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## REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on January 2, 2018, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

**9:00 Call to Order**

1. Presentation of Colors
2. Election of Officers
3. Approve Agenda
4. Comments and Announcements

**9:05 Delegations/Board Appointments/Public Comments\***

**9:10 Consent Agenda**

1. December 27, 2017 Board Proceedings
2. 2018 Mileage Expense Reimbursement
3. 2018 Meal Expense Reimbursement
4. 2018 Pocket Gopher Bounty
5. 2018 Beaver Bounty
6. Authorize Auditor to Pay Routine Bills

**9:15 Department Reports**

1. Highway
  - a. Final Contract Payment - Greenbush Shop

**9:20 Committee Reports**

**9:25 County Board Items**

1. 2018 County Commissioner Committee Assignments

**10:00 Unfinished Business**

**10:00 Adjourn**

\*Limited to five minutes



# Roseau County Request for Board Action

<b>Agenda Item #:</b> Consent 1 <small>(for office use only)</small>	
<b>Requested Board Date:</b>	January 2, 2018
<b>Originating Department:</b> Coordinator	
<b>Subject Title (as it will appear on the Agenda):</b> December 27, 2017 Board Proceedings	<b>Presenter:</b> Jeff Pelowski
<b>Estimated Amount of Time Needed for Discussion:</b>	
<input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
<b>Board Action Requested:</b> Review and approve the December 27, 2017 Board Proceedings.	
<b>Background:</b>	
<b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None	
<b>Agenda Classification for County Board Meeting:</b>	
<input type="checkbox"/> Delegations <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other	

**FOR OFFICE USE ONLY:**

<b>Board Action:</b> Approved as Requested: _____ Denied: _____ Tabled: _____ Other: _____	<b>Distribution/Filing Instructions:</b>
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# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

December 27, 2017

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, December 27, 2017.

## CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Jack Swanson and Russell Walker. Commissioner Phillippe was absent. Others present were Martie Monsrud, Jeff Pelowski, Brian Ketring, Scott Johnson, Ann Marie Miller, Shirley Jaros and Leroy Jaros.

## APPROVAL OF AGENDA

A Board of Water and Soil Resources Grant Agreement was added to the Consent Agenda. A motion to approve the Agenda was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski reminded the Board of the January 2, 2018 organizational Board meeting and the regularly scheduled Board meeting on January 9, 2018. Pelowski also informed the Board of his appointment to the Solid Waste Administrator's Association Legislative Committee. Auditor Monsrud updated the Board on the Tax Forfeited Land Sale, noting that all but three parcels were sold.

## APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously to approve the payment of the following bills:

### Warrants Approved For Payment 12/14/2017

<u>Vendor Name</u>	<u>Amount</u>
MN DEPT OF FINANCE -TREAS	3,129.00
MN JUDICIAL BRANCH	13,970.12
ROSEAU CO SOIL & WATER CONS	41,944.00
13 Payments less than 2,000.00	6,107.50
<b>Final Total:</b>	<b>65,150.62</b>

### Warrants Approved For Payment 12/21/2017

<u>Vendor Name</u>	<u>Amount</u>
MN ENERGY RESOURCES	3,253.53
SELECT ACCOUNT-VEBA	2,200.00
11 Payments less than 2,000.00	4,624.71
<b>Final Total:</b>	<b>10,078.24</b>

### Warrants Approved On 12/27/2017 For Payment 12/27/2017

<u>Vendor Name</u>	<u>Amount</u>
CDW GOVERNMENT INC	32,080.76
FARMERS UNION OIL CO-WARROAD	2,953.68
ID WHOLESALER	5,400.00
INTERCEPT INDUSTRIES LTD	4,785.71
LIFECARE MEDICAL CENTER	6,467.96

MN COUNTY ATTORNEYS ASSN	2,348.00
MSOP-MN SEX OFFENDER PROGRAM	4,464.00
NORTHERN RESOURCES COOPERATIVE	6,640.82
POLK COUNTY HIGHWAY DEPARTMENT	3,000.00
PROVANTAGE LLC	3,493.05
REGENTS OF U OF MINNESOTA	17,607.75
ROSEAU CO COOP ASSN	4,811.65
ROSEAU CO ENVIRONMENTAL OFFICE	17,057.00
ROSEAU CO HWY DEPT	4,407.51
ROSEAU CO TREASURER	2,400.00
SJOBERG'S INC	2,435.25
UNIVERSITY OF NORTH DAKOTA	3,035.67
VANGUARD APPRAISALS, INC	26,563.50
VANGUARD APPRAISALS, INC	17,471.50
WEST CENTRAL INDEXING LLC DBA	2,425.00
59 Payments less than 2,000.00	24,699.25
<b>Final Total:</b>	<b>194,548.06</b>

## **BOARD APPOINTMENT**

Shirley and Leroy Jaros met with the Board to discuss drainage issues concerning their property in Cedarbend Township. Mr. and Mrs. Jaros noted their unsuccessful attempts to rectify this matter with local and State agencies. It was recommended by the Board that the Jaros' seek legal advice as the County Board does not have jurisdiction over these specific issues.

## **CONSENT AGENDA**

A motion to approve the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Swanson, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the December 12, 2017 Regular Board Meeting Proceedings; set the annual interest rate at 4% for intergovernmental loans from the County Revenue Fund; authorized the Auditor to transfer funds, to any intergovernmental fund in arrears as of 12-31-2017, from the County Revenue Fund; designated the Roseau County Courthouse as the Official Polling Place for Unorganized Townships in Roseau County (Resolution #2017-12-09); approved a Federal Award Procurement Policy retroactive to January 1, 2017; approved the hire of Lindsey Krank as a regular full-time Eligibility Worker, (Grade 6, Step A), effective January 2, 2018; approved a request for reimbursement for the Roseau/Lake of the Woods Sportsman's Club, in the amount of \$7,724.25, for trail brushing and clearing; passed Resolution #2017-12-08, requesting the Customs and Border Patrol rescind its actions to reduce the hours at the Lancaster and Roseau Ports of Entry and consider a pilot project (virtual process technology) as an acceptable compromise; and, approved a Board of Water and Soil Resources 2014 Flood Recovery DRAP Phase 3A Grant Agreement for flood repair work on JD61.

## **COUNTY BOARD ITEMS**

### Aquatic Invasive Species (AIS) Resolution

Scott Johnson, Roseau County Soil and Water Conservation District, met with the Board to request approval of a Resolution in support of the 2017 AIS Work Plan. A motion was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously to adopt the following Resolution:

2017-12-07

WHEREAS, Roseau County was allocated State funding in the amount of \$54,516.00 in 2017 to continue our program to prevent the spread of aquatic invasive species (AIS);

WHEREAS, Counties must specify by Board Resolution how the AIS funding was utilized;

WHEREAS, the Roseau County Board has approved the attached AIS Program Work Plan as prepared by the Roseau County Soil and Water Conservation District (SWCD);

THEREFORE BE IT RESOLVED, Roseau County has utilized all the available 2017 State funding for AIS program-related activities as specified in the attached Work Plan.

(Note: the AIS Work Plan is available, upon request, at the Roseau County Coordinator's Office).

**COMMISSIONER COMMITTEE REPORTS (December 12, 2017 - December 27, 2017)**

Commissioner Falk reported on the following committee(s): Social Services Board; Northwest Community Action.

Commissioner Phillippe reported on the following committee (s): Retired Senior Volunteer Program; Social Services Board; One Watershed One Plan; Railway Hazardous Material Training.

Commissioner Swanson reported on the following committee(s): Northwest Emergency Communications Board; Roseau Economic Development Authority; National Association of Counties Community Economic Workforce Development Committee; Roseau School Board Work Session; Roseau School Board; Social Services Board; Statewide Emergency Communications Board Finance Committee.

Commissioner Walker reported on the following committee(s): Social Services Board.

Upon motion carried, the Board adjourned the regular meeting at 10:30 a.m. The next regular meeting of the Board is scheduled for January 2, 2018 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Mark Foldesi, Chair  
Board of County Commissioners  
Roseau County, Minnesota



# Standard Mileage Rates for **2018** Up from Rates for 2017

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IR-2017-204, Dec. 14, 2017

WASHINGTON — The Internal Revenue Service today issued the 2018 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2018, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 54.5 cents for every mile of business travel driven, up 1 cent from the rate for 2017.
- 18 cents per mile driven for medical or moving purposes, up 1 cent from the rate for 2017.
- 14 cents per mile driven in service of charitable organizations.

The business mileage rate and the medical and moving expense rates each increased 1 cent per mile from the rates for 2017. The charitable rate is set by statute and remains unchanged.

The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than four vehicles used simultaneously. These and other requirements are described in [Rev. Proc. 2010-51](#).

[Notice 2018-03](#), posted today on IRS.gov, contains the standard mileage rates, the amount a taxpayer must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that a taxpayer may use in computing the allowance under a fixed and variable rate plan





## Appendix C - 2018 Meal & Expense Reimbursement Policy

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The County Board set the annual mileage and expense reimbursement schedule at the first official Board meeting of the year held on January 2, 2018. The current mileage and expense reimbursement is as follows:

### **MILEAGE**

The rate of reimbursement for travel expense by Roseau County employees and officials for the use of their own private vehicle on County business is set at the IRS rate which is .545 cents per mile.

### **MEAL EXPENSE**

The meal expense reimbursement for travel OUTSIDE Roseau County is not to exceed **\$40.00** per day for a full day. Meal reimbursement is made for the exact expenditure(s) and not the maximum amount allowed. Meals are defined according to the standard meal model of breakfast-lunch-supper and do not include snacks in between meals. Tips and alcoholic beverages are not reimbursable. Itemized receipts are required to receive reimbursement for any expenses.

Meal reimbursement WITHOUT overnight lodging should be submitted on a GREEN claim form and will be processed through payroll whereby payroll tax and FICA withholding are deducted.

Meal reimbursement WITH overnight lodging should be submitted on a WHITE claim form but is paid as a Commissioner Warrant and does not go through payroll.

### **LODGING/Other Expenses**

Every attempt should be made to obtain direct billing for expenses occurred. If this is not possible, expenses should be submitted on a claim form with all receipts attached. (white claim form)

**Please Note:** Under Minnesota law, claims presented for payment must be in writing and itemized. Credit card receipts lack sufficient detail to comply with statutory requirements and therefore are not acceptable.

Claim forms may be obtained in the Auditor's Office









**Board of Commissioners**

606 5<sup>th</sup> Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

The Board, by adoption of its Consent Agenda, approved the following Resolution:

2018-01-01

BE IT RESOLVED, that the County Auditor is hereby authorized to pay:

- Regular wages, approved benefits, and related withholding
- Flexible spending and VEBA administration
- Excess PERA Police State Aid
- Unemployment tax
- Garnishments
- Approved appropriations
- County contract wages paid to University of Minnesota for Extension services
- Custodial contracts
- Engineering consultant contracts
- Expenses for jurors and witnesses
- Claims signed by a Judge
- Utility bills, postage, telephone, lease agreements, fuel payments, and freight
- Contract partial payments
- Claims approved by other authorized boards, which includes authorization for payments by designated officials where the County is serving as fiscal agent
- Pass-through grants
- Tax and miscellaneous refunds
- Gopher bounty
- Beaver bounty
- Claims for Sheriff service fees,
- Miscellaneous legal fees and expenses required by the County Attorney
- License and tax on vehicles
- Other prior approved transactions for 2018

STATE OF MINNESOTA )

) ss

COUNTY OF ROSEAU )

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on January 2, 2018.

(SEAL)

\_\_\_\_\_  
Jeff Pelowski  
Roseau County Coordinator





# 2017 Roseau County Committee Appointments

## Association of MN Counties - Executive Committee

Committee Members	Alternate(s)	Term: 1 years	Meeting Schedule
Commissioner Jack Swanson		AMC Appointment	Monthly, 3rd Friday - St. Paul/other mtgs As needed

## Association of MN Counties Agriculture & Rural Task Force

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Russell Walker	Commissioner Mark Foldesi	Annual Appointment	As needed

## Association of MN Counties - Broadband Sub-Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson	Commissioner Glenda Phillipe		

## Association of MN Counties - County Delegates

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Mark Foldesi Commissioner Russell Walker Commissioner Glenda Phillipe Commissioner Jack Swanson Social Services Director Dave Anderson CC/ESD Jeff Pelowski Auditor Martha Monsrud		Annual Appointment	Annual Meeting in December Annual Legislative Conference  District Meetings Quarterly

## Association of MN Counties Futures Task Force

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson			Quarterly

## Association of MN Counties General Government Policy Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Glenda Phillipe		Annual Appointment	Quarterly

## Association of MN Counties Health & Human Services Policy Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Social Services Director Dave Anderson		Annual Appointment	Quarterly

## Association of MN Counties Environment and Natural Resources Policy Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Russell Walker		Annual Appointment	Quarterly

## Association of MN Counties Extension Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson			

## Association of MN Counties Finance Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson			

# 2017 Roseau County Committee Appointments

## Association of MN Counties Local Government Water Roundtable

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson		AMC Appointment	Quarterly

## Association of MN Counties Public Safety Policy Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson		Annual Appointment	Quarterly

## Association of MN Counties Research Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson			

## Association of MN Counties Transportation & Infrastructure Policy Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk		Annual Appointment	Quarterly

## Audit/Finance Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk			Quarterly
Commissioner Russell Walker			
Auditor Martha Monsrud			
Treasurer Diane Gregerson			
Tobie Eidsmoe			

## Buffer Program Advisory Committee - Committee of the Whole

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk			As Needed
Commissioner Mark Foldesi			
Commissioner Glenda Phillipe			
Commissioner Jack Swanson			
Commissioner Glenda Phillipe			
SWCD Administrator Scott Johnson			
Engineer Brian Ketring			
SWCD Chair John Gaukerud			
CC/ESD Jeff Pelowski			
Auditor Martha Monsrud			

# 2017 Roseau County Committee Appointments

## Building Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk	Commissioner Mark Foldesi		As Needed
Commissioner Jack Swanson	Commissioner Russell Walker		
CC/ESD Jeff Pelowski	Commissioner Glenda Phillipe		
Auditor Martha Monsrud			
Social Services Director Dave Anderson			
Sheriff Steve Gust			
IT Administrator Chris Stauffer			
Engineer Brian Ketring			
Building Mgmt. Supervisor Lenny Johnson			

## Cities Counties and Other Government Agencies (COGA)

Committee Members	Alternate(s)	Term	Meeting Schedule
HR/Ben Administrator Patty Ignaszewski	CC/ESD Jeff Pelowski	Indefinite	Quarterly
Fiscal Supervisor Gwynne Roadfelt		Appointed by NW Service Coop Advisory Council	

## Committee of the Whole

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk		Annual Appointment	1st Tuesday of Every Month (10:00 a.m.)
Commissioner Mark Foldesi			
Commissioner Russell Walker			
Commissioner Glenda Phillipe			
Commissioner Jack Swanson			

## Community Justice Coordinating Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson	Commissioner Roger Falk		1st Wednesday of Every Month (Noon)
Attorney Karen Foss	Commissioner Mark Foldesi		County Board Room
Assistant County Attorney Mike Grover	Commissioner Russell Walker		
Judge Donna Dixon	Commissioner Glenda Phillipe		
Sheriff Steve Gust			
Social Services Director Dave Anderson			
Jail Administrator Matt Restad			

# 2017 Roseau County Committee Appointments

## County Fair Planning Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson Commissioner Glenda Phillipe Administrative Assistant Cindy Tangen Auditor Martha Monsrud Administrative Assistant Ann Marie Miller			As needed

## Credit Card Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Jack Swanson Engineer Brian Ketring Auditor Martha Monsrud Treasurer Diane Gregerson			As needed

## DNR County Road Planning Committee per MN Statute 89.01 subd. 7/Unorganized Road Planning Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi Commissioner Russell Walker	Commissioner Roger Falk Commissioner Glenda Phillipe	Annual Appointment	As needed

## Emergency Management

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi Commissioner Glenda Phillipe Assessor Liz Lund Attorney Karen Foss Auditor Martha Monsrud Engineer Brian Ketring HSEM Director CC/ESD Jeff Pelowski Recorder Pam Grand Social Services Director Dave Anderson Treasurer Diane Gregerson Sheriff Steve Gust	Commissioner Roger Falk Commissioner Russell Walker Commissioner Jack Swanson	Annual Appointment	As needed

# 2017 Roseau County Committee Appointments

## Flood Plain Map Advisory Committee - Committee of the Whole

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk			As needed
Commissioner Mark Foldesi			
Commissioner Russell Walker			
Commissioner Glenda Phillipe			
Commissioner Jack Swanson			
CC/ESD Jeff Pelowski			
Engineer Brian Ketring			
HSEM Director			
RRWD - Torin McCormack			
WRWD			
TRWD - Dan Money			
PE - Brian Schaible			

## Greater Minnesota Parks & Trails Coalition

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk			Quarterly
Commissioner Glenda Phillipe			

## Hazard Mitigation Steering Plan Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Glenda Phillipe			As needed
Commissioner Jack Swanson			
CC/ESD Jeff Pelowski			
Highway Engineer Brian Ketring			
LifeCare Medical Center CEO Keith Okeson			
Roseau School Superintendent Larry Guggisberg			
Lake Township Rep Dave Paulson			
RRWD Administrator Tracey Halstensgard			
TRWD Administrator Dan Money			
WRWD Rep			
City of Warroad Administrator Kathy Lovelace			
HSEM Director			

# 2017 Roseau County Committee Appointments

## Highway Department - Committee of the Whole

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Mark Foldesi Commissioner Russell Walker Commissioner Glenda Phillipe Commissioner Jack Swanson Asst County Engineer Daryl Dahl Engineer Brian Ketring Asst County Engineer Ryan Murray		Annual Appointment	Second Tuesday following the County Board Meeting (11:00 a.m.)

## Insurance Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Russell Walker Commissioner Jack Swanson Wellness Coordinator Cindy Tangen Civil Process Clerk Tara Halvorson Deputy Accountant Rhonda Hanson Auditor Martie Monsrud HR/Ben Administrator Patty Ignaszewski Financial Worker Rosalie Isham Fiscal Supervisor Gwynne Roadfelt Heavy Equipment Oper. Jason Monsrud	Commissioner Glenda Phillipe	Annual Appointment	As needed

## Joint Ditch Authority

Committee Members	Alternate(s)	Term	Meeting Schedule
<u>Ditch Commissioners</u> Judicial Ditch No. 19 District 3 & 5 Judicial Ditch No. 22 District 1 & 4 Judicial Ditch No. 33 District 2 & 5 State Ditch No. 50 District 2, 3 & 5 State Ditch No. 62 District 3 & 4 Judicial Ditch No. 63 District 2, 3, 4, 5 State Ditch No. 72 District 2, 3 & 5 State Ditch No. 90 District 5 State Ditch No. 95 District 2, 3 & 5	Adjoining County Marshall Lake of the Woods Kittson Kittson Lake of the Woods Marshall Kittson Kittson & Marshall Kittson		As needed

# 2017 Roseau County Committee Appointments

Joint RRWD/TRWD & Kittson County & Roseau County Ditch Committee			added 4/13/10
Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi Commissioner Roger Falk	Commissioner Russell Walker	Annual Appointment	As needed
Joint Counties Natural Resource Board			
Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Russell Walker	Commissioner Mark Foldesi	Annual Appointment	Monthly 3rd Monday in Bemidji
Land of the Woods Fisheries Input Group			
Committee Members	Alternate(s)	Term	Meeting Schedule
Russell Walker		Appointed 10-2017	
Land of the Dancing Sky Area Agency on Aging (NWRDC) 21 County BOARD			
Committee Members	Alternate(s)	Term: 3, 3 year terms	Meeting Schedule
Commissioner Glenda Phillipe		Appointed 1-2011	March, July, October
Land of the Dancing Sky Area Agency Advisory NWRDC COMMITTEE			
Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Glenda Phillipe		Appointed 1-2011	Feb, April, July, October
Land Use Committee - Committee of the Whole			
Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Mark Foldesi Commissioner Russell Walker Commissioner Glenda Phillipe Commissioner Jack Swanson CC/ESD Jeff Pelowski Assessor Liz Lund Engineer Brian Ketring Auditor Martha Monsrud Deputy Auditor Kathy Jenson			As needed
Law Library Board of Trustees MS 134A.10 Sub 4			
Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson Judge Donna Dixon Law Clerk Laurel Lawson Attorney Karen Foss Assistant County Attorney Mike Grover Court Administrator Pam Shaw	Commissioner Mark Foldesi	Annual Appointment	As needed

# 2017 Roseau County Committee Appointments

## Legislative Committee - Committee of the Whole

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Mark Foldesi Commissioner Russell Walker Commissioner Glenda Phillipe Commissioner Jack Swanson CC/ESD Jeff Pelowski			As needed

## Minnesota Association of Professional County Economic Developers

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Glenda Phillipe	All Commissioners		As needed

## Minnesota County Computer Cooperative

Committee Members	Alternate(s)	Term	Meeting Schedule
IT Administrator Chris Stauffer Auditor Martha Monsrud	Treasurer Diane Gregerson Assessor Liz Lund IT Tech Chad Wulff	Annual Appointment	Annual Regional Meeting Annual Conference Monthly Meetings

## Minnesota Counties Intergovernmental Trust (MCIT) DELEGATE

Committee Members	Alternate(s)	Term	Meeting Schedule
Auditor Martha Monsrud	Commissioner Russell Walker	Annual Appointment	Annual Meeting

## Minnesota Counties Intergovernmental Trust (MCIT) CONTACT

Committee Members	Alternate(s)	Term	Meeting Schedule
Auditor Martha Monsrud, Primary Contact CC/ESD Jeff Pelowski, Workers Comp Contact			n/a

## Minnesota Rural Counties Caucus (MRCC)

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Glenda Phillipe Commissioner Russell Walker	All Commissioners	Annual	Every Other Month

## Northern Counties Land Use Coordinating Board

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson	All Commissioners	Annual Appointment	Monthly - 1st Thursday Chisholm or Northome

## Northwest Community Action Board

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk	Mark Foldesi	Annual Appointment	Every Other Month - 3rd Thursday - (5 p.m. Bdgr)

## Northwest MN Household Hazardous Waste Joint Powers Board

Committee Members	Alternate(s)	Meeting Schedule
Commissioner Glenda Phillipe	Commissioner Jack Swanson	Quarterly

# 2017 Roseau County Committee Appointments

<b>Northwest MN Housing &amp; Redevelopment Authority</b>			
<b>Committee Members</b>	<b>Alternate(s)</b>	<b>Term: 5 Years</b>	<b>Meeting Schedule</b>
Commissioner Jack Swanson		6-30-2016 - 6-30-2021	Every Other Month - 3rd Wednesday
<b>Northwest MN Juvenile Center</b>			
<b>Committee Members</b>	<b>Alternate(s)</b>	<b>Term: 4 years</b>	<b>Meeting Schedule</b>
Social Services Director Dave Anderson		expires Dec 31, 2018	Every Other Month - 3rd Thursday
Sheriff Steve Gust		expires Dec 31, 2020	
<b>Northwest MN Regional Development Transportation Committee</b>			
<b>Committee Members</b>	<b>Alternate(s)</b>	<b>Term</b>	<b>Meeting Schedule</b>
Commissioner Roger Falk	Any Other Commissioner		Quarterly - 1st Monday in Warren
Engineer Brian Ketring			
<b>Northwest MN Regional Library Board</b>			
<b>Committee Members</b>	<b>Alternate(s)</b>	<b>Term (2 - 3 year terms)</b>	<b>Meeting Schedule</b>
Gracia Nelson		expires Jan 1, 2019	Monthly - 3rd Thursday
<b>Northwest Regional Development Commission</b>			
<b>Committee Members</b>		<b>Term</b>	<b>Meeting Schedule</b>
Commissioner Mark Foldesi	County Board Rep	Annual	Quarterly - 4th Tuesday (6:00 p.m.)
Jim Christianson	School Board Rep		
Buddy Erickson	Township Board Rep		
<b>Northwest Regional Development Commission Arts Council</b>			
<b>Committee Members</b>	<b>Alternate(s)</b>	<b>Term</b>	<b>Meeting Schedule</b>
Aliza Olson		Annual	Quarterly
Charles Erickson			
<b>Northwest Regional Development Commission Executive Board of Directors</b>			
<b>Committee Members</b>	<b>Alternate(s)</b>	<b>Term</b>	<b>Meeting Schedule</b>
Commissioner Mark Foldesi	Buddy Erickson (Alternate)		Monthly - 4th Tuesday (6:00 p.m.)
<b>Northwest Regional Emergency Communications Board</b>			
<b>Committee Members</b>	<b>Alternate(s)</b>	<b>Term</b>	<b>Meeting Schedule</b>
Commissioner Jack Swanson	Commissioner Roger Falk	Indefinite	Quarterly
<b>Noxious Weed Appeal MS 18.83, Subd 3</b>			
<b>Committee Members</b>	<b>Alternate(s)</b>	<b>Term</b>	<b>Meeting Schedule</b>
Commissioner Mark Foldesi	Any Other Commissioner	Annual Appointment	As needed
Curtis Skrutvold			
Tim O'Donnell			
Arne Heggedal			
Greg Braaten			

# 2017 Roseau County Committee Appointments

## Operations/COW Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk			Monthly - 1st Tuesday (9:00 a.m.)
Commissioner Mark Foldesi			
Commissioner Russell Walker			
Commissioner Glenda Phillipe			
Commissioner Jack Swanson			
Assessor Liz Lund			
Attorney Karen Foss			
Auditor Martha Monsrud			
Building Mgmt Supervisor Lenny Johnson			
CC/ESD Jeff Pelowski			
HSEM Director			
Engineer Brian Ketring			
IT Administrator Chris Stauffer			
Recorder Pam Grand			
Sheriff Steve Gust			
Social Services Director Dave Anderson			
Treasurer Diane Gregerson			
VSO Martin Howes			
4H Coordinator Sandi Weiland			

## Personnel Appeal Committee MS 375.65

Committee Members	Alternate(s)	Term	Meeting Schedule
LifeCare Medical Center HR Rep	To be appointed per County Personnel Act: Three non-county employees with Human Resource experience.		As needed
Polaris Industries HR Rep			
Marvin Windows HR Rep			

## Public Health Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Glenda Phillipe	Commissioner Mark Foldesi		Quarterly
Commissioner Jack Swanson			
Attorney Karen Foss			
CC/ESD Jeff Pelowski			
HSEM Director			
LifeCare Medical Center Rep Cathy Huss			
LifeCare Medical Center Rep Julie Pahlen			
Sheriff Steve Gust			
Social Services Director Dave Anderson			
Auditor Martha Monsrud			

# 2017 Roseau County Committee Appointments

## Quin County Community Health Advisory Board

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi Public Health Rep Julie Pahlen	Commissioner Glenda Phillipe	Annual Appointment	Quarterly - 3rd Monday (1:00 p.m.)

## Red River Basin Commission Joint Powers Board

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk	Any Other Commissioner		Quarterly

## Red River Development Association

Committee Members	Alternate(s)	Term (3 year)	Meeting Schedule
Richard Magnusson		Begins 3-28-15	Bi-Annual Meetings

## Regional Radio Advisory Committee (RAC)

Committee Members	Alternate(s)	Term	Meeting Schedule
IT Administrator Chris Stauffer	Jail Administrator Matt Restad		2nd Wednesday- 9:30 a.m. ITV or TRF

## Retired Senior Volunteer Program

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Glenda Phillipe			Quarterly

## Roseau County Affordable Housing Fund Advisory Board

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson	Commissioner Glenda Phillipe	Annual Appointment	Quarterly As needed

## Roseau County Board of Adjustment MS 394

Committee Members	Alternate(s)	Term	Meeting Schedule
Bernard Gonshorowski John Douglas Randy Horner CC/ESD Jeff Pelowski - Ex Officio		Indefinite	As needed

## Roseau County Committee on Aging

Committee Members	Alternate(s)	Appointment Date	Meeting Schedule
Commissioner Glenda Phillipe Richard Otto (City of Roseau) Bill Cain (District 1) Sue Lisell (District 2) Sandi Otto (District 3) Jim Hallan (District 4) _____ (District 5)	Commissioner Jack Swanson		As needed

# 2017 Roseau County Committee Appointments

## Roseau County Extension Committee MS 38.36

Committee Members	Alternate(s)	Term: 2 - 3 year terms	Meeting Schedule
Auditor Martha Monsrud	Commissioner Mark Foldesi	Standing member by statute	As needed
Commissioner Roger Falk		Annual Appointment	
Commissioner Jack Swanson		Annual Appointment	
Thor Didrikson		Expires 2018	
Robby Christianson		Expires 2018	
Brita Comstock		Expires 2020	
Matt Ulwelling		Expires 2019	
Rachal Erickson		Expires 2019	
Pat Hockstedler		Expires 2019	

## Roseau County Revolving Loan Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk			As needed
Commissioner Glenda Phillipe			
Auditor Martha Monsrud			
Aaron Rislov - Security State Bank			
Robert Foley, Jr. - Citizens State Bank			
Joe Ulwelling - Border State Bank			

## Roseau County Soil & Water Conservation District

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Russell Walker	Commissioner Mark Foldesi	Annual Appointment	Monthly - 2nd Tuesday (7:00 a.m.)

## Roseau River International Watershed Board

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi			As needed
Commissioner Roger Falk			

## Roseau River Watershed District Board

Committee Members	Alternate(s)	Term: 3 years	Meeting Schedule
Tony Wensloff		expires 10-19-2018	
Jason Braaten		expires 10-19-2018	Monthly - 1st Wednesday
LeRoy Carrier		expires 10-19-2020	
Carter Diesen		expires 10-19-2020	
Cody Schmalz		expires 10-19-2018	

## Roseau River Watershed District (Commissioner Delegates)

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk	Commissioner Mark Foldesi		
Commissioner Russell Walker	Commissioner Glenda Phillipe		Monthly - 1st Wednesday
	Commissioner Jack Swanson		

# 2017 Roseau County Committee Appointments

## Safety Committee MS 182.676

Committee Members	Alternate(s)	Term	Meeting Schedule
<u>Highway (3)</u> Engineer Brian Ketring Senior Highway Technician Allen Brandt Asst County Engineer Ryan Murray			Quarterly
<u>Law Enforcement (3)</u> Sheriff Steve Gust Sergeant Kevin Becker Jail Administrator Matt Restad			
<u>Courthouse Administration (3)</u> Auditor Martha Monsrud HR/Ben Admin Patty Ignaszewski Deputy Recorder Brenda McMillin			
<u>Transfer Station (1)</u> CC/ESD Jeff Pelowski			
<u>Maintenance (1)</u> Building Mgmt Supervisor Lenny Johnson			
<u>County Board (2)</u> Commissioner Roger Falk Commissioner Jack Swanson			
<u>Social Services (3)</u> Social Services Director Dave Anderson Office Support Specialist Janelle Verbout Social Worker Allison Fillmore			
<u>HSEM (Ex-officio)</u> HSEM Director			

## Social Services Board - Committee of the Whole

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Mark Foldesi Commissioner Russell Walker Commissioner Glenda Phillipe Commissioner Jack Swanson Social Services Director Dave Anderson Fiscal Supervisor Gwynne Roadfelt			Monthly - 3rd Tuesday (9:00 a.m.)
Member at Large - Colleen Lorensen		7-5-17 - 7-4-19	
Member at Large - Jared Gustafson		7-1-16 - 6-30-18	

# 2017 Roseau County Committee Appointments

## Solid Waste Planning Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Jack Swanson CC/ESD Jeff Pelowski, ex-officio Marsha Yates - Badger Ronald Jacobson -Twp. Officers Assoc. Brenda Sather - Greenbush Elliott Larson - Marvin Windows David Drown - Roseau Jim Pederson - Polaris Dick Soderberg - Warroad	Any Other Commissioner	Indefinite	As needed.

## Statewide Radio Board Finance Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Jack Swanson			Monthly via telephone - 2nd Thursday

## Subsurface Sewage Treatment System Advisory Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
CC/ESD Jeff Pelowski Commissioner Glenda Phillipe Commissioner Jack Swanson			As needed

## Trails Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Russell Walker Commissioner Mark Foldesi	Any Other Commissioner		As needed

## Transportation Alliance Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Engineer Brian Ketring	Commissioner Glenda Phillipe	Annual Appointment	As needed

## TV Translator Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Jack Swanson Auditor Martha Monsrud Dick Sjoberg - Sjoberg's Cable Lee Hervey - Voyagers Communication	Commissioner Russell Walker		As needed

# 2017 Roseau County Committee Appointments

## Two Rivers Watershed District Board of Managers

Committee Members	Alternate(s)	Term: 3 years	Meeting Schedule
Al Brazier		expires 10-29-2018	Monthly - First Wednesday (8:00 a.m.)
Bruce Anderson		expires 10-29-2020	Hallock

## Two Rivers Watershed District (Commissioner Delegates)

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi	Commissioner Roger Falk		Monthly - First Wednesday 8:00 a.m. Hallock

## Victim Services Advisory Board

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Glenda Phillipe			Quarterly
Commissioner Russell Walker			

## Warroad River Watershed District Board of Managers

Committee Members	Alternate(s)	Term: 3 years	Meeting Schedule
Joe Olafson		expires 9-19-2018	Monthly - Third Wednesday
Jeff O'Donnell		expires 9-19-2018	
Gerald Phillipe		expires 9-19-2018	
Keith Landin		expires 9-19-2020	
William Thompson		expires 9-19-2020	

## Warroad River Watershed District (Commissioner Delegates)

611 Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Glenda Phillipe	Commissioner Mark Foldesi		Monthly - Third Wednesday
Commissioner Russell Walker	Commissioner Roger Falk		
	Commissioner Jack Swanson		

## Website Management Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
IT Administrator Chris Stauffer			As needed
Social Services Director Dave Anderson			
Administrative Assistant Ann Marie Miller			
Commissioner Russell Walker			
Commissioner Glenda Phillipe			

# 2017 Roseau County Committee Appointments

## Wellness Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Social Worker Lynette Blazek			As needed
Sheriff Steve Gust			
Deputy Auditor Kathy Jenson			
Financial Worker Rosalie Isham			
HR/Ben Admin Patty Ignaszewski			
Administrative Assistant Ann Marie Miller			
HSEM Director			
VSO Martin Howes			
Fiscal Supervisor Gwynne Roadfelt			
Commissioner Jack Swanson			
Wellness Coordinator Cindy Tangen			
Commissioner Roger Falk			
Social Worker Erica Bergstrom			
IT Technician Chad Wulff			

## Wetland Appeal Board

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk	Any Other Commissioner		As needed
Commissioner Glenda Phillipe			
Dan Johnston - Member-at-Large			
To Be Appointed by SWCD	If wetland issue is in Commissioner district, choice to elect another Commissioner to represent.		

## Wildlife Management Area Planning Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk	Any Other Commissioner		As needed
Commissioner Mark Foldesi			