

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on January 23, 2018, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:05 Delegations/Board Appointments/Public Comments*

1. Mark Johnson, District 1 State Senator

9:20 Consent Agenda

1. January 9, 2018 Board Proceedings
2. Social Services Hire

9:25 Department Reports

1. Auditor
 - a. Liquor Licenses

9:30 Committee Reports

9:35 County Board Items

1. LOW/Warroad River One Watershed One Plan
2. Commissioner Committee Reports

10:15 Unfinished Business

10:15 Adjourn

*Limited to five minutes

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

January 9, 2018

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, January 9, 2018.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker. Others present were Martie Monsrud, Jeff Pelowski, Ann Marie Miller, Maria Pahlen, John Wynne, Mike Grover, Stephanie Heppner, Deb Haugen and Dani Wolf.

APPROVAL OF AGENDA

A Comprehensive Addiction and Recovery Act (CARA) Grant application discussion was added to County Board Items. A motion to approve the amended Agenda was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski notified the Board of a letter received from the U.S. Customs and Border Protection (CBP) in response to the letter submitted by our Congressional delegation requesting a delay in reducing the hours of operation at the Roseau and Lancaster Ports of Entry until the CBP can implement a pilot program that permits remote processing of vehicles. The CBP response letter stated that they will perform a feasibility study concerning remote processing, to be completed by June, 2018; however, the CBP will not be delaying the reduction of hours as requested, (the effective date for the reduction of hours will remain January 7, 2018).

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 12/28/2017

<u>Vendor Name</u>	<u>Amount</u>
ACKER BODY SHOP INC	3,044.79
AFLAC	3,577.12
ROSEAU CO SOIL & WATER CONS	27,258.00
ROSEAU CO TREASURER	44,011.58
ROSEAU RIVER WATERSHED DIST	6,108.50
4 Payments less than 2,000.00	1,609.75
Final Total:	85,609.74

Warrants Approved On 12/27/2017 For Payment 12/29/2017

<u>Vendor Name</u>	<u>Amount</u>
COULOMBE CONSULTING	2,080.00
ROSEAU CO TREASURER	44,890.90
32 Payments less than 2,000.00	14,289.03
Final Total:	61,259.93

Warrants Approved For Payment 1/04/2018

<u>Vendor Name</u>	<u>Amount</u>
DEARBORN NATIONAL LIFE INSURANCE	3,372.40

JOHNSON/LAURE A	4,326.88
NW MN SERV COOP-BLUE CROSS BLUE	124,377.00
ROSEAU CO TREASURER	2,080.00
ROSEAU ROOFING & REMODELING	36,191.50
ST LOUIS COUNTY AUDITOR	2,000.00
SUN LIFE ASSURANCE COMPANY OF CANADA	2,174.94
13 Payments less than 2,000.00	7,347.96
Final Total:	181,870.68

Warrants Approved On 1/09/2018 For Payment 1/12/2018

<u>Vendor Name</u>	<u>Amount</u>
ASSN OF MN COUNTIES	9,842.00
DEPARTMENT OF CORRECTIONS	31,940.72
LAW ENFORCEMENT TECHNOLOGY GROUP	31,526.08
21 Payments less than 2,000.00	8,033.29
Final Total:	81,342.09

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Foldesi, seconded by Commissioner Walker, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the January 2, 2018, Regular Board Meeting Proceedings; approved a Roseau County Trailblazers 1st Benchmark Request in the amount of \$53,378.34; and, approved a contract for Jail Medical Services with LifeCare Medical Center.

DEPARTMENT REPORTS

Auditor

Sealed bids were received, per advertised notice, for 2018 publishing. Bids were presented by Auditor Martha Monsrud as follows:

- 1) OFFICIAL COUNTY NEWSPAPER; Publication of the County Board Proceedings, all legal notices of the County, first publication of the 2017 Financial Statement Summary pursuant to M.S. §375.17, and List of Delinquent Taxes, all pursuant to M.S. §375.12, 375.17, 279.05, 279.07, 279.08, and 279.09, in 2017.

The Tribune	1.98 per column inch
Roseau Times Region	3.00 per column inch

- 2) Second publication of the 2017 Financial Statement Summary pursuant to M.S. §375.17.

The Tribune	1.98 per column inch
Roseau Times Region	3.00 per column inch

A motion was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously to adopt the following Resolution:

2018-01-03

BE IT RESOLVED, that the Roseau Times Region be designated as the Official County Newspaper to publish the County Board Proceedings, all legal notices of the County, first publication of the 2017 Financial Statement Summary pursuant to M.S. §375.17, and List of Delinquent Taxes, all pursuant to M.S. §375.12, 375.17, 279.05, 279.07, 279.08, and 279.09, at the rate of \$3.00 per column inch.

A motion was made by Commissioner Phillipe, seconded by Commissioner Swanson and carried unanimously to adopt the following Resolution:

2018-01-04

BE IT RESOLVED, that The Greenbush Tribune be designated to publish the second publication of the 2017 Financial Statement Summary, pursuant to M.S. §375.17, at the rate of \$1.98 per column inch.

COUNTY BOARD ITEMS

Comprehensive Addiction and Recovery Act (CARA) Grant

Members of Team EPIC, along with County Grant Writer John Wynne, met with the Board to discuss applying for a three year, \$50,000 CARA Grant which could enhance the County's existing Drug-Free Communities Grant. A motion to proceed with the application process for the CARA Local Drug Crises Grant was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

Commissioner Committee Reports (December 27, 2017 - January 9, 2018)

Commissioner Falk reported on the following committee(s): Operations Committee/County Board Work Session; Roseau River Watershed Board; Jail Transition Committee meeting; Soil and Water Conservation District.

Commissioner Foldesi reported on the following committee(s): Operations Committee/County Board Work Session; meeting with Badger Mayor Jim Rinde.

Commissioner Phillipe reported on the following committee(s): Operations Committee/County Board Work Session; City of Warroad; Warroad City Council.

Commissioner Swanson reported on the following committee(s): Deferred committee reports to the January 23, 2018 Board meeting.

Commissioner Walker reporting on the following committee(s): Operations Committee/County Board Work Session; Minnesota Rural Counties.

Upon motion carried, the Board adjourned the regular meeting at 10:30 a.m. The next Regular meeting of the Board is scheduled for January 23, 2018 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Glenda Phillipe, Chair
Board of County Commissioners
Roseau County, Minnesota

Primary Resource Category Addressed	Primary Resource Concern Addressed	Lake of the Woods Watershed (LOW) Conceptual Planning Goals			Primary Priority Issue(s) Addressed <i>These are the issues each set of short-term and</i>
		Basis For Goal	Short-Term Goal 10-year plan implementation	Long-Term Goal Work towards during 10-year plan implementation and/or continue into second 10-year planning period	
1. Groundwater	1.1 Drinking Water	•MDH Nitrate Classifications	• No specified interim (10-year) goal, the long-term goal should be used to address this issue	Using criteria established by the MDA NFMP, ensure: • No public wells in wellhead protection areas (WPA) reach Mitigation Level 2 or above, defined as nitrate-nitrogen concentration exceeding the drinking water standard of 10 mg/L-N • Less than 10% of private well areas (typically townships) reach Mitigation Level 2 or above, defined as 10% of wells having nitrate-nitrogen concentration exceeding the drinking water standard of 10 mg/L-N.	1.1.1: Water Quality: Protection of generally good quality groundwater supplies from elevated levels of nitrates, which if excessive can result in implications to human health and treatment costs for community, municipal, and individual wells
		• Minnesota Department of Health (MDH) Drinking Water Standards for Contaminants (Microbiological, Radiological, and Inorganic Contaminants) Document	• No specified interim (10-year) goal, the long-term goal should be used to address this issue	•Maintain zero public wells that test positive for E. coli (i.e. remain below the Maximum Contaminant Level for microbiological contaminants)	1.1.2: Water Quality: Protection of generally good quality groundwater supplies from elevated E. coli, and total coliform bacteria levels
		•Locally Defined	• Establish watershed-wide groundwater quality monitoring program. Test XXX private and public wells per year for groundwater quality and supplies (i.e. nitrate, bacteria, and water levels) to better guide implementation efforts.	•Maintain established watershed-wide groundwater quality and quantity monitoring program	1.1.4: Water Quality: Insufficient knowledge of groundwater condition in private wells, which are relied upon as a primary source of drinking water
	1.2 Groundwater Supplies	•Locally Defined	•Establish aquifer level monitoring network within watershed Wellhead Protection Areas (WPAs)	•Maintain established aquifer level monitoring network within watershed Wellhead Protection Areas (WPAs)	1.2.2: Insufficient knowledge of groundwater resource supplies
2. Surface Water	2.1 Streams and Rivers	• Lake of the Woods Watershed (LOW) Draft Total Maximum Daily Load Study (TMDL) •Prioritize, Target, and Measure Application (PTMApp)	• Protection : Increase stream and river length categorized as Above Average Quality, Potential Impairment Risk, or Threatened Impairment Risk for each parameter (sediment, bacteria, and phosphorus) • Restoration : Decrease stream and river length categorized as Low Restoration Effort or High Restoration Effort for bacteria. If TMDL is completed, use load allocation as the whether a stream or river length achieves the goal. Decrease annual watershed TSS loads by XXX (as estimated by PTMApp).	•Extend short-term goal	2.1.1: Water Quality: Elevated concentrations of suspended solids and sediment approaching (protection) or exceeding (restoration) water quality standards for aquatic life
	2.2 Lakes	•Lake of the Woods (LOW) Draft Total Maximum Daily Load (TMDL)	• Restoration : Use load allocation for Lake of the Woods, based on subwatersheds draining to the lake. Decrease annual watershed TP loads by XXX (as estimated by PTMApp).	•Extend short-term goal	2.2.1: Water Quality: Elevated nutrient (total phosphorus) enrichment in lakes approaching (protection) or exceeding (restoration) water quality standards, causing nuisance algal blooms that impeded aquatic life and recreation, and toxic blue green algae in drinking water source
		•WRAPS •Locally defined •PTMApp	•Annually summarize information and data related to shoreline erosion impacts and present to the IJC.	•Extend short-term goal	2.2.2: Water Quantity: Lake levels and its impact on aquatic life, development, recreation, navigation, shoreline erosion and local economy
	2.3 Surface Runoff	•Altered Hydrology Analysis •WRAPS •Locally-defined (storage goal) •PTMApp	•Achieve storage INTERIM goals defined in Table 16 of the Draft WRAPS for each HUC 10 •Increase storage an average of XXX over the watershed, through implementation of management practices, structural BMPs, and large capital projects as a storage interim goal (feasibility determined by PTMApp).	•Achieve storage FINAL suggested goals defined in Table 16 of the Draft WRAPS for each HUC 10 •Increase storage an average of XXX over the watershed, through implementation of management practices, structural BMPs, and large capital projects as a long-term goal	2.1.6: Water Quality: Activities within the drainage area (e.g., agricultural practices, land use developments, forestry) contributing runoff to streams and rivers, which increases the amount of erosion and sediment, nutrients and substance, which increases the risk of exceeding minimum standards and requirements
	2.4 Wetlands	•MN DNR Restorable Depressional Wetland Inventory •Wetland Conservation Act (WCA) •LOW WRAPS •PTMApp	• Achieve HUC 10-specific INTERIM wetland restoration goals as identified in Table 16 of the Draft WRAPS • Use PTMApp results and/or other datasets (e.g. DNR Restorable Depressional Wetland Inventory) to locate restorable wetland opportunities and install XXX acres of wetlands to achieve at least YYY cu-ft. of the storage goal.	•Achieve FINAL suggested HUC 10-specific wetland restoration goals as identified in Table 16 of the Draft WRAPS • Use PTMApp results and/or other datasets (e.g. DNR Restorable Depressional Wetland Inventory) to locate restorable wetland opportunities and install YYY acres of wetlands to achieve at least ZZZ cu-ft. of the storage goal.	2.4.1: Water Quantity: Drainage and filling of wetlands (including seeps, fens, bogs, ephemeral wetlands) resulting in increased discharge, accelerated runoff, and decreased water storage capacity, loss of nutrient filtering capacity, and wildlife habitat
3. Fish & Wildlife Habitat & Unique Natural Features	3.1 Aquatic Habitat for Fish, Macroinvertebrates & Aquatic Life	•WRAPS •Altered Hydrology •Geomorphic Assessments	•Achieve habitat and altered hydrology INTERIM goals defined in Table 16 of the Draft WRAPS for each HUC 10 •Conduct Geomorphic Assessments at XXX stream cross sections to develop a priority habitat restoration indices	•Achieve habitat and altered hydrology FINAL suggested goals defined in Table 16 of the DRAFT WRAPS for each HUC 10	3.1.1: Degradation of aquatic and riparian habitat associated with the physical damage to the banks and beds of creeks, streams and rivers from higher and faster flows due to altered hydrology
		•MN DNR Infested Waters •Lake of the Woods AIS Management Plan (LOWAISMP) •Locally Defined	•Draft AIS Infestation Susceptibility indices for existing and emerging AIS of concern for watershed streams and lakes. Address High Priority strategies defined in the LOWAISMP by completing XXX inspections and decontaminations per year.	•Extend LOWAISMP strategy implementation	3.1.3: Increased spread of aquatic invasive species and its implications on ecological, economic, or human health endpoints
	3.2 Lake Shoreland and Stream Riparian Corridors	•WRAPS •Locally-defined (storage goal) •PTMApp	•Restore XXX linear feet of currently developed shoreland •Maintain XXX% of current shoreland acreage in protected and/or undeveloped condition.	•Re-evaluate goal after 10-year implementation period	3.2.1: Increased development and density of existing development along shoreland causing loss of habitat, shoreland erosion, and impacting drainage and runoff
		•Locally Defined	•Maintain existing and increase number of legal and controlled public access along streams, rivers, and lakes by XXX	•Continue to maintain existing and increase number of legal and controlled public access along streams, rivers, and lakes by XXX	3.2.4: Access, availability, and maintenance of legal and controlled public access along streams, rivers, and lakes (protection)
	3.3 Lands of Concern	•Locally Defined	•Implement XXX acres of habitat restoration practices •Acquire XXX acres of unique habitat for permanent protection	•Re-evaluate goal after 10-year implementation period	3.3.1: Protection and restoration of habitat including unique shoreline dunes, forests, SNAs, and WMAs
•Altered Hydrology Analysis •Locally Defined (storage goal)		•Disconnect XXX acres of peatland / wetlands from altered watercourses to enhance quality habitat and reduce downstream baseflows	•Re-evaluate goal after 10-year implementation period	3.3.3: Altered hydrology in the headwaters peatlands influence on groundwater - surface water interaction, reduce volume rates and timing of runoff, as well as increase base flows	
4. Water Resource Infrastructure	4.1 Drainage Ditch Systems	•Locally Defined	•Inspect XXX feet of drainage annually and perform maintenance on XXX feet of drainage systems annually, based on results from inspections.)	•Re-evaluate goal after 10-year implementation period	4.1.2: Ongoing maintenance and upgrade of agricultural drainage systems to provide flood control and improve surface water quality
		•Locally Defined	•Develop and maintain a ditch inventory for XXX% of the watershed area during the 10-year lifespan of this plan.	•Re-evaluate goal after 10-year implementation period	4.1.5: Lack of robust ditch inventories to monitor and manage ongoing maintenance
		•Locally Defined	•Develop and maintain a tile inventory for XXX% of the watershed area during the 10-year lifespan of this plan	•Re-evaluate goal after 10-year implementation period	4.1.1: Lack of information regarding the locations and impacts of increased tile drainage installation on the landscape
		•Locally Defined	•Implement XXX BMPs or CPs on the landscape annually which meet the economic needs of the landowner, and accrue water quality benefits to the nearest ditch or stream.	•Extend short-term goal	4.1.4: Lack of BMPs and CPs on the landscape in relation to ditch systems for improving water quality and reducing erosion and sedimentation
	4.2 Point Sources	•Locally Defined	•Inspect XXX SSTS per year for compliance. Address 100% of failing systems discovered as part of inspections into compliance.	•Extend short-term goal	4.2.1: Improperly installed, inadequate, and non-compliant SSTS can result in excess nutrients and bacteria in surface and ground water, which poses health risks to recreational users, areas with shallow wells and have impacts on aquatic life

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5. Local Knowledge Base & Technical Capacity	5.1 Public Knowledge of and Behavior Relative to Water Issues	<ul style="list-style-type: none"> •WRAPS •Locally Defined 	<ul style="list-style-type: none"> •Achieve education and outreach INTERIM goals defined in Table 16 of the Draft WRAPS 	<ul style="list-style-type: none"> •Achieve education and outreach FINAL suggested goals defined in Table 16 of the Draft WRAPS 	5.1.1: Lack of a watershed-wide sound and credible education and outreach program about water management focused on the next generation (youth and grade school aged children) for building future water awareness
	5.2 Landowners & Producers Engagement in Water Management	<ul style="list-style-type: none"> •Locally Defined 	<ul style="list-style-type: none"> •Use field walkovers and landowner visits in rural and shoreland areas for community outreach and as a means of increasing use of cost share programs and delivering conservation. Complete XXX field walkovers and shoreland visits over the duration of the plan, with XXX% of landowners enrolling in our cost-share program 	<ul style="list-style-type: none"> •Re-evaluate goal after 10-year implementation period 	5.2.1: Lack of watershed-wide education and outreach programs to communicate information about incentive and cost-share programs and their benefits to landowners
	5.3 Technology, Tools, Funding & Existing Capabilities	<ul style="list-style-type: none"> •Locally Defined 	<ul style="list-style-type: none"> •Conduct XXX staff trainings per year dedicated to emerging technologies and tools to increase local capacity 	<ul style="list-style-type: none"> •Extend short-term goal 	5.3.1: Maintenance of sufficient technical capacity to use emerging technologies and tools at the local level
		<ul style="list-style-type: none"> •Locally Defined 	<ul style="list-style-type: none"> •As an outcome of this plan, develop one cohesive watershed-wide approach to consistently administer and enforce ordinances and permit systems. Continue to use and adjust (as needed) developed approach annually 	<ul style="list-style-type: none"> •Extend short-term goal 	5.3.2: Lack of consistent and watershed-wide active approach to consistently administer and enforce ordinances and permit systems

**Roseau County Board
January 2018 Meetings**

**Glenda A. Phillippe
District One**

January 10: Warroad Community Park Phase III – Warroad

January 10: Team Epic – Warroad

January 10: Lake Township – Warroad

January 16: Social Services – Roseau

January 17: One Watershed One Plan – Warroad

January 22: Warroad City Council – Warroad

JACK SWANSON COMMITTEE REPORTS

JAN 2, 2018 - OPERATIONS COMMITTEE

JAN 2, 2018 - COMMITTEE OF THE WHOLE

JAN 3, 2018 - COMMUNITY JUSTICE COORDINATING COMMITTEE; presentation of possible class to be offered by Riverview Health/ Crookston

JAN 4, 2018 - NORTHERN COUNTIES LAND USE COORDINATING BOARD (GRAND RAPIDS); update on Blandin/ State Tax Court impact on Itasca County

JAN 8, 2018 - JAIL TRANSITION TEAM; will meet with County Board at February Committee of the Whole

JAN 8, 2018 - ROSEAU CITY COUNCIL

JAN 9, 2018 - HIGHWAY COMMITTEE

JAN 10, 2018 - NORTHWEST EMERGENCY COMMUNICATIONS BOARD (ITV); Cal Johannsen (Hubbard) elected chair, Jack Swanson elected vice-chair

JAN 10, 2018 - NATIONAL ASSOCIATION OF COUNTIES COMMUNITY, ECONOMIC AND WORKFORCE DEVELOPMENT COMMITTEE (TELECONFERENCE); information on Louisiana affordable housing initiative

JAN 11, 2018 - TEAM EPIC; results of community interviews (adult perceptions)

JAN 11, 2018 - VALLEY MEDFLIGHT CONTRACT

JAN 16, 2018 - SOCIAL SERVICES BOARD

JAN 17, 2018 - NORTHWEST MINNESOTA HOUSING AND REDEVELOPMENT AUTHORITY (T.R.F.)

JAN 19, 2018 - ASSOCIATION OF MINNESOTA COUNTIES BOARD OF DIRECTORS (ST PAUL)