
REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on February 28, 2017, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:05 Delegations/Board Appointments/Public Comments*

9:05 Consent Agenda

1. February 14, 2017 Board Proceedings

9:10 Department Reports

1. Highway
 - a. 2017 Seal Coat and Fog Seal Project Contract
 - b. 2017 Bituminous Overlay/Aggregate Shoulder Project Contract
 - c. Northwest Concrete Products – Final Payment
2. Assessor
 - a. Vanguard CAMAVision Updates

9:15 County Board Items

1. Commissioner Committee Reports

10:00 Unfinished Business

10:00 Adjourn

***Limited to five minutes**

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

February 14, 2017

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, February 14, 2017 at 9:00 a.m.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker.

APPROVAL OF AGENDA

A discussion on beaver bounties was added to County Board Items. A motion to approve the amended Agenda was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski presented a note from the Warroad EMS thanking the Board for its continued support; and, informed the Board of a meeting scheduled for Friday, February 17, 2017, with Governor Dayton's Office, himself, Engineer Ketring and Commissioner Swanson to discuss what role the State can play in assisting Roseau County with their FEMA appeal.

APPROVE BILLS

A motion was made by Commissioner Phillipe, seconded by Commissioner Walker and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 1/25/2017

<u>Vendor Name</u>	<u>Amount</u>
GREENBUSH CITY	12,177.60
NW MN MULTI COUNTY HRA	2,408.16
ROSEAU CITY	20,022.62
ROSEAU RIVER WATERSHED DIST	19,915.77
SCHOOL DIST 2358	2,932.96
SCHOOL DIST 2683	25,254.45
SCHOOL DIST 676	11,975.88
SCHOOL DIST 682	109,102.84
SCHOOL DIST 690	81,340.44
SPRINGSTEEL ISLAND SANITARY DISTRICT	14,489.93
TOWN OF BARTO	3,832.53
TOWN OF GRIMSTAD	3,153.29
TOWN OF HEREIM	3,198.28
TOWN OF HUSS	2,159.40
TOWN OF LAKE	11,138.32
TOWN OF LAONA	2,618.83
TOWN OF MICKINOCK	2,556.47
TOWN OF MORANVILLE	2,415.60
TWO RIVER WATERSHED DISTRICT	10,630.87
WARROAD CITY	43,196.70

WARROAD PORT AUTHORITY	10,973.68
34 Payments less than 2,000.00	33,913.35
Final Total:	429,407.97

Warrants Approved For Payment 1/26/2017

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	4,017.64
LIFECARE MEDICAL CENTER	27,303.00
9 Payments less than 2,000.00	2,823.37
Final Total:	34,144.01

Warrants Approved For Payment 2/02/2017

<u>Vendor Name</u>	<u>Amount</u>
DEARBORN NATIONAL LIFE INSURANCE	2,805.20
JOHNSON/LAURE A	3,526.88
MN ENERGY RESOURCES	3,010.08
NW CONCRETE PRODUCTS INC	46,215.22
NW MN SERV COOP-BLUE CROSS BLUE	94,150.00
POLARIS INDUSTRIES INC	16,361.74
SATHER LAW OFFICE	4,446.56
8 Payments less than 2,000.00	5,600.21
Final Total:	176,115.89

Warrants Approved For Payment 2/09/2017

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	3,452.28
ROSEAU CITY	12,773.76
SUN LIFE ASSURANCE COMPANY OF CANADA	2,172.93
12 Payments less than 2,000.00	5,221.77
Final Total:	23,620.74

Warrants Approved On 2/14/2017 For Payment 2/17/2017

<u>Vendor Name</u>	<u>Amount</u>
AVIANDS LLC	7,922.98
ERICKSON ENGINEERING CO., LLC	6,597.50
FARMERS UNION OIL CO-WARROAD	5,379.95
FLATEN/SCOTT	12,542.40
GARTNER REFRIGERATION CO	10,947.95
HOFFMAN PHILIPP & KNUTSON	2,940.00
HOUSTON ENGINEERING	3,720.40
JOHNSON OIL CO INC	4,330.73
LAW ENFORCEMENT TECHNOLOGY GROUP	131,629.28
MACTEK SYSTEMS INC	6,396.00
MAR-KIT LANDFILL	40,284.50
NORTHERN RESOURCES COOPERATIVE	11,651.92
NORTHLAND TIRE	2,538.52
ROSEAU CO COOP ASSN	9,535.82
ROSEAU CO HWY DEPT	15,304.90
SJOBERG'S INC	2,668.25
UNIVERSITY OF NORTH DAKOTA	3,035.73
ZIEGLER INC	3,646.00
99 Payments less than 2,000.00	46,317.57
Final Total:	327,390.40

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Jeremy Benson, Kittson County Soil and Water Conservation District One Watershed One Plan (1W1P)

Mr. Benson met with the Board to request approval of a Resolution of Support pertaining to the Two Rivers Watershed's participation in the 1W1P program. A motion was made by Commissioner Phillippe, seconded by Commissioner Swanson and carried unanimously to adopt the following Resolution:

2017-02-01

Resolution to Support the Two Rivers Watershed One Watershed, One Plan Project by Roseau County

WHEREAS, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, Minnesota Statutes, Chapter 103D.401, Watershed Management Plan, authorizes Minnesota Watershed Districts to develop and implement a watershed management plan; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the counties, soil and water conservation districts, and watershed districts within the Two Rivers Watershed (45) and the portion of the Lower Red Watershed (58) in the Two Rivers Watershed District, as delineated in red on the attached One Watershed, One Plan Suggested Boundary Map below, have interest in developing a comprehensive watershed management plan for this area.

NOW, THEREFORE, BE IT RESOLVED, that Roseau County recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED that Roseau County welcomes the opportunity to collaborate with the counties, soil and water conservation districts, and watershed districts within the Two Rivers Watershed for watershed-scale planning efforts in the future; and

BE IT FURTHER RESOLVED that Roseau County supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the counties, soil and water conservation districts, and watershed districts within the Two Rivers Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Phillippe and carried unanimously. The Board, by adoption of its Consent Agenda, approved the January 24, 2017 Board Proceedings; approved a Joint Powers Agreement with the Roseau County Soil and Water Conservation District to administer the Wetland Conservation Act in Roseau County; approved a benefit payout for Kyle de Molee; set the date and approved advertising for a Public Hearing on March 28, 2017, at 9:15 a.m., in the County Board Room, to consider the revised Floodplain Management Ordinance; approved a two-year service contract beginning January 1, 2017 through December 31, 2018, with Keith Block to perform the Subsurface Sewer Treatment System design reviews, soil verification and complaint investigation/compliance inspection duties; authorized the advertisement for bids for a new truck/hooklift system for the Transfer Station; and, approved the Roseau County Trailblazers 2nd Benchmark in the amount of \$28,515.25.

COMMITTEE REPORTS

Building Committee

Sidewalk Repair Project

Building Committee Chair Dave Anderson requested the Board approve a quote to repair sidewalks on the Courthouse Campus. A motion to approve a quote from Innovative Foundation Works, in the amount of \$13,323.30 to repair sidewalks on the Courthouse Campus, was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

Courthouse Security Project - Fob Replacement

Building Committee Chair Dave Anderson requested the Board approve replacing the County FOB system as an update to the current security system(s), noting the current FOB systems software is out-of-date and software updates are no longer available. A motion to approve replacing the County Courthouse FOB system was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously.

Law Library

Assistant County Attorney Mike Grover and Law Clerk Laurel Lawson requested the Board consider renewing the Law Library Agreement and a County Law Library Program software purchase.

A motion to approve a Law Library Self Help Assistance Agreement between Roseau County and Legal Services of Northwest Minnesota, to provide free legal services to the public, beginning January 1, 2017 through January 1, 2018, was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

A motion to purchase the County Law Library Program Software (Tier 2) in the amount of \$528.00 per year, was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

COUNTY BOARD ITEMS

Broadband Feasibility Study Cost-Share

Roseau Electric Cooperative has requested the Board consider cost-sharing a feasibility study to determine the impact, benefit and adoption rates of broadband internet to the homes of their customers. A motion to approve an appropriation of up to \$10,000.00, along with agreeing to act as the project fiscal agent (if necessary), was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

HSEM – Emergency Manager Hiring Committee

The Board discussed establishing a Hiring Committee for the HSEM position and noted that since this is a Department Head position the Board should be present for the interviews. A motion to establish a hiring committee consisting of all five Commissioners with Coordinator Pelowski present, but as a non-voting member, was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

Beaver Bounty

Commissioner Foldesi requested the Board consider raising the current beaver bounty from \$40.00/beaver to \$50.00/beaver in order to match that paid out by surrounding counties. A motion to raise the Roseau County Beaver Bounty to \$50.00 was made by Commissioner Foldesi, seconded by Commissioner Swanson and carried unanimously.

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Buffer Strip Initiative meeting, 1/24/17; Whitney Lake Landowner meeting, 1/25/17; Red River International Watershed meeting, 1/26/17; Lake Bottom meeting, 1/30/17; Building Committee, 2/1/17; Operations/Committee of the Whole meetings, 2/7/17; Drainage Seminar, 2/13/17.

Commissioner Foldesi reported on the following committee(s): Operations/Committee of the Whole meetings, 2/7/17; Northwest Regional Development Commission, 2/7/17; DNR/John Williams meeting, 2/13/17.

Commissioner Phillipe reported on the following committee(s): Land of the Dancing Sky Area Agency on Aging, 2/1/17; Operations/Committee of the Whole meetings, 2/7/17; Warroad City Council, 2/7/17.

Commissioner Swanson reported on the following committee(s): Association of Minnesota Counties (AMC) Newly Elected Officials Conference, 1/25-1/26/17; Northwest Minnesota Emergency Communications Board, 1/26/17; Meeting with St. Paul Mayor Chris Coleman, 1/31/17; Roseau Electric Cooperative Broadband meeting, 1/31/17; Community Justice Coordinating Committee, 2/1/17; Building Committee, 2/1/17; AMC Futures Task Force, 2/2-2/3/17; Roseau City Council, 2/6/17; Operations/Committee of the Whole meetings, 2/7/17; Roseau Convention and Visitors Bureau, 2/8/17; NACo Community, Economic and Workforce Development Steering Committee, 2/8/17; Statewide Emergency Communications Board Finance Committee, 2/9/17; AMC Executive Committee, 2/9/17.

Commissioner Walker reported on the following committee(s): Buffer Strip Initiative meeting, 1/24/17; Warroad River Watershed District Board, 1/25/17; Roseau River Watershed District Board, 2/1/17; Operations/Committee of the Whole meetings, 2/7/17; Soil and Water Conservation District, 2/14/17.

Upon motion carried, the Board adjourned the regular Meeting at 12:06 p.m. The next Regular Meeting of the Board is scheduled for February 28, 2017 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Mark Foldesi, Chair
Board of County Commissioners
Roseau County, Minnesota

Vanguard Remote Checkout

Request to Purchase 3 licenses and 3 tablets

License Fee

1 st Remote	\$2,700
Additional 2 (\$500 each)	\$1,000

Annual Service Fee

1 st	\$1,050
Additional 2 (\$275 each)	\$550

Total License & Fees **\$5,300** * From "Land Records Technology Fund"

Tablets

\$1,200 each x 3	\$3,600	* Chris has \$2,000 in his budget for Assessor's office
		* Liz has \$2,000 in her budget for Electronics.

These devices will be for use of the Assessor's Office staff in preparation for taking over the Countywide Assessment. They will not be made available to local assessors.

The remote checkout capability is also necessary for local board of appeal meetings where some townships do not have internet access and I am therefore unable to access the parcels at the meeting. The remote checkout does not need internet access to function out in the field.

**Roseau County Board
February 2017 Meetings**

**Glenda A. Phillippe
District One**

February 1: Land of the Dancing Sky Area Agency on Aging - TRF

February 7: Operations – Roseau

February 7: COW – Roseau

February 13: Warroad City Council - Warroad

February 14: County Board – Roseau

February 15: MN Rural Counties – St. Paul

February 16: AMC – St. Paul

February 17: AMC – St. Paul

February 21: Social Services – Roseau

February 21: Highway – Roseau

February 21: Township Meeting – Roseau

February 24: Team EPIC – Warroad

February 28: County Board – Roseau

February 28: The Hub Open House – Warroad

JACK SWANSON COMMITTEE REPORTS

FEBRUARY 16, 2017 - NORTHERN COUNTIES LAND USE COORDINATING BOARD (ST PAUL); MPCA report on sulfate rules

FEBRUARY 16, 2017 - ASSOCIATION OF MINNESOTA COUNTIES LEGISLATIVE CONFERENCE (ST PAUL); public safety policy committee; presidential scholarship presentation to Ivy Braaten (Roseau HS)

FEBRUARY 16, 2017 - ASSOCIATION OF MINNESOTA COUNTIES BOARD OF DIRECTORS (ST PAUL); presentation from NACO Executive Director Matt Chase on Business & Partner Development

FEBRUARY 17, 2017 - ASSOCIATION OF MINNESOTA COUNTIES LEGISLATIVE CONFERENCE (ST PAUL); legislative panel

FEBRUARY 17, 2017 - ASSOCIATION OF MINNESOTA COUNTIES RESEARCH COMMITTEE (ST PAUL); Jack Swanson, Roseau County, Chair; Mike Slavik, Dakota County, Vice-Chair; tasked Jill Suurmeyer with research on County Program Aid (comparing current funding levels with historic funding levels).

FEBRUARY 17, 2017 - LEGISLATIVE CONFERENCE; Swanson, Jeff Pelowski, Brian Ketring met with Governor Dayton's staff (Jamie Tinscher) on state involvement in FEMA Appeal denial

FEBRUARY 21, 2017 - SOCIAL SERVICES BOARD

FEBRUARY 21, 2017 - HIGHWAY COMMITTEE; tax-forfeit, county-owned land sale

FEBRUARY 21, 2017 - DOMESTIC VIOLENCE ADVISORY COMMITTEE

FEBRUARY 21, 2017 - JADIS TOWN BOARD

FEBRUARY 21, 2017 - ROSEAU COUNTY TOWNSHIP OFFICERS ASSOCIATION ANNUAL MEETING

FEBRUARY 22, 2017 - ROSEAU ECONOMIC DEVELOPMENT AUTHORITY

FEBRUARY 23, 2017 - NORTHLAND COLLEGE/ CITY OF ROSEAU

FEBRUARY 24, 2017 - MEETING WITH SUNNY CHANTHANOUVANG, LAO ASSISTANCE CENTER