. Skagen Township agrees to release Roseau County from any further obligation for maintenance.

STATE OF MINNESOTA     )  
  ) ss  
COUNTY OF ROSEAU     )

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on November 27, 2018.

\_\_\_\_\_  
Jeff Pelowski  
Roseau County Coordinator

To: The Roseau County Board of Commissioners

From: The Skagen Township Board

Re: Road Exchange

BE IT RESOLVED that the Skagen Township Board hereby agrees to exchange the two miles of road known as 260<sup>th</sup> Avenue lying between Highway 11 and County Road 2 running along the section lines of Sections 10, 11, 14, 15, 22 & 23 (currently a Skagen Township road) with the 2 ½ miles of road known as 250<sup>th</sup> Avenue lying between Highway 11 and County Road 2 running along the section lines of 8, 9 16, 17 20 & 21 (currently county road) with the County of Roseau further described below.

#### Township to County

A 66.00 foot easement for highway purposes over, under and across the Southeast Quarter of Section 10, the Southwest Quarter of Section 11, the Northeast Quarter and the Southeast Quarter of Section 15, the Northwest Quarter and the Southwest Quarter of Section 14, the Northeast Quarter and the Southeast Quarter of Section 22 and the Northwest Quarter of Section 23, Township 161 North, Range 42 West of the 5<sup>th</sup> Principal Meridian, Roseau County, Minnesota. The center line of said easement is described as follows;

Beginning at the northeast corner of said Southeast Quarter of Section 10; thence South 00 degrees 40 minutes 52 seconds West, bearing system based upon Roseau County Coordinate System, NAD 83 (2011), along the east line of said Southeast Quarter of Section 10, a distance of 2643.24 feet to the northeast corner of said Northeast Quarter of Section 15; thence South 01 degrees 00 minutes 17 seconds West, along the east line of said Northeast Quarter of Section 15, a distance of 2637.08 feet to the northeast corner of said Southeast Quarter of said Section 15; thence South 01 degrees 15 minutes 11 seconds West, along the east line of said Southeast Quarter of Section 15, a distance of 2637.06 feet to the northeast corner of said Northeast Quarter of Section 22; thence South 00 degrees 33 minutes 11 seconds West a distance of 2745.86 feet; thence southeasterly a distance of 159.94 feet along a tangential curve concave to the east having a radius of 700.00 feet and a central angle of 13 degrees 05 minutes 29 seconds; thence South 13 degrees 30 minutes 08 seconds East, tangent to the last described curve, a distance of 11.60 feet to the center line of State Highway number 11 and there terminating.

The side lines of said easement are to be prolonged or shortened to terminate on the south right of way line of County Road number 2 and the northerly right of way line of State Highway number 11.

#### County to Township

A 66.00 foot easement for highway purposes over, under and across the Southeast Quarter of Section 09, the Southwest Quarter of Section 10, the Northeast Quarter and Southeast Quarter of Section 16, the Northwest Quarter and the Southwest Quarter of Section 15, Township 161 North, Range 42 West of the 5<sup>th</sup> Principal Meridian, Roseau County, Minnesota. The center line of said easement is described as follows;

Beginning at the northeast corner of said Southeast Quarter of Section 09; thence South 00 degrees 35 minutes 24 seconds West, bearing system based upon Roseau County Coordinate System, NAD 83 (2011), along the east line of said Southeast Quarter of Section 09, a distance of 2640.88 feet to the northeast corner of said Northeast Quarter of Section 16; thence South 01 degrees 06 minutes 29 seconds West, along the east line of said Northeast Quarter of Section 16,

a distance of 2637.23 feet to the northeast corner of said Southeast Quarter of Section 16; thence South 01 degrees 05 minutes 54 seconds West, along the east line of said Southeast Quarter of Section 16, a distance of 2637.27 feet to the northeast corner of said Northeast Quarter of Section 21 and there terminating.

Together with a 105.00 foot easement over, under and across the Northeast Quarter of Section 21 and the Northwest Quarter of Section 22 of said Township and Range, being 50.00 feet on the right and 55.00 feet on the left of the following described line;

Beginning at the terminus of the above described center line; thence South 01 degrees 04 minutes 07 seconds East, along the east line of said Northeast Quarter of Section 21, a distance of 2638.36 feet to the southeast corner of said Northeast Quarter of Section 21 and there terminating.

Together with a 100.00 foot easement over, under and across the Southeast Quarter of Section 21, the Southwest Quarter of Section 22, the Northeast Quarter of the Northeast Quarter of Section 28 and the Northwest Quarter of the Northwest Quarter of Section 27 of said Township and Range, the center line of said easement is described as follows;

Beginning at the terminus of the above described center line; thence South 00 degrees 57 minutes 20 seconds East, along the east line of said Southeast Quarter of Section 21, a distance of 2638.37 feet to the northeast corner of said Northeast Quarter of Section 28; thence South 01 degrees 16 minutes 15 seconds West a distance of 466.35 feet, more or less, to the center line of State Highway number 11 and there terminating.

The side lines of said easement are to be prolonged or shortened to terminate on the south right of way line of County Road number 2 and the northerly right of way line of State Highway number 11.

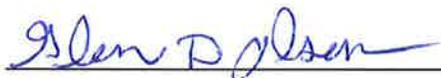
SKAGEN TOWNSHIP BOARD:



Mike Kukowski



Paul Hamann



Glen Olson

ATTEST:



Evie Lorenson, Skagen Township Clerk

Dated: 11/19/18



# Roseau County Request for Board Action

<b>Agenda Item #:</b> County Board 1 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	November 27, 2018	<b>Originating Department:</b> Coordinator
<b>Subject Title (as it will appear on the Agenda):</b> 911 Project Advisory Committee	<b>Presenter:</b> Jack Swanson	
	<b>Estimated Amount of Time Needed for Discussion:</b> <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input checked="" type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
<b>Board Action Requested:</b> Requesting the Board consider establishing a 911 Project Advisory Committee.		
<b>Background:</b> This is a follow up to the November 14, 2018 Special Board Meeting which was held to hear testimony from various emergency responders providing service in the County. This could be a stand-alone Committee or a Subcommittee of the existing Emergency Management Committee.		
<b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



# Roseau County Request for Board Action

<b>Agenda Item #:</b> County Board 2 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	November 27, 2018	<b>Originating Department:</b> Coordinator
<b>Subject Title (as it will appear on the Agenda):</b> Roseau/LOW Sportsman's Club/Northstar Trail Alliance Grant Application	<b>Presenter:</b> Jeff Pelowski	
	<b>Estimated Amount of Time Needed for Discussion:</b> <input type="checkbox"/> < 5 minutes <input checked="" type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
<b>Board Action Requested:</b> Requesting the Board authorize the OHV Trails Assistance Program Grant Funding Application and Resolution of Support.		
<b>Background:</b>		
<b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b>		
<input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



**OHV Trails Assistance Program  
Grant Funding Application  
(FORM 1)**

**7 DEPARTMENT USE ONLY**  
FY Purchase Order Number #  
Grant amount:

**Check Type of Off-highway Vehicle Funding Applied for:**

All-Terrain Vehicle Trail     Off-Highway Motorcycle Trail     Off-Road Vehicle Trail

**1. Off-highway Vehicle Trail information**

1A. Club name: *Roseau-Low Sportsman Club / North Star Trail Alliance*    1B. Date: *11/6/18*  
1C. Trail or trail system name: *Roseau-Low Trails / North Star Trail Alliance Trails*    1D. Miles of existing trail in GIA system: *177.8*

**2. Trail administrator contact information and approval**

2A. Name: *Myles Hogenson*    2B. Signature: *Myles Hogenson*  
2C. Address (Street, Box Number, City, State, Zip Code): *68224 Co Rd #140 Roosevelt MN. 56673*  
2D. Preferred phone number: *218-689-6889*    2E. Alternate phone number or Email Address: *mk Hogens@gmail.com*

**3. Public point of contact information and approval**

3A. Name: *Myles Hogenson*    3B. Signature: *Myles Hogenson*  
3C. Address (Street, box number, City, State, Zip Code): *68224 Co Rd #140 Roosevelt MN. 56673*  
3D. Phone number (include area code): *218-689-6889*    3E. Alternate phone number (include area code) or email address - optional:

**4. Trail fund request**

4. Total grant request (from question 4D project cost breakdown and explanation worksheet):  
*\$ 42690.<sup>00</sup>*

**5. Sponsor approval**

5A. Local unit of government sponsor/ contact name: *Roseau County Board of Commissioners*    5B. Telephone number. (include area code): *218-463-4248*  
5C. Address (Street, Box Number, City, State, Zip Code): *606 5<sup>th</sup> Ave SW Room #131, Roseau, MN. 56751*

5D. Authorized signature of sponsor: *GLEUDA A. PHILLIPS*    5E. Name and Title: *County Bd. CHAIR*    5F. Date: *11/13/2018*

**6. DEPARTMENT USE ONLY [Certification by Department of Natural Resources]**

6A. Authorized signature: \_\_\_\_\_    6B. Date: \_\_\_\_\_  
**Area Supervisor**

6C. Authorized signature: \_\_\_\_\_    6D. Date: \_\_\_\_\_  
**Regional Manager**



**Board of Commissioners**

606 5<sup>th</sup> Ave. SW, Room #131  
Roseau, MN 56751  
Phone: 218-463-4248  
Fax: 218-463-3252

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A motion was made by Commissioner XXXXX, seconded by Commissioner XXXXX, and carried unanimously to adopt the following Resolution:

2018-11-02

BE IT RESOLVED that Roseau County supports the Roseau-Lake of the Woods Sportsman's Club/North Star Trail Alliance (Alliance) Grant Funding Application and agrees to act as legal sponsor for funding received from the State of Minnesota Department of Natural Resources for maintenance of proposed trails by the Alliance.

BE IT FURTHER RESOLVED that upon approval of its application by the State, Roseau County may enter into an agreement with the State of Minnesota and will comply with all applicable Federal and State laws and regulations and conditions as stated in the agreement.

BE IT FURTHER RESOLVED that Roseau County hereby agrees to serve as the fiscal agent for the trails maintained by the Alliance and authorizes the Board Chair to sign all related documents on behalf of Roseau County.

STATE OF MINNESOTA    )  
  ) ss  
COUNTY OF ROSEAU    )

I, Jeff Pelowski, Board Clerk in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on November 27, 2018.

\_\_\_\_\_  
Jeff Pelowski  
Roseau County Coordinator



# Roseau County Request for Board Action

<b>Agenda Item #:</b> County Board Item 3 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	November 27, 2018	<b>Originating Department:</b> Coordinator
<b>Subject Title (as it will appear on the Agenda):</b> Commissioner Committee Reports		<b>Presenter:</b> Commissioners
		<b>Estimated Amount of Time Needed for Discussion:</b> <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
<b>Board Action Requested:</b> Commissioners will present their Committee Reports.		
<b>Background:</b>		
<b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b>		
<input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda		
<input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports		
<input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

**Roseau County Board  
November 2018 Meetings  
Glenda A. Phillippe  
District One**

- November 13: County Board – Roseau**
- November 13: Highway – Roseau**
- November 13: Canvass Board – Roseau**
- November 14: Special Meeting First Responders – Roseau**
- November 14: Lake Township – Warroad**
- November 15: NW Regional Transportation Coordination Council – Roseau**
- November 21: Hazardous Waste ITV – Roseau**
- November 26: Warroad City Council - Warroad**

## JACK SWANSON COMMITTEE REPORTS

NOVEMBER 13, 2018 - DOMESTIC VIOLENCE ADVISORY BOARD

NOVEMBER 13, 2018 - BALLOT CANVASSING BOARD

NOVEMBER 13, 2018 - JADIS TOWN BOARD

NOVEMBER 14, 2018 - SPECIAL COUNTY MEETING/EMERGENCY RESPONDERS

NOVEMBER 14, 2018 - NACO COMMUNITY, ECONOMIC AND WORKFORCE DEVELOPMENT TELECONFERENCE

NOVEMBER 15, 2018 - RURAL TRANSIT COORDINATION COUNCIL

NOVEMBER 15, 2018 - ROSEAU SCHOOL BOARD

NOVEMBER 19, 2018 - SKAGEN TOWNSHIP PUBLIC HEARING; road exchange

NOVEMBER 20, 2018 - SOCIAL SERVICES BOARD

NOVEMBER 21, 2018 - NORTHWEST MINNESOTA HOUSING AND REDEVELOPMENT AUTHORITY (T.R.F.)