

# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

March 14, 2017

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, March 14, 2017 at 9:00 a.m.

## CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker.

## APPROVAL OF AGENDA

Discussion on the hiring process for the Emergency Manager position and the Teamsters Labor Agreement were added to County Board Items and the MnDOT appointment was moved to the Highway Department report.

## COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson distributed a Minnesota map indicating Roseau County as being ranked fifth in the State for land owned by the MN DNR. Coordinator Pelowski informed the Commissioners of a Whitney Lake Project Public Open House and a MN DNR-Sponsored MnUSA and DNR Grant-in-Aid meeting. Auditor Monsrud distributed a 2013-2017 budget-to-actual financial spreadsheet for Board review and Commissioner Falk inquired as to the status of the FEMA appeal.

## APPROVE BILLS

A motion was made by Commissioner Phillipe, seconded by Commissioner Walker and carried unanimously to approve the payment of the following bills:

### Warrants Approved For Payment 3/02/2017

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	4,017.64
JOHNSON/LAURE A	3,526.88
MN ENERGY RESOURCES	2,029.60
NW CONCRETE PRODUCTS INC	38,474.34
ROSEAU CO TRAILBLAZERS	28,515.25
4 Payments less than 2,000.00	1,169.87
<b>Final Total:</b>	<b>77,733.58</b>

### Warrants Approved For Payment 3/09/2017

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	3,628.81
DEARBORN NATIONAL LIFE INSURANCE	2,938.79
MN DEPT OF FINANCE -TREAS	6,467.65
NW CONCRETE PRODUCTS INC	21,948.95
NW MN SERV COOP-BLUE CROSS BLUE	94,115.00
ROSEAU CITY	9,208.53
STATE TREASURER	2,464.70
SUN LIFE ASSURANCE COMPANY OF CANADA	2,172.93
20 Payments less than 2,000.00	12,070.57

**Final Total:**

**155,015.93**

**Warrants Approved On 3/14/2017 For Payment 3/17/2017**

<u>Vendor Name</u>	<u>Amount</u>
COMPASS MINERALS AMERICA	10,619.00
DELL MARKETING LP	8,042.64
FARMERS UNION OIL CO-WARROAD	3,309.16
LAKE AREA CONSTRUCTION INC	2,000.00
MAR-KIT LANDFILL	32,634.50
MN DEPT OF CORRECTIONS	30,462.58
NORTHERN RESOURCES COOPERATIVE	8,301.85
NORTHLAND TIRE	5,920.67
ROGER'S TWO WAY RADIO INC	2,060.50
ROSEAU CO COOP ASSN	6,756.28
ROSEAU CO HWY DEPT	7,066.08
ROSEAU DIESEL SERVICE INC	4,115.38
SJOBORG'S INC	2,668.25
ZIEGLER INC	2,718.22
68 Payments less than 2,000.00	27,885.24
<b>Final Total:</b>	<b>154,560.35</b>

In addition, the Board approved a forthwith payment to Roseau Electric Cooperative, in the amount of \$10,000.00, (to be paid from Con Con funds), as the County's share of a broadband feasibility study.

**DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS**

Richard Magnusson, Roseau County Ag Society

Roseau County Fair Board Secretary Richard Magnusson updated the Board on the activities of the Red River Valley Development Association (RRVDA) and thanked them for their annual appropriation. Mr. Magnusson noted that Mike and Karen Hagen have been chosen as the RRVDA Valley Farmer and Homemaker of the Year for 2017.

In addition, Mr. Magnusson provided an update on the Fair Board's recent activities and thanked the County Board for their appropriation to the Roseau County Agricultural Society.

**PUBLIC COMMENTS**

Mr. Bob Wollin of Greenbush spoke with the Board regarding his opposition to the State's Buffer Strip Initiative.

**CONSENT AGENDA**

A motion to approve the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Swanson and carried unanimously. The Board, by adoption of its Consent Agenda, approved the February 28, 2017 Board Proceedings; approved a quote from Accurate Controls, Inc. in the amount of \$17,939.57 for computer system upgrades in the Detention Center; passed Resolution #2017-03-01 in opposition of the State Buffer Strip Initiative; approved a five (5) year (2017-2021) auditing contract with Hoffman, Philip and Knutson; approved an Agricultural Lease Agreement with Rodney Sikorski for Lots 1 & 2; E ½ SW ¼; SE ¼ NE ¼; NE ¼ SE ¼ in Section 6, Township 162, Range 44, for a 7 month period at an annual cost of \$432.00; passed Resolution #2017-03-02 in support of the administration of the Family

Homeless Prevention and Assistance Program; and, approved the 2017 Boat and Water Safety Grant (Resolution #2017-03-04) in the amount of \$2,545.00.

## **DEPARTMENT REPORTS**

### Highway

MnDOT District Engineer Lou Tasa, along with Toward Zero Death (TZD) Coordinator Holly Kostrzewski and Lieutenant Brad Norland, met with the Board to discuss TZD efforts in Northern Minnesota.

Engineer Ketring met with the Board to request approval of a call for bids and approval of a surveyor contract.

A motion to approve a call for bids for the County's 2017 Ditch Brushing projects was made by Commissioner Phillipe, seconded by Commissioner Swanson and carried unanimously.

A motion to approve a Land Surveyor Service Contract with George E.R. Coulombe, in the amount of \$65.00/hour, beginning May 1, 2017 through December 31, 2019, was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously.

## **COUNTY BOARD ITEMS**

### Courthouse Renovation Policy Discussion

The Board discussed proposed renovation plans for the County Attorney's Office. Following discussion, a motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to adopt the following policy:

#### Courthouse Renovation Policy

- There will be no physical expansion to the existing Courthouse Complex footprint;
- All internal renovation requests within the Courthouse Complex shall be referred to the County Building Committee for consideration.

### Emergency Manager Hiring Process

Commissioner Swanson requested the Board consider holding a Special Meeting on Tuesday, March 21, 2017 at 8:00 a.m. in order to approve the hire of the Homeland Security Emergency Manager. The Board concurred.

### Teamsters Labor Agreement

Coordinator Pelowski informed the Board that the MN Teamsters Public and Law Enforcement Employees' Union, Local No. 320, representing the Roseau County Sheriff's Deputies/Dispatch and Correctional Officers, presented the County with a three year labor agreement proposal. A motion was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously to adopt the following Resolution:

### 2017-03-03

BE IT RESOLVED that the 2017-2019 Roseau County Sheriff's Deputies/Dispatch and Correctional Officers salary and benefits shall be as follows:

- Three (3) year term commencing December 18, 2016 – December 21, 2019.
- COLA: \$1.00/hr (2017); \$1.00/hr (2018); 2% (2019).
- Vacation Accrual:

<u>Length of Service</u>	<u>Accrual</u>
0 year but less than 3	4 hours/biweekly
3 years but less than 15	6 hours/biweekly
15 years but less than 20	7 hours/biweekly
20 years or more	8 hours/biweekly

- Employees shall be paid double time (2x) their base rate of pay for hours worked on the following holidays: Thanksgiving, Christmas eve and Christmas day.
- Employees shall receive holiday pay according to the length of the scheduled shift.
- Sick Leave: Fifty percent of the sick leave balance, up to a maximum of 360 hours, due upon retirement or resignation shall be placed into the Minnesota State Retirement System (MSRS-HCSP) account for each employee.
- Funeral Leave: Employees will be granted a maximum of three (3) working days funeral leave with pay in the event of a death in the employee's immediate family (as defined in the Employee Handbook). Additional days for funeral leave may be granted at the discretion of the Employer for extenuating and unusual circumstances which additional time shall be charged against the employee's sick leave, vacation, or comp time.
- Shift Differential: Increased from \$1.50 to \$2.00 per hour with hours being 7:00 p.m. to 7:00 a.m. (Deputies contract only). Should the night shift hours be adjusted, so shall the hours of the shift differential pay.
- All other benefits are to remain the same.

### Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Land Utilization Project meeting, 3/2/17; Operations/Committee of the Whole meetings, 3/7/17.

Commissioner Foldesi reported on the following committee(s): Operations/Committee of the Whole meetings, 3/7/17; Homeland Security Emergency Manager (HSEM) Interview Committee, 3/13-3/14/17.

Commissioner Phillipe reported on the following committee(s): One Watershed One Plan meeting, 3/1/17; Operations/Committee of the Whole meetings, 3/7/17; Warroad City Council, 3/13/17.

Commissioner Swanson reported on the following committee(s): Community Justice Coordinating Committee, 3/1/17; Roseau City Council, 3/6/17; Operations/Committee of the Whole meetings, 3/7/17; Safety Training, 3/8/17; Roseau Community meeting, 3/8/17; Northwest Emergency Communications Board, 3/8/17; Statewide Emergency Communications Board Finance Committee, 3/9/17; Roseau School Board, 3/13/17; Association of Minnesota Counties Research Committee, 3/10/17; Roseau County HSEM Interview Committee, 3/13-3/14/17.

Commissioner Walker reported on the following committee(s): Land Utilization Project, 3/2/17; Roosevelt City Council meeting, 3/6/17; Operations/Committee of the Whole meetings, 3/7/17; Roseau County Soil and Water Conservation District, 3/14/17.

Upon motion carried, the Board adjourned the regular meeting at 11:35 p.m. The next regular meeting of the Board is scheduled for March 28, 2017 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

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Mark Foldesi, Chair  
Board of County Commissioners  
Roseau County, Minnesota