

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on October 9, 2018, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:05 Delegations/Board Appointments/Public Comments*

9:10 Consent Agenda

1. September 25, 2018 Board Proceedings
2. Social Service Board Appointment

9:15 Department Reports

1. Auditor
 - a. County Road Exchange – Skagen Township
 - b. Property Eviction Resolution

9:20 Committee Reports

9:25 County Board Items

1. Commissioner Committee Reports

10:00 Unfinished Business

10:00 Adjourn

***Limited to five minutes**

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

September 25, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, September 25, 2018.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker. Others present were Martie Monsrud, Jeff Pelowski, Joleen Kezar, Brian Ketring, Sue Grafstrom, Tracy Halstengard, Joe Laurin, Wayne Trangsrud, Tom Johnson, and Marlin Lindland.

APPROVAL OF AGENDA

A motion to approve the Agenda was made by Commissioner Walker, seconded by Commissioner Foldesi, and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Falk commented on an item from the September 11, 2018 Board Meeting regarding the status of the requested \$10,000.00 reimbursement for the cost of his legal fees. He calculates the cost to the taxpayers exceeded \$20,000.00. Therefore, if he is awarded the \$10,000.00 reimbursement, he is willing to pay back \$7,500.00 to the County on the condition that "the 3 Commissioners who voted to prosecute him" also pay the same amount back to the County. Board Chair Phillipe stated that the Warroad American Legion gave \$1,000.00 to the Bemidji Veterans' Home and encourages other groups to donate. Engineer Ketring noted that the Roseau County Roadway Safety Plan Workshop is scheduled for 8:30 am on September 26th at the Roseau City Center. Coordinator Pelowski noted that the Buffer Advisory Committee meeting is scheduled for 11:30 today, and that the oral auction for the County-owned old Greenbush shop is today at 10:00 a.m. Auditor Monsrud mentioned that Voyageur's Communication will be changing their rural television broadcast signal and an announcement was sent to the local radio stations.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously to approve the payment of the following warrants (warrant #: 138351 to 138454):

Warrants Approved For Payment 9/13/2018

<u>Vendor Name</u>	<u>Amount</u>
ANDREW J STOSKOPF TRUCKING INC	19,949.94
JOHNSON OIL CO INC	9,333.88
MN DEPT OF FINANCE -TREAS	4,042.50
ROSEAU CITY	11,996.67
SWINGEN CONSTRUCTION CO	235,866.85
12 Payments less than 2,000.00	5,770.68
Final Total:	286,960.52

Warrants Approved For Payment 9/20/2018

<u>Vendor Name</u>	<u>Amount</u>
11 Payments less than 2,000.00	4,544.29

Final Total: **4,544.29**

Warrants Approved On 9/25/2018 For Payment 9/28/2018

<u>Vendor Name</u>	<u>Amount</u>
CENTEC CAST METAL PRODUCTS	6,500.00
FARMERS UNION OIL CO-WARROAD	6,910.83
HOFFMAN PHILIPP & KNUTSON	8,810.00
HOUSTON ENGINEERING	8,364.00
JOHNSON OIL CO INC	5,906.25
MACTEK SYSTEMS INC	6,918.00
MAR-KIT LANDFILL	43,536.50
MATTSON PHARMACY INC	3,715.60
MSOP-MN SEX OFFENDER PROGRAM	4,625.20
NORTHERN RESOURCES COOPERATIVE	2,701.18
RDO TRUCK CENTER CO.	2,614.43
REGENTS OF U OF MINNESOTA	5,634.15
ROSEAU CO COOP ASSN	12,627.37
ROSEAU COUNTY FORD	5,503.92
ROSEAU DIESEL SERVICE INC	11,923.89
TITAN MACHINERY	2,590.91
TRUE NORTH STEEL	56,256.66
UNIVERSITY OF NORTH DAKOTA	3,092.65
VANGUARD APPRAISALS, INC	10,800.00
VOYAGEURS COMTRONICS CORPORATION	8,197.50
56 Payments less than 2,000.00	25,671.06
Final Total:	242,900.10

In addition, the Board approved one forthwith payment: \$1,442.00 to the Roseau County Treasurer for an Unorganized Township loan payoff.

DELEGATIONS

Marlin Lindland – County Road 139 Culvert Issue

Marlin Lindland, along with Wayne Trangsrud and Tom Johnson, met with the Board to further discuss the County Road 139 culvert issue. Area resident Joe Laurin also attended the meeting and participated in the discussion. Following a lengthy discussion, it was decided to direct Engineer Ketring to contact the hydrologists from both the Army Corp of Engineers and Houston Engineering in order to provide options available to address this issue, and then report back to the Board at their October 9, 2018 Regular meeting.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the September 11, 2018, Board Proceedings; approved the Board Ratification Statement for the MnCCC/TriMin Systems, Inc. Professional Services Agreement; and, approved the following payroll changes: job title changes for the two existing Appraiser Trainees, (promoted to Deputy Assessors per County policy), with an associated pay grade change from 5B to 6A, effective September 13, 2018.

COUNTY BOARD ITEMS

2019 Unorganized Township Budget/Levy

Auditor Monsrud requested the Board consider approving the 2019 Unorganized Township Budget/Levy as presented. A motion to approve the 2019 Unorganized Township Levies and Budgets was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously to adopt the following Resolution:

2018-09-02

ADOPTION OF THE 2019 Unorganized Township Levies and Budgets

WHEREAS, the Roseau County Board of Commissioners has reviewed and considered budgets for the unorganized townships located in Commission District No. 3, 4, and 5, and;

WHEREAS, the Roseau County Board of Commissioners deems it necessary that the following amounts be levied on all taxable property in specified unorganized townships in Roseau County;

NOW, THEREFORE, BE IT RESOLVED that the year 2019 unorganized township budgets are hereby approved and the following amounts shall be levied upon all taxable property in unorganized townships in Roseau County for the year 2019:

Township	Range			
161	36	Clear River	\$	6,000
161	37	America	\$	3,000
162	44	Juneberry	\$	6,000
163	38	Norland	\$	6,000
163	39	Spruce Valley	\$	8,000
163	40	Jadis	\$	700
163	43	Unorganized	\$	250
163	44	Blooming Valley	\$	3,000
164	40	Unorganized (Jadis North)	\$	700
164	44	Blooming Valley (north)	\$	750

A copy of the year 2019 unorganized township budgets is on file in the County Auditor's office.

2019 Preliminary Budget/Levy

The Board discussed the 2019 Preliminary Budget and Levy. A motion was made by Commissioner Foldesi, seconded by Commissioner Falk, and carried unanimously to approve a 3% increase in the 2019 Preliminary Levy, as follows:

<u>Fund</u>	<u>Levy</u>
Revenue	\$3,566,467
Road & Bridge	1,273,080
Social Services	1,729,267
Debt Service	424,388
<u>Total</u>	<u>\$6,993,202</u>

A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously to approve the 2019 Preliminary Budget as follows, which includes the 3% Levy increase:

Fund	Revenues	Expenditures	Net Budget
Revenue	\$ 6,664,063	\$ 7,602,936	\$ (938,873)
Road & Bridge	11,143,681	11,136,510	\$ 7,171
Social Services	4,447,702	4,603,428	\$ (155,726)
Debt Service	432,738	416,038	\$ 16,700
Tax Supported			
Funds - Total	\$ 22,688,184	\$ 23,758,912	\$ (1,070,728)
Environmental	\$ 1,225,006	\$ 1,259,526	\$ (34,520)
Total - All Funds	\$ 23,913,190	\$ 25,018,438	\$ (1,105,248)

2019 County Budget Hearing Date

A motion to set the 2019 Budget Hearing Date for 6:00 pm, December 11, 2018, was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously.

Commissioner Committee Reports (September 11 – September 24)

Commissioner Falk reported on the following committee(s): Highway Committee Meeting; Roseau River Watershed Board Meeting; Association of Minnesota Counties (AMC) Fall Conference; Social Services Meeting.

Commissioner Foldesi reported on the following committee: Highway Committee Meeting; Social Services Meeting.

Commissioner Phillipe reported on the following committee(s): Highway Committee Meeting; Minnesota Rural Counties; AMC Fall Conference; Social Services Meeting; Warroad Backpack Program Committee Meeting; Lake Township Meeting; Warroad City Council Meeting.

Commissioner Swanson reported on the following committee(s): Highway Committee Meeting; AMC Opioid Summit; AMC Fall Conference; Northern Counties Land Use Coordinating Board Meeting; Statewide Emergency Communications Board Finance Committee Meeting; AMC Research Committee Meeting; AMC Finance Committee Meeting; AMC Public Safety Policy Committee Meeting; Northern Lights Concert Association Board Meeting; Social Services Meeting; Domestic Violence Advisory Committee Meeting; NW MN Housing and Redevelopment Authority Meeting; Lao Assistance Center Meeting; NACO Community, Economic, and Workforce Development Steering Committee Meeting; Roseau School Board Meeting.

Commissioner Walker reported on the following committee(s): Highway Committee Meeting; Minnesota Rural Counties; AMC Fall Conference; Social Services Meeting; Department of Natural Resources Meeting.

County-Owned Land Sale – Old Greenbush Shop

At 10:00 a.m., the Board proceeded with the oral auction for the old Greenbush shop. There were no bidders in attendance and no oral bids received. A motion was made by Commissioner Foldesi, seconded by Commissioner Swanson, and carried unanimously to leave the existing minimum sale price as is and attempt to sell the property via a counter sale.

Unfinished Business

The Board discussed the draft Agenda for the Operations/County Board Work Session scheduled for October 2nd.

Upon motion carried, the Board adjourned the meeting at 11:15 a.m. The next Regular meeting of the Board is scheduled for October 9, 2018 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Glenda Phillipe, Chair
Board of County Commissioners
Roseau County, Minnesota

DRAFT



Roseau County Request for Board Action

Agenda Item #: Consent 2 <small>(for office use only)</small>		
Requested Board Date:	October 9, 2018	Originating Department: Social Services
Subject Title (as it will appear on the Agenda): Social Service Board Appointment		Presenter: Dave Anderson
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Consider re-appointing Jared Gustafson to the Social Service Board for another 2 year term.		
Background: Jared's term expired in July. The new appointment term is July 2018 through June 2020.		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting:		
<input type="checkbox"/> Delegations/Board Appointments	<input checked="" type="checkbox"/> Consent Agenda	
<input type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports	
<input type="checkbox"/> County Board Items	<input type="checkbox"/> Other _____	



Roseau County Request for Board Action

Agenda Item #: Department Reports 1b <small>(for office use only)</small>		
Requested Board Date:	October 9, 2018	Originating Department: Auditor
Subject Title (as it will appear on the Agenda): Property Eviction Resolution	Presenter: Martie Monsrud	
	Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Requesting the Board approve the attached Resolution supporting formal eviction through the court system.		
Background: The parcel forfeited to the State of Minnesota on December 22, 2017. Thereafter, "Notices to Vacate" have been mailed and served by the Roseau County Sheriff's Department on the occupants. The 2 nd "Notice to Vacate" deadline was Friday, October 5, 2018.		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: County Board Item 1 <small>(for office use only)</small>		
Requested Board Date:	October 9, 2018	Originating Department: Coordinator
Subject Title (as it will appear on the Agenda): Commissioner Committee Reports	Presenter: Commissioners	
	Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Commissioners will present their Committee Reports.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

Roseau County Board
September/October 2018 Meetings
Glenda A. Phillippe
District One

September 25: Roseau County Board – Roseau
September 25: Buffer Committee – Roseau
September 26: Highway Safety Meeting – Roseau
September 26: Warroad Community Education – Warroad
October 2: Operations – Roseau
October 2: Committee of the Whole – Roseau
October 3: Warroad Community Development – Warroad
October 6: Warroad Community Development – Warroad
October 8: Warroad City Council - Warroad

JACK SWANSON COMMITTEE REPORTS

SEPTEMBER 26, 2018 - ROSEAU COUNTY HIGHWAY DEPARTMENT SAFETY SESSION

SEPTEMBER 26, 2018 - ROSEAU ECONOMIC DEVELOPMENT AUTHORITY

SEPTEMBER 27, 2018 - JUVENILE DETENTION ALTERNATIVES INITIATIVE (ST PAUL); met with Curtis and Katrinna about the future of JDAI

SEPTEMBER 27, 2018 - ASSOCIATION OF MINNESOTA COUNTIES FUTURES TASK FORCE (ST PAUL); workforce concerns and possible solutions

SEPTEMBER 28, 2018 - ASSOCIATION OF MINNESOTA COUNTIES FUTURES TASK FORCE (ST PAUL)

OCTOBER 1, 2018 - ROSEAU CITY COUNCIL

OCTOBER 2, 2018 - OPERATIONS COMMITTEE

OCTOBER 2, 2018 - COMMITTEE OF THE WHOLE

OCTOBER 3, 2018 - TEEN JOURNEY

OCTOBER 3, 2018 - COMMUNITY JUSTICE COORDINATING COMMITTEE; mental health collaborative

OCTOBER 4, 2018 - NORTHERN COUNTIES LAND USE COORDINATING BOARD (NORTHOME); State Rep Rob Ecklund, and Lessard-Sams Outdoor Heritage Council Chair Bob Anderson

OCTOBER 5, 2018 - DATA DRIVEN JUSTICE WEBINAR

OCTOBER 7, 2018 - ROSEAU ATHLETIC HALL OF FAME INDUCTION

OCTOBER 8, 2018 - ROSEAU M.D.H.A. BANQUET