

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

January 3, 2017

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, January 3, 2017 at 9:00 a.m.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Commissioner Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe Jack Swanson and Commissioner-elect Russell Walker.

SWEARING IN CEREMONY

Commissioners Swanson and Walker were sworn in by Auditor Monsrud.

ELECTION OF ROSEAU COUNTY BOARD OFFICERS

Chair Falk called for nominations for Chair of the Roseau County Board for 2017. Commissioner Swanson nominated Commissioner Foldesi as Chair and Commissioner Phillipe as Vice-Chair. Falk called for further nominations. After calling for further nominations three times and hearing none, Falk called for a motion to cease nominations. A motion to cease nominations and cast a unanimous ballot for Commissioner Foldesi as Chair, and Commissioner Phillipe as Vice-Chair, was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously. Commissioner Falk turned the meeting over to Chair Foldesi.

APPROVAL OF AGENDA

A motion to approve the Agenda was made by Commissioner Phillipe, seconded by Commissioner Swanson and carried unanimously.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously. The Board, by adoption of its Consent Agenda, approved the December 27, 2016 Board Proceedings; set the 2017 mileage expense reimbursement rate at 53.5 cents per mile; set the 2017 meal expense reimbursement rate at a maximum of \$40.00 per day; set the 2017 pocket gopher bounty at \$2.50 per gopher with an additional \$1.00 reimbursement paid for gophers trapped in Unorganized Townships, (this matches the additional \$1.00 that Organized Townships pay for gopher bounty); set the 2017 beaver bounty at \$40.00 per beaver; and, authorized the County Auditor to pay routine bills, (a comprehensive list is available in the Auditor's Office).

DEPARTMENT REPORTS

Assessor Oath of Office

Per Minnesota Statute 273.061, County Assessors must be sworn in every four years. Assessor Lund was sworn in by Chair Foldesi for the term beginning January 1, 2017 and ending December 31, 2020.

COUNTY BOARD ITEMS

2017 Committee Appointments

The Board reviewed the 2017 Committee Appointments. A motion to approve the 2017 Committee Appointment List was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously, as follows:

Association of MN Counties - Executive Committee	
Committee Members	Alternate(s)
Commissioner Jack Swanson	
Association of MN Counties Agriculture & Rural Task Force	
Committee Members	Alternate(s)
Commissioner Roger Falk	Commissioner Mark Foldesi
Commissioner Russell Walker	
Association of MN Counties - Broadband Sub-Committee	
Committee Members	Alternate(s)
Commissioner Jack Swanson	Commissioner Glenda Phillipe
Association of MN Counties - County Delegates	
Committee Members	Alternate(s)
Commissioner Roger Falk	
Commissioner Mark Foldesi	
Commissioner Russell Walker	
Commissioner Glenda Phillipe	
Commissioner Jack Swanson	
Social Services Director Dave Anderson	
CC/ESD Jeff Pelowski	
Auditor Martha Monsrud	
Association of MN Counties Futures Task Force	
Committee Members	Alternate(s)
Commissioner Jack Swanson	
Association of MN Counties General Government Policy Committee	
Committee Members	Alternate(s)
Commissioner Glenda Phillipe	
Association of MN Counties Health & Human Services Policy Committee	
Committee Members	Alternate(s)
Social Services Director Dave Anderson	
Association of MN Counties Environment and Natural Resources Policy Committee	
Committee Members	Alternate(s)
Commissioner Russell Walker	
Association of MN Counties Local Government Water Roundtable	
Committee Members	Alternate(s)
Commissioner Jack Swanson	
Association of MN Counties Public Safety Policy Committee	
Committee Members	Alternate(s)
Commissioner Jack Swanson	
Association of MN Counties Transportation & Infrastructure Policy Committee	
Committee Members	Alternate(s)
Commissioner Roger Falk	
Audit/Finance Committee	
Committee Members	
Commissioner Roger Falk	
Commissioner Russell Walker	
Auditor Martha Monsrud	
Treasurer Diane Gregerson	
Chief Deputy Tobi Eidsmoe	

Building Committee**Committee Members**

Commissioner Roger Falk
 Commissioner Jack Swanson
 CC/ESD Jeff Pelowski
 Auditor Martha Monsrud
 Social Services Director Dave Anderson
 Sheriff Steve Gust
 IT Administrator Chris Stauffer
 Engineer Brian Ketring
 Building Mgmt. Supervisor Lenny Johnson

Alternate(s)

Commissioner Mark Foldesi
 Commissioner Russell Walker
 Commissioner Glenda Phillipe

Cities Counties and Other Government Agencies (COGA)**Committee Members**

HR/Ben Administrator Patty Ignaszewski
 Fiscal Supervisor Gwynne Roadfelt

Alternate(s)

CC/ESD Jeff Pelowski

Committee of the Whole**Committee Members**

Commissioner Roger Falk
 Commissioner Mark Foldesi
 Commissioner Russell Walker
 Commissioner Glenda Phillipe
 Commissioner Jack Swanson

Alternate(s)**Community Justice Coordinating Committee****Committee Members**

Commissioner Jack Swanson
 Attorney Karen Foss
 Assistant County Attorney Mike Grover
 Judge Donna Dixon
 Sheriff Steve Gust
 Social Services Director Dave Anderson
 Jail Administrator Matt Restad

Alternate(s)

Commissioner Roger Falk
 Commissioner Mark Foldesi
 Commissioner Russell Walker
 Commissioner Glenda Phillipe

County Fair Planning Committee**Committee Members**

Commissioner Jack Swanson
 Commissioner Glenda Phillipe
 Administrative Assistant Cindy Tangen
 Auditor Martha Monsrud
 Administrative Assistant Ann Marie Miller

Alternate(s)**Credit Card Committee****Committee Members**

Commissioner Roger Falk
 Commissioner Jack Swanson
 Engineer Brian Ketring
 Auditor Martha Monsrud
 Treasurer Diane Gregerson

Alternate(s)**DNR County Road Planning Committee per MN Statute 89.01 subd. 7/Unorganized Road Planning Committee****Committee Members**

Commissioner Mark Foldesi
 Commissioner Russell Walker

Alternate(s)

Commissioner Roger Falk
 Commissioner Glenda Phillipe

Emergency Management**Committee Members****Alternate(s)**

Commissioner Mark Foldesi
Commissioner Glenda Phillipe
Assessor Liz Lund
Attorney Karen Foss
Auditor Martha Monsrud
Engineer Brian Ketring
HSEM Director
CC/ESD Jeff Pelowski
Recorder Pam Grand
Social Services Director Dave Anderson
Treasurer Diane Gregerson
Sheriff Steve Gust

Commissioner Roger Falk
Commissioner Todd Miller
Commissioner Jack Swanson

Flood Plain Map Advisory Committee - Committee of the Whole

Committee Members

Alternate(s)

Commissioner Roger Falk
Commissioner Mark Foldesi
Commissioner Russell Walker
Commissioner Glenda Phillipe
Commissioner Jack Swanson
CC/ESD Jeff Pelowski
Engineer Brian Ketring
HSEM Director
RRWD - Torin McCormack
WRWD - TBD
TRWD - Dan Money
PE - Brian Schaible

Greater Minnesota Parks & Trails Coalition

Committee Members

Alternate(s)

Commissioner Roger Falk
Commissioner Glenda Phillipe

Hazard Mitigation Steering Plan Committee

Committee Members

Alternate(s)

Commissioner Glenda Phillipe
Commissioner Jack Swanson
CC/ESD Jeff Pelowski
Highway Engineer Brian Ketring
LifeCare Medical Center CEO Keith Okeson
Roseau School Superintendent Larry Guggisberg
Lake Township Rep Dave Paulson
RRWD Administrator Tracey Halstensgard
TRWD Administrator Dan Money
WRWD Rep
City of Warroad Administrator Kathy Lovelace
HSEM Director

Highway Department - Committee of the Whole

Committee Members

Alternate(s)

Commissioner Roger Falk
Commissioner Mark Foldesi
Commissioner Russell Walker
Commissioner Glenda Phillipe
Commissioner Jack Swanson
Asst County Engineer Daryl Dahl

Engineer Brian Ketring
Asst County Engineer Ryan Murray

Insurance Committee

Committee Members	Alternate(s)
Commissioner Russell Walker	Commissioner Glenda Phillipe
Commissioner Jack Swanson	
Wellness Coordinator Cindy Tangen	
Civil Process Clerk Tara Halvorson	
Deputy Accountant Rhonda Hanson	
Auditor Martie Monsrud	
HR/Ben Administrator Patty Ignaszewski	
Financial Worker Rosalie Isham	
Fiscal Supervisor Gwynne Roadfelt	
Heavy Equipment Oper. Jason Monsrud	

Joint Ditch Authority

Committee Members	Alternate(s)
<u>Ditch Commissioners</u>	Adjoining County
Judicial Ditch No. 19 District 3 & 5	Marshall
Judicial Ditch No. 2 District 1 & 4	Lake of the Woods
Judicial Ditch No. 33 District 2 & 5	Kittson
State Ditch No. 50 District 2, 3 & 5	Kittson
State Ditch No. 62 District 3 & 4	Lake of the Woods
Judicial Ditch No. 63 District 2, 3, 4, 5	Marshall
State Ditch No. 72 District 2, 3 & 5	Kittson
State Ditch No. 90 District 5	Kittson & Marshall
State Ditch No. 95 District 2, 3 & 5	Kittson

Joint RRWD/TRWD & Kittson County & Roseau County Ditch Committee

Committee Members	Alternate(s)
Commissioner Mark Foldesi	Commissioner Russell Walker
Commissioner Roger Falk	

Joint Counties Natural Resource Board

Committee Members	Alternate(s)
Commissioner Roger Falk	Commissioner Mark Foldesi
Commissioner Russell Walker	

Land of the Dancing Sky Area Agency on Aging (NWRDC) 21 County BOARD

Committee Members	Alternate(s)
Commissioner Glenda Phillipe	

Land of the Dancing Sky Area Agency Advisory NWRDC COMMITTEE

Committee Members	Alternate(s)
Commissioner Glenda Phillipe	

Land Use Committee - Committee of the Whole

Committee Members	Alternate(s)
Commissioner Roger Falk	
Commissioner Mark Foldesi	
Commissioner Russell Walker	
Commissioner Glenda Phillipe	
Commissioner Jack Swanson	
CC/ESD Jeff Pelowski	
Assessor Liz Lund	
Engineer Brian Ketring	
Auditor Martha Monsrud	
Deputy Auditor Kathy Jenson	

Law Library Board of Trustees MS 134A.10 Sub 4**Committee Members**

Commissioner Jack Swanson
 Judge Donna Dixon
 Law Clerk Laurel Lawson
 Attorney Karen Foss
 Assistant County Attorney Mike Grover
 Court Administrator Pam Shaw

Alternate(s)

Commissioner Mark Foldesi

Legislative Committee - Committee of the Whole**Committee Members**

Commissioner Roger Falk
 Commissioner Mark Foldesi
 Commissioner Russell Walker
 Commissioner Glenda Phillipe
 Commissioner Jack Swanson
 CC/ESD Jeff Pelowski

Alternate(s)**Minnesota Association of Professional County Economic Developers****Committee Members**

Commissioner Glenda Phillipe

Alternate(s)

All Commissioners

Minnesota County Computer Cooperative**Committee Members**

IT Administrator Chris Stauffer
 Auditor Martha Monsrud

Alternate(s)

Treasurer Diane Gregerson
 Assessor Liz Lund
 IT Tech Chad Wulff

Minnesota Counties Intergovernmental Trust (MCIT) DELEGATE**Committee Members**

Auditor Martha Monsrud

Alternate(s)

Commissioner Russell Walker

Minnesota Counties Intergovernmental Trust (MCIT) CONTACT**Committee Members**

Auditor Martha Monsrud, Primary Contact
 CC/ESD Jeff Pelowski, Workers Comp Contact

Alternate(s)**Minnesota Rural Counties Caucus (MRCC)****Committee Members**

Commissioner Glenda Phillipe
 Commissioner Russell Walker

Alternate(s)

All Commissioners

Northern Counties Land Use Coordinating Board**Committee Members**

Commissioner Jack Swanson

Alternate(s)

All Commissioners

Northwest Community Action Board**Committee Members**

Commissioner Roger Falk

Alternate(s)

Commissioner Mark Foldesi

Northwest MN Household Hazardous Waste Joint Powers Board**Committee Members**

Commissioner Glenda Phillipe

Alternate(s)

Commissioner Jack Swanson

Northwest MN Housing & Redevelopment Authority**Committee Members**

Commissioner Jack Swanson

Alternate(s)**Northwest MN Juvenile Center****Committee Members**

Social Services Director Dave Anderson
 Sheriff Steve Gust

Alternate(s)**Northwest MN Regional Development Transportation Committee**

Committee Members
Commissioner Roger Falk
Engineer Brian Ketring

Alternate(s)
Any Other Commissioner

Northwest MN Regional Library Board

Committee Members
Gracia Nelson

Alternate(s)

Northwest Regional Development Commission

Committee Members
Commissioner Mark Foldesi
Jim Christianson
Buddy Erickson

County Board Rep
School Board Rep
Township Board Rep

Northwest Regional Development Commission Arts Council

Committee Members
Aliza Olson
Charles Erickson

Alternate(s)

Northwest Regional Development Commission Executive Board of Directors

Committee Members
Commissioner Mark Foldesi

Alternate(s)
Buddy Erickson (Alternate)

Northwest Regional Emergency Communications Board

Committee Members
Commissioner Jack Swanson

Alternate(s)
Commissioner Roger Falk

Noxious Weed Appeal MS 18.83, Subd 3

Committee Members
Commissioner Mark Foldesi
Curtis Skrutvold
Tim O'Donnell
Arne Heggedal
Greg Braaten

Alternate(s)
Any Other Commissioner

Operations/COW Committee

Committee Members
Commissioner Roger Falk
Commissioner Mark Foldesi
Commissioner Russell Walker
Commissioner Glenda Phillipe
Commissioner Jack Swanson
Assessor Liz Lund
Attorney Karen Foss
Auditor Martha Monsrud
Building Mgmt Supervisor Lenny Johnson
CC/ESD Jeff Pelowski
HSEM Director
Engineer Brian Ketring
IT Administrator Chris Stauffer
Recorder Pam Grand
Sheriff Steve Gust
Social Services Director Dave Anderson
Treasurer Diane Gregerson
VSO Martin Howes
4H Coordinator Sandi Weiland

Alternate(s)

Personnel Appeal Committee MS 375.65

Committee Members
LifeCare Medical Center HR Rep

To be appointed per County Personnel Act: Three non-

Polaris Industries HR Rep
Marvin Windows HR Rep

county employees with Human Resource experience. Terms should be staggered.

Public Health Committee

Committee Members

Commissioner Glenda Phillipe
Commissioner Jack Swanson
Attorney Karen Foss
CC/ESD Jeff Pelowski
HSEM Director
LifeCare Medical Center Rep Cathy Huss
LifeCare Medical Center Rep Julie Pahlen
Sheriff Steve Gust
Social Services Director Dave Anderson
Auditor Martha Monsrud

Alternate(s)

Commissioner Mark Foldesi

Quin County Community Health Advisory Board

Committee Members

Commissioner Mark Foldesi
Public Health Rep Julie Pahlen

Alternate(s)

Commissioner Glenda Phillipe

Red River Basin Commission Joint Powers Board

Committee Members

Commissioner Roger Falk

Alternate(s)

Any Other Commissioner

Red River Development Association

Committee Members

Richard Magnusson

Alternate(s)

Regional Radio Advisory Committee (RAC)

Committee Members

IT Administrator Chris Stauffer

Alternate(s)

Jail Administrator Matt Restad

Retired Senior Volunteer Program

Committee Members

Commissioner Glenda Phillipe

Alternate(s)

Roseau County Affordable Housing Fund Advisory Board

Committee Members

Commissioner Jack Swanson

Alternate(s)

Commissioner Glenda Phillipe

Roseau County Board of Adjustment MS 394

Committee Members

Bernard Gonshorowski
John Douglas
Randy Horner
CC/ESD Jeff Pelowski - Ex Officio

Alternate(s)

Roseau County Committee on Aging

Committee Members

Commissioner Glenda Phillipe
Richard Otto (City of Roseau)
Bill Cain (District 1)
Sue Lisell (District 2)
Sandi Otto (District 3)
Jim Hallan (District 4)
____ (TBD) _____ (District 5)

Alternate(s)

Commissioner Jack Swanson

Roseau County Extension Committee MS 38.36

Committee Members

Auditor Martha Monsrud
Commissioner Roger Falk

Alternate(s)

Commissioner Mark Foldesi

Commissioner Jack Swanson
Thor Didrikson
Robby Christianson
Brita Comstock
Matt Ulwelling
Rachal Erickson
TBD

Roseau County Revolving Loan Committee

Committee Members	Alternate(s)
Commissioner Roger Falk	
Commissioner Glenda Phillipe	
Auditor Martha Monsrud	
Security State Bank Rep	
Robert Foley, Jr. - Citizens State Bank	
Joe Ulwelling - Border State Bank	

Roseau County Soil & Water Conservation District

Committee Members	Alternate(s)
Commissioner Russell Walker	Commissioner Mark Foldesi

Roseau River International Watershed Board

Committee Members	Alternate(s)
Commissioner Mark Foldesi	
Commissioner Roger Falk	

Roseau River Watershed District Board

Committee Members	Alternate(s)
Tony Wensloff	
Jason Braaten	
LeRoy Carrier	
Carter Diesen	
Cody Schmalz	

Roseau River Watershed District (Commissioner Delegates)

Committee Members	Alternate(s)
Commissioner Roger Falk	Commissioner Mark Foldesi
Commissioner Russell Walker	Commissioner Glenda Phillipe
	Commissioner Jack Swanson

Safety Committee MS 182.676

Committee Members	Alternate(s)
<u>Highway (3)</u>	
Engineer Brian Ketring	
Senior Highway Technician Allen Brandt	
Assistant Highway Engineer Ryan Murray	
<u>Law Enforcement (3)</u>	
Sheriff Steve Gust	
Sergeant Kevin Becker	
Jail Administrator Matt Restad	
<u>Courthouse Administration (3)</u>	
Auditor Martha Monsrud	
HR/Ben Admin Patty Ignaszewski	
Deputy Recorder Brenda McMillin	
<u>Transfer Station (1)</u>	
CC/ESD Jeff Pelowski	
<u>Maintenance (1)</u>	
Building Mgmt Supervisor Lenny Johnson	

County Board (2)

Commissioner Roger Falk
Commissioner Jack Swanson

Social Services (3)

Social Services Director Dave Anderson
Office Support Specialist Janelle Verbout
Social Worker Allison Fillmore

HSEM (Ex-officio)

HSEM Director

Social Services Board - Committee of the Whole

Committee Members	Alternate(s)
Commissioner Roger Falk	
Commissioner Mark Foldesi	
Commissioner Russell Walker	
Commissioner Glenda Phillipe	
Commissioner Jack Swanson	
Social Services Director Dave Anderson	
Fiscal Supervisor Gwynne Roadfelt	
Member at Large - Colleen Lorenson	
Member at Large - Jared Gustafson	

Solid Waste Planning Committee

Committee Members	Alternate(s)
Commissioner Roger Falk	Any Other Commissioner
Commissioner Jack Swanson	
CC/ESD Jeff Pelowski, ex-officio	
Marsha Yates - Badger	
Ronald Jacobson -Twp. Officers Assoc.	
Brenda Sather - Greenbush	
Elliott Larson - Marvin Windows	
David Drown - Roseau	
Jim Pederson - Polaris	
Dick Soderberg - Warroad	

Statewide Radio Board Finance Committee

Committee Members	Alternate(s)
Jack Swanson	

Subsurface Sewage Treatment System Advisory Committee

Committee Members	Alternate(s)
CC/ESD Jeff Pelowski	
Commissioner Glenda Phillipe	
Commissioner Jack Swanson	

Trails Committee

Committee Members	Alternate(s)
Commissioner Russell Walker	Any Other Commissioner
Commissioner Mark Foldesi	

Transportation Alliance Committee

Committee Members	Alternate(s)
Commissioner Roger Falk	Commissioner Glenda Phillipe
Engineer Brian Ketring	

TV Translator Committee

Committee Members	Alternate(s)
Commissioner Roger Falk	Commissioner Russell Walker
Commissioner Jack Swanson	

Auditor Martha Monsrud
Dick Sjoberg - Sjoberg's Cable
Lee Hervey - Voyagers Communication

Two Rivers Watershed District Board of Managers

Committee Members	Alternate(s)
Al Brazier	
Jim Kukowski	

Two Rivers Watershed District (Commissioner Delegates)

Committee Members	Alternate(s)
Commissioner Mark Foldesi	Commissioner Roger Falk

Victim Services Advisory Board

Committee Members	Alternate(s)
Commissioner Glenda Phillipe	
Commissioner Russell Walker	

Warroad River Watershed District Board of Managers

Committee Members	Alternate(s)
Joe Olafson	
Jeff O'Donnell	
Gerald Phillipe	
Keith Landin	
William Thompson	

Warroad River Watershed District (Commissioner Delegates)

Committee Members	Alternate(s)
Commissioner Glenda Phillipe	Commissioner Mark Foldesi
Commissioner Russell Walker	Commissioner Roger Falk
	Commissioner Jack Swanson

Website Management Committee

Committee Members	Alternate(s)
IT Administrator Chris Stauffer	
Social Services Director Dave Anderson	
Administrative Assistant Ann Marie Miller	
Commissioner Russell Walker	
Commissioner Glenda Phillipe	

Wellness Committee

Committee Members	Alternate(s)
Social Worker Lynette Blazek	
Sheriff Steve Gust	
Deputy Auditor Kathy Jenson	
Financial Worker Rosalie Isham	
HR/Ben Admin Patty Ignaszewski	
Administrative Assistant Ann Marie Miller	
HSEM Director	
VSO Martin Howes	
Fiscal Supervisor Gwynne Roadfelt	
Commissioner Jack Swanson	
Wellness Coordinator Cindy Tangen	
Commissioner Roger Falk	
Social Worker Erica Bergstrom	
IT Technician Chad Wulff	

Wetland Appeal Board

Committee Members	Alternate(s)
Commissioner Roger Falk	Any Other Commissioner

Commissioner Glenda Phillipe
Dan Johnston - Member-at-Large
To Be Appointed by SWCD

If wetland issue is in Commissioner
district, choice to elect another
Commissioner to represent.

Wildlife Management Area Planning Committee

Committee Members

Commissioner Roger Falk
Commissioner Mark Foldesi

Alternate(s)

Any Other Commissioner

Upon motion carried, the Board adjourned the regular Meeting at 10:20 a.m. The next Regular Meeting of the Board is scheduled for January 10, 2017 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Mark Foldesi, Chair
Board of County Commissioners
Roseau County, Minnesota