

# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

September 12, 2017

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, September 12, 2017.

## CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker. Others present were Kristi Hanson, Steve Gust, Matt Hagelin, Kyle Larson, Gracia Nelson, Jennifer Erdmann, Tammy Frohlich, Shannon Carlson, Jason Braaten, Tracy Halstengard, Torin McCormack, Tony Wensloff, Jeff Pelowski, Martha Monsrud, and Ann Marie Miller.

## APPROVAL OF AGENDA

A discussion on Minnesota Rural Counties by-law changes was added to County Board Items. A motion to approve the amended Agenda was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski reminded the Board of the Highway Committee meeting scheduled to follow today's Board meeting; and, that a Building Committee meeting has been scheduled for Tuesday, September 19, 2017, following the Social Services Board meeting. Auditor Monsrud notified the Board that State Auditor staff from Moorhead, MN, will be working in her office beginning October 23<sup>rd</sup> and have requested a conference call on September 26, 2017, with one Board member present. Commissioner Phillipe thanked the County Auditor, the City of Warroad and the County Highway Department for their work on the demolition of a tax-forfeited property in Warroad.

## APPROVE BILLS

A motion was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously to approve the following bills:

### Warrants Approved For Payment 8/24/2017

<u>Vendor Name</u>	<u>Amount</u>
ANDREW J STOSKOPF TRUCKING INC	21,838.55
DUFFY/SEAMUS	2,541.50
NORTH PINE SERVICES	22,512.44
NORTHLAND TRUCK SALES INC	119,947.00
NORTHWOODS HEATING & COOLING	10,200.00
ROSEAU ROOFING & REMODELING	55,000.00
SIMMONS CONTRACTING LLC	27,911.80
VANGUARD APPRAISALS, INC	8,585.10
7 Payments less than 2,000.00	4,663.16
<b>Final Total:</b>	<b>273,199.55</b>

### Warrants Approved For Payment 8/31/2017

<u>Vendor Name</u>	<u>Amount</u>
--------------------	---------------

AFLAC	3,651.40
KNIFE RIVER MATERIALS	401,639.92
LICENSE BUREAU	4,599.81
7 Payments less than 2,000.00	4,257.60
<b>Final Total:</b>	<b>414,148.73</b>

**Warrants Approved For Payment 9/07/2017**

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	2,769.93
DEARBORN NATIONAL LIFE INSURANCE CO	3,256.68
JOHNSON OIL CO INC	4,305.00
JOHNSON/LAURE A	3,526.88
KUETTEL A.W.& SONS INC	21,960.00
MN DEPT OF FINANCE -TREAS	2,020.00
MORRIS SEALCOAT & TRUCKING INC	13,443.05
NW MN SERV COOP-BLUE CROSS BLUE S	96,976.50
RIVERFRONT STATION	2,110.99
SATHER LAW OFFICE	2,423.28
SUN LIFE ASSURANCE COMPANY OF CANADA	2,154.12
12 Payments less than 2,000.00	6,626.71
<b>Final Total:</b>	<b>161,573.14</b>

**Warrants Approved On 9/12/2017 For Payment 9/15/2017**

<u>Vendor Name</u>	<u>Amount</u>
ANDREW J STOSKOPF TRUCKING INC	5,628.46
CDW GOVERNMENT INC	6,210.14
COULOMBE CONSULTING	5,427.50
FARMERS UNION OIL CO-WARROAD	3,671.17
H & J DISPLAYS INC	2,055.00
HOFFMAN PHILIPP & KNUTSON	2,485.00
HOUSTON ENGINEERING	4,560.25
KNIFE RIVER MATERIALS	54,786.00
LAKE AREA CONSTRUCTION INC	6,000.00
LEVEL 5 SERVICES	2,800.00
MAR-KIT LANDFILL	43,142.00
MN DEPT OF TRANSPORTATION	5,593.82
NORTHERN RESOURCES COOPERATIVE	19,049.99
NORTHLAND TIRE	2,439.35
ONSOLVE	11,800.00
ROGER'S TWO WAY RADIO INC	4,717.45
ROSEAU CO COOP ASSN	13,822.37
SIMPLEX GRINNELL LP	4,459.62
SJOBERG'S INC	2,668.25
SUMMIT FOOD SERVICE-DBA	16,272.03
TRAFFIC MARKING SERVICE INC	13,215.47
TRUE NORTH STEEL	41,078.42
UNIVERSAL RECYCLING TECHNOLOGIES	4,814.20
ZIEGLER INC	12,736.90
85 Payments less than 2,000.00	38,005.07
<b>Final Total:</b>	<b>327,438.46</b>

In addition, the Board approved forthwith payments to: DW Mechanical, in the amount of \$600.00, for beaver removal on SD91; to Mark Wojciechowski, in the amount of \$450.00, for beaver

removal on SD91; to James Mack, in the amount of \$600.00, for beaver removal on CD17; and, to Shannon Sikorski, in the amount of \$1,550.00, for beaver removal on SD72 and SD69.

## **DELEGATIONS**

### Minnesota Power - Great Northern Transmission Line Project

Kyle Larson and Matt Hagelin of Minnesota Power met with the Board to give a progress report on the power line project noting that permitting and right-of-way purchase is almost complete and construction has begun in certain segments. Right-of-way work will begin in Roseau County this winter.

### Northwest Regional Library (NWRL)

Director Kristi Hanson met with the Board to provide an update on the NWRL programming and activities. Ms. Hanson also requested the Board consider the NWRL's 2018 appropriation request. The Board will act on this request in conjunction with other County appropriations.

### Retired Senior Volunteer Program (RSVP)

Director Tammy Frohlich and Coordinator Jennifer Erdmann met with the Board to provide an update on the RSVP program and requested the Board's continued support of this program. The Board will act on this request in conjunction with other County appropriations.

## **CONSENT AGENDA**

A motion to approve the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously. The Board, by adoption of its Consent Agenda, approved the August 22, 2017 Regular Board Meeting Proceedings; approved a five year State of Minnesota Joint Powers Agreement between the Roseau County Attorney's Office, Court Services, Department of Public Safety and the Bureau of Criminal Apprehension (Resolution 2017-09-01); approved an amendment to the Roseau County Meal and Expense Reimbursement Policy adding an Out-of-State Travel Policy; and, approved a Roseau/Lake of the Woods Sportsman's Club and Northstar Trail Alliance Request for Reimbursement, in the amount of \$2,363.45, for trail improvements.

## **DEPARTMENT REPORTS**

### Environmental

#### Solid Waste Management Tax - 2018 Market Price

Coordinator Pelowski met with the Board to request that the Board establish the solid waste "market price" which will be used to calculate the Solid Waste Management Tax for municipal solid waste generated in Roseau County in 2018. A motion was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously to adopt the following Resolution:

#### 2017-09-02

WHEREAS, Minnesota Statutes Chapter 297H.02 requires certain political subdivisions to identify by Resolution a Market Price for solid waste management tax purposes if the political subdivision subsidizes the cost of municipal solid waste (MSW) disposal at a facility, or directly bills for organized collection of MSW on property tax statements; and

WHEREAS, the political subdivision will be liable for any Solid Waste Management Tax (SWMT) based only on the Market Price identified by Resolution; and

WHEREAS, Market Price is defined in State Statute as the “lowest price available in the area”; and

WHEREAS, Roseau County has researched and identified the lowest viable Market Price available in the area; and

THEREFORE BE IT RESOLVED, the County declares the Market Price for all MSW generated in Roseau County to be \$56.60 per ton, based upon the lowest price available in the area, for CY 2018.

#### Sheriff

Sheriff Gust and Shannon Carlson, LifeCare Medical Center, met with the Board to discuss continuing LifeCare’s jail medical service to the County. Sheriff Gust noted that the MEnD proposal was reviewed carefully but the final decision was made to stay local and increase nursing/medical services with LifeCare. A motion to authorize Sheriff Gust to enter into a revised contract with LifeCare to provide jail medical services, was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

#### Recorder

Recorder Grand met with the Board to request approval of a Document Search Fee Schedule for Recorder’s Office data that will now be available on the County’s website. A motion was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously to adopt the following fee schedule:

Search Fee	\$0.50	Per Search (Legal, Name, Document type, etc.)	
View Tract Page	\$2.50	Per Tract	Recommended View
View Tract Card	\$2.50	Per Tract	
View Document	\$1.50	Per Document	
Torrens Cert	\$2.50	View Torrens Title Certificates	
Daily Fee	\$10.00	Account disabled at midnight	
Monthly Fee*	\$30.00	*Fee is charged regardless of system access	

#### Assessor

Coordinator Pelowski, speaking on behalf of Assessor Lund, requested the Board approve a payment to Vanguard, adding that the total payment will exceed the Assessor’s 2017 budget. A motion to approve a forthwith payment to Vanguard for the Commercial Reappraisal Project, in the amount of \$179,500.00, was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously.

Coordinator Pelowski also requested the Board approve the Vanguard CAMA Vision Annual Service Contract. A motion to approve the Vanguard CAMA Vision annual Service Contract, to be paid out of the Lands Technology Fund, in the amount of \$9,224.00, was made by Commissioner Phillippe, seconded by Commissioner Falk and carried unanimously.

#### Auditor

Auditor Monsrud requested the Board authorize Board Chair Foldesi to sign a letter to the Office of the State Auditor (OSA) which questions the decision of the OSA to re-audit the 2015 and 2016 County audits in eight Northern Minnesota Counties. Signature pages of the other seven northern Minnesota Counties will be included with this correspondence. A motion to authorize

Chair Foldesi to sign a letter to the OSA was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously.

## **COUNTY BOARD ITEMS**

### Roseau River Watershed District - Board Appointments

The Board reviewed three (3) applications to fill two appointments to the Roseau River Watershed Board. A motion to appoint LeRoy Carriere and Carter Diesen to a three year term on the Roseau River Watershed Board, commencing October 19, 2017 and concluding on October 18, 2020, was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously.

### Minnesota Rural Counties (MRC) By-Law Changes

Commissioner Walker reviewed proposed changes to the MRC by-laws including a dues increase of \$200.00, population cap elimination, correspondence via email only, and the elimination of the Executive Committee. These changes will be discussed at the September 13, 2017 MRC membership meeting.

Commissioner Committee Reports - This item was deferred to the September 26, 2017 Board Meeting.

Upon motion carried, the Board adjourned the regular meeting at 11:00 a.m. The next regular meeting of the Board is scheduled for September 26, 2017 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Mark Foldesi, Chair  
Board of County Commissioners  
Roseau County, Minnesota