

## **REGULAR BOARD MEETING AGENDA**

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on *Wednesday*, December 27, 2017, at **9:00** a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

**9:00 Call to Order**

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

**9:05 Delegations/Board Appointments/Public Comments\***

1. Shirley & Leroy Jaros - Drainage Issue

**9:15 Consent Agenda**

1. December 12, 2017 Board Proceedings
2. Internal Fund Transfers - Annual Interest Rate
3. Intergovernmental Fund Transfer
4. Designated Polling Place - Unorganized Townships
5. Procurement Policy
6. Eligibility Worker Hire
7. Roseau/Lake of the Woods Sportsman's Club - Request for Reimbursement
8. Border Crossing Resolution

**9:20 Department Reports**

**9:25 Committee Reports**

**9:30 County Board Items**

1. Aquatic Invasive Species Prevention Program Resolution/Work Plan
2. Commissioner Committee Reports

**10:15 Unfinished Business**

**10:15 Adjourn**

**\*Limited to five minutes**





# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

December 12, 2017

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, December 12, 2017.

## CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Board Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillippe, Jack Swanson and Russell Walker. Others present were Martie Monsrud, Pam Grand, Amy Carlson, Jeff Pelowski, Brian Ketring, and Ann Marie Miller.

## APPROVAL OF AGENDA

The 2017 County Recorder's Compliance Report was added to Department Reports. A motion to approve the Agenda was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski shared a "Certificate of Excellence" from the Minnesota Counties Intergovernmental Trust given to Roseau County related to management of Workers' Compensation insurance.

## APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Phillippe, and carried unanimously to approve the payment of the following bills:

### Warrants Approved For Payment 11/30/2017

<u>Vendor Name</u>	<u>Amount</u>
BADGER CITY	5,543.97
GREENBUSH CITY	11,728.70
NW MN MULTI COUNTY HRA	8,040.34
NW REGIONAL DEV COMM	2,903.37
ROSEAU CITY	36,348.72
ROSEAU RIVER WATERSHED DIST	91,959.19
SCHOOL DIST 2358	4,634.67
SCHOOL DIST 2683	56,486.57
SCHOOL DIST 447	2,304.49
SCHOOL DIST 676	49,480.83
SCHOOL DIST 682	306,252.38
SCHOOL DIST 690	115,018.03
SPRINGSTEEL ISLAND SANITARY DISTRICT	2,752.04
TOWN OF BARNETT	7,457.15
TOWN OF BARTO	12,515.77
TOWN OF CEDARBEND	5,373.27
TOWN OF DEER	3,961.06
TOWN OF DEWEY	5,913.64
TOWN OF DIETER	6,601.26
TOWN OF ENSTROM	3,358.61
TOWN OF FALUN	9,288.78
TOWN OF GOLDEN VALLEY	3,848.68

TOWN OF GRIMSTAD	5,615.93
TOWN OF HEREIM	7,148.30
TOWN OF HUSS	6,105.47
TOWN OF JADIS	8,689.66
TOWN OF LAKE	14,625.74
TOWN OF LAONA	6,302.48
TOWN OF LIND	3,663.93
TOWN OF MALUNG	7,858.27
TOWN OF MICKINOCK	7,636.58
TOWN OF MOOSE	5,440.40
TOWN OF MORANVILLE	5,803.84
TOWN OF NERESON	5,510.43
TOWN OF POLONIA	12,489.84
TOWN OF POPLAR GROVE	2,014.99
TOWN OF REINE	3,091.62
TOWN OF ROSS	4,921.22
TOWN OF SKAGEN	7,980.39
TOWN OF SOLER	4,526.74
TOWN OF SPRUCE	4,848.57
TOWN OF STAFFORD	8,026.70
TOWN OF STOKES	4,408.30
TWO RIVERS WATERSHED DISTRICT	39,752.72
WARROAD CITY	29,595.60
10 Payments less than 2,000.00	6,419.98
<b>Final Total:</b>	<b>964,249.22</b>

**Warrants Approved For Payment 11/30/2017**

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,651.40
BERGSTROM ELECTRIC INC	20,115.00
NORTH PINE SERVICES	12,922.04
R & Q TRUCKING INC	3,122.61
5 Payments less than 2,000.00	1,117.21
<b>Final Total:</b>	<b>40,928.26</b>

**Warrants Approved For Payment 12/07/2017**

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	3,005.07
DEARBORN NATIONAL LIFE INSURANCE	3,319.96
JOHNSON/LAURE A	3,526.88
NW MN SERV COOP-BLUE CROSS BLUE	100,298.00
ROSEAU CITY	8,158.07
SUN LIFE ASSURANCE COMPANY OF CANADA	2,077.43
17 Payments less than 2,000.00	9,735.59
<b>Final Total:</b>	<b>130,121.00</b>

**Warrants Approved On 12/12/2017 For Payment 12/15/2017**

<u>Vendor Name</u>	<u>Amount</u>
CDW GOVERNMENT INC	7,725.84
COULOMBE CONSULTING	5,200.00
D-A LUBRICANT CO. INC.	2,431.00
DELL MARKETING LP	17,099.30
GRAFSTROM/SAMUEL & LOLA	10,051.00
GREENBUSH SANITATION LTD	7,304.13
H & L MESABI INC	16,204.91

HOUSTON ENGINEERING	4,803.18
IMPACT	2,257.95
JOHNSON OIL CO INC	15,780.61
LIFECARE MEDICAL CENTER	2,301.00
LORENSON/DELORIS	5,216.28
MAR-KIT LANDFILL	38,879.00
MARCO INC	2,177.93
NORTHERN RESOURCES COOPERATIVE	7,198.37
NW MN HOUSEHOLD HAZARDOUS	2,380.35
OLSON/HARLEY	9,444.00
R & Q TRUCKING INC	2,742.32
RDO EQUIPMENT COMPANY	4,348.31
REGENTS OF U OF MINNESOTA	17,607.75
ROSEAU CO HWY DEPT	8,572.71
SAFETY COMPLIANCE SERVICES LLC	3,750.00
SHORT ELLIOT HENDRICKSON INC	2,137.09
SJOBERG'S INC	2,668.25
THE KUSTOM PAINT SHOP	10,884.19
TVEIT/ARLAN & NANCY	3,800.18
UNIVERSAL RECYCLING TECHNOLOGIES	5,174.20
WOODSTALK LLC-DBA	2,250.00
ZIEGLER INC	112,405.00
88 Payments less than 2,000.00	27,427.45
<b>Final Total:</b>	<b>360,222.30</b>

In addition, the Board approved paying all claims submitted after December 18, 2017 through December 31, 2017 as forthwith payments, and approved forthwith payments to: Rick Sovde, in the amount of \$400.00, for Dam Inspection (SD72 and SD 69) and beaver removal (SD 72); and, Hlucny Repair, in the amount of \$400.00, for beaver dam removal (SD 91).

## **CONSENT AGENDA**

A motion to approve the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Swanson, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the November 28, 2017 Regular Board Meeting Proceedings; authorized advertising for bids for the 2018 County Publishing; passed Resolution #2017-12-01 in support of the Two Rivers Watershed, One Watershed One Plan Project; approved the FY 2018 Roseau County Snowmobile Enforcement Grant in the amount of \$4,736.00; and, authorized advertising to hire a regular part-time Deputy.

## **DEPARTMENT REPORTS**

### Recorder

Recorder Pam Grant met with the Board to request approval of a new Property Records Technology and Information Subscription Agreement. Users of the Recorder's on-line system will complete this Agreement for office review. If approved, the user will have access to the on-line record system. A motion to approve the use of the Property Records Technology and Information Subscription Agreement was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

In addition, Recorder Grand requested the Board approve the Recorder's Office Compliance Report. A motion to approve the Recorder's Office Compliance Report was made by Commissioner Phillipe, seconded by Commissioner Swanson and carried unanimously.

## Auditor

Auditor Monsrud notified the Board that, as part of their audit, the Office of the State Auditor (OSA) is requesting the Board approve a Letter of Engagement to conduct the 2015 re-audit. A motion to approve the OSA Engagement Letter, for the 2015 re-audit only, was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

## Highway

Engineer Ketring requested the Board approve a MnDOT Federal Participation Agreement in order for the County to receive Federal highway funds. A motion to approve the State of Minnesota Agency Agreement for Federal Participation in Construction (Resolution #2017-12-07) was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously.

## **COUNTY BOARD ITEMS**

### 2018 County Board Meeting Schedules

The Board reviewed the 2018 Board Meeting Schedules. A motion to approve the 2018 Holiday, Board Meeting, Operations/Board Work Session, Community Justice Coordinating Committee, Social Service Board Meeting, and the Highway Committee schedules was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously. A complete list of these schedules will be posted on the County website.

### 2018 Commissioner Salary and per Diem Policy

The Board discussed the 2018 Commissioner Salary and Per Diem Policy. A motion was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously to adopt the following Resolution:

#### 2017-12-02

WHEREAS, pursuant to Minnesota Statute § 375.055, "The County Commissioners shall receive as compensation for services rendered by them for their respective Counties, salaries and in addition may receive per diem payments and reimbursement for necessary expenses in performing duties of the office as set by resolution of the County Board."

BE IT RESOLVED, the Board established the 2018 Commissioner salary at \$21,418.00 reflecting a 3% increase over 2017, (based upon the approximate cost-of-living increase provided to County employees for 2018);

BE IT FURTHER RESOLVED that the 2018 Commissioner per-diem schedule is as follows:

- In-County meeting: \$100.00.
- Out-of-County meeting: \$150.00.
- Out-of-County one-day meeting requiring an overnight stay: \$200.00.
- Reimbursement for non-elected committee members: \$100.00.

### 2018 Appropriations

The Board discussed the 2018 proposed Appropriations. A motion was made by Commissioner Walker, seconded by Commissioner Swanson and carried unanimously to adopt the following Resolution:

2017-12-03

BE IT RESOLVED that the Roseau County Board approves the 2018 Appropriations as follows:

MN Red River Valley Development Commission	\$ 800.00
Retired Senior Volunteer Program	\$ 2,000.00
Memorial Day	\$ 1,800.00
Roseau County Historical Society	\$ 57,000.00
Northwest Regional Library	\$102,000.00
Roseau County Soil and Water Conservation District (SWCD)	\$ 65,000.00
Roseau County SWCD Matching Funds/State Grant	\$ 18,200.00
Roseau County Agricultural Society (Fair)	\$ 15,000.00
BIF Historical Group (BIF Unorganized)	\$ 750.00
BIF Historical Group (Oaks Unorganized)	\$ 750.00

2018 Ditch Levies and Budgets

The Board reviewed the 2018 Ditch Levies and Budgets. A motion was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously to adopt the following Resolution:

2017-12-04

**RESOLUTION ESTABLISHING 2018 DITCH LEVIES AND BUDGETS**

WHEREAS, the Roseau County Board of Commissioners has reviewed and considered budgets for the ditch systems located in Roseau County; and

WHEREAS, the Roseau County Board of Commissioners deems it necessary that the following amounts be levied on ditch systems as stated below;

NOW, THEREFORE, BE IT RESOLVED that the County Auditor is directed to spread one-year levies on the following ditches for repairs and maintenance for the year 2018:

Ditch	2018 Benefit Percentage	2018 Ditch Levy Amount
County Ditch 5	25%	\$ 2,555.50
County Ditch 6	20%	\$ 7,131.80
County Ditch 7	25%	\$ 17,748.25
County Ditch 9	25%	\$ 29,419.75
County Ditch 10	25%	\$ 9,742.25
County Ditch 11	20%	\$ 7,559.60
County Ditch 13	25%	\$ 3,996.25
County Ditch 17	20%	\$ 11,770.80
County Ditch 18	25%	\$ 10,604.00
Judicial Ditch 19	20%	\$ 5,578.00
County Ditch 20	20%	\$ 4,761.40
County Ditch 21	25%	\$ 19,977.50
Judicial Ditch 22	25%	\$ 3,799.08
County Ditch 23	30%	\$ 23,490.60
County Ditch 24	50%	\$ 7,325.00
County Ditch 25	5%	\$ 2,560.00
County Ditch 26	25%	\$ 12,458.50
Judicial Ditch 33	10%	\$ 696.90
Judicial Ditch 61	15%	\$ 98,667.00
Judicial Ditch 62	50%	\$ 41,952.50
Judicial Ditch 63	20%	\$ 34,048.00
State Ditch 69	20%	\$ 41,208.81

State Ditch 72	15%	\$ 21,532.90
State Ditch 87	10%	\$ 1,972.10
State Ditch 90	20%	\$ 852.74
State Ditch 91	10%	\$ 42,518.60
State Ditch 95	0%	

BE IT FURTHER RESOLVED that the 2018 ditch budgets are approved and on-file in the office of the Roseau County Auditor.

## ROSEAU COUNTY BUDGET HEARING

A motion to open the Roseau County Budget Hearing was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously. Auditor Monsrud and Assessor Lund presented the Board with a brief presentation on the 2018 Proposed Levy and Budget. No members of the public were in attendance. A motion to close the Budget Hearing was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

### Property Tax Levy

The Board discussed the 2018 Property Tax Levy. A motion was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously to adopt the following Resolution:

2017-12-05

BE IT RESOLVED, that the payable 2018 Property Tax Levy for Roseau County is hereby approved, as follows:

FUND	LEVY
Revenue	\$3,462,589
Road & Bridge	\$1,236,000
Social Services	\$1,678,900
Debt Services	\$ 417,888
<b>TOTAL</b>	<b>\$6,795,377</b>

### 2018 Budget

The Board reviewed the 2018 Budget. A motion was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously to adopt the following Resolution:

2017-12-06

BE IT RESOLVED, that the 2018 Budget - incorporating the 2018 Levy - is hereby approved, as follows:

FUND	REVENUES	EXPENDITURES	NET BUDGET
Revenue	\$6,369,386	\$7,557,753	\$-1,188,367
Road & Bridge	\$7,715,348	\$7,887,501	\$ -172,153
Social Services	\$4,200,174	\$4,470,350	\$ -270,176
Debt Service	\$ 428,861	\$417,888	\$ 10,973
<b>Tax Supported Funds Total</b>	<b>\$18,713,769</b>	<b>\$20,333,492</b>	<b>\$-1,619,723</b>
Environmental	\$1,188,152	\$1,184,173	\$ 3,979

<b>TOTAL – ALL FUNDS</b>	<b>\$19,901,921</b>	<b>\$21,517,665</b>	<b>\$-1,615,744</b>

**COMMISSIONER COMMITTEE REPORTS (November 28, 2017 - December 12, 2017)**

Commissioner Falk reported on the following committee(s): Joint Ditch meeting with Kittson and Marshall Counties; Association of Minnesota Counties (AMC) Annual Conference; Roseau River Watershed Board; Northwest Community Action; Operations Committee/County Board Work Session; Highway Committee.

Commissioner Foldesi reported on the following committee(s): Joint Ditch meeting with Kittson and Marshall Counties; Two Rivers Watershed Board; Operations Committee/County Board Work Session; Highway Committee.

Commissioner Phillipe reported on the following committee(s): Joint Ditch meeting with Kittson and Marshall Counties; City of Warroad; AMC Conference; Warroad School Back Pack Program; Warroad City Council; Operations Committee/County Board Work Session; Highway Committee.

Commissioner Swanson reported on the following committee(s): Joint Ditch meeting with Kittson and Marshall Counties; Child Care Town Hall meeting; Roseau Community Education Council; AMC Executive Committee; AMC Board of Directors; AMC Ag & Rural Task Force; AMC Public Safety Policy Committee; AMC Annual Conference; AMC Past Presidents Roundtable; AMC Elections; Northern Counties Land Use Coordinating Board; AMC Extension Committee; AMC Annual Business meeting; Sunshine Memorial Foundation; Operations Committee/County Board Work Session; Highway Committee.

Commissioner Walker reported on the following committee(s): Joint Ditch meeting with Kittson and Marshall Counties; AMC Annual Conference; Warroad River Watershed Board; Minnesota Rural Counties; Lake of the Woods Fisheries Meeting; Operations Committee/County Board Work Session; Highway Committee.

Upon motion carried, the Board adjourned the regular meeting at 6:50 p.m. The next regular meeting of the Board is scheduled for December 27, 2017 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
 Jeff Pelowski, County Coordinator  
 Roseau County, Minnesota

\_\_\_\_\_  
 Mark Foldesi, Chair  
 Board of County Commissioners  
 Roseau County, Minnesota





## 2018 INTEREST RATES ON STATE COURT JUDGMENTS AND ARBITRATION AWARDS

M.S. 549.09 directs the State Court Administrator to determine the annual interest rate applicable to certain state court judgments, verdicts, and arbitration awards. For judgments and awards governed by section 549.09<sup>1</sup> the annual interest rate for calendar year 2018 shall be 4%, provided that for judgments exceeding \$50,000 that are finally entered on or after August 1, 2009, except a judgment or award for or against the state or a political subdivision of the state entered on or after April 16, 2010, or a judgment or award in a family court action entered on or after August 1, 2015, the interest rate shall be 10% per year until paid.<sup>2</sup> M.S. 548.091, subd. 1a, provides that the interest rate applicable to child support judgments shall be the rate provided in M.S. 549.09, subd. 1, subject to an 18% maximum rate.

The following lists the judgment rates in effect for state courts for the periods noted:

YEAR	M.S. 549.09 Annual Rate	M.S. 549.09 Rate for Judgment exceeding \$50,000 Finally entered on or after 8/1/09 But not judgments for or against The state or a political subdivision Finally entered on or after 4/16/2010, Or Judgments or awards in family court Actions entered on or after 8/1/2015	M.S. 548.091 Rate for Child Support Judgments
2006	4%		6%
2007	5%		7%
2008	4%		4%
2009	4%	10%	Follow 549.09 rate (but not more than 18%)
2010	4%	10%	Follow 549.09 rate (but not more than 18%)
2011	4%	10%	Follow 549.09 rate (but not more than 18%)
2012	4%	10%	Follow 549.09 rate (but not more than 18%)
2013	4%	10%	Follow 549.09 rate (but not more than 18%)
2014	4%	10%	Follow 549.09 rate (but not more than 18%)
2015	4%	10%	Follow 549.09 rate (but not more than 18%)
2016	4%	10%	4%
2017	4%	10%	4%
2018	4%	10%	4%

<sup>1</sup>The interest rate determined pursuant to section 549.09 does not apply to judgments for the recovery of taxes and employment arbitrations pursuant to M.S. Chapters 179 or 179A, and may not apply to judgments in condemnation cases. In condemnation cases governed by M.S. 117.195, the interest rate determined pursuant to section 549.09 is presumed to satisfy the constitutional requirement of just compensation unless the landowner shows that this rate does not provide what a reasonable and prudent investor would have earned while investing so as to maximize the rate of return, yet guarantee safety of principle. State by Humphrey v. Jim Lupient Oldsmobile Co., 509 N.W. 2d 361, 364 (Minn. 1993).

The interest rate on judgments for the recovery of taxes owed to the Commissioner of the Department of Revenue, such as income, excise, and sales taxes, is established by the Commissioner pursuant to M.S. 270C.40, subd. 5. The interest rate for state tax judgments also applies to judgments for the recovery of real or personal property taxes, subject to a 10% minimum and 14% maximum, and double that in certain cases. See M.S. 279.03, subd. 1a. These rates may be obtained from the Department of Revenue.

M.S. 549.09, subd. 1(d) provides that section 549.09 does not apply to arbitrations between employers and employees under Chapter 179 or 179A, and that an arbitrator is neither required to nor prohibited from awarding interest under Chapter 179 or M.S. 179A.16 for essential employees.

<sup>2</sup>As amended by 2002 Minn. Laws Chap. 247, Sec. 1, 2009 Minn. Laws Chap. 83, Art. 2, Sec. 35, and 2010 Minn. Laws Chap 249, section 549.09 directs that the annual rate is to be determined by using the monthly one-year constant maturity treasury yield reported in the latest statistical release of the federal reserve board of governors rounded to the nearest one per cent, subject to a four percent minimum; provided that for certain judgments exceeding \$50,000 entered on or after August 1, 2009, the interest rate shall be 10% per year until paid. As amended by 2015 Minn. Laws Chap. 30, Sec. 12, judgments or awards exceeding \$50,000 in family court actions are no longer subject to the 10% interest rate.



Property Tax Administrators

Last Updated: 11/22/2017

### Interest Rates for Minnesota Counties

County auditors, treasurers, and land commissioners should use the interest rates in the table below for delinquent real and personal property taxes and for special assessments. A brief explanation of each rate follows the table.

Year	Delinquent Taxes	Property Tax Judgments	Confession of Judgment, Homesteaded Property <sup>1</sup>	Confession of Judgment, All Other Eligible Property	Repurchase, or Tax-Forfeited Land Sold on Contract for Deed
2018	10%	4%	5%	10%	10%
2017	10%	4%	5%	10%	10%
2016	10%	4%	5%	10%	10%
2015	10%	4%	5%	10%	10%
2014	10%	4%	N/A	10%	10%
2013	10%	4%	N/A	10%	10%
2012	10%	4%	N/A	10%	10%
2011	10%	4% <sup>2</sup>	N/A	10%	10%
2010	10%	4%	N/A	10%	10%
2009	10%	4%	N/A	10%	10%
2008	10%	4%	N/A	10%	10%

<sup>1</sup> The 2014 Minnesota Legislature passed legislation for a new interest rate on confession of judgment contracts on delinquent property classified as 1a or 1b and used as the homestead of the owner. The interest rate is equal to the higher of 5% or 2% over the prime rate as certified by the commissioner of revenue under Minnesota Statute 270C.40, subd. 5 (see Minnesota Statute 279.37, subd. 2, para. (b.)) This interest rate is effective beginning with qualified confession of judgment contracts established on or after January 1, 2016. The interest rate will be certified to the county auditors by the Minnesota Department of Revenue on or before November 1 each year.

<sup>2</sup> Prior to April 16, 2010, this rate was certified at 4% for \$50,000 or less and 10% for judgments over \$50,000. Laws of Minnesota 2010, Chapter 249, revised Minnesota Statutes, section 549.09, subd. 1, to exempt the state and political subdivisions from increased interest rates on judgments and awards regardless of the amount.

#### Delinquent real and personal property taxes and special assessments

Under current law for real property and personal property, the interest rate on delinquent property taxes and special assessments is to be the same interest rate charged by the state for delinquent income and sales taxes, and is based on the adjusted prime rate charged by banks on bank-to-business loans. (NOTE: This interest rate applies to all delinquent real and personal property taxes, including manufactured home personal property taxes.)

This rate is to be a minimum of 10 percent and a maximum of 14 percent. The interest rate charged by the state for 2017 is 4 percent. The interest rate on delinquent real and personal property taxes and special assessments for calendar year 2017 is 10 percent.

#### Property tax judgments Minnesota Statutes, Chapter 278

Under current law for court judgments arising out of petitions for review, the interest rate to use is the floating rate based on the secondary market yield on one-year U.S. treasury bills.

For calendar year 2017 this interest rate is 4 percent.

#### Confessions of Judgment

The interest rate on confession of judgment contracts depends on the classification of the property.







**Board of Commissioners**

606 5<sup>th</sup> Ave. SW, Room #131  
Roseau, MN 56751  
Phone: 218-463-4248  
Fax: 218-463-3252

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A motion was made by Commissioner XXXXXX, seconded by Commissioner XXXXXX and carried unanimously to adopt the following Resolution:

2017-12-09

RESOLUTION DESIGNATING POLLING PLACE

WHEREAS, Minnesota Statutes, Section § 204B.16, Subdivision 1, requires that the County designate, by Ordinance or Resolution, a polling place for each election precinct annually by December 31<sup>st</sup>;

NOW, THEREFORE, BE IT RESOLVED that the Roseau County Board of Commissioners hereby establishes the Roseau County Courthouse to be the official polling place for all County Unorganized Townships, (164-44, 164-43, 164-40, 164-39, 164-38, 163-44, 163-43, 163-40, 163-39, 163-38, 162-44, 161-37, 161-36, 161-35, 160-37, and 159-37).

STATE OF MINNESOTA     )  
  ) ss  
COUNTY OF ROSEAU     )

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on December 27, 2017.

(SEAL)

\_\_\_\_\_  
Jeff Pelowski  
County Coordinator



# **Roseau County Federal Award Procurement Policy**

## **Purpose**

New Federal Grant Awards or incremental funding received after December 26, 2014 is subject to new procurement standards. All grants received on or after that date must be reviewed to determine if they will be subject to the previous circulars or the new guidance. Roseau County will follow the previous circulars for all Federal Grant Awards and additional funding received for fiscal years 2015 and 2016, and will implement the new guidance for all Federal Grant Awards and additional funding received after December 31, 2016.

## **Responsibilities for Persons Procuring Federal Awards**

*This policy is only a brief summary of guidelines that need to be followed when procuring Federal awards. It is the responsibility of persons procuring Federal awards to refer to <http://www.ecfr.gov> Title 2 Subtitle A Chapter II Part 200 Subpart D to ensure each type of procurement is following Federal policies and procedures.*

Roseau County will now require a Subrecipient Risk Assessment to be completed for all pass through of Federal funds to ensure compliance of award requirements as stated in CFR 2 part 200. Copies of the assessment form can be obtained from the County Auditor's office. One workbook should be completed for each Sub-recipient entity. This will ensure compliance with pre-sub award requirements and post-sub award monitoring requirements.

## **Roseau County Written Standards of Conduct for Federal Award Procurement**

All procurements of property and services under a Federal award must follow Roseau County's written standards of conduct, as referenced from 2 CFR part 200 subpart D §200.318 Specifically, no employee, officer or agent may participate in the selection, award or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. A conflict of interest arises when the employee, officer, or agent, member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts.

A conflict of interest also exists if Roseau County has an affiliate or subsidiary organization that is not a state or local government or Indian tribe, and Roseau County is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.

## **Methods of Procurements** (under a Federal Award [§200.3201])

**Micro-Purchases:** Acquisition of supplies and services less than \$3,000.

- a. No quotations needed if the price is reasonable
- b. Equitable distributions among qualified suppliers should be achieved

**Small Purchases:** Relatively simple and informal procurement methods for services, supplies or other property that is up to \$150,000.

- a. Price or rate quotations must be obtained from an adequate number of qualified sources
- b. No cost or price analysis needed

**Sealed Bid:** More than \$150,000. Publicly solicited and a firm fixed price contract is awarded to the bid that is the lowest price (Preferred method for procuring construction). In order for sealed bidding to be feasible, refer to the conditions in §200.320 paragraph c (1).

**Competitive Proposals:** More than \$150,000. Generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the conditions as stated in §200.320 paragraph d (1) apply.

**Non-Competitive Proposals:** Procurement through solicitation of a proposal from only one source. May only be used when *one* or more of the circumstances apply as stated in §200.320 paragraph (f).

## **General Standards for Federal Procurements**

When procuring property and services under a Federal award, the following procurement standards must be followed as referenced from §200.318:

1. Ensure contractors *are* performing in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Contracts should only be awarded to responsible contractors who have the ability to perform successfully under the terms and conditions of the procurement.
2. To reduce costs, the use of value engineering clauses is encouraged for large projects such as construction
3. Consideration and analysis should be made to make the most economical approach of procurements. Avoid acquisition of unnecessary or duplicative items, and analyze the value of a lease versus purchase when applicable, or any other purchases for that matter.
4. Roseau County is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for use of common or shared goods and services to promote a cost-effective use of shared services. Also, the use of Federal excess and surplus property in lieu of purchasing new is encouraged whenever feasible.
5. The following records must be maintained to detail the history of the procurement: reason for the method of procurement, selection of contract type, contractor selection or rejection, and basis for

- contract price.
6. Time and materials type contract may be used only after it is determined there is no other suitable contract and if the contract includes a ceiling price that the contractor exceeds at its own risk. If this contract is used, a high degree of oversight is required to ensure the contractor is using efficient methods and effective cost controls.
  7. Roseau County is responsible for the settlement of all contractual and administrative issues arising out of procurements, which include, but are not limited to: source evaluation, protests, disputes and claims.

### **Competition**

Roseau County must engage in full and open competition for all procurement transactions consistent with the standards as referenced from §200.319. Records that sufficiently detail the history of all procurements, including small purchases, must be kept on file.

Contractors that draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for procurements some other examples of situations include but are not limited to:

1. Placing unreasonable requirements on firms for them to qualify to do business;
2. Requiring unnecessary experience and excessive bonding;
3. Noncompetitive pricing practices and contracts;
4. Organizational conflicts of interest;
5. Specifying only a "brand name" instead of allowing "an equal" product to be offered; and
6. Any arbitrary action in the procurement process

In addition, Roseau County must conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preferences, or for state licensing law [§200.319].

Roseau County must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus firms are used when possible [§200.321). A list of persons, firms, or products which are used in acquiring goods and services must be kept current and include enough sources to ensure open and free competition.

All procurements under a Federal award must ensure that all solicitations have the following:

1. Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured
2. Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

### **Procurements of Recovered Materials**

Roseau County must comply with section 6002 of the Solid Waste Disposal Act as referenced from **§200.322**.

### **Contract Cost and Price**

As referenced from §200.323; refer for a detailed explanation of this requirement.

1. Every procurement action in excess of the Simplified Acquisition Threshold, including contract modifications, must have a cost or price analysis.
2. Profit must be negotiated as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed.
3. For information on costs or prices based on estimated costs for contracts, please refer to CFR 2 subpart E which defines cost principles or the Roseau County purchasing policy.
4. The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used.

### **Federal Awarding Agency or Pass-Through Entity Review**

Roseau County must make available, upon request from the Federal awarding agency or pass-through entity, technical specifications, pre-procurement review, and all other documents related to proposed procurements, as referenced in §200.3:4.

It is recommended a Subrecipient Risk Assessment workbook is complete for each Subrecipient entity to ensure compliance with all Federal requirements.

### **Bonding Requirements**

The Roseau County Purchasing Policy may be followed for bonding requirements on construction or facility improvement contracts or subcontracts exceeding the simplified Acquisition Threshold, only if the Federal awarding agency or pass-through entity, has determine the Federal interest is adequately protected. Refer to §200.325 for detailed information on these requirements.

### **Contract Provisions**

Follow provisions as described in Appendix II to Part 200-Contract Provisions for non-Federal Entity Contract under Federal Awards.





 <b>OHV Trails Assistance Program Request for Reimbursement (FORM 5)</b>		<b>7 B DEPARTMENT USE ONLY</b> FY _____ Purchase Order Number # _____	
<b>1. Off-highway Vehicle Trail information</b>			
1A. Trail or trail system name:		Roseary County	1B. Date:
Ros/Low, North Star Trail Alliance Trailblazers			12/27/2017
1C. Club name: Multi		1D. Sponsor name: Roseary County	
Reimbursement period start date (for this request):		Reimbursement period end date (for this request):	
2017			
2. Description of work accomplished:			
Brushing & Clearing Trail after Snow & Wind Storm			
Development accomplishments)			
Number of miles constructed to date			
Number of bridges			
Number of parking areas			
Maintenance accomplishments)			
Number of miles maintained (this reimbursement only)			
Trail width			
Number of miles traveled by grooming equipment (shared winter trails only)			
<b>3. Project Cost Breakdown and Explanation</b>			
3A. Administration			
Explanation:			
3B. Acquisition / relocation			
Explanation:			
3C. Construction			
Description:			
3D. Facilities			
Description:			
3E. Trail system map printing			
Explanation:			
<b>Total cost (Sum 3A – 3E):</b>		<b>Total reimbursable amount of cost (Up to 65% of Total cost sum 3A – 3E):</b>	
3F. Maintenance			
Explanation: Brushing, Clearing Trail after Wind & Snow Storm		8582.50	
3G. Grooming (only used for winter OHV trail maintenance to re-shape snow) Explanation:			
3H. Liability insurance (maximum state allowed \$1,500 per year) Explanation:			
<b>Total cost (Sum 3F – 3H):</b>		<b>Total reimbursable amount of cost (Up to 90% of Total cost sum 3F – 3H):</b>	
8582.50		\$ 7724.25	

<b>4. Grant</b>			
4A. Total cost of project Total cost (Sum 3A – 3E) + Total cost (Sum 3F – 3H)  8582.50		4B. Total Grant Request Total grant request (Up to 65% of Total cost sum 3A – 3E) +Total Grant request (Up to 90% of Total cost sum 3F – 3H) State's Cost  7724.25	
4C. Balance remaining from previous grants: FY _____ FY _____		4D. Grant balance after this request for reimbursement	
<b>5. Sponsor approval. I hereby certify that the materials and/or services shown on this document and/or attached invoices have been delivered, that this is my only original invoice and is correct and just and that no part of same has been paid.</b>			
5A. Authorized signature of Trail Administrator: 		5B. Date of signature: 12/21/2017	
5C. Authorized signature of sponsor:	5D. Name and Title:	5E. Date of signature:	
6. Required Attachments. Check if applicable.			
6A. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Any Bids Required?			
6B. Yes <input type="checkbox"/> No <input type="checkbox"/> Original Signatures on all copies?			
6C. Yes <input type="checkbox"/> No <input type="checkbox"/> Signed Work Logs?			
6D. Yes <input type="checkbox"/> No <input type="checkbox"/> Invoices Included for Purchases and Services Over \$100.00?			
<b>7. DEPARTMENT USE ONLY This invoice approved for payment by:</b>			
Parks and Trails Area Supervisor (print name)			Date of signature:
Payment Status	Date	FY	Amount
<input type="checkbox"/> Final	Vendor Number:		CFMS Number:
<input type="checkbox"/> Partial			Parks and Trails Area Supervisor signature
Invoice Number			
Notes:			





**Board of Commissioners**

606 5<sup>th</sup> Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

A motion was made by Commissioner XXXXXX, seconded by Commissioner XXXXXX and carried unanimously to adopt the following Resolution:

2017-12-08

WHEREAS, the U.S. Customs and Border Patrol (CBP) have decided to reduce the hours at both the Roseau, MN and Lancaster, MN Ports of Entry (POE), effective January 7, 2018;

WHEREAS, the CBP appears to have based their decision only on the number of vehicles using the POEs during the hours that are going to be reduced;

WHEREAS, the CBP did not consider any economic, cultural, or public safety factors when making their decision;

WHEREAS, CBP made their decision first, and then decided to hold public information meetings; rather than soliciting public information prior to making a decision;

WHEREAS, the Roseau and Lancaster POEs rank 8<sup>th</sup> and 12<sup>th</sup> in usage throughout the Pembina Port District, (there are 25 Ports in the Pembina District);

WHEREAS, the Cities of Roseau and Lancaster's commerce is dependent on easy flow back and forth across the border with our Canadian neighbors;

THEREFORE BE IT RESOLVED, the Roseau County Board of Commissioners officially opposes the decision to reduce the hours at the Roseau and Lancaster POEs;

THEREFORE BE IT RESOLVED, that the County Board requests that the CBP rescind its action to reduce the hours at both Ports, perform a comprehensive economic impact analysis of all of the Ports in the Pembina District, and include community input into the process so that the best outcome can be achieved;

BE IT FURTHER RESOLVED that the County Board supports the pilot program (virtual process technology) proposed by our Congressional Delegation as an acceptable compromise should the CBP decide to reduce the existing hours at the Roseau and Lancaster POEs.

STATE OF MINNESOTA     )  
  ) ss  
COUNTY OF ROSEAU     )

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on December 27, 2017.

(SEAL)

\_\_\_\_\_  
Jeff Pelowski  
Roseau County Coordinator

**Congress of the United States**  
**Washington, DC 20515**

December 13, 2017

Executive Assistant Commissioner Todd C. Owen  
U.S. Customs and Border Protection  
1300 Pennsylvania Avenue Northwest  
Washington, DC 20004  
Attn: Office of Field Operations-HQS

Dear Executive Assistant Commissioner Todd C. Owen:

We write to urge U.S. Customs and Border Protection (CBP) to initiate a pilot program that utilizes existing virtual interview process technology at the Lancaster and Roseau Ports of Entry (POEs) and delay the reduction in service hours until the pilot can be launched. We believe that a pilot at these ports would result in a mutually beneficial situation for local residents that depend on reliable access to these POEs and the agency which has expressed a need for more officers at the Pembina, North Dakota port.

We are pleased with the current pilot program that is underway at the Northwest Angle, a remote and unique area in Minnesota which will greatly benefit from virtual interview process technology. The mechanics and model of this pilot can also be applied in a cost-effective manner to the Lancaster and Roseau POEs, which are updated facilities that already possess license plate readers. With slight infrastructure improvements, Lancaster and Roseau POEs will be able to safely and efficiently process passenger vehicles twenty-four hours a day without rerouting them through inconvenient ports in Pembina or Warroad.

When CBP announced the agency would reduce service hours at Lancaster and Roseau POEs, two town hall meetings were held on November 6<sup>th</sup> and November 2<sup>nd</sup>, 2017. At the Lancaster town hall alone, a petition was signed by 495 constituents who agreed with the statement that the reduction in service hours will have a negative economic, financial, and personal effect on those who operate businesses, travel, and live near these POEs. The pilot program we are advocating for in this letter could significantly address many of these concerns.

We understand CBP's overall goal is to optimize service along our nation's land borders in a fiscally responsible manner. The Planning, Program Analysis, and Evaluation Office within the Office of Field Operations plays a vital role in leveraging technologies which better serve our citizens' needs. In your response, we request that you identify any existing technology that could be utilized in a virtual interview process pilot program at the Lancaster and Roseau POEs. This pilot would serve as an efficient and innovative way for CBP to continue serving our communities while meeting that goal.

While this request is considered, we ask that the agency delay current plans to reduce service hours at these ports until a pilot program can begin implementation and the ongoing needs of the communities can be evaluated in an open and transparent manner. We look forward to working with you to advance this use of technology as a possible solution for all stakeholders.

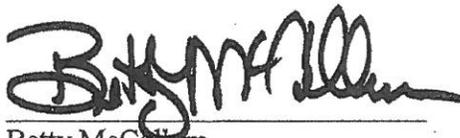
Sincerely,



Collin C. Peterson  
Member of Congress



Amy Klobuchar  
U.S. Senator



Betty McCollum  
Member of Congress



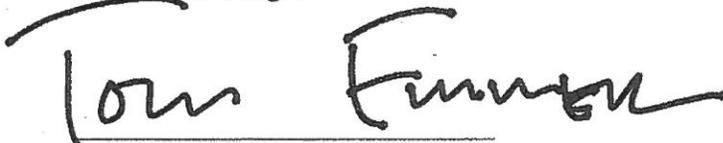
Tim Walz  
Member of Congress



Keith Ellison  
Member of Congress



Richard M. Nolan  
Member of Congress



Tom Emmer  
Member of Congress

Cc: Executive Director Colleen Manaher



121 Center Street East  
Suite 202; PO Box 307  
Roseau, Minnesota 56751

218.463.1542  
218.463.1252 FAX  
cityclerk@mncable.net

City Council

Jeff Pelowski-Mayor  
Amy Bassingthwaite  
Jane Evans  
Pat Novacek  
Don Ross

City Dept. Heads

Todd Peterson  
Community Dev. Coord.

David Drown  
City Superintendent

Ward Anderson  
Chief of Police

Linda Roseborough  
Liquor Store Manager

Craig McMillin  
Fire Chief

Administrative Staff

Elizabeth Hellquist  
City Clerk-Treasurer

[www.city.roseau.mn.us](http://www.city.roseau.mn.us)

Equal Opportunity Provider and  
Employer

December 13, 2017

Ms. Michele James  
Customs & Border Protection  
Seattle Field Office  
1000—2nd Avenue; Suite 2200  
Seattle, WA 98104

Ms. James,

This letter is written in support of a congressional proposal to initiate a pilot project to expand CBP's virtual process technology from the NW Angle of Minnesota to include the two Ports of Entry at Roseau and Lancaster, Minnesota. We believe an expansion in the use of this technology to include the Roseau and Lancaster ports provides a viable compromise to the needs of the local communities while still allowing for the reallocation of resources needed by CBP.

The Roseau and Lancaster Ports of Entry are vital linkages for our border communities for trade, employment, healthcare and transportation and the proposed CBP hour reductions at these ports are not a workable alternative. Therefore, the City of Roseau is in full support of a compromise alternative to create a 24-hour port for non-commercial traffic via the use of virtual process technology as has been initiated at the Northwest Angle of Minnesota.

It is our hope that CBP will give full consideration to the congressional proposal put forward to increase the hours of coverage for the Roseau and Lancaster ports of entry.

Sincerely,

Mayor Jeff Pelowski  
City of Roseau

Cc: Roseau Port of Entry  
Congressman Collin C. Peterson



# STATE OF MINNESOTA

## Office of Governor Mark Dayton

130 State Capitol ♦ 75 Rev. Dr. Martin Luther King Jr. Boulevard ♦ Saint Paul, MN 55155

December 15, 2017

Executive Assistant Commissioner Todd C. Owen  
U.S. Customs and Border Protection  
1300 Pennsylvania Avenue Northwest  
Washington, DC 20004  
Attn: Office of Field Operations-HQS

Dear Executive Assistant Commissioner Todd C. Owen:

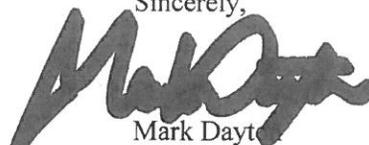
I have received notice of U.S. Customs and Border Protection's (CBP) final decision to reduce hours of operation at the Lancaster and Roseau, Minnesota Ports of Entry (POE). As I stated in my letter dated November 7, 2017, I strongly oppose the reduction in hours and do not think it is the best decision for the people of Minnesota.

For this reason, I write in support of members of the Minnesotan congressional delegation's request to implement a pilot program at the Lancaster and Roseau POE's as an alternative operation plan. This program is backed with the support of Mayors Pelowski and Olson who too believe this is the best compromise for Minnesotans and CBP. The reasons outlined in the congressional delegation's letter dated December 13, 2017 are noteworthy and should elicit a reconsideration to delay the reduction in service hours until the pilot program can be launched.

I know that the feedback CBP staff heard at town hall meetings was appreciated and taken seriously and this pilot program is an opportunity to find common ground by addressing many of the concerns outlined by community members. The program would also assist with CBP's overall goal to optimize service in Minnesota.

I ask that you delay current plans and utilize the pilot program. I am prepared to work with CBP and the Minnesota congressional delegation to support this endeavor however I can.

Sincerely,



Mark Dayton  
Governor

cc: Executive Director Colleen Manaher





**Board of Commissioners**

606 5<sup>th</sup> Ave. SW, Room #131  
Roseau, MN 56751  
Phone: 218-463-4248  
Fax: 218-463-3252

A motion was made by Commissioner XXXXXX, seconded by Commissioner XXXXXX and carried unanimously to adopt the following Resolution:

2017-12-07

WHEREAS, Roseau County was allocated State funding in the amount of \$54,516.00 in 2017 to continue our program to prevent the spread of aquatic invasive species (AIS);

WHEREAS, Counties must specify by Board Resolution how the AIS funding will be utilized;

WHEREAS, the Roseau County Board has approved the attached AIS Program Work Plan as prepared by the Roseau County Soil and Water Conservation District (SWCD);

THEREFORE BE IT RESOLVED, Roseau County has utilized all the available 2017 State funding for AIS program-related activities as specified in the attached Work Plan.

STATE OF MINNESOTA        )  
  ) ss  
COUNTY OF ROSEAU        )

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on December 27, 2017.

(SEAL)

\_\_\_\_\_  
Jeff Pelowski  
Roseau County Coordinator

## Roseau County Aquatic Invasive Species Prevention Program Work Plan

The purpose of the Roseau County Invasive Species Prevention Program is to identify, educate and control or eradicate aquatic invasive species through Watercraft Inspections, Treatment Measures and Public Education. Early detection is especially crucial for invasive weed species that are highly aggressive. Ultimately, the hope is to prevent the introduction or limit the spread of Aquatic Invasive Species at all access sites within the County.

The goals of the program are being accomplished by inspecting and mapping all locations within the County's legal ditch systems, rivers, and streams in which aquatic invasive weed species are known to exist. This mapping will provide real time location information on a GIS layer, the control and management methods that are being used, and also to monitor program effectiveness through follow-up inspections.

Roseau County in partnership with the Roseau Soil and Water Conservation District will continue to coordinate planning schedules and manage logistics to allow the most efficient control methods. We will continue to be very proactive in the development of educational material for the public and the school systems on all aquatic invasive species.

Roseau County SWCD will continue to partner with Lake of the Woods SWCD to coordinate and implement the Watercraft Inspectors Program to inspect watercraft that are entering Lake of the Woods. Public awareness is one of the best methods for prevention and early detection of undesirable invasive species.

Roseau County will continue to enter into a Memorandum of Understanding with the Roseau Soil and Water Conservation District to assist in the implementation of the Aquatic Invasive Species Prevention Program.



**Roseau County Board  
December 2017 Meetings**

**Glenda A. Phillippe  
District One**

- December 12: RSVP – Crookston**
- December 12: Operations – Roseau**
- December 12: COW – Roseau**
- December 12: Highway - Roseau**
- December 12: Roseau County Board – Roseau**
- December 12: County Budget (Truth in Taxation) – Roseau**
- December 18: Warroad School Board – Warroad**
- December 19: Social Services – Roseau**
- December 20: One Watershed One Plan – Warroad**
- December 20: Railway Hazardous Material Training – Warroad**

## JACK SWANSON COMMITTEE REPORTS

DEC 13, 2017 - NORTHWEST EMERGENCY COMMUNICATIONS BOARD (ITV)

DEC 13, 2017 - ROSEAU ECONOMIC DEVELOPMENT AUTHORITY

DEC 13, 2017 - NATIONAL ASSOCIATION OF COUNTIES COMMUNITY ECONOMIC WORKFORCE DEVELOPMENT COMMITTEE (TELECONFERENCE); presentation from Waukesha (WI) County on workforce recruitment

DEC 14, 2017 - ROSEAU SCHOOL BOARD; work session with Minnesota School Boards Association on Developing Mutual Expectations

DEC 18, 2017 - ROSEAU SCHOOL BOARD; set 2018 property tax levy

DEC 19, 2017 - SOCIAL SERVICES BOARD

DEC 20, 2017 - STATEWIDE EMERGENCY COMMUNICATIONS BOARD FINANCE COMMITTEE (TELECONFERENCE); 2018 grants