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## **REGULAR BOARD MEETING AGENDA**

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on **July 25, 2017, at 9:00 a.m.**, in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

**9:00 Call to Order**

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

**9:05 Delegations/Board Appointments/Public Comments\***

**9:10 Consent Agenda**

1. July 11, 2017 Board Proceedings
2. Broadband Development Grant - Resolution of Support
3. Heavy Equipment Operator Hire
4. Social Worker Job Description Re-evaluation
5. Operational Enhancement Grant - Veterans Service Office

**9:15 Department Reports**

**9:20 Committee Reports**

**9:25 County Board Items**

1. Buffer Strip Payment Distribution
2. Commissioner Committee Reports

**10:00 Unfinished Business**

**10:00 Adjourn**

**\*Limited to five minutes**



# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

July 11, 2017

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, July 11, 2017.

## CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker. Others present were Bob Goede, Ann Marie Miller, Martha Monsrud, Jeff Pelowski and Liz Lund.

## APPROVAL OF AGENDA

A discussion on the upcoming FEMA Floodplain Map revision was added to Department Reports (Environmental). A motion to approve the amended Agenda was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

Commissioner Phillipe reminded the Board of the volunteer opportunities available at the County and Team EPIC Fair booth(s); Commissioner Swanson referenced an upcoming Joint Powers Natural Resource Board event, and a joint MCIT/AMC "Balancing Leadership" event to be held in St. Paul on September 6, 2017; Auditor Monsrud provided an update on the Office of the State Auditor's (OSA) intention of re-doing our 2015 and 2016 audits; and, added that payment is due for the OSA's 2015 Audit-related Work Paper Review (\$1,980.00).

## APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to approve the payment of the following bills:

### Warrants Approved For Payment 6/29/2017

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,875.44
BLOOMING VALLEY SERVICES	2,892.00
LUND/O'NEIL	2,350.00
NORTH PINE SERVICES	23,459.58
18 Payments less than 2,000.00	3,340.40
<b>Final Total:</b>	<b>35,917.42</b>

### Warrants Approved For Payment 7/06/2017

<u>Vendor Name</u>	<u>Amount</u>
JOHNSON/LAURE A	3,734.88
LAKE COUNTRY CHEVROLET-BUICK INC	33,531.69
ROGER'S TWO WAY RADIO INC	17,704.00
ROSEAU ROOFING & REMODELING	72,699.19
6 Payments less than 2,000.00	3,000.22
<b>Final Total:</b>	<b>130,669.98</b>

## Warrants Approved On 7/11/2017 For Payment 7/14/2017

<u>Vendor Name</u>	<u>Amount</u>
EHLERS	2,487.50
GENERAL EQUIP & SUPPLIES INC	37,778.98
GREENBUSH IMPLEMENT CO	2,951.11
GREENVIEW LANDSCAPING	2,000.00
LIFECARE MEDICAL CENTER	3,426.00
M & R SIGN CO INC	4,588.76
MAR-KIT LANDFILL	44,435.00
NORTRAX EQUIPMENT CO	28,234.00
PRO-WEST & ASSOCIATES INC	3,185.00
PROVANTAGE LLC	2,723.00
SJOBERG'S INC	2,668.25
TERRACON CONSULTANTS INC	5,200.00
TITAN MACHINERY	29,719.58
TRUE NORTH STEEL	12,547.98
64 Payments less than 2,000.00	25,979.75
<b>Final Total:</b>	<b>207,924.91</b>

In addition, the Board approved forthwith payments to: the Minnesota State Auditor, in the amount of \$1,980.00, for the 2015 Audit-related Work Paper Review; and, to DW Mechanical, in the amount of \$500.00, for beaver dam removal.

## DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

### Bob Goede, Minnesota Counties Intergovernmental Trust - 2016 Member Report

MCIT Risk Management Consultant Bob Goede met with the Board to present the 2016 MCIT Member Report.

## CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Phillipe, seconded by Commissioner Walker and carried unanimously. The Board, by adoption of its Consent Agenda, approved the June 27, 2017 Regular Board Meeting Proceedings; approved the 2017 Board of Appeal and Equalization Meeting Minutes; and approved advertising for two Warroad River Watershed Board members.

## DEPARTMENT REPORTS

### Auditor

Auditor Monsrud met with the Board to request approval to set a Public Hearing date to revise the current County Liquor License Fee Schedule. A motion to set August 22, 2017, 9:15 a.m., as the date/time for a Public Hearing to consider comments on the proposed revision to the Fee Schedule, was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

Auditor Monsrud requested the Board appoint members to the Joint Drainage Authority Boards for the nine applicable State (SD) and Judicial (JD) Ditches located partially in Roseau County, as follows:

A motion to appoint Mark Foldesi to the Joint Drainage Authority Board for JD 19 was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously.

A motion to appoint Russell Walker and Glenda Phillipe to the Joint Drainage Authority Board for JD 22 was made by Commissioner Foldesi, seconded by Commissioner Swanson and carried unanimously.

A motion to appoint Mark Foldesi and Jack Swanson to the Joint Drainage Authority Board for JD 33 was made by Commissioner Phillipe, seconded by Commissioner Walker and carried unanimously.

A motion to appoint Mark Foldesi to the Joint Drainage Authority Board for SD 50 was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

A motion to appoint Russell Walker and Roger Falk to the Joint Drainage Authority Board for JD 62 was made by Commissioner Foldesi, seconded by Commissioner Walker and carried unanimously.

A motion to appoint Mark Foldesi, Russell Walker, Roger Falk and Jack Swanson to the Joint Drainage Authority Board for JD 63 was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

A motion to appoint Mark Foldesi, Roger Falk and Jack Swanson to the Joint Drainage Authority Board for SD 72 was made by Commissioner Walker, seconded by Commissioner Swanson and carried unanimously.

A motion to appoint Mark Foldesi to the Joint Drainage Authority Board for SD 90 was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously.

A motion to appoint Mark Foldesi, Roger Falk, Jack Swanson and Glenda Phillipe to the Joint Drainage Authority Board for SD 95, was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously.

### Environmental

Coordinator/Environmental Services Director Pelowski met with the Board to review the process for eligible County residents to cancel their flood insurance due to the revised FEMA Floodplain maps that will become effective on July 31, 2017.

### **COUNTY BOARD ITEMS**

#### Commissioner Committee Reports (June 27-July 11, 2017)

Commissioner Falk reported on the following committee(s): Operations/Committee of the Whole meetings; Highway Department meeting with Richard Magnusson; Northern Counties Land Use Coordinating Board (NCLUCB); Building Committee meeting.

Commissioner Foldesi reported on the following committee(s): Operations/Committee of the Whole meetings.

Commissioner Phillipe reported on the following committee(s): Operations/Committee of the Whole meetings; Community Justice Coordinating Committee (CJCC); Warroad City Council.

Commissioner Swanson reported on the following committee(s): Roseau Convention and Visitors Bureau/Economic Development Authority/Civic and Commerce; Operations/Committee of the Whole meetings; CJCC; Highway Department meeting with Richard Magnusson; NCLUCB; Team EPIC; Roseau City Council; Building Committee meeting.

Commissioner Walker reported on the following committee(s): Warroad River Watershed District; Operations/Committee of the Whole Meetings.

Unfinished Business

Upon motion carried, the Board adjourned the regular meeting at 11:10 a.m. The next regular meeting of the Board is scheduled for July 25, 2017 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Mark Foldesi, Chair  
Board of County Commissioners  
Roseau County, Minnesota

DRAFT













**Board of Commissioners**

606 5<sup>th</sup> Ave. SW, Room #131  
Roseau, MN 56751  
Phone: 218-463-4248  
Fax: 218-463-3252

2017-07-02

BE IT RESOLVED by the Roseau County Board of Commissioners that the County enter into the attached Grant Contract with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: County Veterans Service Office Operational Enhancement Grant Program. The grant must be used to provide outreach to the County's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the County Veterans Service Office, as specified in Minnesota Laws 2013 Chapter 142 Article 4. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the County Board that Mark Foldesi, the County Board Chair, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

STATE OF MINNESOTA     )  
  ) ss  
COUNTY OF ROSEAU     )

I, Jeff Pelowski, Board Clerk in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on July 25, 2017.

(SEAL)

\_\_\_\_\_  
Jeff Pelowski  
Roseau County Coordinator





**Roseau County Board  
July 2017 Meetings**

**Glenda A. Phillippe  
District One**

**July 5: COW – Roseau**

**July 5: Operations – Roseau**

**July 5: CJCC – Roseau**

**July 10: City of Warroad – Warroad**

**July 11: County Board – Roseau**

**July 12: Lake Township – Warroad**

**July 13: Warroad Parks and Rec – Warroad**

**July 17: Warroad School Board – Warroad**

**July 18: Social Services – Roseau**

**July 18: Highway Dept. – Roseau**

**July 19: Roseau County Fair Booth – Roseau**

**July 19: Team EPIC Fair Booth – Roseau**

**July 24: Warroad City Council – Warroad**

**July 24: Roseau County Board – Roseau**

## **JACK SWANSON COMMITTEE REPORTS**

JULY 11, 2017 - JADIS TOWN BOARD

JULY 12, 2017 - NORTHWEST EMERGENCY COMMUNICATIONS BOARD (I-T-V); approved Cass (ND) County ARMER participation plan

JULY 13, 2017 - STATEWIDE EMERGENCY COMMUNICATIONS BOARD FINANCE COMMITTEE (TELECONFERENCE); approved Cass (ND) County ARMER participation plan

JULY 16, 2017 - ROSEAU COUNTY FAIR BANQUET

JULY 17, 2017 - CONVENTION & VISITORS BUREAU/ ECONOMIC DEVELOPMENT AUTHORITY/ CIVIC & COMMERCE ASSOCIATION EXECUTIVE COMMITTEE

JULY 18, 2017 - SOCIAL SERVICES BOARD

JULY 18, 2017 - HIGHWAY COMMITTEE

JULY 19, 2017 - NORTHWEST MINNESOTA HOUSING & REDEVELOPMENT AUTHORITY (TRF)

JULY 19, 2017 - ROSEAU COUNTY FAIR BOOTH

JULY 19, 2017 - TEAM 'EPIC' COUNTY FAIR BOOTH

JULY 24, 2017 - BUILDING COMMITTEE

JULY 24, 2017 - ROSEAU SCHOOL BOARD