

## PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

September 26, 2017

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, September 26, 2017.

### CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker. Others present were Scott Habstritt, Larry Guggisberg, Pete Grafstrom, LaVerne Voll, Martha Monsrud, Brian Ketring, Ann Marie Miller, and Sue Grafstrom.

### APPROVAL OF AGENDA

A Social Services advertisement to hire; a discussion of a Marshall County Board Resolution in support of the Enbridge Line 3 Replacement Project; a request for hire in the County Attorney's Office; a discussion on an existing petition for culvert placement on WD 3; and, a request to approve a Resolution supporting an eviction from a tax-forfeited parcel were all added to Department Reports. A motion to approve the amended Agenda was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously.

### COMMENTS AND ANNOUNCEMENTS

Administrative Assistant Ann Marie Miller shared correspondence thanking Veterans Service Officer Martin Howes for assistance in a claim, and, reviewed the draft Agenda for the upcoming October 3, 2017 Operations Committee/County Board Work Session meeting(s).

### APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously to approve the payment of the following bills:

#### Warrants Approved For Payment 9/14/2017

<u>Vendor Name</u>	<u>Amount</u>
MN DEPT OF FINANCE -TREAS	2,689.50
ROSEAU CITY	13,325.16
VANGUARD APPRAISALS, INC	9,224.00
13 Payments less than 2,000.00	8,264.52
<b>Final Total:</b>	<b>33,503.18</b>

#### Warrants Approved For Payment 9/21/2017

<u>Vendor Name</u>	<u>Amount</u>
ROSEAU ROOFING & REMODELING	96,000.00
11 Payments less than 2,000.00	5,863.73
<b>Final Total:</b>	<b>101,863.73</b>

#### Warrants Approved On 9/26/2017 For Payment 9/29/2017

<u>Vendor Name</u>	<u>Amount</u>
ANDREW J STOSKOPF TRUCKING INC	4,983.00
B & B PLUMBING & HEATING INC	19,525.00
JOHNSON OIL CO INC	9,205.15

LARSON HELICOPTERS, LLC	165,237.41
MACTEK SYSTEMS INC	6,652.00
MSOP-MN SEX OFFENDER PROGRAM	4,612.80
RINKE-NOONAN LAW FIRM	3,163.00
UNIVERSITY OF NORTH DAKOTA	3,035.73
46 Payments less than 2,000.00	19,052.54
<b>Final Total:</b>	<b>235,466.63</b>

In addition, the Board approved forthwith payments to Andrew J. Stoskopf Trucking, Inc., in the amount of \$11,273.75, for ditch leveling; to Halverson Sand and Gravel, in the amount of \$710.25, for debris removal on CSAH 28; to R & Q Trucking, Inc., in the amount of \$20,541.00, to install drain tile and concrete work on CSAH 42; and, to R & Q Trucking, Inc., in the amount of \$3,035.00, for culvert installation.

## **PUBLIC HEARING**

### Proposed Alteration of Boundaries for Unorganized Townships 164-38 and 164-39

A motion to open the Public Hearing was made by Commissioner Phillipe, seconded by Commissioner Swanson and carried unanimously. Auditor Monsrud explained the process for combining the townships and noted that no written correspondence was received. Chair Foldesi asked for Public Comment. Resident LaVern Voll stated that he was in favor of combining the Unorganized Townships but was concerned as to how tax dollars will now be spent and added that when the DNR uses the roads for wood harvesting, they should pay for the road maintenance. Resident Pete Grafstrom requested a reduction in the 2018 Levy for Unorganized Norland Township. A motion to close the Public Hearing was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously.

A motion was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously to adopt the following Resolution:

2017-09-08

WHEREAS, the Roseau County Board of Commissioners has received a petition to alter the boundary of Unorganized Township 164 N, Range 38 W, (Upper Unorganized Norland), and duly executed by registered voters of said Unorganized Township in accordance with Minnesota Statute § 379.02; and

WHEREAS, the purpose of said petitions is to eliminate the 164 N, Range 38 W (Upper Unorganized Norland), and to combine it with the 163 N, Range 38 W, (Lower Unorganized Norland);

NOW, THEREFORE, BE IT RESOLVED, that the Board does hereby grant the petition to alter the boundary as follows:

Unorganized Township 164 N, Range 38 W, County of Roseau, State of Minnesota shall be attached to and become part of Unorganized Township 163 N, Range 38 W, County of Roseau, State of Minnesota.

BE IN FURTHER RESOLVED, that the County Auditor shall notify the state demographer of the boundary changes in accordance with Minnesota Statute 379.02.

A motion was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously to adopt the following Resolution:

2017-09-09

WHEREAS, the Roseau County Board of Commissioners has received a petition to alter the boundary of Unorganized 164 N, Range 39 W, (Upper Unorganized Spruce Valley), and duly executed by registered voters of said Unorganized Township in accordance with Minnesota Statute § 379.02; and

WHEREAS, the purpose of said petition is to eliminate the 164 N, Range 39 W, (Upper Unorganized Spruce Valley), and to combine it with the 163 N, Range 39 W, (Lower Unorganized Spruce Valley);

NOW, THEREFORE, BE IT RESOLVED, that the Board does hereby grant the petition to alter the boundary as follows:

Unorganized Township 164 N, Range 39 W, County of Roseau, State of Minnesota shall be attached to and become part of Unorganized 163 N, Range 39 W, County of Roseau, State of Minnesota.

BE IT FURTHER RESOLVED, that the County Auditor shall notify the state demographer of the boundary changes in accordance with Minnesota Statute 379.02.

## **CONSENT AGENDA**

A motion to approve the Consent Agenda was made by Commissioner Phillipe, seconded by Commissioner Walker and carried unanimously. The Board, by adoption of its Consent Agenda, approved the September 12, 2017 Regular Board Meeting Proceedings; and, passed a Resolution (2017-09-03) in support of a cooperative agreement between the County and the Office of Justice Programs in the Minnesota Department of Public Safety.

## **DEPARTMENT REPORTS**

### Social Services

Due to an employee resignation, Director Dave Anderson is requesting the Board authorize advertising for the hire of an Eligibility Worker. A motion to approve advertising for the hire of a Social Services Eligibility worker was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously.

### Enbridge Energy Line 3 Replacement Project

Commissioner Walker presented the Board with a copy of a Marshall County Board Resolution in support of the Enbridge Energy Line 3 Replacement Project. The Board agreed to send a letter to Marshall County noting Roseau County's support for their efforts in sustaining the pipeline project.

### County Attorney

County Attorney Karen Foss met with the Board to request approval to hire a new Victim Services Coordinator. Attorney Foss noted that this is a grant supported position. A motion to approve the hire of Connie Grindeland as a regular full-time Victim Services Coordinator (Grade 7, Step A), effective September 27, 2017, was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously.

### Highway

Engineer Ketring met with the Board to discuss Roseau River Watershed District's (RRWD) request to install a 36" culvert to outlet waters from the WD 3 system to SD 69. Engineer Ketring is recommending the installation of an 18" culvert, as an alternative to the proposed 36" culvert, and consulted Rinke Noonan for legal options on this installation. Rinke Noonan's response confirmed that an 18" culvert could be installed without any special proceedings if the RRWD withdraws their petition for a 36" culvert. Engineer Ketring noted that this information is just an update and that there is no action needed by the Board at this time.

### Auditor

Auditor Martha Monsrud met with the Board to request approval of a Resolution authorizing eviction from a tax forfeited property located in the City of Greenbush. A motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to adopt the following Resolution:

2017-09-05

Whereas the property identified below has been forfeited to the State of Minnesota for nonpayment of taxes; and

Whereas Roseau County administers the forfeiture process on behalf of the State of Minnesota for properties located in Roseau County; and

Whereas said property remains occupied despite written notice to the occupants that they must vacate;

Therefore, it is hereby resolved, that the Roseau County Attorney is requested to initiate an eviction action on behalf of Roseau County for the following property:

Parcel ID 52.0086800      Property Address: 833 Old Ridge Road, Greenbush, MN

Property Tax Legal Description: THE NORTHEAST 120 FEET OF THE SOUTHWEST 415 FEET OF LOT 12 OF AUDITOR'S PLAT 11 LESS THAT PART DESCRIBED: COMMENCING AT THE SOUTHWEST CORNER OF LOT 12, THENCE NORTHEASTERLY 295 FEET TO THE POINT OF BEGINNING, THENCE CONTINUE NORTHEASTERLY 60 FEET, THENCE S48°00'00"EAST 33 FEET, THENCE SOUTHWESTERLY 60 FEET, THENCE NORTHWESTERLY 33 FEET TO THE POINT OF BEGINNING AND LESS HIGHWAY RIGHT OF WAY. ALL BEING IN SECTION 10, TOWNSHIP 160, RANGE 43 (CITY OF GREENBUSH)

### **COUNTY BOARD ITEMS**

#### Two Rivers Watershed Board Appointment

The Board reviewed applications for the Two Rivers Watershed Board. Following discussion, a motion to appoint Bruce Anderson to a three year term, commencing October 30, 2017 and concluding on October 29, 2020, was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously.

2018 Unorganized Township Levies and Budgets

Auditor Monsrud requested Board approval of the 2018 Unorganized Township Levies and Budgets as presented.

A motion to approve the 2018 Unorganized Township Levies and Budgets was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously to adopt the following Resolution:

2017-09-04

WHEREAS, the Roseau County Board of Commissioners has reviewed and considered budgets for the unorganized townships located in Commissioner Districts No. 3, 4, and 5, and;

WHEREAS, the Roseau County Board of Commissioners deems it necessary that the following amounts be levied on all taxable property in specified unorganized townships in Roseau County;

NOW, THEREFORE, BE IT RESOLVED that the year 2018 unorganized township budgets are hereby approved and the following amounts shall be levied upon all taxable property in unorganized townships in Roseau County for the year 2018:

<b>Township</b>	<b>Range</b>			
161	36	Clear River	\$	6,000
161	37	America	\$	3,000
162	44	Juneberry	\$	5,000
163	38	Norland	\$	6,000
163	39	Spruce Valley	\$	8,000
163	40	Jadis	\$	700
163	43	Unorganized	\$	125
163	44	Blooming Valley	\$	2,000
164	40	Unorganized (Jadis North)	\$	700
164	44	Blooming Valley (north)	\$	500

A copy of the year 2018 unorganized township budget(s) are on file in the County Auditor's office.

### 2018 Preliminary County Levy and Budget

The Board discussed the 2018 Preliminary Levy and Budget. A motion was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously to adopt the following Resolution:

2017-09-06

BE IT RESOLVED, that the payable 2018 Preliminary Property Tax Levy for Roseau County is hereby approved, as follows:

<u>Fund</u>	<u>Levy</u>
Revenue	\$3,462,589
Road & Bridge	1,236,000
Welfare	1,678,900
Debt Service	417,888
<u>Total</u>	<u>\$6,795,377</u>

A motion was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously to adopt the following Resolution:

2017-09-07

BE IT RESOLVED, that the 2018 Preliminary Budget - incorporating the 2018 Preliminary Levy - is hereby approved, as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Net Budget</u>
Revenue	\$ 6,369,386	\$ 7,749,271	\$ (1,079,885)
Road & Bridge	7,715,348	7,792,767	(77,419)
Welfare	4,200,174	4,470,350	(270,176)
Debt Service	428,861	417,888	10,973
<b>Tax Supported</b>			
<b>Funds - Total</b>	<b>\$18,713,769</b>	<b>\$ 20,130,276</b>	<b>\$ (1,416,507)</b>
Environmental	\$ 1,188,152	\$ 1,173,544	\$ 14,608
<b>Total - All Funds</b>	<b>\$19,901,921</b>	<b>\$ 21,303,820</b>	<b>\$ (1,401,899)</b>

### 2018 County Budget Hearing Date

A motion to set the 2018 Budget Hearing date for December 12, 2017, beginning at 6:00 p.m., was made by Commissioner Phillippe, seconded by Commissioner Falk and carried unanimously.

### COMMISSIONER COMMITTEE REPORTS (August 22, 2017 - September 25, 2017)

Commissioner Falk reported on the following committee(s): Red River Basin Commission; Safety Committee meeting; Buffer Program meeting; Operations Committee/County Board Work Session; Red River Basin Commission tour; Meeting with Collin Peterson at Four Town/Trails; Soil and Water Conservation District; Minnesota Rural Counties; Association of Minnesota Counties Fall

Legislative Conference; Northwest Regional Development Commission; Social Services Board; Building Committee; Joint Powers Natural Resources Board.

Commissioner Foldesi reported on the following committee(s): Greenbush Highway Committee meeting.

Commissioner Phillipe reported on the following committee(s): Warroad City Council; Land of the Dancing Sky Area Agency on Aging; Warroad City Council; Highway Committee, Minnesota Rural Counties, Association of Minnesota Counties Fall Legislative Conference; Social Services Board; Building Committee; 911/Warroad/Roseau Rescue Units/Sheriff Department; One Watershed, One Plan Policy Board; Warroad Parks and Rec meeting; Retired Senior Volunteer Program; Warroad Community Park Development; City of Warroad meeting.

Commissioner Swanson reported on the following committee(s): Highway Committee; Insurance Committee; Jadis Township meeting; Association of Minnesota Counties (AMC) Finance Committee; AMC Board of Directors; AMC Research Committee; AMC Fall Policy Conference; Roseau County Jail Transition Team; Social Services Board; Building Committee; Northwest Minnesota Housing and Redevelopment Authority; AMC Futures Task Force; AMC Public Lands Working Group; Sunshine Foundation-Roseau County Coalition.

Commissioner Walker reported on the following committee(s): Warroad Watershed; Joint Powers Natural Resources Board; Buffer Program meeting; Meeting with Collin Peterson at Four Town/Trails; Operations Committee/County Board Work Session; Roseau River Watershed Board; Soil and Water Conservation District; Insurance Committee; Minnesota Rural Counties; Association of Minnesota Counties Fall Legislative Conference; Social Services Board; Building Committee; Insurance Committee; Joint Powers Natural Resources Board.

Upon motion carried, the Board adjourned the regular meeting at 11:05 a.m. The next regular meeting of the Board is scheduled for October 10, 2017 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Mark Foldesi, Chair  
Board of County Commissioners  
Roseau County, Minnesota