
REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on **January 24, 2017, at 9:00 a.m.**, in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:05 Delegations/Board Appointments/Public Comments*

9:10 Consent Agenda

1. January 10, 2017 Board Proceedings
2. Social Services Hire
3. Call for Bids – 2017 Bituminous Overlay Projects
4. Call for Bids – 2017 Seal Coat Projects
5. Gravel Lease Renewal
6. Personal Leave Request

9:15 Department Reports

9:15 Committee Reports

9:15 County Board Items

1. Commissioner Committee Reports

10:00 Unfinished Business

10:00 Adjourn

***Limited to five minutes**

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

January 10, 2017

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, January 10, 2017 at 9:00 a.m.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe Jack Swanson and Russell Walker.

APPROVAL OF AGENDA

An update on the County FEMA appeal was added to the Highway Department Report. A motion to approve the amended Agenda was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson provided the Board with information on the upcoming NACo Legislative Conference; Coordinator Pelowski reminded the Board of the Department Head performance reviews scheduled for January 17, 2017, following the Social Services Board meeting; and, Auditor Monsrud notified the Board that the Minnesota Counties Intergovernmental Trust (MCIT) has an opening on their Board of Directors.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 12/29/2016

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,868.06
MINN-DAK ASPHALT INC	203,602.68
ROSEAU CO TRAILBLAZERS	51,327.45
SATHER LAW OFFICE	3,414.05
6 Payments less than 2,000.00	4,885.70
Final Total:	267,097.94

Warrants Approved On 12/30/2016 For Payment 12/30/2016

<u>Vendor Name</u>	<u>Amount</u>
ACCURATE CONTROLS INC	3,817.77
CDW GOVERNMENT INC	4,714.70
ERICKSON ENGINEERING CO., LLC	2,002.00
GREENBUSH SANITATION LTD	8,193.00
NOVOTNY'S OVERHEAD DOOR SALES	2,376.20
PROVANTAGE LLC	11,821.32
R & Q TRUCKING INC	6,800.30
ROSEAU CO HWY DEPT	8,497.85
ROSEAU CO TREASURER	39,276.95
SJOBERG'S INC	2,435.25

29 Payments less than 2,000.00	17,078.81
Final Total:	107,014.15

Warrants Approved For Payment 1/05/2017

<u>Vendor Name</u>	<u>Amount</u>
DUFFY/SEAMUS	3,880.25
JOHNSON/LAURE A	3,526.88
LIFECARE MEDICAL CENTER	3,284.00
NORTHERN COUNTIES LAND USE COORD	2,000.00
4 Payments less than 2,000.00	2,553.66
Final Total:	15,244.79

Warrants Approved On 1/10/2017 For Payment 1/13/2017

<u>Vendor Name</u>	<u>Amount</u>
ASSN OF MN COUNTIES	8,709.00
GENERAL EQUIP & SUPPLIES INC	2,766.70
MAR-KIT LANDFILL	37,657.00
MN COUNTIES COMPUTER COOP	47,865.98
MN COUNTIES INTERGOVERNMENTAL	222,270.00
MN RURAL COUNTIES CAUCUS	2,100.00
VALLEY MED FLIGHT INC	62,516.00
25 Payments less than 2,000.00	7,636.57
Final Total:	391,521.25

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Minnesota Board of Soil and Water Resources (BWSR) Performance Review and Assistance Program (PRAP) Coordinator Dale Krystosek, and Board Conservationist Matt Fischer, met with the Board to discuss the upcoming Level II review planned for Roseau County and the Roseau County Soil and Water Conservation District. Mr. Krystosek explained that this is a routine assessment that is done every 10 years.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously. The Board, by adoption of its Consent Agenda, approved the January 3, 2017 Board Proceedings and adopted Resolution #2017-01-03 approving a Bureau of Criminal Apprehension (BCA) Joint Powers Agreement with Roseau County, on behalf of Social Services.

DEPARTMENT REPORTS

Auditor

Sealed bids were received, per advertised notice, for 2017 publishing. Bids were opened and read by Auditor Martha Monsrud as follows:

- 1) OFFICIAL COUNTY NEWSPAPER; Publication of the County Board Proceedings, all legal notices of the County, first publication of the 2016 Financial Statement Summary pursuant to M.S. §375.17, and List of Delinquent Taxes, all pursuant to M.S. §375.12, 375.17, 279.05, 279.07, 279.08, and 279.09, in 2017.

The Tribune	2.75 per column inch
Roseau Times Region	3.00 per column inch

2) Second publication of the 2016 Financial Statement Summary pursuant to M.S. §375.17.

The Tribune	3.95 per column inch
Roseau Times Region	3.00 per column inch

A motion was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously to adopt the following Resolution:

2017-01-02

BE IT RESOLVED, that the Roseau Times Region be designated as the Official County Newspaper to publish the County Board Proceedings, all legal notices of the County, first publication of the 2016 Financial Statement Summary pursuant to M.S. §375.17, and List of Delinquent Taxes, all pursuant to M.S. §375.12, 375.17, 279.05, 279.07, 279.08, and 279.09, in 2017, at the rate of \$3.00 per column inch.

A motion was made by Commissioner Phillippe, seconded by Commissioner Swanson and carried unanimously to adopt the following Resolution:

2017-01-04

BE IT RESOLVED, that The Greenbush Tribune be designated to publish the second publication of the 2016 Financial Statement Summary, pursuant to M.S. §375.17, at the rate of \$3.95 per column inch.

Liquor Licenses

Auditor Monsrud requested the Board approve the 2017 Liquor Licenses. A motion was made by Commissioner Falk, seconded by Commissioner Phillippe and carried unanimously to adopt the following Resolution:

2017-01-05

**RESOLUTION
APPROVING LIQUOR LICENSES**

BE IT RESOLVED that the Roseau County Board of Commissioners hereby grant the following liquor licenses to:

<u>FOE Aerie No. 4195:</u>	On-sale Intoxicating Liquor License; Sunday Liquor License;
<u>Pine Ridge Liquor</u>	Off-sale Intoxicating Liquor License
<u>Salol 1 Stop, LLC.:</u>	Off-sale Intoxicating Liquor License
<u>Skime Store, LLC.:</u>	Off-sale 3.2 percent Malt Liquor License
<u>Springsteel Resort Inc.:</u>	On-sale Intoxicating Liquor License; Sunday Liquor License; Off-sale 3.2 percent Malt Liquor License; Off-sale Intoxicating Liquor License
<u>Warroad Estates Golf Course:</u>	On-sale Intoxicating Liquor License; Sunday Liquor License

BE IT FURTHER RESOLVED that said licenses are effective February 1, 2017, through January 31, 2018, and recommends that said licenses be approved by the Alcohol and Gambling Enforcement Director, if applicable.

Highway

Engineer Ketring met with the Board to request a final contract payment and to discuss the County's FEMA appeal. A motion to authorize the final contract payment to MinnDak Asphalt, Inc., for 2016 bituminous projects in the amount of \$144,081.15, was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

Engineer Ketring informed the Board that the County's 2nd appeal to FEMA, concerning the de-obligation of Federal funds for past flood-related projects authorized by FEMA, was denied. Coordinator Pelowski informed the Board that he has requested that our Federal Congressional delegation research options available to the County regarding this matter.

COUNTY BOARD ITEMS

Emergency Manager Discussion

The Board continued discussions in regard to filling the vacant Emergency Manager position. Sheriff Gust met with the Board to discuss the option of moving this position into the Sheriff's office. Following a lengthy discussion, a motion to authorize advertising for the hire of a regular part-time (32 hours/week) Homeland Security Emergency Manager was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried by a 3-2 vote with Commissioners Foldesi, Phillippe and Swanson voting in favor, and Commissioners Falk and Walker voting against.

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Operations/Committee of the Whole meetings, 1/3/17; Roseau River Watershed District, 1/4/17.

Commissioner Foldesi reported on the following committee(s): Operations/Committee of the Whole meetings, 1/3/17.

Commissioner Phillippe reported on the following committee(s): Operations/Committee of the Whole meetings, 1/3/17; Warroad City Council, 1/9/17.

Commissioner Swanson reported on the following committee(s): Roseau Economic Development Authority, 12/28/16; Operations/Committee of the Whole meetings, 1/3/17; Community Justice Coordinating Committee, 1/4/17; Data Driven Justice Initiative Webinar, 1/4/17; Northern Counties Land Use Coordinating Board, 1/5/17; Roseau City Council, 1/9/17.

Commissioner Walker reporting on the following committee(s): Operations/Committee of the Whole meetings, 1/3/17; Roseau River Watershed District, 1/4/17; Minnesota Rural Counties Caucus, 1/9/17.

Upon motion carried, the Board adjourned the regular Meeting at 11:10 a.m. The next Regular Meeting of the Board is scheduled for January 24, 2017 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Mark Foldesi, Chair
Board of County Commissioners
Roseau County, Minnesota

**Roseau County Board
January 2017 Meetings**

Glenda A. Phillippe
District One

January 3: County Board – Roseau

January 3: Operations – Roseau

January 3: COW – Roseau

January 9: Warroad City Council – Warroad

January 10: County Board – Roseau

January 11: Lake Township – Warroad

January 17: Social Services – Roseau

January 17: Performance Reviews – Roseau

January 23: Warroad City Council – Warroad

January 24: County Board – Roseau

JACK SWANSON COMMITTEE REPORTS

JANUARY 11, 2017 - NORTHWEST REGIONAL EMERGENCY COMMUNICATIONS BOARD (TRF/ ITV); re-elected John Okeson (Becker) and Cal Johannesen (Hubbard) Chair and Vice Chair; Jack Swanson will continue on the SECB Finance Committee

JANUARY 12, 2017 - ASSOCIATION OF MINNESOTA COUNTIES EXECUTIVE COMMITTEE (ST PAUL/ TELECONFERENCE); appointed Rich Sve (Lake County) to BWSR Board

JANUARY 12, 2017 - TEAM 'EPIC'

JANUARY 17, 2017 - SOCIAL SERVICES BOARD

JANUARY 17, 2017 - DEPARTMENT HEAD PERFORMANCE REVIEWS

JANUARY 18, 2017 - NORTHWEST MINNESOTA MULTI-COUNTY HOUSING AND REDEVELOPMENT AUTHORITY (TRF)

JANUARY 20, 2017 - ASSOCIATION OF MINNESOTA COUNTIES BOARD OF DIRECTORS (ST PAUL)