

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

September 13, 2016

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, September 13, 2016 at 9:00 a.m.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

APPROVAL OF AGENDA

Commissioner Miller requested a discussion on State mandated ditch mowing be added to the Highway Department. Commissioner Phillipe requested that the Northwest Community Action Funding Request be moved from the Consent Agenda to County Board Items. A motion to approve the amended Agenda was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski informed the Board that the meeting with DNR Commissioner Landwehr is tentatively re-scheduled for October 26, 2016.

APPROVE BILLS

A motion was made by Commissioner Phillipe, seconded by Commissioner Foldesi, and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 8/25/2016

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,765.40
SCHOOL DIST 682	46,066.61
SCHOOL DIST 690	98,906.35
SOVDE/LUKE	21,700.00
19 Payments less than 2,000.00	11,890.91
Final Total:	182,329.27

Warrants Approved For Payment 9/01/2016

<u>Vendor Name</u>	<u>Amount</u>
ANDREW J STOSKOPF TRUCKING INC	55,075.50
JOHNSON/LAURE A	3,526.88
RIVERFRONT STATION	2,877.56
SIMMONS CONTRACTING LLC	5,656.00
6 Payments less than 2,000.00	2,702.78
Final Total:	69,838.72

Warrants Approved For Payment 9/08/2016

<u>Vendor Name</u>	<u>Amount</u>
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CENTURYLINK	2,795.11
DEARBORN NATIONAL LIFE INSURANCE	2,649.79
JOHNSON OIL CO INC	3,016.00
MN DEPT OF FINANCE –TREAS	2,417.00
NW MN SERV COOP-BLUE CROSS BLUE	91,838.00
ROSEAU CITY	12,677.50
SUN LIFE ASSURANCE COMPANY OF CANADA	2,054.48
12 Payments less than 2,000.00	3,904.66
Final Total:	121,352.54

Warrants Approved On 9/13/2016 For Payment 9/16/2016

<u>Vendor Name</u>	<u>Amount</u>
AVIANDS LLC	7,644.28
CDW GOVERNMENT INC	14,633.44
DAVIS DRYWALL INC	74,860.00
DELL MARKETING LP	11,014.03
DEPARTMENT OF CORRECTIONS	30,132.75
ELECTION SYSTEMS & SOFTWARE INC	3,811.47
FARMERS UNION OIL CO-WARROAD	2,925.25
GENERAL EQUIP & SUPPLIES INC	3,469.00
GOVERNMENT MANAGEMENT GROUP INC	3,750.00
M & R SIGN CO INC	11,770.90
MAR-KIT LANDFILL	44,652.50
MARCO INC	2,008.27
MIDSTATES EQUIPMENT & SUPPLY	27,094.00
MN DEPT OF TRANSPORTATION	4,174.42
MSOP-MN SEX OFFENDER PROGRAM-D	4,588.00
NORTHERN RESOURCES COOPERATIVE	12,774.87
NORTHLAND TIRE	4,572.63
PRO-WEST & ASSOCIATES INC	2,500.00
RDO TRUCK CENTER CO.	2,068.01
ROSEAU CO COOP ASSN	10,725.54
ROSEAU CO HWY DEPT	15,622.48
SJOBORG'S INC	2,668.25
THE CAULKERS COMPANY, INC	63,327.00
TRAFFIC MARKING SERVICE INC	6,563.93
TRUE NORTH STEEL	15,869.27
UND FORENSIC PATHOLOGY	2,939.25
ZIEGLER INC	2,757.06
67 Payments less than 2,000.00	35,219.59
Final Total:	424,136.19

In addition, the Board approved forthwith payments to Terry Ingalls, in the amount of \$11,875.00, for ditch brushing in Unorganized Clear River and America Townships; and, to Andrew Stoskopf Trucking, in the amount of \$40,329.53, for ditch maintenance and beaver dam removal (Ditch 10) in Unorganized Clear River Township.

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Roseau County Historical Society (RCHS)

RGHS Director Britt Dahl met with the Board to discuss the RGHS's 2017 proposed budget and County appropriation. Ms. Dahl noted that the increase in the 2017 funding request is due to the need to repair and maintain the museum's HVAC unit. In addition, Ms. Dahl provided an overview of exhibits, programming and special events that have taken place over the last year. The Board will act on this request in conjunction with other County appropriations.

Roseau River Watershed District (RRWD)

RRWD Technician Torin McCormack met with the Board to discuss Roseau County's Permit Application (#16-22) that was denied by the RRWD. A motion to refer this issue to the County Highway Committee meeting scheduled for September 20, 2016, at 11:00 a.m., was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously. The Board, by adoption of its Consent Agenda, approved the August 23, 2016 Board Proceedings (with change made to note the maximum match dollars for the SWCD grant); approved the Pro-West LINK Software Maintenance and Technical Support Agreement, in the amount of \$2,500.00, effective July 1, 2016 through June 30, 2017; approved a Pro-West proposal for Parcel Fabric Migration, in the amount of \$14,867.00; approved the purchase of a ProWest Soils Module, in the amount of \$9,750.00; approved the VanGuard CAMAVision Annual Service Contract, in the amount of \$8,425.00; approved the Lindquist and Vennum Law Firm Agreement as it pertains to the Haddley Lawsuit; approved the Northwest Service Co-Op Wellness Agreement; and, approved the re-appointment of Tony Wensloff to the Roseau River Watershed District Board, effective October 19, 2016 through October 18, 2019.

DEPARTMENT REPORTS

Sheriff

Sheriff Gust met with the Board to request the hire of a regular full-time Deputy. A motion to hire Brandon Boyd, effective September 16, 2016 (Grade 7, Step B), was made by Commissioner Miller, seconded by Commissioner Swanson and carried unanimously.

Highway

Engineer Ketring met with the Board to request the hire of a regular full-time Heavy Equipment Operator. A motion to hire Trevor Robinson, effective September 27, 2016 (Grade 5, Step A), was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

Commissioner Miller requested the Board consider supporting legislation revising current MN Statutes which governs the mowing of roadside ditches. Commissioner Miller proposed bringing this item to the September Minnesota Rural Counties Caucus meeting, and the Association of Minnesota Counties Fall Policy Conference. The Board agreed that Commissioner Miller should bring this item forward at the upcoming committee meetings.

COMMITTEE REPORTS

The Building Committee requested the Board consider the purchase of security cameras for the Courthouse building. A motion to approve the purchase and installation of eight (8) security cameras for the Courthouse building, in the amount of \$8,097.00, was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously.

COUNTY BOARD ITEMS

2017 Preliminary Budget/Levy Discussion

The Board discussed the 2017 Preliminary Budget and Levy. As part of this discussion, the Board requested the capital improvement line item be removed from the County Attorney's budget until after the Building Committee has acted on the proposed renovation project. In addition, the Board also removed the \$50,000.00 professional services line item from the County Attorney's budget as these funds would be dispersed out of the general fund, if necessary.

A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously to adopt the following Resolution:

2016-09-01

BE IT RESOLVED, that the payable 2017 Preliminary Property Tax Levy for Roseau County is hereby approved, as follows:

<u>Fund</u>	<u>Levy</u>
Revenue	\$3,347,815
Road & Bridge	1,200,000
Welfare	1,630,000
Debt Service	419,638
<u>Total</u>	<u>\$6,597,453</u>

A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously to adopt the following Resolution:

2017-09-02

BE IT RESOLVED, that the 2017 Preliminary Budget - incorporating the 2017 Preliminary Levy - is hereby approved, as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Net Budget</u>
Revenue	\$6,161,077	\$6,840,137	-\$679,060
Road & Bridge	8,483,822	8,366,359	117,463
Social Services	4,084,172	4,226,945	-142,773
Debt Service	430,411	419,638	10,773
Tax Supported Funds - Total	\$19,159,482	\$19,853,079	-\$693,597
Environmental	\$1,168,482	\$1,222,644	-\$54,162
Total - All Funds	\$20,327,964	\$21,075,723	-\$747,759

NWCA Appropriation for Big Brother/Big Sister Program

A motion to authorize a one-time only appropriation of \$20,000.00, to be dispersed from County Con-Con funds, to Northwest Community Action, in support of the Big Brother/Big Sister Program, was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously.

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Wage Negotiation Committee, 8/16/16; Building Committee meeting, 8/23/16; Red River Basin Commission, 8/24/16; Joint Ditch Authority meeting, 9/1/16; Operations/Committee of the Whole meetings, 9/6/16; Wage Negotiation Committee, 9/13/16.

Commissioner Foldesi reported on the following committee(s): Wage Negotiation Committee, 8/16/16; Operations/Committee of the Whole meetings, 9/6/16; Wage Negotiation Committee, 9/13/16.

Commissioner Miller reported on the following committee(s): Minnesota Rural Counties Caucus (MRCC), 8/24/16; DNR Trails Committee, 8/29/16; MRCC, 8/31/16; Operations/ Committee of the Whole meetings, 9/6/16; Roseau River Watershed District Board, 9/7/16.

Commissioner Phillipe reported on the following committee(s): Operations/ Committee of the Whole meetings, 9/6/16; BackPack Program, 9/6/16; Warroad City Council, 9/12/16 Warroad School Board, 9/12/16.

Commissioner Swanson reported on the following committee(s): Building Committee, 8/23/16; Wellness Committee, 8/23/16; Domestic Violence Advisory Committee, 8/23/16; Roseau Economic Development Authority, 8/25/16; Roseau School Board, 8/25/16; Big Four (St. Paul), 8/26/16; Northern Lights Concert Association, 8/29/16; Operations/ Committee of the Whole meetings, 9/6/16; Community Justice Coordinating Committee, 9/7/16; Association of Minnesota Counties Executive Committee Teleconference, 9/8/16; Statewide Emergency Communications Board Finance Committee Teleconference, 9/8/16; Welcoming America Webinar, 9/12/16; Roseau City Council, 9/12/16.

Upon motion carried, the Board adjourned the Meeting at 11:45 a.m. The next Regular Meeting of the Board is scheduled for September 27, 2016 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Roger Falk, Chair
Board of County Commissioners
Roseau County, Minnesota