

# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

January 24, 2017

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, January 24, 2017 at 9:00 a.m.

## CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe Jack Swanson and Russell Walker.

## APPROVAL OF AGENDA

A Mutual Aid Agreement and two Memorandums of Understanding were added to the Consent Agenda. A discussion on the Greenbush Shop bids was added to Department Reports. A motion to approve the amended Agenda was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski notified the Board of the Rinke Noonan Drainage Seminar to be held in February; and, presented a thank you note from the Retired Senior Volunteer Program for the Board's continued support.

## APPROVE BILLS

A motion was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously to approve the payment of the following bills:

### Warrants Approved For Payment 1/12/2017

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	3,631.24
DEARBORN NATIONAL LIFE INSURANCE	3,041.77
GREENBUSH CITY	3,092.94
LIFECARE MEDICAL CENTER	30,000.00
MINN-DAK ASPHALT INC	144,081.15
MN DEPT OF FINANCE -TREAS	2,670.00
NW MN SERV COOP-BLUE CROSS BLUE	92,792.00
NW REGIONAL LIBRARY	100,000.00
ROSEAU CITY	15,217.53
ROSEAU CO AGRICULTURAL SOCIETY	15,000.00
ROSEAU CO HISTORICAL SOCIETY	54,000.00
ROSEAU CO SOIL & WATER CONS	87,750.00
SCHOOL DIST 682	28,918.50
WARROAD AMBULANCE & RESCUE SQUAD	30,000.00
WARROAD CITY	4,110.78
31 Payments less than 2,000.00	21,485.66
<b>Final Total:</b>	<b>635,791.57</b>

### Warrants Approved For Payment 1/19/2017

<u>Vendor Name</u>	<u>Amount</u>
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MN ENERGY RESOURCES	3,250.34
ROSEAU CO SOIL & WATER CONS	16,305.00
SUN LIFE ASSURANCE COMPANY	2,173.03
4 Payments less than 2,000.00	2,165.39
<b>Final Total:</b>	<b>23,893.76</b>

**Warrants Approved On 1/24/2017 For Payment 1/27/2017**

<u>Vendor Name</u>	<u>Amount</u>
ACCURATE CONTROLS INC	4,533.30
DEPARTMENT OF CORRECTIONS	30,132.75
DIAMOND SURFACE INC	4,707.20
FARMERS UNION OIL CO-WARROAD	5,381.04
HOLTHUSEN CONSTRUCTION INC	5,632.14
JOHNSON OIL CO INC	3,895.80
MN COUNTIES COMPUTER COOP	7,241.31
MN DEPT OF TRANSPORTATION	4,774.06
MN SHERIFF'S ASSN	2,921.00
MSOP-MN SEX OFFENDER PROGRAM	4,588.00
NORTHERN RESOURCES COOPERATIVE	11,657.74
NORTHLAND TIRE	3,425.61
NW MN HOUSEHOLD HAZARDOUS	5,867.00
POLK COUNTY HIGHWAY DEPARTMENT	3,000.00
ROSEAU CO COOP ASSN	8,247.96
ROSEAU CO HWY DEPT	422,391.15
WEST CENTRAL INDEXING LLC DBA	2,310.00
ZIEGLER INC	3,630.91
71 Payments less than 2,000.00	26,667.02
<b>Final Total:</b>	<b>561,003.99</b>

**CONSENT AGENDA**

A motion to approve the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously. The Board, by adoption of its Consent Agenda, approved the January 10, 2017 Board Proceedings; approved the hiring of Andrea Sprabary as a regular full-time Support Enforcement Aide (Grade 5, Step A) beginning January 31, 2017; approved a call for bids for the County's 2017 Bituminous Overlay/Aggregate Shoulder Projects; approved a call for bids for the County's 2017 Seal Coat and Fog Seal Projects; approved a Gravel Lease Renewal Agreement with Samuel and Lola Grafstrom effective January 1, 2017, through December 31, 2020; approved a Personal Leave Request for Social Services employee Karen Olson; approved an Emergency Management Mutual Aide Agreement with the Counties of Kittson, Marshall and Roseau, effective January 1, 2017; approved a Memorandum of Understanding between the State of Minnesota Ninth Judicial District, the Roseau County Drug Court and the County of Roseau, for fiscal year ending June 30, 2017; and, approved a Memorandum of Understanding between the State of Minnesota Ninth Judicial District, the Roseau County DWI Court and the County of Roseau, for fiscal year ending June 30, 2017.

**DEPARTMENT REPORTS**

Highway

Engineer Ketring met with the Board to review the bids received for the construction of the joint Roseau County/City of Greenbush Shop. Following discussion, a motion was made by

Commissioner Foldesi, seconded by Commissioner Phillippe and carried unanimously to approve bids to the following contractors for construction of the Greenbush Maintenance Facility:

Roseau Roofing	General Contractor	\$474,417.20
Bergstrom Electric (Grand Forks)	Electrical	\$55,900.00
DW Mechanical	Plumbing	\$29,995.00
Northwoods Heating & Cooling	HVAC	\$67,900.00
A.W. Kuettel & Sons	Fire Protection	<u>\$58,275.00</u>
<i>Total Bid Package Price</i>		\$686,487.20

## COUNTY BOARD ITEMS

### Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Social Services Board, 1/17/17; Department Head Performance Reviews, 1/17/17; Joint Powers Natural Resource Board, 1/23/17.

Commissioner Foldesi reported on the following committee(s): Quin County Board, 1/16/17; Social Services Board, 1/17/17; Department Head Performance Reviews, 1/17/17.

Commissioner Phillippe reported on the following committee(s): Lake Township Board, 1/11/17; Social Services Board, 1/17/17; Department Head Performance Reviews, 1/17/17; Warroad City Council, 1/23/17.

Commissioner Swanson reported on the following committee(s): Northwest Regional Emergency Communications Board, 1/11/17; Association of Minnesota Counties (AMC) Executive Committee, 1/12/17; Team EPIC, 1/12/17; Social Services Board, 1/17/17; Department Head Performance Reviews, 1/17/17; Northwest Minnesota Multi-County Housing and Redevelopment Authority, 1/18/17; AMC Board of Directors, 1/20/17.

Commissioner Walker reporting on the following committee(s): Social Services Board, 1/17/17; Department Head Performance Reviews, 1/17/17; Joint Powers Natural Resource Board, 1/23/17.

Upon motion carried, the Board adjourned the regular Meeting at 10:55 a.m. The next Regular Meeting of the Board is scheduled for February 14, 2017 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

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Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

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Mark Foldesi, Chair  
Board of County Commissioners  
Roseau County, Minnesota