



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on August 22, 2017, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:05 Delegations/Board Appointments/Public Comments*

1. Lee Meier, NW MN Housing & Rehabilitation Authority – Program Update
2. Tracey Stoll, Roseau Electric Cooperative - Broadband Update
3. Tracy Halstensgard, Roseau River Watershed - JD 18 and JD 61

9:15 Public Hearing - Liquor License Fee Schedule

9:45 Consent Agenda

1. August 8, 2017 Board Proceedings
2. Two Rivers Watershed Board Appointment - Authorization to Advertise

9:50 Department Reports

1. Auditor
 - a. Tax Forfeit Property - Clean-up Cost Estimate(s)
 - b. Proposed Alteration of Boundaries for Unorganized Townships 164-38 & 164-39 - Set Public Hearing Date

9:55 Committee Reports

9:55 County Board Items

1. Buffer Program Advisory Committee
2. Commissioner Committee Reports

10:45 Unfinished Business

10:45 Adjourn

***Limited to five minutes**

County Coordinator's Office e-mail address: anmarie.miller@co.roseau.mn.us, Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

District 1, Glenda Phillipe, Vice-Chair - District 2, Jack Swanson
District 3, Roger Falk - District 4, Russell Walker - District 5, Mark Foldesi, Chair
An Equal Opportunity Employer



Main Office:
205 Garfield Ave.
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Satellite Office:
600 Demers Ave., Suite E112
East Grand Forks, MN 56721

Phone: 218-773-2371

Fax: 218-773-9331

To: Roseau County Board of Commissioners

**From: Jack Swanson, Roseau County HRA Board Member
Lee Meier, HRA Executive Director**

Date: August 22, 2017

Re: HRA 2017 levy and program review

www.nwmnhra.org



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August 9, 2017

Mark Foldesi, Chair
Roseau County Board of Commissioners
606 5th Avenue SW-Room 160
Roseau, MN 56751-1477

Dear Mr. Foldesi,

Another year has passed and we're looking forward to meeting with the Roseau County Board to give an update of activities the HRA is involved with in the county. As you are aware the HRA has levied a portion of the taxable market value since 2008 with a goal to use the levy funds to add leverage when applying to various funding sources that may benefit the county and cover development costs associated with the HRA operations.

The HRA, which was founded by Bill Seeger, has served northwestern Minnesota with housing needs since 1972. For over 40 years the HRA has been instrumental in creating numerous housing opportunities for the region. Such as; 972 units of Section 8 rental assistance funded by HUD with payments made directly to private/public landlords; rental, commercial and owner occupied rehabilitation increasing the value of their properties and help increase the tax base; down payment assistance that has benefited over 1,000 families in buying a home; development of market rate housing allowing area residents with more housing options and community development projects improving the living conditions for its residents.

The HRA continues to search for opportunities to improve the quality of life for our residents in the region. We look forward to working with county leaders on future projects and we thank you for allowing the HRA to play a vital role in the housing industry for the past 40+ years.

We've attached a brief overview of HRA programs operated in the region. Contact me at 218-637-2431 with questions or need additional information.

Sincerely,

Lee Meier
Executive Director

Cc: County Auditor/Administrator
HRA Board

Northwest Minnesota Multi-County Housing & Redevelopment Authority



Building Opportunity...
One Community
at a Time

**Northwest Minnesota Multi-County
Housing and Redevelopment Authority**
205 Garfield Ave – PO Box 128 – Mentor, MN 56736
www.nwmnhra.org

Our Mission

“To improve the lives of residents in our service area
through affordable housing and community development.”

Our Vision

"To be an innovative leader, creating affordable housing opportunities and
Strengthening northwest Minnesota communities

History of the HRA

After much effort and persistence by Bill Seeger, the HRA was organized in September 1972. The area of operation included the counties of Kittson, Polk, Marshall, Pennington, and Red Lake. In September of 1973, Roseau County was added making up the present six county area of Northwestern Minnesota. In addition, we contracted with various counties to operate housing programs on their behalf.

On August 29, 1975, the HRA began with a program called Section 8 Existing Housing Rental Assistance. This program made assistance available to elderly and low-income families who live in existing standard approved rented houses or apartments. Very often these are the homes that they already occupy. We now operate 972 units for rent assistance to low-income families in our seven county area.

In 1979 and 1980, HUD authorized the HRA to construct Public Housing units. The HRA constructed 24 scattered site three-bedroom homes and 50 units of one-bedroom elderly apartments located in Fertile, Fisher, & Climax.

In 1982, approval was received for 44 additional elderly units sited in Badger, Fosston, and Middle River. The Public Housing project differs from the Section 8 program in that the HRA actually owns the project units as opposed to private ownership. Presently the HRA owns and operates 103 Public Housing units.

The HRA also has been very active with pursuing and operating Minnesota Housing Finance Agency funds. The HRA uses MHFA funds to do numerous rental and homeowner grant programs. In addition, we have received funds for the Community Revitalization Fund program where private and public investors team with MHFA to assist with down payment to prospective homeowners.

In 1996, the HRA established a 501C4 Community Organization Development Organization to assist area residents with homeownership and create new housing opportunities for our citizens. Also, in 1997 the HRA organized a management company by creating a 501C3 for that specific purpose. The company was organized to manage the affordable rental units that were funded by essential function bonds. Summerfield Apartments, as they are called today, are located in 17 communities. Greater Minnesota Management Company has increased their portfolio other than Summerfield and manages over 600 rental units in the region.

In 2005, 2008, 2011 and 2012 the HRA also acquired and completed extensive rehab on rental properties located in Bagley, Fosston, Mentor and Thief River Falls. In 2015 the HRA completed a refinance of the Summerfield Properties to reduce finance costs and improve efficiencies. Also the HRA sold a property May 2016 in Thief River Falls to a local foundation to increase housing opportunities for area college students and the NCTC. The HRA continues to work with cities and counties to assist with their economic and community development needs.

April 2017 the HRA purchased the Red Cross Building in East Grand Forks to be converted into 3 rental units and an HRA satellite office space with anticipated occupancy of March 1, 2018.



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June 29, 2017

Martie Monsrud
Roseau County Auditor
606 5th Avenue SW, Room 160
Roseau, MN 56751-1477

Dear Martie,

As you are aware the HRA board of commissioners can approve up to 25% of the maximum levy allowed with discretion from the County Board of Commissioners to levy any additional funds as they deem appropriate.

I've attached a copy of the 2017 HRA levy resolution passed by the HRA board at its May 2017 meeting. I will contact you by the end of July to schedule a time to meet with the county board to review the levy and what the HRA is accomplishing in the region to address community and housing development needs.

If you have any questions or comments please call me at 218-637-2431 or email lee@nwmnhra.org.

Sincerely,

Lee Meier
Executive Director

Cc: HRA Board

Resolution 5-17-2

**RESOLUTION APPROVING 2017 NORTHWEST MINNESOTA
MULTI-COUNTY HRA LEVY in ROSEAU COUNTY**

WHEREAS, the NW MN Multi-County (HRA) Board of Commissioners has determined that the availability of accessible affordable housing is a necessary component of a vital, sustainable economy in NW Minnesota; and

WHEREAS, there continues to be a substantial gap between the need for affordable housing in NW Minnesota and availability of such units; and

WHEREAS, the HRA is authorized by statute to levy an amount up to 25% of 0.0185 per cent of taxable market value, with the approval of the HRA Board of Commissioners; and

WHEREAS, the additional levy authorized by state law would provide leverage funds for other public and private sector investments in housing and economic development in NW Minnesota; and

NOW, THEREFORE, BE IT RESOLVED, that for taxes payable in 2018, the HRA Board of Commissioners hereby approves the adoption of a levy of 25% of 0.0185 percent of taxable market value for the purpose of leveraging additional funds for housing and economic development activities in Roseau County;

BE IT FURTHER RESOLVED, that the NW MN Multi-County HRA will at least annually report to the Roseau County Board of Commissioners on use of levy funds.

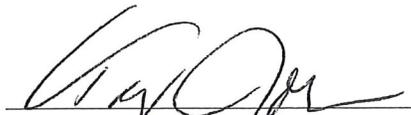
Ayes: Gustafson, Johnson, Genereux, Finstad, Lerohl, Swanson

Nays: None

SIGNED:


Chairman, Kermit Genereux

WITNESSED:


Secretary, Tammy Johnson

Date: May 17, 2017

Equal Opportunity Employer

NW MN Multi-County HRA
Mentor, MN

2016 Taxable Market Values

County	Value	Maximum Levy	25% of Max Levy	25% of possible assessment for:	
				\$100,000 House	\$150,000 House
Kittson	\$1,282,624,300	\$237,285	\$59,321	\$4.63	\$6.94
Marshall	\$2,560,863,637	\$473,760	\$118,440	\$4.63	\$6.94
Pennington	\$1,426,616,500	\$263,924	\$65,981	\$4.63	\$6.94
Polk	\$4,469,267,500	\$826,814	\$206,704	\$4.63	\$6.94
* Crookston	\$277,316,100	\$51,303		\$4.63	\$6.94
* East Grand Forks	\$595,828,000	\$110,228		\$4.63	\$6.94
Red Lake	\$618,696,718	\$114,459	\$28,615	\$4.63	\$6.94
Roseau	\$1,321,445,500	\$244,467	\$61,117	\$4.63	\$6.94
Totals	\$11,679,514,155	\$2,160,710	\$540,178		

6/30/2017

* Crookston and East Grand Forks amounts are not included in the Polk County value.

The calculation uses the 2008 levy rate of 0.0185 approved by the 2008 legislature

HRA & Legislation Approved Levy 2008 - 2013 Levy						
	Levy Amount	Amt Rec	Committed/ Leveraged	Spent	Developers Costs	Available Levy
Kittson	156,752	156,029	0	76,200	73,029	6,800
Marshall	228,382	228,368	0	52,706	107,724	67,938
Polk	537,680	536,488	0	283,902	250,783	1,803
Pennington	182,513	184,179	0	77,611	85,854	20,714
Red Lake	74,256	75,386	0	39,634	35,555	198
Roseau	230,185	234,322	0	118,375	108,635	7,311
Total	1,409,768	1,414,772	0	648,428	661,580	104,764

HRA & County Levy 2014 - 2017 Levy						
	Levy Amount	Amt Rec	Committed/ Leveraged	Spent	Developers Costs-50%	Available Levy
	217,349	155,105	27,500	-	77,553	50,053
	451,468	383,242	49,300	-	191,621	142,321
	765,281	622,031	65,000	156,471	311,016	89,545
	229,869	154,990	30,995	3,415	77,495	43,085
	106,234	102,566	16,009	7,511	51,283	27,763
	219,424	190,318	7,500	5,250	95,159	82,409
	1,989,625	1,608,252	196,304	172,647	804,126	435,176

2 Funding Cycles (2008-2013 & 2014-2019)	
Total available levy	
\$	56,852.47
\$	210,258.89
\$	91,347.87
\$	63,799.15
\$	27,960.80
\$	89,720.09
\$	539,939.26

Commitments

Kittson	\$20,000 Lancaster rehab & \$7,500 NWCAA
Marshall	\$5,000 RBEG & \$40,000 Alvarado & Middle River application & \$7,500 Wynne Consulting
Polk	\$75,000 Fosston deed rental rehab
Pennington	\$12,000 City of TRF Revolving Funds, \$30,000 TRF 2016 SCDG Grant
Red Lake	\$16,000 RL Co Deed, \$20,000 Plummer
Roseau	\$7,500 Wynne Consulting

List of funding in the following Counties:

<u>Year</u>	<u>Activity/Source of Funding</u>	<u>Total Project Funding</u>
<p>Kittson County- The HRA levy contributes \$7,500 per year towards grant writing services from the NW Community Action Agency, located in Badger, MN for Kittson County. In addition the HRA levy can pledge leverage funds for grant applications if available.</p>		
2009	City of Karlstad/Greenbush - Housing Rehab (DEED)	\$191,862
2010	Kittson County - Acquisition/Demolition (DEED) (1 Home)	\$87,505
2011	County wide single family Owner Rehab (13 homes) (DEED)	\$346,375
2011	Lancaster-Community Center (DEED-other)	\$822,100
2012	City of Hallock Application for Owner/Commercial rehab	\$949,176
2012	City of Karlstad Application for water system & Housing rehab	not funded
2013	City of Karlstad Application - Housing Rehab	not funded
2013	City of Kennedy Application - Housing Rehab Will reapply in 2014	not funded
2014	Kennedy/Karlstad DEED grant	\$ 506,000
2014	DEED Broadband-Wikstrom	\$ 425,000
2014	Friends of the Park, Lake Bronson	\$24,918
2015	DEED Broadband - Wikstrom	\$ 54,956
2016	City of Lancaster-Owner/Rental/Commercial Rehab	\$ 572,125
2017	DEED Broadband - Wikstrom	\$ 129,960
<p>Marshall County-The HRA levy contributes \$7,500 annually to Wynne Consulting to assist county with costs associated with grant writing services.</p>		
2008	City of Newfolden-Commercial/Rental Rehab (DEED)	\$279,900
2010	City of Oslo/Alvarado-Home Owner Housing Rehab (DEED)	\$386,550
2010	City of Middle River-Sewer Treatment Upgrade (DEED)	\$538,028
2011	Marshall County-Acquisition/Demo. (DEED) 16 homes	\$972,608
2012	City of Stephen/Argyle-Housing/Commercial Rehab (DEED)	\$625,704
2012	City of Warren-Housing/Commercial Rehab (DEED)	\$997,464
2012	Cities of Alvarado/Oslo Application for Rental/Comm. rehab	\$ not funded

2014	City of Oslo Commercial/rental/housing	\$533,308
2014	RBEG-Business loans- USDA	\$99,900
2015	City of Olso -DEED-Water System Improvements	\$600,000
2017	Marshall County (Broadband Grant) Wikstrom	\$327,893
2017	Alvarado/Middle River-DEED-(20) Home Owner rehab	\$ 487,340

Pennington County- The HRA also manages program income from past housing grants on behalf of the City of Thief River Falls and Pennington County.

2009	City of Thief River Falls/Goodridge-Homeowner/Rental Rehab 18 units TRF 4 units Goodridge	\$496,680
2012	City of Thief River Falls-Homeowner/Rental Rehab (DEED)	\$750,520
2014	Pennington County rehab-Using levy funds from match	\$150,000
2016	Thief River Falls DEED home owner, rental & comm. rehab App.	\$735,600

Polk County- The HRA contracts with various cities to write housing grants and administer funded grants in the county and communities. The HRA has administered grants in the City of Crookston (who received DEED funds in 2012 to do rental/commercial rehab in a downtown target area) but do not use levy funds in the cities of Crookston and East Grand Forks since they have City HRA's and are excluded from the HRA levy.

2010	City of Winger-Commercial Rehab (6 Businesses) (DEED)	\$278,063
2010	Cities of McIntosh and Erskine- Housing Rehab-24 homes (DEED)	\$667,600
2011	City of Fosston-Housing & Commercial Rehab- (DEED)	\$400,000
2013	City of Fosston Application for Homeowner rehab Re-apply 2014	not funded
2014	City of Climax Application for sanitary sewer improvements	\$320,000
2014	City of Fosston Downtown Redevelopment	\$900,000
2014	City of Fosston Single Family Home (spec Home)	\$195,000
2015	Rural Trail- single family home rehab-(MHFA-HPG-FHLB)	\$50,000
2015	City of Fosston DEED grant-Rental rehab	\$252,770
2017	Fosston-Homark Manufactured Home spec	\$ 59,572
2017	McIntosh-Purchase/rehab contract for deed sale to low income buyer	\$ 88,931

Red Lake County-

2014	RBEG-County wide business loans from USDA	\$119,900
2014	City of Oklee – DEED 15 housing rehab	\$380,000
2014	Homeowner rehab using program income	\$200,000

2015	Plummer-DEED 20 Owner/Occupied rehab		\$568,000	
2017	Red Lake Falls DEED application for housing rehab	Estimate	\$0	\$ 500,000

Roseau County-The HRA levy contributes \$7,500 annually to Wynne Consulting to assist the county with costs

2008	City of Roseau Rental Rehab-Sunburst Acres (DEED)		\$53,400	
2010	Badger Fire Dept.-Firefighting gear & equipment (FEMA)		\$86,800	
2010	Badger Community Hall-Heating system (DOE-EECBG)		\$26,555	
2010	Warroad Library- Window replacement (DOE-EECBG)		\$170,590	
2010	Warroad City Hall-Historical Society-Painting & repairs		\$36,000	
2011	Badger Commercial Rehab-(DEED)		\$407,861	
2012	Roseau County (non-City) (RBEG) Business loans		\$104,300	
2012	Roseau County-Victim Services Grant		\$40,000	
2012	Roseau County housing study \$4,000 share w/NWMNF/MNHP		\$18,000	
2012	City of Wannaska-Community Center (local)		\$100,000	
2012	Roseau County-Crime Victim Services Grant		\$40,000	
2012	City of Roseau Application for Rental rehab		not funded	
2012	City of Warroad Application for com./Rental/HO rehab		not funded	
2012	Roseau County application for Homeowner/Rental rehab		not funded	
2013	City of Roseau Rental rehab and conversion		\$817,500	
2013	City of Warroad Comm./Rental/OO rehab		\$1,315,532	
2013	City of Warroad-USDA-RBEG-Business loans		\$145,270	
2014	Badger/Greenbush DEED grant Rental rehab (12 units)		\$223,104	
2014	Roseau County, Down Payment Assistance		\$20,000	
2014	Roseau River Water shed district (mapping)		\$25,000	
2014	Warroad Fire Department (equipment)		\$22,800	
2015	City of Roosevelt-Hsg. Rehab		\$218,175	
2015	Broadband Grant-Roseau County (Sjoberg & Wikstrom)	\$	448,428	
2016	Roseau County \$5,200 Homeowner rehab loan		\$31,000	
2017	Broadband Grant-Roseau Count (Sjoberg)		\$354,740	

2017 Broadband Grant-Roseau County (Wikstrom) \$360,074

Total funds leveraged from 2008-2016 using HRA levy funds **\$20,921,623**

Return for every \$1 levy funds invested \$ 6.92

(HRA Levy funds collected thru 6-30-17) \$ 3,023,024.00

- Estimated 2017/2018-HRA applications to be submitted including FHLB, DEED and other resources using levy leveraged funding \$867,500

The HRA covers an 8 county area (including Norman and Lake of the Woods) with other HUD and non HUD financed

Federal Home Loan Bank 2008 Homeowner Rehab 74 units \$495,000

Federal Home Loan Bank 2012 Homeowner Rehab 45 units \$295,000

Federal Home Loan Bank 2014 Homeowner Rehab 30 units \$195,000

Federal Home Loan Bank 2016 Homeowner Rehab application 30 units \$255,000 Not funded

Federal Home Loan Bank 2017 Homeowner Rehab application 35 units \$367,500

The HRA is blessed and thankful to have had the opportunity to serve the residents of northwest Minnesota since its inception in 1972. We look forward to continue our service with future funding opportunities enhanced by the HRA levy.



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To: Kittson, Roseau, Marshall, Red Lake, Pennington and Polk County Commissioners

In 2008 and 2013 the MN Legislature voted to approve and with the Governors' Pawlenty and Dayton signature on the bill Multi County HRA has been able to levy taxes. The legislation allows the HRA board of commissioners to approve up to 25% of the allowable levy in the respective counties. The HRA board has one member per county, in the 6 county area, appointed by the respective County Commissioners.

At our May 2017 HRA board meeting we discussed the HRA levy and that the legislation will sunset in taxes payable 2019. In order to continue the levy it was recommended by the HRA board to pursue legislation in 2018 to extend the legislation through 2023.

The HRA board has a desire to create housing and economic development in our region and believes the HRA levy creates opportunities to attract dollars from funding resources that can be an asset to our northwest Minnesota region. With limited funds available the HRA levy funds have been a valuable tool to assist with housing rehab grants, community centers and commercial rehab projects and other community and economic development activities.

Our HRA board takes seriously the responsibility to be good stewards of public funding and believe the HRA tax levy benefits the region in long term economic development. When appointed by the county commissioners of their respective counties the HRA board members agreed to serve the best interests of the region.

The HRA board approved unanimously to move ahead with pursuing an extension to the HRA tax levy and ask for your support in that effort.

Feel free to contact us to discuss this issue in more detail.

Thank you.

Sincerely,

Kermit Genereux, Chair, Pennington County

Mark Finstad, Vice Chair, Polk County

Tammy Johnson, Secretary, Marshall County

Jack Swanson, Member, Roseau County

John Lerohl, Member, Red Lake County

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To: Roseau County Board of Commissioners

In 2008 and again in 2013 the MN Legislature voted to approve and Governor's Pawlenty and Dayton signed a bill that included the Multi County HRA tax levy legislation. The legislation allows the HRA board of commissioners to approve up to 25% of the allowable levy in the respective counties. The HRA board has one member per county, in the 6 county area, appointed by the respective County Commissioners. The counties included are; Kittson, Roseau, Marshall, Pennington, Red Lake and Polk. (Excluding the cities of Crookston and East Grand Forks) The HRA meets annually with the County Board of Commissioners to update and review the HRA activities over the past year and report on the use of the levy funds.

The legislation, Chapter 366, Article 5, Section 33, Multicounty Housing and Redevelopment Authority, is effective for taxes levied in 2013 and repealed effective for taxes levied in 2018 payable in 2019.

The HRA board strongly supports an extension of the 2013 legislation in order to continue the HRA levy to create leverage funds to strengthen applications and offer grant writing for economic and community development activities throughout the northwest Minnesota region. The HRA will be pursuing a 5 year extension of the current HRA Levy Legislation which sunsets with the levy in 2018 payable in 2019. To date we have not received or heard of opposition to the levy from any residents in the affected areas. It's our belief that grants received provide economic benefit to the entire region regardless which county receives the funds.

I've attached a breakout of levies collected through July 2017 and the return on investment from the use of the levy. Also attached is an overview of funds received from various state and federal agencies due to the leverage that the funds create in pursuing funding. In most applications funders require matching dollars that are short in supply due to state and federal shortfalls. The HRA levy funds fill that gap.

The levy funds also allow the HRA to assist cities and counties with the cost of writing grants for various projects and bring expertise in obtaining funding to the region.

In addition the HRA will solicit comments from agencies or non-profits that have benefited from the HRA levy since 2008.

I look forward to working with your county and the legislature in the 2018 session to extend the HRA levy up to 5 years which includes taxes levied in 2019 payable in 2020 through 2024 payable in 2025.

Thank you.

Sincerely,


Lee Meier



Board of Commissioners
FEB - 6 2013 606 5th Ave. SW, Room #131
Roseau, MN 56751
Phone: 218-463-4248
Fax: 218-463-3252

February 4, 2013

Board of Directors
NW MN Multi-County HRA
PO Box 128
Mentor, MN 56736

Dear Board Members:

The Roseau County Board of Commissioners supports your efforts to pursue an extension of the Multi-County HRA levy legislation through 2018.

The NW MN Multi-County HRA plays an important role within the region in helping to create housing and stimulate economic development. Housing availability and affordability are two issues that area manufacturers, businesses and individuals feel are essential to meet their labor force needs and provide an attractive quality of life for all residents of the region.

Roseau County recognizes that the HRA levy dollars generate opportunities to leverage other funding resources for new and rehabilitated housing, infrastructure improvements, and commercial rehabilitation efforts. These dollars are a valued tool in NW MN HRA's mission to improve lives through affordable housing and community development.

NW MN Multi-County HRA's efforts are a critical part of providing a good quality of life and quality of place for the region, and Roseau County supports those efforts. Please feel free to contact me if you have any further questions.

Sincerely,

A handwritten signature in blue ink that reads "Roger Falk".

Roger Falk
Board Chair

/amm

All Counties CRF Funds					
County	CRF Funds	Investor Dollars	Levy	New & Existing Construction	Number of Units
Beltrami	\$ 168,221	\$ 123,795	\$ -	\$ 2,238,497	26
Kittson	\$ 169,208	\$ 93,450	\$ -	\$ 2,925,005	50
Marshall	\$ 412,794	\$ 192,900	\$ 70,150	\$ 8,821,420	99
Norman	\$ 176,273	\$ 91,500	\$ -	\$ 2,461,722	31
LOW	\$ -	\$ 50,000	\$ -	\$ 1,055,169	13
Pennington	\$ 275,468	\$ 85,000	\$ 114,640	\$ 11,218,620	120
Polk	\$ 413,110	\$ 235,575	\$ -	\$ 10,217,575	117
Red Lake	\$ 883,695	\$ 433,350	\$ 23,109	\$ 13,004,691	140
Roseau	\$ 952,948	\$ 849,946	\$ -	\$ 35,476,619	406
Totals	\$ 3,451,717	\$ 2,155,516	\$ 207,899	\$ 87,419,318	1002

08/02/17

Note: \$25.33 private dollars for every \$1.00 invested by the state
1002 units of housing completed

HRA Properties Managed by Greater Minnesota Management
July 18, 2016

COUNTY/CITY	PROPERTY NAME	STATUS	NUMBER OF BEDROOMS			
			1 Bdrm	2 Bdrm	3 Bdrm	4 Bdrm
Clearwater County:						
Bagley	OtterKill Gardens	Subsidized	28	2		
City of Clearbrook	Summerfield Place	Market Rate	4	10	2	
Hubbard County:						
City of Park Rapids	Summerfield Place	Market Rate	28	64	4	
Lake of the Woods County:						
City of Baudette	Summerfield Place	Market Rate	11	27	4	
Norman County:						
City of Ada	Summerfield Place	Market Rate	7	24		
City of Shelly	Summerfield Place	Market Rate		8		
Pennington County:						
City of Thief River Falls	Summerfield Place	Market Rate	23	52	8	
Polk County:						
City of Crookston	Summerfield Place	Market Rate	21	45	4	
City of Erskine	Summerfield Place	Market Rate	2	8		
City of Fertile	Summerfield Place	Market Rate	8	6		
City of Fisher	Summerfield Place	Market Rate		12	2	
City of Fosston	Summerfield Place	Market Rate	6	16	2	
Marshall County:						
City of Argyle	Summerfield Place	Market Rate		8		
City of Newfolden	Summerfield Place	Market Rate	2	6		
City of Warren	Summerfield Place	Market Rate	4	12		
Roseau County:						
City of Badger	Summerfield Place	Market Rate	2	6		
City of Greenbush	Summerfield Place	Market Rate	2	10		
City of Roseau	Summerfield Place	Market Rate	6	27	8	
TOTAL APARTMENTS = 531			154	343	34	0

Properties Managed by Northwest Minnesota Multi-County HRA
July 18, 2016

COUNTY/CITY	PROPERTY NAME	STATUS	NUMBER OF BEDROOMS		
			1 Bdrm	2 Bdrm	3 Bdrm
Kittson County:					
Lancaster, Hallock	11 - 3 Bdrm Homes	Subsidized			11
Kennedy & Lake Bronson					
Marshall County:					
Oslo, Newfolden	4 - 3 Bdrm Homes	Subsidized			4
Middle River	Royal Manor Apts	Subsidized	20		
Pennington County:					
St. Hilaire	2 - 3 Bdrm Homes	Subsidized			2
Polk County:					
Climax, Erskine	5 - 3 Bdrm Homes	Subsidized			5
Fertile	2 - 3 Bdrm Homes	Subsidized			2
Fertile	Sunshine Court Apts	Subsidized	20		
Fisher	Prairie View Apts	Subsidized	15		
Fosston	Evergreen Apts	Subsidized	12		
Fosston	Fosston Homes (7 Duplex)	Market Rate	12	2	
Mentor	Maplewood Apts	Subsidized	8		
Mentor	2 Office Buildings				
Mentor	Maintenance Bldg				
Roseau County:					
Badger	Badger Creek Apts	Subsidized	12		
TOTAL UNITS = 125			99	2	24

Kittson County July 2016 - June 2017

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-16	4	\$ 1,038.00
Aug-16	4	\$ 1,038.00
Sep-16	4	\$ 1,056.00
Oct-16	4	\$ 1,056.00
Nov-16	4	\$ 1,049.00
Dec-16	4	\$ 1,049.00
Jan-17	4	\$ 1,049.00
Feb-17	4	\$ 1,049.00
Mar-17	4	\$ 1,049.00
Apr-17	4	\$ 1,049.00
May-17	4	\$ 1,049.00
Jun-17	5	\$ 1,411.00
Total	49	\$ 12,942.00

Marshall July 2016 - June 2017

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-16	40	\$ 11,833.00
Aug-16	39	\$ 11,506.00
Sep-16	38	\$ 10,969.00
Oct-16	39	\$ 10,919.00
Nov-16	37	\$ 10,330.00
Dec-16	36	\$ 10,391.00
Jan-17	36	\$ 9,803.00
Feb-17	36	\$ 9,489.00
Mar-17	33	\$ 8,890.00
Apr-17	34	\$ 9,286.00
May-17	33	\$ 8,898.00
Jun-17	34	\$ 9,124.00
Total	435	\$ 121,438.00

Pennington County July 2016 - June 2017

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-16	137	\$ 41,597.00
Aug-16	134	\$ 39,914.00
Sep-16	125	\$ 36,864.00
Oct-16	122	\$ 35,374.00
Nov-16	119	\$ 33,950.00
Dec-16	117	\$ 36,146.00
Jan-17	118	\$ 37,028.00
Feb-17	118	\$ 37,786.00
Mar-17	119	\$ 38,814.00
Apr-17	120	\$ 39,378.00
May-17	120	\$ 39,114.00
Jun-17	121	\$ 38,943.00
Total	1470	\$ 454,908.00

Polk County July 2016 - June 2017

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-16	560	\$ 230,515.00
Aug-16	549	\$ 226,690.00
Sep-16	538	\$ 221,324.00
Oct-16	529	\$ 217,932.00
Nov-16	524	\$ 213,323.00
Dec-16	527	\$ 212,092.00
Jan-17	524	\$ 213,136.00
Feb-17	530	\$ 216,177.00
Mar-17	533	\$ 218,676.00
Apr-17	532	\$ 220,270.00
May-17	541	\$ 225,221.00
Jun-17	550	\$ 229,668.00
Total	6437	\$ 2,645,024.00

Red Lake County July 2016 - June 2017

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-16	21	\$ 5,313.00
Aug-16	22	\$ 5,654.00
Sep-16	22	\$ 5,583.00
Oct-16	22	\$ 5,607.00
Nov-16	23	\$ 5,880.00
Dec-16	23	\$ 6,045.00
Jan-17	23	\$ 6,044.00
Feb-17	22	\$ 5,620.00
Mar-17	22	\$ 5,583.00
Apr-17	22	\$ 5,593.00
May-17	22	\$ 5,415.00
Jun-17	22	\$ 5,072.00
Total	266	\$ 67,409.00

Roseau County July 2016 - June 2017

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-16	80	\$ 22,880.00
Aug-16	76	\$ 21,980.00
Sep-16	73	\$ 21,382.00
Oct-16	70	\$ 20,264.00
Nov-16	68	\$ 19,690.00
Dec-16	72	\$ 20,682.00
Jan-17	71	\$ 20,294.00
Feb-17	73	\$ 21,673.00
Mar-17	76	\$ 22,345.00
Apr-17	78	\$ 23,591.00
May-17	83	\$ 25,050.00
Jun-17	81	\$ 24,114.00
Total	901	\$ 263,945.00

Norman County July 2016 - June 2017

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-16	68	\$ 19,288.00
Aug-16	69	\$ 19,494.00
Sep-16	69	\$ 19,682.00
Oct-16	69	\$ 20,480.00
Nov-16	66	\$ 19,544.00
Dec-16	66	\$ 19,323.00
Jan-17	63	\$ 18,962.00
Feb-17	63	\$ 19,412.00
Mar-17	64	\$ 19,775.00
Apr-17	65	\$ 20,018.00
May-17	63	\$ 18,798.00
Jun-17	62	\$ 18,977.00
Total	787	\$ 233,753.00

Lake of the Woods County July 2016 - June 2017

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-16	5	\$ 1,266.00
Aug-16	5	\$ 1,266.00
Sep-16	5	\$ 1,266.00
Oct-16	5	\$ 1,266.00
Nov-16	5	\$ 1,266.00
Dec-16	5	\$ 1,266.00
Jan-17	5	\$ 1,265.00
Feb-17	4	\$ 819.00
Mar-17	4	\$ 852.00
Apr-17	4	\$ 672.00
May-17	4	\$ 551.00
Jun-17	5	\$ 1,020.00
Total	56	\$ 12,775.00

Note: The information gathered for all individual counties is taken from the County/City Report in HDS.

Ports July 2016- June 2017

Month	Portable Vouchers Per Month	Portable Vouchers Paid HAP	Partial Month Paid	Total
July-16	33	\$ 23,842.00		
Aug-16	33	\$ 22,754.00		
Sep-16	19	\$ 11,139.00		
Oct-16	17	\$ 10,235.00	\$ 164.00	
Nov-16	15	\$ 9,320.00		
Dec-16	12	\$ 6,966.00	\$ 450.00	
Jan-17	14	\$ 8,133.00		
Feb-17	14	\$ 8,133.00	\$ 298.00	
Mar-17	17	\$ 9,537.00		
Apr-17	17	\$ 9,558.00	\$ 3,028.00	
May-17	23	\$ 15,630.00	\$ 570.00	
Jun-17	26	\$ 18,287.00	\$ 1,518.00	
Total	240	\$ 153,534.00	\$ 6,028.00	\$ 159,562.00

Note: The port information is taken from the HUD-52681-B Report used for VMS reporting.

Note: Partial month paid is when the HAP reimbursement amount is prorated for a number of days less than a full month. The initial start date of the port lease-up is not on the 1st of the month.

Note: Admin reimbursement is not included in any of the amounts listed for ports.



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

PROPOSED LIQUOR LICENSE FEES

<u>Type of License</u>	<u>Current Fee</u>	<u>Proposed Fee</u>
3.2 % Off-Sale	\$ 15.00	\$ 18.00
3.2 % On-Sale	\$ 62.50	\$ 75.00
Wine On-Sale	\$ 62.50	\$ 75.00
Intoxicating On-Sale-Sunday	\$125.00	\$150.00
Intoxicating On-Sale-Club	\$300.00	\$360.00
Intoxicating On-Sale	\$500.00	\$600.00
Intoxicating Off-Sale	\$500.00	\$600.00
Temporary 3.2 % On-Sale	\$ 25.00	\$ 30.00
<u>NEW LICENSE TYPE</u>		
Temporary In the County Intoxicating On-Sale	N/A	\$100.00
Temporary Out of County Intoxicating On-Sale	N/A	\$300.00



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**RESOLUTION
APPROVING LIQUOR LICENSE FEES**

2017-08-01

BE IT RESOLVED that the Roseau County Board of Commissioners hereby set the 2017 Liquor License Fees as follows:

<u>Type of License</u>	<u>County Fee</u>
3.2 % Off-Sale	\$ 18.00
3.2 % On-Sale	\$ 75.00
Wine On-Sale	\$ 75.00
Intoxicating On-Sale-Sunday	\$150.00
Intoxicating On-Sale-Club	\$360.00
Intoxicating On-Sale	\$600.00
Intoxicating Off-Sale	\$600.00
Temporary 3.2 % On-Sale	\$ 30.00
Temporary In the County Intoxicating On-Sale	\$100.00
Temporary Out of County Intoxicating On-Sale	\$300.00

District 1, Glenda Phillipe - District 2, Jack Swanson -
District 3, Roger Falk - District 4, Russell Walker - District 5, Mark Foldesi

An Equal Opportunity Employer

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

August 8, 2017

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, August 8, 2017.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker. Others present were Jeff Pelowski, Martha Monsrud, Ann Marie Miller, and Sue Grafstrom.

APPROVAL OF AGENDA

A motion to approve the Agenda was made by Commissioner Phillipe, seconded by Commissioner Walker and carried unanimously.

APPROVE BILLS

A motion was made by Commissioner Foldesi, seconded by Commissioner Walker and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 7/27/2017

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,651.40
NORTH PINE SERVICES	35,117.17
RIVERFRONT STATION	2,582.19
TOWN OF BEAVER	2,881.09
26 Payments less than 2,000.00	11,956.11
Final Total:	56,187.96

Warrants Approved For Payment 8/03/2017

<u>Vendor Name</u>	<u>Amount</u>
COULOMBE CONSULTING	3,185.00
JOHNSON/LAURE A	3,526.88
KNIFE RIVER MATERIALS	2,083,420.52
MORRIS SEALCOAT & TRUCKING INC	361,172.21
POLARIS INDUSTRIES INC	8,656.02
13 Payments less than 2,000.00	5,514.29
Final Total:	2,465,474.92

Warrants Approved On 8/08/2017 For Payment 8/11/2017

<u>Vendor Name</u>	<u>Amount</u>
AMERICAN INSTITUTIONAL SUPPLY	2,000.28
BRAUN INTERTEC CORPORATION	2,081.40
CDW GOVERNMENT INC	3,609.63
COMPASS MINERALS AMERICA	2,419.16
DEPARTMENT OF CORRECTIONS	31,940.72
FARMERS UNION OIL CO-WARROAD	3,433.71
FRONTIER PRECISION INC	2,587.00
HORNER PLUMBING & EXCAVATION	31,469.70

HOUSTON ENGINEERING	12,355.79
INFORMATION SYSTEMS CORP	8,387.00
MAR-KIT LANDFILL	40,596.00
MN DEPT OF EMPLOYMENT	2,573.00
NELSON INTERNATIONAL	11,133.93
NINTH JUDICIAL DISTRICT	45,185.67
NORTHERN RESOURCES COOPERATIVE	14,268.63
NORTHLAND TIRE	3,072.14
REGENTS OF U OF MINNESOTA	2,156.82
ROSEAU CO COOP ASSN	16,814.81
ROSEAU CO HWY DEPT	20,713.57
ROSEAU DIESEL SERVICE INC	2,663.39
SJOBORG'S INC	2,668.25
TRUE NORTH STEEL	5,721.00
ZIEGLER INC	3,648.66
61 Payments less than 2,000.00	20,006.78
Final Total:	291,507.04

In addition, the Board approved forthwith payments to Lyle Roseen, in the amount of \$200.00, for beaver removal; and, to Mark Emery, in the amount of \$1,170.00, for mowing in Juneberry, Blooming Valley and Unorganized 163-43.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously. The Board, by adoption of its Consent Agenda, approved the July 25, 2017 Regular Board Meeting Proceedings; approved advertising for two (2) Roseau River Watershed Board Appointments; approved a Northstar Trail Alliance Request for Reimbursement in the amount of \$1,679.58; appointed Jack Swanson to the Association of Minnesota Counties Extension Committee; and, approved a Minnesota Lawful Gambling Permit for Whitetails Unlimited to host a raffle on August 12, 2017 at Springsteel Resort.

DEPARTMENT REPORTS

Auditor

Debra Zak, University of Minnesota NW District Director, met with the Board to request approval of an Addendum to the current Memorandum of Agreement in order to accommodate the hire of a .1 FTE 4-H STEM (Science, Technology, Engineering & Mathematics) Coordinator. A motion to approve an addendum to the Memorandum of Agreement between the University of Minnesota and Roseau County in order to provide a 4-H Coordinator for an after school STEM program from October 1, 2017 through December 31, 2017, in the amount of \$7,043.10, was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

COUNTY BOARD ITEMS

Warroad River Watershed Board Appointments

The Board reviewed applications to fill two appointments to the Warroad River Watershed Board. A motion to appoint Keith Landin and William Thompson to a three year term on the Warroad River Watershed Board, commencing September 19, 2017 and concluding on September 18, 2020, was made by Commissioner Walker, seconded by Commissioner Phillippe and carried unanimously.

Commissioner Committee Reports (July 25-August 8, 2017)

Commissioner Falk reported on the following committee(s): Northwest Community Action State Convention; Roseau River Watershed Board; Soil and Water Conservation District.

Commissioner Foldesi reported on the following committee(s): Operations/Committee of the Whole meetings; Northwest Regional Development Commission.

Commissioner Phillipe reported on the following committee(s): Warroad Back Pack Program; Operations/Committee of the Whole meetings; Laotian Community meeting; Retired Senior Volunteer Program Crookston.

Commissioner Swanson reported on the following committee(s): Roseau EDA, CVB and C&C Committee meetings; Roseau Economic Development Authority; Minnesota Counties Foundation; Association of Minnesota Counties (AMC) Executive Committee; Lessard-Sams Outdoor Heritage Council; Operations/Committee of the Whole meetings; Community Justice Coordinating Committee; Northern Counties Land Use Coordinating Board; Roseau City Council; Domestic Violence Advisory Board; Jadis Township Board.

Commissioner Walker reported on the following committee(s): Warroad River Watershed District; Operations/Committee of the Whole meetings.

Upon motion carried, the Board adjourned the regular meeting at 11:00 a.m. The next regular meeting of the Board is scheduled for August 22, 2017 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Mark Foldesi, Chair
Board of County Commissioners
Roseau County, Minnesota



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

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WATERSHED BOARD APPOINTMENT NOTICE

The Roseau County Board of Commissioners is accepting nominations for the following Watershed Board Appointments:

One (1) manager to the Two Rivers Watershed District for a three year term beginning October 30, 2017 ending October 29, 2020. The term of Jim Kukowski expires on October 29, 2017.

Persons interested in being appointed to serve as a Watershed District Manager should contact the Roseau County Coordinator, 606 5th Avenue SW, Room 131, Roseau, MN 56751 (218-463-4248) or at annmarie.miller@co.roseau.mn.us to obtain an application. To be considered, interested persons must submit completed applications no later than 4:30 pm September 15, 2017.

District 1, Glenda Phillipe, Vice-Chair - District 2, Jack Swanson
District 3, Roger Falk, - District 4, Russell Walker - District 5, Mark Foldesi, Chair

An Equal Opportunity Employer



PUBLIC HEARING NOTICE

Notice is hereby given that the Roseau County Board of Commissioners will meet _____, at 9:15 a.m. to receive public input concerning the alteration of the Unorganized Township boundaries described below:

1. Unorganized Township 164 N, Range 38 W, (Upper Unorganized Norland) County of Roseau, State of Minnesota shall be attached to and become part of the Unorganized Township of 163 N, Range 38 W (Lower Unorganized Norland) located in the County of Roseau, State of Minnesota.
2. Unorganized Township 164 N, Range 39 W, (Upper Unorganized Spruce Valley) County of Roseau, State of Minnesota shall be attached to and become part of the Unorganized Township of 163 N, Range 39 W (Lower Unorganized Spruce Valley) located in the County of Roseau, State of Minnesota.

Persons interested in additional information should contact the Roseau County Auditor's Office, 606 5th Ave. SW, Rm. 160, Roseau, MN 56751. Phone: 218-463-1282

Dated: August 22, 2017

By: Martha Monsrud, Roseau County Auditor

**Roseau County Board
August 2017 Meetings**

**Glenda A. Phillippe
District One**

August 1: Operations – Roseau

August 1: Committee of the Whole – Roseau

August 1: Laotian Community – Warroad

August 2: RSVP – Crookston

August 8: Roseau County Board

August 10: City of Warroad Tax-forfeited Property – Warroad

August 15: Social Services – Roseau

August 15: Highway Dept. – Roseau

August 16: 1W1P – Warroad

August 16: Lake Township – Warroad

August 21: Warroad School Board – Warroad

August 22: Roseau County Board – Roseau

August 22: Active Shooter Training – Roseau

JACK SWANSON COMMITTEE REPORTS

AUGUST 9, 2017 - ROSEAU CONVENTION & VISITORS BUREAU

AUGUST 10, 2017 - TEAM 'EPIC'

AUGUST 15, 2017 - SOCIAL SERVICES BOARD

AUGUST 15, 2017 - HIGHWAY COMMITTEE

AUGUST 16, 2017 - STATEWIDE EMERGENCY COMMUNICATIONS BOARD
STEERING COMMITTEE; Cass County (North Dakota) ARMER proposal

AUGUST 16, 2017 - LAW LIBRARY COMMITTEE

AUGUST 16, 2017 - ASSOCIATION OF MINNESOTA COUNTIES EXECUTIVE
COMMITTEE (WALKER, MN)

AUGUST 17, 2017 - MINNESOTA COUNTIES FOUNDATION (WALKER, MN)

AUGUST 17, 2017 - ASSOCIATION OF MINNESOTA COUNTIES BOARD OF
DIRECTORS STRATEGIC PLANNING SESSION (WALKER, MN)

AUGUST 18, 2017 - ASSOCIATION OF MINNESOTA COUNTIES BOARD OF
DIRECTORS MEETING (WALKER, MN)

AUGUST 21, 2017 - ROSEAU COUNTY EXTENSION COMMITTEE

AUGUST 21, 2017 - SUNSHINE MEMORIAL FOUNDATION/ ROSEAU COUNTY
COMMITTEE