

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

August 22, 2017

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, August 22, 2017.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker. Others present were Lee Meier, John Wynne, Tracey Stoll, Ryan Severson, Karl Frigaard, Tim Denney, Jeff Pelowski, Martha Monsrud, Brian Ketring, Ann Marie Miller, and Sue Grafstrom.

APPROVAL OF AGENDA

A discussion on the Commercial Re-appraisal Project was added to Department Reports; approval of a Temporary Intoxicating Liquor License was added to the Auditor's report; and, a preview of the Safety and Active Shooter Training was added to County Board items. A motion to approve the Agenda was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

APPROVE BILLS

A motion was made by Commissioner Falk, seconded by Commissioner Phillipe and carried with a 4-0 vote, with Commissioner Swanson abstaining.

Warrants Approved For Payment 8/10/2017

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	3,055.64
DEARBORN NATIONAL LIFE INSURANCE	3,168.60
JOHNSON OIL CO INC	3,474.75
MN DEPT OF FINANCE -TREAS	2,297.00
NW MN SERV COOP-BLUE CROSS BLUE	98,391.50
ROSEAU CITY	11,025.48
ROSEAU RIVER WATERSHED DIST	6,108.50
ROSEAU ROOFING & REMODELING	27,000.00
SUN LIFE ASSURANCE COMPANY OF CANADA	2,145.27
15 Payments less than 2,000.00	10,096.81
Final Total:	166,763.55

Warrants Approved For Payment 8/17/2017

<u>Vendor Name</u>	<u>Amount</u>
MN DEPT OF FINANCE -TREAS	2,194.50
SCHOOL DIST 682	102,450.80
SCHOOL DIST 690	71,066.73
TOWN OF BEAVER	2,603.07
11 Payments less than 2,000.00	3,320.90
Final Total:	181,636.00

Warrants Approved On 8/22/2017 For Payment 8/25/2017

<u>Vendor Name</u>	<u>Amount</u>
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BERGSTROM ELECTRIC INC	17,719.09
CUMMINS NPOWER LLC	2,138.70
MARCO INC	14,205.16
MSOP-MN SEX OFFENDER PROGRAM-D 4	4,612.80
ROGER'S TWO WAY RADIO INC	21,475.41
ROSEAU CO HWY DEPT	32,668.65
UNIVERSITY OF NORTH DAKOTA	3,035.73
WILD 102	2,750.00
50 Payments less than 2,000.00	17,538.70
Final Total:	116,144.24

In addition, the Board approved forthwith payments to Mark Emery, in the amount of \$345.00 for ditch mowing and dam inspections on CD 91; to Lynn Hammer, in the amount of \$1,550.00 for beaver and dam removal on CD 91; to Vanguard Appraisals, in the amount of \$8,585.10 for commercial reappraisal services; and, to Northland Truck Sales, in the amount of \$119,947.00, for the purchase of a new truck and hooklift system.

DELEGATIONS

Northwest Minnesota Housing and Redevelopment Association (NWMn HRA)

Director Lee Meier met with the Board to provide an update on the activities the HRA is involved with in the County, and to request a letter of support from the County Board in order to pursue an extension of the Multi-County HRA levy legislation through 2024. A motion to approve the letter of support was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

PUBLIC HEARING

Liquor License Fee Schedule

A motion to open the Public Hearing was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously. Auditor Monsrud informed the Board that a phone call expressing positive feedback and a letter from Pine Ridge Liquors in opposition of the increased fees were received. A motion to close the Public Hearing was made by Commissioner Phillippe, seconded by Commissioner Swanson and carried unanimously.

A motion was made by Commissioner Phillippe, seconded by Commissioner Swanson and carried unanimously to adopt the following Resolution:

2017-08-01

BE IT RESOLVED that the Roseau County Board of Commissioners hereby set the 2017 Liquor License Fees as follows:

<u>Type of License</u>	<u>County Fee</u>
<u>3.2 % Off-Sale</u>	<u>\$ 18.00</u>
<u>3.2 % On-Sale</u>	<u>\$ 75.00</u>
<u>Wine On-Sale</u>	<u>\$ 75.00</u>
<u>Intoxicating On-Sale-Sunday</u>	<u>\$150.00</u>
<u>Intoxicating On-Sale-Club</u>	<u>\$360.00</u>
<u>Intoxicating On-Sale</u>	<u>\$600.00</u>
<u>Intoxicating Off-Sale</u>	<u>\$600.00</u>

<u>Temporary 3.2 % On-Sale</u>	<u>\$ 30.00</u>
<u>Temporary In the County Intoxicating On-Sale</u>	<u>\$100.00</u>
<u>Temporary Out of County Intoxicating On-Sale</u>	<u>\$300.00</u>

DELEGATIONS (continued)

Roseau Electric Cooperative (REC) - Broadband Feasibility Study Update

Tracey Stoll and Ryan Severson met with the Board to provide an update on REC's Broadband Feasibility Study, noting that their goal would be to have a pilot project ready to implement by the Spring of 2018.

Roseau River Watershed (RRWD)

Tracy Halstensgard met with the Board to propose a joint meeting between the RRWD and the County Board to discuss ditch system/drainage issues. The Board agreed to meet with the RRWD as a part of the Highway Committee meeting scheduled for September 12, 2017 at 11:00 a.m.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously. The Board, by adoption of its Consent Agenda, approved the August 8, 2017 Regular Board Meeting Proceedings; and, authorized advertising for one (1) Two Rivers Watershed Board Manager.

DEPARTMENT REPORTS

Auditor

Tax Forfeit Property - Clean Up Cost Estimates

Auditor Monsrud requested the Board approve a quote from Andrew Stoskopf Trucking to provide demolition and clean-up of a tax forfeited property (parcel number 56.0033700) in the City of Warroad. A motion to approve the quote in the amount of \$4,983.00 was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously.

Proposed Alteration of Boundaries for Unorganized Townships 164-38 and 164-39.

Auditor Monsrud requested the Board set, and authorize advertising for, a Public Hearing date/time with regard to altering the borders of Unorganized Townships 164-38 and 164-39. A motion to set a Public Hearing for 9:15 a.m., September 26, 2017, in order to hear comment on altering the borders of Unorganized Townships 164-38 and 164-39, was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously.

Temporary Intoxicating Liquor License

A motion to approve a temporary intoxicating liquor license to the Roseau American Legion for an event to be held on September 9, 2017, was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously.

Assessor

Commercial Property Assessments

Assessor Lund was asked to meet with the Board to review the process and purpose of the Vanguard appraisals on Roseau County commercial buildings. Assessor Lund provided a powerpoint presentation outlining this process.

COUNTY BOARD ITEMS

Buffer Program Advisory Committee

The Board discussed establishing a Buffer Program Advisory Committee and concluded that this meeting should be set-up as a Committee of the Whole so all Commissioners are able to attend. A motion to establish a Buffer Program Advisory Committee consisting of all 5 Commissioners, Engineer Ketring, Auditor Monsrud, Coordinator Pelowski, SWCD Manager Scott Johnson, and SWCD Board Chair John Gaukerud was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously. The first meeting of this committee will take place on August 29, 2017 at 9:00 a.m.

Commissioner Committee Reports (August 8, 2017-August 21, 2017)

Commissioner Falk reported on the following committee(s): Social Services Board; Highway Committee; Roseau Lake Bottom Project meeting; Northwest Community Action Board.

Commissioner Foldesi reported on the following committee(s): Social Services Board; Highway Committee.

Commissioner Phillippe reported on the following committee(s): City of Warroad Tax Forfeited Property visit; Social Services Board; Highway Committee; One Watershed One Plan; Lake Township Board; Warroad School Board.

Commissioner Swanson reported on the following committee(s): Roseau Convention and Visitors Bureau; Team EPIC; Social Services Board; Highway Committee; Statewide Emergency Communications Board Steering Committee; Law Library Committee; Association of Minnesota Counties (AMC) Executive Board; AMC Board of Directors Meeting; Roseau County Extension Committee; Sunshine Memorial Foundation/Roseau County Committee.

Commissioner Walker reported on the following committee(s): Social Services Board; Highway Committee.

Active Shooter Training Preview

Tim Denney of Level 5 Services, met with the Board to review and discuss safety strategies and concerns. He will be presenting "Work Safe/Stay Safe" training to County employees on August 22nd and August 23rd.

Upon motion carried, the Board adjourned the regular meeting at 12:15 p.m. The next regular meeting of the Board is scheduled for September 12, 2017 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Mark Foldesi, Chair
Board of County Commissioners
Roseau County, Minnesota