

# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

June 13, 2017

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, June 13, 2017 at 9:00 a.m.

## CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Vice-Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Glenda Phillipe, Jack Swanson and Russell Walker. Commissioner Foldesi was absent. Others present were Ann Marie Miller, Martha Monsrud, Jeff Pelowski, Steve Gust, Dave Anderson, Liz Lund, Sue Grafstrom, John Gaukerud and Bruce Monsrud.

## APPROVAL OF AGENDA

The Jail Clinical Services Contract was removed from the Agenda; a Minnesota Lawful Gambling Permit was added to the Consent Agenda; and, a Payroll Change Request was added to Department Reports. A motion to approve the amended Agenda was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson suggested that the Board be represented at the upcoming National Association of Counties Conference. Assessor Lund reminded the Board of the Board of Appeal and Equalization meeting scheduled for June 20<sup>th</sup> and noted the necessity of a quorum at this meeting. Commissioner Falk mentioned the positive feedback he has received after the conclusion of his trial.

## APPROVE BILLS

A motion was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously to approve the payment of the following bills:

### Warrants Approved For Payment 5/25/2017

<u>Vendor Name</u>	<u>Amount</u>
ANDREW J STOSKOPF TRUCKING INC	10,543.13
KUETTEL A.W.& SONS INC	3,240.00
MN DEPT OF EMPLOYMENT	7,505.00
ROSEAU ROOFING & REMODELING	7,736.00
ROSEAU/LOW SPORTSMAN CLUB	2,438.46
9 Payments less than 2,000.00	7,121.50
<b>Final Total:</b>	<b>38,584.09</b>

### Warrants Approved For Payment 5/31/2017

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,875.44
<b>Final Total:</b>	<b>3,875.44</b>

### Warrants Approved For Payment 6/01/2017

<u>Vendor Name</u>	<u>Amount</u>
COULOMBE CONSULTING	3,185.00

JOHNSON/LAURE A	3,526.88
5 Payments less than 2,000.00	3,641.14
<b>Final Total:</b>	<b>10,353.02</b>

**Warrants Approved For Payment 6/08/2017**

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	2,905.97
DEARBORN NATIONAL LIFE INSURANCE	3,150.75
MN DEPT OF FINANCE -TREAS	2,093.00
MN DEPT OF FINANCE -TREAS	2,856.00
NW MN SERV COOP-BLUE CROSS BLUE	93,440.50
RIVERFRONT STATION	3,286.56
ROSEAU CITY	10,590.89
SUN LIFE ASSURANCE COMPANY OF CANADA	2,145.93
14 Payments less than 2,000.00	6,162.82
<b>Final Total:</b>	<b>126,632.42</b>

**Warrants Approved On 6/13/2017 For Payment 6/16/2017**

<u>Vendor Name</u>	<u>Amount</u>
ANDY'S RESTO SHOP-DBA	2,700.00
CDW GOVERNMENT INC	10,239.56
COMPASS MINERALS AMERICA	11,626.14
CONDUENT ENTERPRISE SOLUTIONS, LLC	5,530.02
D-A LUBRICANT CO. INC.	4,862.00
DEPT OF NATURAL RESOURCES	3,013.20
FARMERS UNION OIL CO-WARROAD	6,393.77
HOUSTON ENGINEERING	4,538.00
JOHNSON OIL CO INC	4,852.10
M & R SIGN CO INC	8,047.73
MAR-KIT LANDFILL	42,542.00
NORTHERN RESOURCES COOPERATIVE	9,254.31
NORTHLAND COMMUNITY & TECHNICAL	2,035.00
NORTHLAND TIRE	6,272.27
ROSEAU CO COOP ASSN	11,845.21
SAFETY COMPLIANCE SERVICES LLC	2,000.00
SJOBORG'S INC	2,668.25
SUMMIT FOOD SERVICE-DBA	6,174.18
UNIVERSITY OF NORTH DAKOTA	3,035.73
ZIEGLER INC	6,178.28
98 Payments less than 2,000.00	38,343.39
<b>Final Total:</b>	<b>192,151.14</b>

In addition, the Board approved forthwith payments to: The Kustom Paint Shop, in the amount of \$5,248.56 for squad car repair work; and, to Casey Pearson, in the amount of \$650.00 for beaver removal on CD 16.

**DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS**

John Gaukerud, representing the Soil and Water Conservation District (SWCD) Board of Directors, met with the Board to discuss Roseau County's role in enforcing the Buffer Strip Program. Mr. Gaukerud noted that at their meeting, prior to today's County Board meeting, the SWCD agreed to take responsibility for enforcement of the Buffer Strip Program in the County. A

motion was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously to adopt the following Resolution:

2017-06-01

Affirming Roseau County's jurisdiction to carry out the compliance provisions of Minnesota Statutes 103B.101, subdivision 12a and 103F.48

**WHEREAS**, during the 2015 First Special Session, the 89<sup>th</sup> Legislature adopted Chapter 4, creating the water quality buffer initiative; and

**WHEREAS**, Chapter 4 authorizes a County to assume jurisdiction over the compliance provisions of the water quality buffer initiative; and

**WHEREAS**, improved water quality is a statewide goal, but is best administered by local policymakers, whose familiarity with their home communities will ensure a cooperative and efficient implementation of the initiative; now, therefore,

**BE IT RESOLVED**, Roseau County affirms its jurisdiction to carry out the compliance provisions of Minnesota Statutes 103B.101, subdivision 12a and 103F.48; and

**BE IT RESOLVED**, County staff will draft a rule, ordinance, or official controls, to be approved by the Roseau County Board of Commissioners, to carry out the compliance provisions of Minnesota Statutes 103B.101, subdivision 12a and 103F.48.

**BE IT FURTHER RESOLVED**, Roseau County has designated its Soil and Water Conservation District as the official point of contact for implementation of the Buffer Strip Program.

## **CONSENT AGENDA**

A motion to approve the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Swanson and carried unanimously. The Board, by adoption of its Consent Agenda, approved the May 23, 2017 Regular Board Meeting Proceedings; approved a temporary on-sale liquor license for the Roseau American Legion Post 24; authorized a one-time allocation of \$5,000.00 to the Roseau Backpack Program; approved a two year contract, effective July 1, 2017 – June 30, 2019, with the State of Minnesota Sentencing to Service program in the amount of \$131,595.76; approved the hire of Kassandra Ziska as a regular full-time Social Worker, effective June 20, 2017 (Grade 7, Step A); approved advertising for the hire of a regular full-time Heavy Equipment Operator; renewed the Harley Olson Clay Contract, effective May 18, 2017 through December 31, 2019, at a rate of \$2.00 per cubic yard; and, approved a Minnesota Lawful Gambling Permit for the Northland Range and Gun Club.

## **DEPARTMENT REPORTS**

### Information Technology

IT Administrator Chris Stauffer met with the Board to discuss County IT services currently being provided to the cities of Warroad and Roseau. Mr. Stauffer noted the increased work load each City has required, and added that he believed it would be in the best interest of each City to obtain more reliable IT support. A motion to discontinue IT services to the Cities of Roseau and

Warroad, effective October 1, 2017, was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

Assessor

Assessor Liz Lund met with the Board to request approval of a Payroll Change Request for Appraiser Trainee William Hulst. Ms. Lund noted that Mr. Hulst has met all the requirements to be a Certified Minnesota Assessor which makes him qualified for a promotion to the position of Deputy Assessor, (per the previously approved office organizational chart). A motion to approve a payroll change (5C to 6B) for William Hulst was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Red River Basin Commission, 5/24/17; Northwest Community Action Hiring Committee, 5/31/17 and 6/5/17; Roseau River Watershed District Landowners meeting, 6/6/17; Roseau River Watershed District, 6/7/17; Red River International Watershed District, 6/8/17; Northwest Regional Development Commission, 6/12/17.

Commissioner Phillippe reported on the following committee(s): One Watershed, One Plan meeting, 5/23/17; Rural Business Enterprise Grant meeting, 6/1/17; Operations/Committee of the Whole meetings, 6/6/17; Lake Township/Casino meeting, 6/9/17; City of Warroad, 6/12/17.

Commissioner Swanson reported on the following committee(s): Roseau County Drug Court Open House, 5/23/17; Statue Bureau of Mediation Services, 5/26/17; Roseau Economic Development Authority, 5/31/17; Northern Counties Land Use Coordinating Board, 6/1/17; Big Four, 6/2/17; Roseau City Council, 6/5/17; Operations/Committee of the Whole meetings, 6/6/17; Roseau Community Education Council, 6/7/17; Community Justice Coordinating Committee, 6/7/17; Statewide Emergency Communications Board Finance Committee, 6/8/17; Team EPIC, 6/8/17.

Commissioner Walker reported on the following committee(s): Roseau County Drug Court Open House, 5/23/17; Ditch Law Training – Rinke Noonan, 5/31/17; Minnesota Rural Counties, 6/2/17; Operations/Committee of the Whole meetings, 6/6/17; Soil and Water Conservation District, 6/13/17.

Upon motion carried, the Board adjourned the regular meeting at 10:30 a.m. The next regular meeting of the Board is scheduled for June 27, 2017 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

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Mark Foldesi, Vice-Chair  
Board of County Commissioners  
Roseau County, Minnesota