
REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on July 26, 2016, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:05 Delegations/Board Appointments/Public Comments*

9:10 Consent Agenda

1. July 12, 2016 Board Proceedings
2. 2016 Emergency Management Performance Grant
3. Bureau of Criminal Apprehension Joint Powers Agreement
4. Social Services Board Appointment

9:15 Department Reports

1. Highway
 - a. GIS Technician Hire
 - b. Advertise for Hire – Heavy Equipment Operator

9:20 Committee Reports

1. Building Committee
 - a. Social Services Building Renovation Project

9:30 County Board Items

1. Commissioner Committee Reports

10:00 Unfinished Business

10:00 Adjourn

***Limited to five minutes**

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

July 12, 2016

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, July 12, 2016 at 9:00 a.m.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

APPROVAL OF AGENDA

Appointment of representatives to serve on a Beltrami Island State Forest Work Group was added to County Board items; Canvassing Board arrangements and an Annual Financial Audit Resolution were added to Department Reports. A motion to approve the amended Agenda was made by Commissioner Phillipe, seconded by Commissioner Miller and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Auditor Monsrud noted the need to prepare emergency plans for the upcoming election.

APPROVE BILLS

A motion was made by Commissioner Foldesi, seconded by Commissioner Phillipe, and carried by a four to zero vote, with Commissioner Swanson abstaining, to approve the payment of the following bills:

Warrants Approved For Payment 6/30/2016

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,898.56
M & J CONSTRUCTION OF HOLT, INC	45,000.00
MINN-DAK ASPHALT INC	567,062.85
NW CONCRETE PRODUCTS INC	57,362.24
5 Payments less than 2000.00	2,245.09
Final Total:	675,568.74

Warrants Approved For Payment 6/30/2016

<u>Vendor Name</u>	<u>Amount</u>
6 Payments less than 2,000.00	134.00
Final Total:	134.00

Warrants Approved On 6/28/2016 For Payment 7/01/2016

<u>Vendor Name</u>	<u>Amount</u>
AVIANDS LLC	7,158.94
CDW GOVERNMENT INC	7,849.96
GENERAL EQUIP & SUPPLIES INC	85,000.00
JOHNSON OIL CO INC	4,394.67
LIFECARE MEDICAL CENTER	3,213.02

MSOP-MN SEX OFFENDER PROGRAM-D 46	24,128.00
NORTRAX EQUIPMENT CO	24,400.00
PEART & ASSOCIATES INC	3,590.00
UND FORENSIC PATHOLOGY	2,939.25
33 Payments less than 2,000.00	15,173.57
Final Total:	157,847.41

Warrants Approved For Payment 7/07/2016

<u>Vendor Name</u>	<u>Amount</u>
DEARBORN NATIONAL LIFE INSURANCE	2,518.59
JOHNSON/LAURE A	3,718.88
MINN-DAK ASPHALT INC	197,664.88
NW MN SERV COOP-BLUE CROSS BLUE	92,714.50
SUN LIFE ASSURANCE COMPANY OF CANADA	2,070.91
11 Payments less than 2,000.00	5,661.66
Final Total:	304,349.42

Warrants Approved On 7/12/2016 For Payment 7/15/2016

<u>Vendor Name</u>	<u>Amount</u>
ACS	5,368.95
EQUIPMENT BLADES INC	3,211.85
HORNER PLUMBING & EXCAVATION	5,090.00
MAR-KIT LANDFILL	47,436.00
MJ ARCHITECTURAL STUDIOS INC	3,483.75
NELSON INTERNATIONAL	2,198.76
NORTHERN RESOURCES COOPERATIVE	8,184.99
NORTHLAND TIRE	4,136.89
PELOWSKI/JEFF	4,089.65
REGENTS OF U OF MINNESOTA	17,220.24
ROKKE, AANDAL & ASSOCIATES PLLC	5,640.00
ROSEAU CO COOP ASSN	13,301.16
ROSEAU CO HWY DEPT	9,720.24
SEACHANGE	10,826.50
SJOBORG'S INC	2,668.25
SPRUCE VALLEY CORPORATION THE	3,513.60
TRUE NORTH STEEL	9,880.94
UNIVERSAL RECYCLING TECHNOLOGIES	4,613.75
87 Payments less than 2,000.00	40,817.57
Final Total:	201,403.09

In addition, the Board approved a forthwith payment to CTL Investments, LLC, in the amount of \$1,215.00, for the purchase of gravel in Clear River Township.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Foldesi, seconded by Commissioner Swanson and carried unanimously. The Board, by adoption of its Consent Agenda, approved the June 28, 2016 Board Proceedings; approved a State of Minnesota Exempt Gambling Permit for Whitetails Unlimited – Warroad Area Chapter, for a raffle being held at the Springsteel resort on August 13, 2016; approved the 2016 Board of Appeal and Equalization Meeting minutes; approved advertising for the Warroad River Watershed Board appointment; and,

approved the hire of Kayla Skoien (Grade 6, Step A), as an Eligibility Worker, effective August 8, 2016.

DEPARTMENT REPORTS

Auditor

Auditor Martha Monsrud met with the Board to request approval of the 2016 Primary Election Canvassing Board arrangements and to seek approval of an Annual Financial Audit Resolution. A motion to set the 2016 Primary Election Canvassing Board for Thursday, August 11, 2016 at 4:00 p.m., with Commissioner Phillippe and Commissioner Swanson (Commissioner Falk as alternate) serving as Board representatives, was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously to adopt the following Resolution:

2016-07-01

DECLARING ROSEAU COUNTY'S INTENT TO RETAIN HOFFMAN, PHILLIP, & KNUTSON, PLLC TO PERFORM ITS ANNUAL FINANCIAL AUDIT

WHEREAS, Minnesota Statutes, Section §6.481, Subdivision 2 requires Counties to have an annual financial audit; and

WHEREAS, Minnesota Statutes, Section §6.481, Subdivision 2 permits Counties to "choose to have the audit performed by the State Auditor, or may choose to have the audit performed by a CPA firm";

NOW THEREFORE, BE IT RESOLVED, Roseau County chooses to retain the services of a CPA firm, that meets the requirements established in Minnesota Statutes, §326A.05, for its annual financial audit.

Highway

Assistant County Engineer Daryl Dahl met with the Board to review bids received for the Joint Maintenance Facility in Greenbush. Engineer Dahl stated that the lowest bid was \$1,284,000.00 which exceeded the original Engineer's estimate of \$900,000.00. It is the recommendation of the Engineer to reject all bids, review the building specifications and re-bid this project in the fall. A motion to reject all bids, for the construction of the Joint Maintenance Facility in Greenbush, was made by Commissioner Foldesi, seconded by Commissioner Miller and carried unanimously.

COUNTY BOARD ITEMS

Beltrami Island State Forest Government Work Group

Coordinator Pelowski informed the Board of a request from the Minnesota DNR requesting members for a Government Work Group for the Beltrami Island State Forest (BISF) Phase II Trail revision plan. A motion to appoint Commissioner Miller and Engineer Ketring to

the BISF MN DNR Government Work Plan, with Commissioner Falk and Assistant Engineer Dahl as alternates, was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Operations/Committee of the Whole meetings, 7/5/16; Northwest Community Action, 7/11/16.

Commissioner Foldesi reported on the following committee(s): Operations/Committee of the Whole meetings, 7/5/16; Northwest Regional Development Commission, 7/5/16; Two Rivers Watershed District, 7/6/16; Northwest Community Action, 7/11/16.

Commissioner Miller reported on the following committee(s): FEMA meeting in Washington, DC, 6/29-6/30/16; Operations/Committee of the Whole meetings, 7/5/16; Roundtable discussion with DNR Commissioner Landwehr and staff, 7/7/16; Soil and Water Conservation District, 7/12/16.

Commissioner Phillipe reported on the following committee(s): Team EPIC, 6/29/16; Warroad City Council, 7/11/16.

Commissioner Swanson reported on the following committee(s): Domestic Violence Advisory Committee, 6/28/16; Roseau Economic Development Authority, 6/29/16; Sunshine Memorial Foundation, 6/30/16; Laotian Community Meeting, 7/1/16; Operations/Committee of the Whole meetings, 7/5/16; Community Justice Coordinating Committee, 7/6/16; Association of Minnesota Counties Governance Committee, 7/7/16; Roseau City Council, 7/11/16.

Upon motion carried, the Board adjourned the regular Meeting at 10:30 a.m. The next Regular Meeting of the Board is scheduled for July 26, 2016 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Roger Falk, Chair
Board of County Commissioners
Roseau County, Minnesota



Minnesota Department of Public Safety (“State”) Homeland Security and Emergency Management Division 445 Minnesota Street, Suite 223 St. Paul, Minnesota 55101	Grant Program: Emergency Management Performance Grant 2016 Grant Agreement No.: A-EMPG-2016-ROSEAU-072
Grantee: Roseau County 606 5 th Avenue S.W. Roseau, MN 56751	Grant Agreement Term: Effective Date: 1/1/2016 Expiration Date: 12/31/2016
Grantee’s Authorized Representative: Kyle de Molee 606 5 th Avenue S.W. Rm 132 Roseau, MN 56751 Phone: (218) 463-3375 e-mail: kyle.demolee@co.roseau.mn.us	Grant Agreement Amount: Original Agreement \$16,843.00 Matching Requirement \$16,843.00
State’s Authorized Representative: Matti Gurney Homeland Security and Emergency Management 445 Minnesota St., Suite 223 St. Paul, Minnesota 55101 Phone: 651-201-7422 Matti.Gurney@state.mn.us	Federal Funding: CFDA 97.042 State Funding: none Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

Term: Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved Emergency Management Performance Grant 2016 Application (“Application”) which is incorporated by reference into this grant agreement and on file with the State at Homeland Security and Emergency Management Division, 445 Minnesota Street, Suite 223, St. Paul, Minnesota 55101. The Grantee shall also comply with all requirements referenced in the Emergency Management Performance Grant 2016 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant agreement.

Budget Revisions: The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.



Payment: As stated in the Grantee’s Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

Grant Agreement No. A-EMPG-2016-ROSEAUUCO-072 / PO# 3000041765

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State’s Authorized Representative

Organization: Roseau County

A-EMPG-2016-ROSEAUUCO-072

Budget Summary (Report)

EMPG				
Budget Category		Award	Match	
Planning				
EM Department		\$16,843.00	\$16,843.00	
Total		\$16,843.00	\$16,843.00	
Total		\$16,843.00	\$16,843.00	
Allocation		\$16,843.00	\$16,843.00	
Balance		\$0.00	\$0.00	



Board of Commissioners

606 5th Ave. SW, Room #131
Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

2016-7-02

RESOLUTION APPROVING A STATE OF MINNESOTA JOINT POWERS AGREEMENT WITH ROSEAU COUNTY ON BEHALF OF ITS SHERIFF REGARDING THE MINNESOTA INTERNET CRIMES AGAINST CHILDREN TASK FORCE (ICAC)

WHEREAS, the County of Roseau on behalf of its Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to utilize applicable State and Federal laws to investigate and prosecute crimes committed against children and the criminal exploitation on children that is committed and/or facilitated by or through the use of computers.

NOW, THEREFORE BE IT RESOLVED by the County Board of Roseau, Minnesota, as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Roseau on behalf of its Sheriff are hereby approved. A Copy of the Joint Powers Agreement is attached to this Resolution and made a part of it.
2. That the County Sheriff, Steve Gust, or his successor, is designated the Authorized Representative. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
3. That Roger Falk, the Chair of the Roseau County Board, is authorized to sign the State of Minnesota Joint Powers Agreement.

STATE OF MINNESOTA)
) ss
COUNTY OF ROSEAU)

I, Jeff Pelowski, Board Clerk in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on July 26, 2016.

(SEAL)

Jeff Pelowski
Roseau County Board Clerk

Minnesota Internet Crimes Against Children Task Force
Multi-Agency Law Enforcement Joint Powers Agreement

This Multi-Agency Law Enforcement Joint Powers Agreement, and amendments and supplements thereto, ("Agreement") is between the State of Minnesota, acting through its Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension ("Grantee"), empowered to enter into this Agreement pursuant to Minnesota Statutes § 471.59, subdivisions 10 and 12, and *Roseau Co. SO 604 Fifth Ave SW Roseau, MN 56751* ("Undersigned Law Enforcement Agency"), empowered to enter into this Agreement pursuant to Minnesota Statutes § 471.59, subdivision 10.

WHEREAS, the above subscribed parties have joined together in a multi-agency task force intended to investigate and prosecute crimes committed against children and the criminal exploitation of children that is committed and/or facilitated by or through the use of computers, and to disrupt and dismantle organizations engaging in such activity; and

WHEREAS, the undersigned agencies agree to utilize applicable state and federal laws to prosecute criminal, civil, and forfeiture actions against identified violators, as appropriate; and

WHEREAS, the Grantee is the recipient of a federal grant, attached and incorporated into this Agreement as Exhibit A, disbursed by the Office of Juvenile Justice and Delinquency Prevention ("OJJDP") in Washington, D.C. to assist law enforcement in investigating and combating the exploitation of children which occurs through the use of computers by providing funding for equipment, training, and expenses, including travel and overtime funding, which are incurred by law enforcement as a result of such investigations; and

WHEREAS, the OJJDP Internet Crimes Against Children ("ICAC") has established a Working Group of Directors representing each of the existing ICAC Task Forces to oversee the operation of the grant and sub-grant recipients; and the State of Minnesota, acting through its Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension ("BCA") has designated Donald Cheung as the Commander of the Minnesota ICAC Task Force;

NOW THEREFORE, the parties agree as follows:

1. The Undersigned Law Enforcement Agency approves, authorizes, and enters into this Agreement with the purpose of implementing a three-pronged approach, **prevention, education, and enforcement**, to combat Internet Crimes Against Children; and
2. The Undersigned Law Enforcement Agency shall adhere to the Minnesota ICAC Task Force Program Standards identified in Exhibit B, attached and incorporated into this Agreement, in addition to complying with applicable Minnesota state and federal laws in the performance of this Agreement, including conducting undercover operations relative to ICAC (a list of Regional ICAC Task Force, Minnesota State Affiliate Agency and Training & Technical Assistance Program contact information is available at <http://www.ojjdp.gov/programs/progsummary.asp?pi=3#Resources>); and
3. Exhibits A and B are incorporated into this Agreement and made a part thereof. In the event of a conflict between this Agreement and the Exhibits, the terms of the Exhibits

prevail; and

4. The Undersigned Law Enforcement Agency and the Grantee agree that each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. The Grantee's liability shall be governed by provisions of the Minnesota Tort Claims Act, Minnesota Statutes § 3.736, and other applicable law. The Undersigned Law Enforcement Agency's liability shall be governed by provisions of the Municipal Tort Claims Act, Minnesota Statutes §§ 466.01-466.15, and other applicable law; and
5. All members and representatives of the Undersigned Law Enforcement Agency shall continue to be employed and directly supervised by the same law enforcement agency employer which currently employs the member performing Minnesota ICAC Task Force assignments; and all services, duties, acts or omissions performed by the member will be within the course and duty of that employment, and therefore, are covered by the Workers Compensation programs of that employer; will be paid by that employer and entitled to that employer's fringe benefits; and
6. The Undersigned Law Enforcement Agency must first submit a written request for funds and receive approval for the funds from the Grantee to receive any funds from the Grantee; and
7. The Undersigned Law Enforcement Agency must supply original receipts to be reimbursed on pre-approved requests. Approved reimbursement will be paid directly by the Grantee to the Undersigned Law Enforcement Agency within thirty (30) calendar days of the date of invoice, with payment made to *Roseau Co. SO 604 Fifth Ave SW Roseau, MN 56751*; and
8. The Undersigned Law Enforcement Agency shall maintain accurate records pertaining to prevention, education, and enforcement activities, to be collected and forwarded monthly to the Minnesota ICAC Task Force Commander, or his successor or designee, for statistical reporting purposes; and
9. The Undersigned Law Enforcement Agency shall participate fully in any audits required by the OJJDP. In addition, under Minnesota Statutes § 16C.05, subdivision 5, the Undersigned Law Enforcement Agency's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the Grantee and/or the Minnesota State Auditor and/or the Legislative Auditor, as appropriate, for a minimum of six (6) years from the end date of this Agreement; and
10. The Undersigned Law Enforcement Agency shall make a reasonable good faith attempt to be represented at any scheduled regional meetings in order to share information and resources amongst the multiple entities; and
11. The Undersigned Law Enforcement Agency shall be solely responsible for forwarding information relative to investigative targets to the Child Pornography Pointer System ("CPPS") pursuant to the OJJDP guidelines; and
12. In the event future federal funding is no longer available, or if this Agreement is terminated

by either the State or the Undersigned Law Enforcement Agency, or if the Undersigned Law Enforcement Agency breaches this Agreement, then the Undersigned Law Enforcement Agency shall, at the request of the Minnesota ICAC Task Force Commander or his successor or designee, return all investigative equipment acquired through OJJDP funding within sixty (60) calendar days of such request.

13. That the Grantee may reimburse, the Undersigned Law Enforcement Agency for the following duties:
 - A. Investigations by the Undersigned Law Enforcement Agency under this Agreement shall be conducted in accordance with the OJJDP ICAC Task Force Program Standards identified in Exhibit B, and concluded in a timely manner. The Undersigned Law Enforcement Agency will only be reimbursed by the Grantee for overtime hours inclusive of fringe benefits of actual hours and/or actual expenses incurred related to performing Minnesota ICAC Task Force assignments and/or training approved by the Minnesota ICAC Task Force Commander, or his successor or designee, through the term of this Agreement or until all federal funds under the OJJDP grant have been expended, whichever comes first.
 - B. The Undersigned Law Enforcement Agency participating in the Minnesota ICAC Task Force investigations will be reimbursed by the Grantee for actual costs as defined in Clause 13, Section A, to the extent such actual costs have been reviewed and approved by the Minnesota ICAC Task Force Commander, or his successor or designee.
14. Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
15. The Undersigned Law Enforcement Agency and the Grantee may terminate this Agreement at any time, with or without cause, upon 30 days written notice to the other party.
16. **Term of this Agreement**

This Agreement shall be effective on the date the Grantee and the Undersigned Law Enforcement Agency obtain all required signatures under Minnesota Statutes § 16C.05, subdivision 2, and shall remain in effective through **May 31, 2019** unless terminated or canceled. **Upon the effective date of this Agreement, the Undersigned Law Enforcement Agency will be entitled to reimbursements approved by the Grantee dating back to June 1, 2016 for overtime salary including fringe benefits, equipment, training and expenses to the extent Grantee has available funds to pay such and they have been approved consistent with Clause 13, Sections A and B.** Nothing in this Agreement shall otherwise limit the jurisdiction, powers, and responsibilities normally possessed by an employee as a member of the Undersigned Law Enforcement Agency.
17. **Venue**

Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

1. **Undersigned Law Enforcement Agency**

Undersigned Law Enforcement Agency certifies that the appropriate person(s) have executed the Agreement on behalf of the Undersigned Law Enforcement Agency and its jurisdictional government entity as required by applicable articles, laws, by-laws, resolutions, or ordinances.

 Roseau County Sheriff 7-19-16
By and Title _____ Date
Undersigned Law Enforcement Agency

Steven J. Gust Sheriff 7-19-16
{Name}, {Title} _____ Date

{Name}, {Title} _____ Date

{Mayor or Board Chair} _____ Date

2. **Department or Public Safety; Bureau of Criminal Apprehension**

Name: _____

Signed: _____

Title: _____
(With delegated authority)

Date

3. **Commissioner of Administration**
As delegated to Materials Management Division

By and Title

Date



KRAUS-ANDERSON®
CONSTRUCTION COMPANY

Building Enduring Relationships and Strong Communities

206 Beltrami Avenue
Bemidji, MN 56601
O 218.759.0596
F 218.759.0995
www.krausanderson.com

7/15/2016

Dave Anderson
Director
Roseau County Social Services
208 6th Street SW
Roseau, MN 56751

**RE: Roseau County Social Services
Roseau, MN
Interior Office Renovation**

Dear Mr. Anderson:

- A. Kraus-Anderson proposes to furnish all labor, material, workmen's compensation, all public liability insurance, and all state, federal and local taxes, including sales tax for all work to include removing existing gypsum walls and creating office space for a guaranteed Maximum price of **FORTY-NINE THOUSAND AND NO/100 DOLLARS (\$49,000.00)**
- B. We appreciate the opportunity and look forward to working with you on this project. Please let us know if you require additional information or clarifications during your review of this estimate submittal.

Sincerely,
KRAUS-ANDERSON® CONSTRUCTION COMPANY

Pat Weerts
Project Manager

c. Bob Fitzgerald, Kraus-Anderson® Construction Company

**Roseau County Board
July 2016 Meetings**

Glenda A. Phillippe
District One

June 29: TEAM EPIC - Warroad
July 11: Warroad City Council – Warroad
July 12: County Board – Roseau

July 13: Backpack Program – Warroad
July 14 – Roseau County Fair – Senior Volunteer – Warroad
July 18 – Social Services – Roseau
July 18 – Highway – Roseau
July 25 – Wynne Consulting – Warroad
July 25 – Election Judge Training – Roseau
July 26 – Roseau County Board - Roseau

JACK SWANSON COMMITTEE REPORTS

JULY 12, 2016 - NATIONAL ASSOCIATION OF COUNTIES' COMMUNITY, ECONOMIC AND WORKFORCE DEVELOPMENT COMMITTEE TELECONFERENCE; review of proposed platform changes ahead of NACO Annual Conference

JULY 12, 2016 - JADIS TOWN BOARD

JULY 13, 2016 - ROSEAU CONVENTION & VISITORS BUREAU

JULY 13, 2016 - NORTHWEST MINNESOTA EMERGENCY COMMUNICATIONS BOARD (THIEF RIVER FALLS & I-T-V); grant opportunities

JULY 13, 2016 - TEAM EPIC; discussed formation of an operations committee, and makeup of an executive committee

JULY 14, 2016 - TEAM EPIC; approved executive committee structure and authority

JULY 18, 2016 - JUVENILE DETENTION ALTERNATIVES INITIATIVE; teleconference with Katrinna Dexter on next steps for a multi-jurisdictional group in NW Minnesota

JULY 19, 2016 - SOCIAL SERVICES BOARD

JULY 19, 2016 - HIGHWAY COMMITTEE

JULY 19, 2016 - ROSEAU COUNTY FAIR BOOTH; with Valley MedFlight

JULY 20, 2016 - NORTHWEST MINNESOTA HOUSING & REDEVELOPMENT AUTHORITY (THIEF RIVER FALLS)

JULY 20, 2016 - LOCAL GOVERNMENT WATER ROUNDTABLE (ST PAUL & TELECONFERENCE); one watershed, one plan funding

JULY 21-24, 2016 - NATIONAL ASSOCIATION OF COUNTIES ANNUAL CONFERENCE (LONG BEACH, CA)

JULY 25, 2016 - EMERGENCY COMMUNICATIONS BOARD REGIONAL INTER-OP CONFERENCE (ST CLOUD)