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## REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on May 24, 2016, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

**9:00 Call to Order**

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

**9:05 Delegations/Board Appointments/Public Comments\***

1. Marc Bloomquist, MN Department of Corrections -- Update
2. Kristine Anderson, NW Private Industry Council -- Joint Powers Agreement
3. Scott Johnson, Roseau County SWCD -- LOW County AIS Collaboration Project Proposal
4. Janine Lovold, Roseau County SWCD -- One Watershed One Plan Project

**10:00 Consent Agenda**

1. May 10, 2016 Board Proceedings
2. Roseau County Trailblazers – Grant Application/Resolution and 4<sup>th</sup> Benchmark
3. Warroad River Watershed Board Appointment – Advertisement

**10:05 Department Reports**

1. Highway
  - a. Final Payment – Ditch Brushing Project #1509
  - b. 2016 Ditch Brushing Contract #1610
  - c. 2016 Ditch Brushing Contract #1611
  - d. 2016 Ditch Spraying Contract #1612

**10:10 Committee Reports**

1. Building Committee
  - a. Courthouse Fascia, Plaster, Soffit & Joint Repair Project

**10:25 County Board Items**

1. Commissioner Committee Reports

**11:00 Unfinished Business**

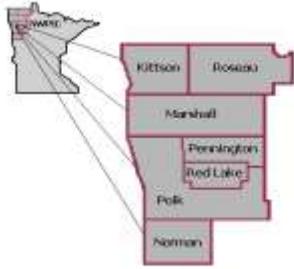
**11:00 Adjourn**

**\*Limited to five minutes**

County Coordinator's Office e-mail address: [anmarie.miller@co.roseau.mn.us](mailto:anmarie.miller@co.roseau.mn.us), Roseau County Home Page Address: <http://www.co.roseau.mn.us/>







## NORTHWEST PRIVATE INDUSTRY COUNCIL, INC.

### WORKFORCE DEVELOPMENT BOARD

Serving the Counties of: Kittson, Marshall, Norman, Pennington, Polk, Red Lake & Roseau

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The Northwest Private Industry Council is a non-profit organization created in 1983 to administer job training activities under the Job Training Partnership Act. This organization serves as the administrative entity, program provider and grant recipient for the Workforce Innovation and Opportunity Act (WIOA) in partnership with a Local Elected Officials (LEO) Board.

The Northwest Private Industry Council represents a partnership of business and government to serve the region's workforce development needs. Services are provided to the residents of Kittson, Marshall, Norman, Pennington, Polk, Red Lake and Roseau Counties.

The Northwest Private Industry Council has a 19 member volunteer Board of Directors the majority of which represent the private sector (one from each of the seven counties and three at large representatives). The remaining balance of the board includes representatives from education (both higher education and adult literacy), public assistance agencies, organized labor, rehabilitation services, community based organizations, economic development, and public employment services.

The Northwest Private Industry Council is a core partner with the Workforce Development division within the Minnesota Department of Employment and Economic Development. This organization oversees job preparation services that assist individuals in acquiring the skills needed to compete in today's rapidly changing job market.

The Northwest Private Industry Council contracts with Inter-County Community Council, Inc. for the delivery of workforce development program services. The Northwest Private Industry Council employs its own staff for administrative oversight, general or career counseling services and business outreach services. The four main programs that we administer include:

#### **WIOA Adult**

The WIOA Adult program is a federally-funded program through the Workforce Innovation and Opportunity Act (WIOA). Programs conducted under WIOA provide services to adults who need assistance to fully participate in the labor force. The Adult program is designed to serve the "universal client" with priority given to certain target groups including individuals receiving public assistance or who are low-income.

For adults and dislocated workers, the workforce development programs provide services designed to increase employment and earnings. Among the services provided to adults and dislocated workers are:

- Skills and Interest Identification
- Career Planning
- Training: Classroom, On-the-Job, and Work Experience
- Job Search Assistance
- Support Services
- Referrals to other community supports and agencies

Support services may be available to those experiencing economic hardship and may include financial support for work uniforms, tools, childcare assistance, gasoline, car repair, and relocation expenses.

### **Dislocated Worker**

The dislocated worker program assists individuals who have lost their job through no fault of their own. Dislocated worker grants can also be used to retain current employees through incumbent worker training programs that up-skill an existing workforce. Funding for the Dislocated Worker Program comes from both Federal (WIOA) programs and State allocations from the Workforce Development Fund. While both federal and state grant dollars both provide support for dislocated workers, there are specific eligibility requirements for each funding source.

Who can participate in the Dislocated Worker Program? In general, to be eligible for classroom training services clients must meet one of the following requirements:

- Lost a job because of a plant/business closing or mass layoff.
- Out of work through no fault of their own, be eligible for or have run out of unemployment insurance benefits and be unlikely to find work in their previous occupation.
- Self-employed, including farming or ranching, and are unemployed because of the general economic conditions in the community.

## Success Story... On-The-Job Training (OJT)



Jeremy H. is a Marshall county resident who was laid off and unemployed for more than 15 weeks. He answered an ad for Stennes Granite because he wanted a job that was "different." Through some information gathering and a series of referrals, the owner of Stennes Granite contacted NWPIC to arrange an "On the Job Training Opportunity" (OJT) for Jeremy. A typical OJT matches a business with a job openings to eligible candidates and the business owner is reimbursed for providing training. The amount of the reimbursement depends on the specific job and the qualifications of the employee. Individuals hired through the OJT program are subject to the same expectations as all employees in a company. Full-time, long-term employment is the goal of the OJT services.

Jeremy was enrolled with NWPIC in late February as a State Dislocated Worker and started work at Stennes Granite in March. Jeremy easily grasped the duties that he was asked to perform such as customer relations, engraving, stenciling, sandblasting, using a lift, monument placement, repairing damaged stones and he is still being trained on the business and computer design side of things. Though he's completed the OJT, the business owner is extremely happy with Jeremy's performance and his job and his future remains stable and secure.

On-the-Job-Training (OJT) is a win-win program that benefits both employers and job seekers. New employees learn new skills and earn a wage at the same time. Both employers and employees benefit from the support services offered by NWPIC during the length of the OJT. Employment specialists are available for consultation regarding any work-related issues that arise during the OJT. OJTs are funded through state and federal employment and training programs.

## Youth Programs

The Workforce Innovation and Opportunity Act (WIOA) also establishes a youth program for individuals who are between the ages of 14 and 24. Youth programs increase youth long-term employability by enhancing educational, occupational, and citizenship skills. Youth programs are designed to encourage high school completion, reduce welfare dependency and assist in making successful transitions from school to work, apprenticeships, the military, or postsecondary training.

Eligible youth meet the definition of a low-income individual and have one or more of the following at risk factors:

- Deficient in basic literacy skills
- A school dropout (no longer attending any school and who has not received a secondary school diploma or its recognized equivalent)
- Basic skill deficient (below 8.9 grade level or at least one grade level present below the present grade).
- Homeless, a runaway, or a foster child
- Pregnant or a parent
- An offender
- An individual who requires additional assistance to complete an educational program, or to secure and hold employment as determined at the local level

There are significant changes to the youth program in 2015 with the enactment of WIOA, including increasing eligibility age to 24 and increasing the proportion of funding spent on older youth participants.

Current Program Enrollment Demographics

	WIOA Adult	WIOA DW	State DW	Youth (older)	Youth (younger)	Total
Roseau	1	0	3	1	6	11
Kittson	1	0	2	2	3	8
Marshall	2	0	1	0	3	6
Pennington	7	3	4	2	3	19
Red Lake	4	1	1	1	2	9
Polk	6	1	8	3	5	23
Norman	1	0	1	0	4	6
Totals	22	5	20	9	26	82
Male	8	1	10	4	15	38
Female	18	5	11	5	11	50
Totals	26	6	21	9	26	88
Disabled	3	1	3	6	25	38
White	25	6	19	8	26	84
Non-White	1	0	2	1	2	6
Totals	26	6	21	9	28	90

### Notes:

#### Counties:

WIOA Adult  
3-Out of State  
1-Lake of the Woods County

#### WIOA DW

1-Out of State

#### State DW

1-Out of State

#### Race:

WIOA ISY

Two clients identify race as white along with another race and they are included in white and non-white data.

### NWPIC Funding History for WIA/WIOA Programs

Program	PY10	PY11	PY12	PY13	PY14	PY15	PY16
Federal Adult	387,735	330,937	365,898	254,254	234,234	194,482	n/a
Federal Dislocated Worker	237,489	145,615	97,608	122,007	116,981	100,779	n/a
State Dislocated Worker	264,441	218,582	229,009	196,006	220,279	205,283	n/a
Federal Youth	436,651	379,796	331,034	286,203	260,659	218,229	182,196
Total funding	1,326,316	1,074,930	1,023,549	858,470	832,153	718,773	n/a

As you can see, the federal and state funding for these programs has seen a more than 50% reduction over just six years. This reduced funding has dramatically impacted the number of clients that can be served. Funding allocations are based on many factors, including the unemployment figures in a state and local area. Generally speaking, the lower the unemployment, the less of an allocation. Funding is redirected to those areas with higher unemployment rates.

Other projects:



The Northern Valley Career Expo is a career awareness event that draws 1,500 high school students from 27 high schools in Northeast North Dakota and Northwest Minnesota. The 2015 event was held on November 4, 2015, at the Alerus Center in Grand Forks. In addition to attending career seminars, led by area professionals in 22 different fields, students tour a showcase floor where businesses have hands-on exhibits designed to engage students and demonstrate skills necessary to become future employees.

The Expo is designed to educate high school sophomores who are starting career planning about opportunities available with Northern Red River Valley employers. **In a survey of students who have attended past expos, 77 percent of students say the Expo has increased their interest to pursue a career in the region.** Sectors represented through business and industry exhibits include human services, communications, business, health sciences, manufacturing, engineering, agriculture, and technology, as well as post-secondary schools with related programs.

The NWPIC is part of the organizing committee with representatives from education, economic development, and workforce organizations in Northeast North Dakota and Northwest Minnesota.

The 2016 event is scheduled for November 2, 2016. More information is available online at: <http://www.northernvalleycareers.com/>

## JOINT POWERS AGREEMENT NORTHWEST WORKFORCE SERVICE AREA

**THIS AGREEMENT**, made and entered into the first day of July ~~2014~~2016 by and between the Board of Commissioners of the following Counties of the State of Minnesota: Kittson, Marshall, Norman, Pennington, Polk, Red Lake, and Roseau (hereinafter referred to as participating county boards) as follows:

**WHEREAS:** ~~The Workforce Investment Act of 1998 (Public Law 105-22, Dated August 7, 1998) provides workforce investment activities through statewide and local workforce investment systems, workforce investment activities that increase participant's employment, retention, earnings, and occupational skill attainment and result in improved Workforce quality, reduced welfare dependency and enhanced productivity and competitiveness, and; The Workforce Innovation and Opportunity Act (WIOA) of 2014 (Public Law 113-128, Dated July 22, 2014), amended the Workforce Investment Act of 1998 to strengthen the United States workforce development system through innovation in, and alignment and improvement of, employment, training, and education programs in the United States, and to promote individual and national economic growth; and~~

**WHEREAS**, the Workforce ~~Investment~~ Innovation and Opportunity Act legislation require that local elected officials participate in the major decision making roles, and

**WHEREAS**, The Northwest Regional Development Commission was created to facilitate intergovernmental cooperation and to insure orderly and harmonious coordination of state, federal, and local comprehensive planning and development programs, and

**WHEREAS**, the Northwest Regional Development Commission's Board of Directors is an existing representative body of local elected officials.

**NOW THEREFORE**, in consideration of the covenants and mutual agreements contained herein, and pursuant to the foregoing, the participating counties hereby designate the members of the Northwest Regional Development Commissions' Board of Directors as the Local Elected Officials for the Northwest Workforce Service Area with the specific duties as follows:

I. Operating Procedures and Policies

The Northwest Private Industry Council/Workforce ~~Investment~~ Development Board will operate as the Administrative Entity and Grant Recipient for the program and will also be responsible for the allocation of funds and client participation management.

The Procedures and Policies shall be according to the Northwest Private Industry Council/Workforce ~~Investment~~ Development Board Policy Manual.

II. Powers

The Local Elected Officials shall possess all powers and duties established by the Workforce ~~Investment~~ Innovation and Opportunity Act legislation.

- III. Composition of the Northwest Private Industry Council/Workforce ~~Investment Development~~ Board shall be established according to Section ~~117 (b) (2) of the Workforce Investment Act of 1998~~ 107(b)(2) of the Workforce Innovation and Opportunity Act of 2014.

A. Membership Structure

The Northwest Private Industry Council/Workforce Investment Board shall consist of ~~18~~ 19 members. There will be ten representatives from the private sector with one representative serving each of the seven counties and with three representatives serving the Local Workforce ~~Service~~ Development Area at large. There will be ~~two~~ four members on the Workforce ~~Investment~~ Development Board representing organized labor and Community Based Organizations; two members representing education (higher education and adult literacy); and one member representing each of the following groups: ~~Community Based Organizations~~, Economic and Community Development, ~~Education~~, Public Employment Services, and Rehabilitation Agencies ~~and Social Services~~.

B. Appointment Process

The appointment process shall involve four steps:

1. Solicitation of nominations
2. Review of nominations
3. Appointment
4. Certification

Each step is described as follows:

**Solicitation of Nominations**

~~a-~~ The Local Elected Officials in concert with the Workforce ~~Investment Development~~ Board will solicit nominations from representative local and regional groups and organizations representing private and public sector employers, community based organizations, economic development organizations, education, organized labor, public employment services, and rehabilitation agencies ~~and social services~~.

~~b. Private Sector nomination should equal at least 150% of the total private sector appointments whenever possible.~~

**Review of Nominations**

- a. All nominations will be submitted to the ~~County-Local Elected Official~~ Board ~~of the County of Residence~~ for review.
- b. ~~Each County~~The Local Elected Officials will review ~~their respective~~the nominations and forward either comments or recommendations depending on the category of review of the nomination. There are two categories of review.
  - (i) Comments – The ~~County-Local Elected Official~~ Board will make any appropriate comments on the nomination in terms of the person’s ability to represent the category of the nomination. At the discretion of the Local Elected Official Board, the nomination(s) may be sent to the County Board of the nominee’s residence for further recommendation or comment.
  - (ii) Recommendations – In the event that there is more than one recommendation for a county-designated seat, the list of nominees shall be forwarded to ~~Each that~~ County Board who will then recommend to the Local Elected Official Board one of the private sector persons from the County to fill one of the seven Geographic Based slots.

### **Appointments**

The final appointments will be made by the Local Elected Officials Board using the following process:

- a. The specific persons recommended by the County Boards to fill the seven private sector geographic slots.
- b. The remaining appointments will be made with consideration given to comments by the counties and information provided on the nominations form.
- c. Lack of Agreement – If after a reasonable effort, the Local Elected Officials are unable to reach agreement, the Governor may appoint the members of the local board from individuals so nominated or recommended.

### **Certification**

The Governor and his staff will review the membership structure, the nominations process, and the final appointments prior to official certification as required by the Workforce ~~Investment~~Innovation and Opportunity Act. Once certified, the Northwest Private Industry Council/Workforce ~~Investment~~Development Board will meet and proceed according to the requirements of the Act.

IV. Relationship of the Northwest Private Industry Council/Workforce ~~Investment~~ Development Board and the Local Elected Officials will be as follows:

- A. The Local Elected Officials shall have all the responsibilities of decision making as required by the WIOA law.
- B. Any disagreements will be resolved through negotiations between the Northwest Private Industry Council/Workforce ~~Investment~~ Development Board and the Local Elected Officials.
- C. In the event that no agreement can be reached, the Workforce ~~Partnership~~ Development Division of the Minnesota Department of Employment and Economic Development and the Governor will be notified and asked for assistance.
- D. Final resolutions of disagreements will be made according to the provisions of the law as determined by the Governor.

V. Amendment

This agreement may be amended only by the agreement of all participating counties by resolution of their County Boards of commissioners. Notice of any proposed amendment must be provided to all participating County Boards of commissioners at least thirty (30) days prior to the effective date of the proposed agreement.

VI. Termination and Withdrawal

The participating County Boards may terminate and withdraw from this Agreement only on notice of an intention to terminate delivered to other participating County Boards, the Local Elected Officials and the Commissioner of the Minnesota Department of Employment and Economic Development not less than thirty (30) days before the effective date of termination and withdrawal. If funding for this project terminates prematurely, this contract shall be null and void sixty (60) days after the effective date of said termination.

VII. Sunset and Renewal

This Agreement will terminate on June 30, 201~~68~~ and must be renewed by resolution of the participating County Boards.

VIII. Disposal of Surplus Funds or Property Upon Termination

Upon termination of the Agreement, unexpended funds shall be disposed of in accordance with law.

IX. Financial Obligations

There will be no financial obligation of any unit of government.

X. Effective Date

The effective date of the Agreement shall be July 1, 20146.

**IN WITNESS WHEREOF**, the participating County Boards, by resolution, have caused this Agreement to be executed by their respective Officers.

County of: **Kittson**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairperson, County Board

And: \_\_\_\_\_  
County Auditor or Executive Secretary

County of: **Marshall**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairperson, County Board

And: \_\_\_\_\_  
County Auditor or Executive Secretary

County of: **Norman**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairperson, County Board

And: \_\_\_\_\_  
County Auditor or Executive Secretary

County of: **Pennington**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairperson, County Board

And: \_\_\_\_\_  
County Auditor or Executive Secretary

County of: **Polk**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairperson, County Board

And: \_\_\_\_\_  
County Auditor or Executive Secretary

County of: **Red Lake**

\_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairperson, County Board

And: \_\_\_\_\_  
County Auditor or Executive Secretary

County of: **Roseau**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairperson, County Board

And: \_\_\_\_\_  
County Auditor or Executive Secretary

# Northwest Private Industry Council Board Members

(Page 1 of 2)

## Private Sector Members (Must be more than 50%)

<u>Name</u>	<u>Representing</u>	<u>Title &amp; Organization</u>	<u>Current Term Began</u>	<u>Term Ends</u>
Leo Olson, Chair	Red Lake County Private Sector	Former Owner, Leo's Upholstery	7/1/2015	6/30/2018
Robert Evans, Vice Chair	Roseau County Private Sector	Vice President, Human Resources, Marvin Windows and Doors	7/1/2014	6/30/2017
Mike Moore, Secretary	Polk County Private Sector	Publisher, The Thirteen Towns of Fosston, Inc.	7/1/2013	6/30/2016
Sue Johnson, Treasurer	Pennington County Private Sector	Executive Director, Sanford Medical Foundation	7/1/2015	6/30/2018
Ardell Larson	Kittson County Private Sector	President, Kick'n Up Kountry Music Festival	6/1/2014	6/30/2017
Sally Erickson	Marshall County Private Sector	Employee Benefits Administrator, Ericco Manufacturing	10/1/2013	6/30/2016
Edie Ramstad	Norman County Private Sector	Owner & President, We've Got Mallie	3/1/2016	6/30/2019
Tim Hagl	Private Sector; At-Large	Vice President, Border State Bank	10/1/2013	6/30/2016
Randy Rakosnik	Private Sector; At-Large	Director, Human Resources, Digi-Key Corp.	2/2/2016	6/30/2019
Kristy McFarlane	Private Sector, At-Large	Director of Human Resources, LifeCare Medical Center, Roseau, MN	2/2/2016	6/30/2019

# Northwest Private Industry Council Board Members

(Page 2 of 2)

## Labor, Community Based Organizations and Workforce Partners

	<u>Name</u>	<u>Representing</u>	<u>Title &amp; Organization</u>	<u>Term Began</u>	<u>Term Ends</u>
Labor, Community Based Organizations (Must be 20%)	Dave Rock	Organized Labor	Maintenance Director, SummerField Place Apartments	6/1/2014	6/30/2017
	Amber Hawkins	Organized Labor	Nurse, Sanford Health in Thief River Falls	11/26/2013	6/30/2016
	Erik Shulind	Apprenticeship/Organized Labor	Membership Development Representative, Local Union 1426 International Brotherhood of Electrical Workers, AFL-CIO	5/2/2016	6/30/2019
	Catherine Johnson	Community Based Org.	Executive Director, Inter-County Community Council	6/1/2014	6/30/2017
Education	Kirsten Fuglseth	Adult Literacy	Director, Adult Basic Education	7/1/2014	6/30/2017
	Carey Castle	Higher Education	Vice President, Northland Community and Technical College	5/2/2016	6/30/2019
	Christine Anderson	Economic Development	Director, Economic Development for City of Thief River Falls; Jobs, Inc.; and Pennington County	2/2/2016	6/30/2019
	Bonny Stechmann	Public Employment Agency	Manager, Job Service & Workforce Development, State of MN (DEED)	7/1/2013	6/30/2016
	Randa Lundmark	DEED Vocational Rehabilitation, State Rehabilitation Agency	Regional Manager, Vocational Rehabilitation, State of MN (DEED)	7/1/2013	6/30/2016
	Mary Jo Larson	Social Services <i>* Ex-Officio</i>	Supervisor, Marshall County Human Services	7/1/2013	6/30/2016

*Current as of May 9, 2016*





# Roseau County Request for Board Action

**Agenda Item #:** Board Appointment 4  
(for office use only)

<b>Requested Board Date:</b>	May 24, 2016	<b>Originating Department:</b> Roseau SWCD
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<b>Subject Title (as it will appear on the Agenda):</b> One Watershed One Plan Project	<b>Presenter:</b> Matt Fischer, BWSR; Janine Lovold, Roseau SWCD; Scott Johnson, Roseau SWCD
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	<b>Estimated Amount of Time Needed for Discussion:</b>
	<input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input checked="" type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes

**Board Action Requested:**  
A Resolution is needed to move forward with the One Watershed One Plan for Lake of the Woods Watershed.

**Background:**  
Matt Fischer, Board of Water and Soil Resources, will summarize the background of the One Watershed One Plan and answer any questions that you may have.

See watershed boundary #51 for proposed plan.

The State of Minnesota's next generation of Water Plans is the One Watershed One Plan (1W1P), which is the organization and development of implementation plans on a watershed scale. This would replace the Roseau County Comprehensive Watershed Management Plan for the Lake of the Woods portion in Roseau County, the Warroad River Watershed District Plan, and the Lake of the Woods County Comprehensive Watershed Management Plan into one plan – the Lake of the Woods Watershed 1W1P. Through the Minnesota Pollution Control Agency's Watershed Restoration and Protection Strategies that were developed through intensive monitoring in 2012-2013 (water chemistry, and macro-invertebrate surveys), focused priority areas within the watershed will be targeted for improvement or protection. This new plan will place local agencies in a better position to receive funding from BWSR; as well as, reducing the number of water plans within Minnesota. Local Agencies will still have jurisdiction over their portion of the watershed. The deadline for 1W1P development funding cycle this year is June 17, 2016. Funding will cover consultant expenses, meeting space, and review time, etc by each local agency. Per diems are not covered.

Janine Lovold, Roseau SWCD will present the Resolution to participate in the 1W1P, if the County wishes to proceed. See attached sample Resolution.

**Supporting Documentation:**     Attached     None

**Agenda Classification for County Board Meeting:**

<input checked="" type="checkbox"/> Delegations	<input type="checkbox"/> Consent Agenda
<input type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports
<input type="checkbox"/> County Board Items	<input type="checkbox"/> Other

**FOR OFFICE USE ONLY:**

<b>Board Action:</b> Approved as Requested: _____ Denied: _____ Tabled: _____ Other: _____	<b>Distribution/Filing Instructions:</b>
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# One Watershed, One Plan

Evolution of water planning in Minnesota



## Water Planning Timeline

- 1937: MN Soil Conservation Law
- 1938: MN's 1st Soil & Water Conservation District formed
- 1955: MN Watershed Act
- 1957: MN's 1st Watershed District
- 1982: MN Metro Surface Water Management Act
- 1985: MN Comprehensive Local Water Management Act (County Water Planning)
- 2012: One Watershed, One Plan (1W1P) legislation passed
- 2013-2014: 1W1P Program Development
- 2015: Comprehensive Watershed Management Planning legislation passed

March 2016



# One Watershed One Plan

## What is One Watershed, One Plan?

Minnesota has a long history of water management by local government (see sidebar). One Watershed, One Plan is rooted in this history and in work initiated by the Local Government Water Roundtable (Association of Minnesota Counties, Minnesota Association of Watershed Districts, and Minnesota Association of Soil and Water Conservation Districts). Roundtable members recommended that the local governments charged with water management responsibility should organize and develop focused implementation plans on a watershed scale.

The recommendation was followed by legislation that authorizes the Minnesota Board of Water and Soil Resources (BWSR) to adopt methods to allow comprehensive plans, local water management plans, or watershed management plans to serve as substitutes for one another; or to be replaced with one comprehensive watershed management plan as well as required BWSR to establish a suggested watershed boundary framework for these plans. This legislation is referred to as One Watershed, One Plan (Minnesota Statutes [§103B.101](#), Subdivision 14). Further legislation defining purposes and outlining additional structure for One Watershed, One Plan, officially known as Comprehensive Watershed Management Planning Program (Minnesota Statutes [§103B.801](#)) was passed in May 2015.

BWSR's vision for One Watershed, One Plan is to align local water planning on major watershed boundaries with state strategies towards prioritized, targeted, and measurable implementation plans – the next logical step in the evolution of water planning in Minnesota.

## What's happened so far?

In December 2013, the BWSR Board adopted a set of Guiding Principles to direct and influence the program's future policies and procedures. In 2014, the Board adopted the Suggested Boundary Map (see page 2), which contains recommended *planning* boundaries for implementing the program, and selected five watershed planning boundaries for piloting the One Watershed, One Plan Program. These pilot areas are: Red Lake River, Lake Superior North, North Fork Crow River, Yellow Medicine River, and Root River.

The pilot watershed areas helped BWSR develop, test, and inform the final One Watershed, One Plan program framework, policies, and guidance. Through the pilot process, local governments

have developed watershed-based plans developed with:

- A shared understanding of the concepts of prioritized, targeted, and measured;
- Agreement on the expectations, benefits, and outcomes for implementing One Watershed, One Plan;
- Implementation activities that address the largest threats and provide the greatest measurable environmental benefit;
- An understanding of the procedures for substituting or replacing all or portions of existing water plans; and
- An understanding of next steps for coordinated funding and implementation.

In March 2016, the BWSR Board adopted Operating Procedures and Plan Content Requirements for the One

Watershed, One Plan Program. These documents outline how local governments need to organize to participate in the program and what the comprehensive watershed management plans in future planning areas will contain.

## What's next?

As BWSR looks toward the Legislature's goal of statewide transition to this approach by 2025, we have developed a Transition Plan. BWSR will be accepting feedback on this plan through May 4, 2016, and anticipates adoption in June 2016.

## How do I stay informed?

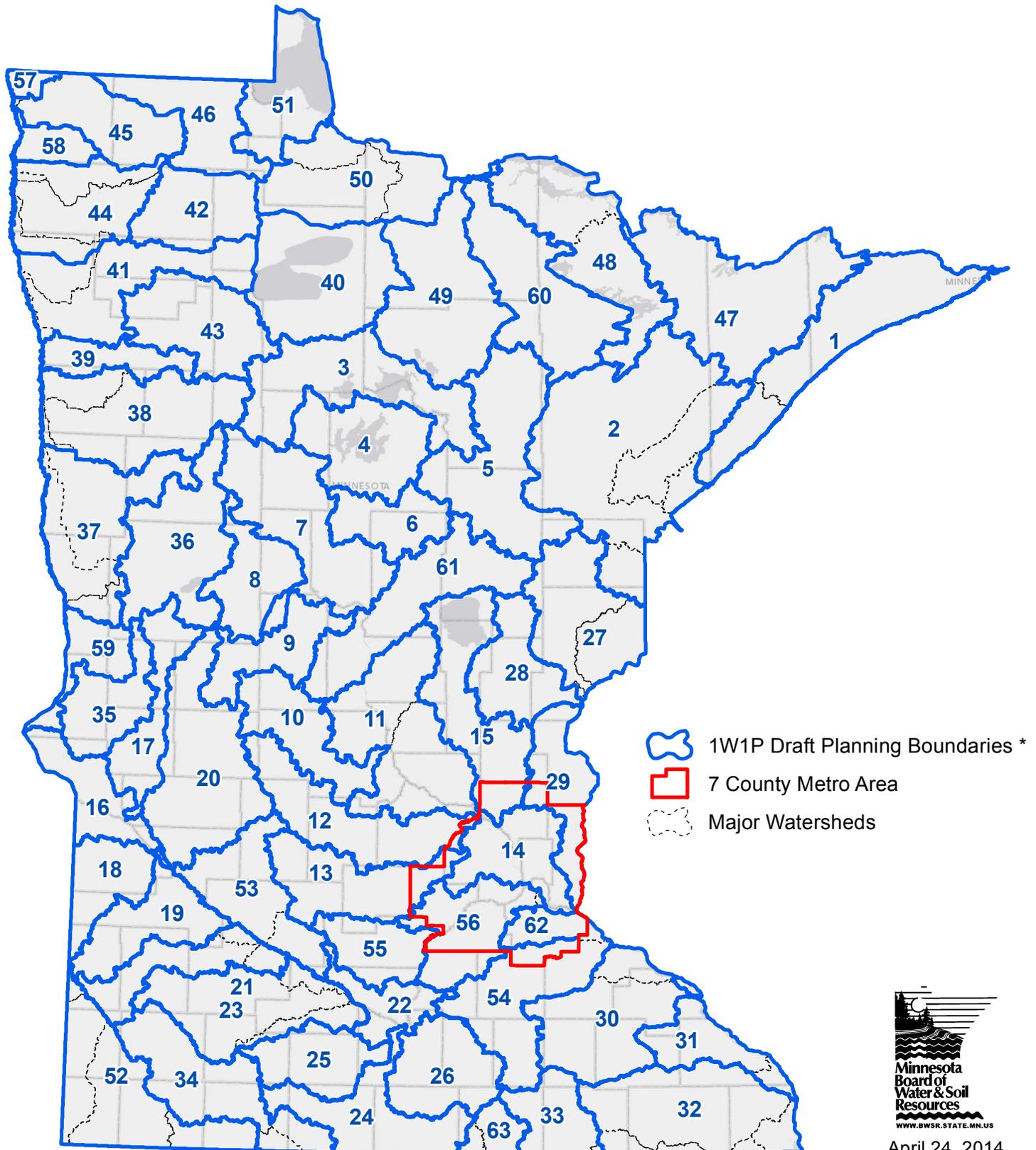
For up-to-date information, a One Watershed, One Plan page is available on the BWSR website:

[www.bwsr.state.mn.us/planning/1W1P/index.html](http://www.bwsr.state.mn.us/planning/1W1P/index.html).



# One Watershed, One Plan

## *Suggested Boundary Map*



April 24, 2014

\*Not legal boundaries; intended for planning purposes through One Watershed, One Plan only.





## PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

May 10, 2016

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, May 10, 2016 at 9:00 a.m.

### CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

### APPROVAL OF AGENDA

Consideration of a letter of support for the Sandpiper Pipeline Project was added to County Board items, a request to approve the hire of an Accounting Technician in the Social Services Department was added to the Consent Agenda, consideration of bids for County-wide signing, and a BWSR Flood Relief Grant Agreement were added to Highway Department Reports, and the Advertisement for Hire in the Highway Department was moved from the Consent Agenda to Highway Department Reports. A motion to approve the amended Agenda was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

### COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski informed the Board that AMC is asking Counties to sign an online letter of support for transportation funding. The Board authorized Commissioners and Department Heads to support the AMC initiative.

### APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Miller, and carried unanimously to approve the payment of the following bills:

#### Warrants Approved For Payment 4/28/2016

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	6,035.94
LIFECARE MEDICAL CENTER	23,821.17
NW CONCRETE PRODUCTS INC	62,543.25
ROSEAU CO TREASURER	12,114.79
6 Payments less than 2,000.00	834.47
<b>Final Total:</b>	<b>105,349.62</b>

#### Warrants Approved For Payment 5/05/2016

<u>Vendor Name</u>	<u>Amount</u>
DEARBORN NATIONAL LIFE INSURANCE	2,533.11
JOHNSON/LAURE A	3,526.88
NW MN SERV COOP-BLUE CROSS BLUE	92,919.50
RIVERFRONT STATION	2,174.22
SUN LIFE ASSURANCE COMPANY OF CANADA	2,073.20
14 Payments less than 2,000.00	8,657.13

**Final Total:**

**111,884.04**

**Warrants Approved On 5/10/2016 For Payment 5/13/2016**

<u>Vendor Name</u>	<u>Amount</u>
AVIANDS LLC	8,046.79
EMERGITECH	62,500.00
FARMERS UNION OIL CO-WARROAD	3,344.18
GENERAL EQUIP & SUPPLIES INC	2,635.36
M & J CONSTRUCTION OF HOLT, INC	32,000.00
NORTHLAND TIRE	2,781.54
ROSEAU CO COOP ASSN	3,714.70
ROSEAU CO TREASURER	6,796.64
SJOBORG'S INC	2,668.25
TITAN MACHINERY	12,194.50
TRUE NORTH STEEL	25,582.99
WATCH GUARD VIDEO	5,020.00
74 Payments less than 2,000.00	26,537.28
<b>Final Total:</b>	<b>193,822.23</b>

In addition, the Board approved forthwith payments to Mark Beito in the amount of \$590.00 for beaver removal, inspection, and dam removal in JD 63, and to Ryan Beito in the amount of \$600.00 for beaver removal and dam inspections in SD 91 and JD 19.

**PUBLIC HEARING – TOBACCO ORDINANCE NO. 27**

A motion to open the Public Hearing was made by Commissioner Miller, seconded by Commissioner Phillippe and carried unanimously. Coordinator Pelowski explained that the proposed revisions to the Tobacco Ordinance were to add e-cigarettes to the language to be in compliance with State Statute. Board Chair Falk asked for written or public comments. There was none. A motion to close the Public Hearing was made by Commissioner Foldesi, seconded by Commissioner Swanson and carried unanimously.

A motion was made by Commissioner Phillippe, seconded by Commissioner Foldesi and carried unanimously to adopt the revised Roseau County Ordinance No. 27 as follows:

**TOBACCO ORDINANCE NO. 27**  
**Amended May 10, 2016**

**THE COUNTY BOARD OF THE COUNTY OF ROSEAU, MINNESOTA, HEREBY ORDAINS:**

**Section 1. Authority.** The Roseau County Board shall license and regulate the sale of tobacco, tobacco-related devices, electronic delivery devices, and nicotine or lobelia delivery products in the unorganized territory of the County and in any city or town that does not license and regulate the sale of tobacco, tobacco-related devices, electronic delivery devices, and nicotine or lobelia delivery products in conformance with the requirements of Minn. Stat. ch. 461. Retail establishments licensed by a city or town are not required to obtain a second license for the same location under this Ordinance. This Ordinance is adopted under the authority and pursuant to the mandate of Minn. Stat. § 461.12.

**Section 2. Purpose and Intent.** Because the County recognizes that many persons under the age of 18 years purchase or otherwise obtain, possess, and use tobacco, tobacco-related devices, electronic delivery devices, and nicotine or lobelia delivery products and such sales, possession and use are violations of both state and federal laws; because studies, which are hereby accepted and adopted, have shown that most smokers begin smoking before they have reached the age of eighteen (18) years and that those persons who reach the age of eighteen (18) years without having started smoking are significantly less likely to begin smoking; and because tobacco use has been shown to be the cause of several serious health problems which subsequently place financial burden on all levels of government; this Ordinance shall be intended to regulate the sale, possession, and use of tobacco, tobacco-related devices, electronic delivery devices, and nicotine or lobelia delivery products for the purpose of enforcing and furthering existing laws, to protect minors against the serious effects associated with illegal use and to further the official public policy of the State of Minnesota in regard to preventing young people from starting to smoke as stated in Minn. Stat. § 144.391.

**Section 3. Definitions and Interpretations.** Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. The singular shall include the plural and plural shall include the singular. The masculine shall include the feminine and neuter and vice versa. The term “shall” means mandatory and the term “may” means permissive. The following terms shall have the definitions given to them.

**Subd. 1. Child-Resistant Packaging.** “Child-Resistant Packaging” shall mean packaging that meets the definition set forth in Code of Federal Regulations title 16, section 1700.15(b), as in effect on January 1, 2015, and was tested in accordance with the method described in Code of Federal Regulations, title 16, section 1700.20.

**Subd. 2. Compliance Checks.** “Compliance Checks” shall mean the system the County uses to investigate and ensure that those authorized to sell tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products are following and complying with the requirements of this Ordinance. Compliance checks shall involve the use of minors as authorized by this Ordinance. Compliance checks shall also mean the use of minors who attempt to purchase tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products for educational, research and training purposes as authorized by state and federal laws. Compliance checks may also be conducted by other units of government for the purpose of enforcing appropriate federal, state, and local laws and regulations relating to tobacco, tobacco-related devices, electronic delivery devices, and nicotine or lobelia delivery products.

**Subd. 3. Electronic Delivery Device.** “Electronic Delivery Device” shall mean any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of aerosol or vapor from the product. Electronic delivery device includes any component part of such a product whether or not sold separately. Electronic delivery device does not include any product that has been approved or otherwise certified by

the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is marketed and sold for such an approved purpose.

**Subd. 4. Loosies.** “Loosies” shall mean the common term used to refer to a single or individually packaged cigarette.

**Subd. 5. Minor.** “Minor” shall mean any natural person who has not yet reached the age of eighteen (18) years.

**Subd. 6. Moveable Place of Business.** “Moveable Place of Business” shall refer to any form of business operated out of a kiosk, truck, van, automobile, or other type of vehicle or transportable shelter and not a fixed address store front or other permanent type of structure authorized for sales transactions.

**Subd. 7. Nicotine or Lobelia Delivery Product.** “Nicotine or Lobelia Delivery Product” shall mean any product containing or delivering nicotine or lobelia intended for human consumption, or any part of such a product, that is not tobacco or an electronic delivery device as defined in this section, not including any product that has been approved or otherwise certified for legal sale by the United States Food and Drug Administration for tobacco use cessation or for other medical purposes, and is being marketed and sold solely for such approved purpose.

**Subd. 8. Retail Establishment.** “Retail Establishment” shall mean any place of business where tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products are available for sale to the general public. Retail establishments shall include, but not limited to, grocery stores, convenience stores, restaurants, and drug stores.

**Subd. 9. Sale.** A “Sale” shall mean any transfer of goods for money, trade, barter, or other consideration.

**Subd. 10. Self-Service Merchandising.** “Self-Service Merchandising” shall mean open displays of tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products in any manner where any person can have access to the tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products without the assistance or intervention of the licensee or the licensee’s employee. The assistance or intervention shall entail the actual physical exchange of the tobacco, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery product between the customer and the licensee or employee. Self-service merchandising shall not include vending machines.

**Subd. 11. Tobacco or Tobacco Product.** “Tobacco” or “Tobacco Product” shall mean any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product including but not limited to cigarettes; cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine

cut and other chewing tobaccos, shorts, refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. Tobacco excludes any tobacco product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.

**Subd. 12. Tobacco-Related Device.** "Tobacco-Related Device" shall mean cigarette papers or pipes for smoking or other devices intentionally designed or intended to be used in a manner, which enables the chewing, sniffing, smoking, or inhalation of vapors of tobacco or tobacco products. Tobacco-related devices include components of tobacco-related devices, which may be marketed or sold separately.

**Subd. 13. Vending Machine.** "Vending Machine" shall mean any mechanical, electric or electronic, or other device which dispenses tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products upon the insertion of money, token or other form of payment directly in the machine by the person seeking to purchase the tobacco, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery product.

**Section 4. License.** No person shall sell or offer to sell any tobacco, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery product without first having obtained a license to do so from the County.

**Subd. 1. Application.** Any application for a license to sell tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products shall be made on a form provided by the County. The application shall contain the full name of the applicant, the applicant's residential and business addresses and telephone numbers, the name of the business for which the license is sought, and any additional information the County deems necessary. Upon receipt of a completed application, the Roseau County Auditor shall forward the application to the County Board for action at its next regularly scheduled board meeting. If the Roseau County Auditor determines that an application is incomplete, he or she shall return the application to the applicant with notice of the information necessary to make the application complete.

**Subd. 2. Action.** The County Board may either approve or deny the license, or it may delay action for such reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the County Board approves the license, the Roseau County Auditor shall issue the license to the applicant. If the County Board denies the license, notice of the denial shall be given to the applicant along with notice of the applicant's right to appeal the decision.

**Subd. 3. Term.** All licenses issued under this Ordinance shall be valid for one calendar year from the date of issue.

**Subd. 4. Fee.** No license shall be issued under this Ordinance until the appropriate license fee is paid in full. The fee shall be established by ordinance and may be amended from time to time.

**Subd. 5. Revocation or Suspension.** Any license issued under this Ordinance may be revoked or suspended following the procedures provided in the Violations and Administrative Penalties section of this Ordinance.

**Subd. 6. Transfers.** All licenses issued under this Ordinance shall be valid only on the premises for which the license was issued and only for the person to whom the license was issued. No transfer of any license to another person or for another location shall be valid.

**Subd. 7. Moveable Place of Business.** No license shall be issued to a moveable place of business. Only a fixed location business shall be eligible to be licensed under this Ordinance.

**Subd. 8. Display.** All licenses shall be posted and displayed in plain view of the general public on the licensed premise.

**Subd. 9. Renewals.** The renewal of a license under this section shall be handled in the same manner as the original application. The request for a renewal shall be made at least thirty (30) days but no more than sixty (60) days before the expiration of the current license.

**Subd. 10. Issuance as Privilege and Not a Right.** The issuance of a license issued under this Ordinance shall be considered a privilege and not an absolute right of the applicant and shall not entitle the holder to an automatic renewal of the license.

**Section 5. Basis for Denial of License.** The following shall be grounds for denying the issuance or renewal of a license under this Ordinance: (a). The applicant is under the age of eighteen (18) years. (b). The applicant has been convicted within the past five years of any violation of a federal, state, or local law, ordinance provision, or other regulation relating to tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products. (c). The applicant has had a license to sell tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products suspended or revoked within the preceding twelve months of the date of application. (d). The applicant is prohibited by federal, state, or other local law, or other regulation, from holding such a license. (e). The applicant fails to provide any information required on the application or provides false or misleading information.

However, except as may otherwise be provided by law, the existence of any particular ground for denial does not mean that the County must deny the license. If a license is mistakenly issued or renewed to any person based on false or misleading information or other grounds for denial, the license shall be revoked upon discovery.

**Section 6. Prohibited Sales.** It shall be a violation of this Ordinance for any person to sell or offer to sell any tobacco, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery product: **(a).** To any person under the age of eighteen (18) years. **(b).** By means of

loosies as defined in Section 3 of this Ordinance. **(c).** Containing opium, morphine, jimson weed, bella donna, strychnos, cocaine, marijuana, or other deleterious, hallucinogenic, toxic, or controlled substances except nicotine and other substances found naturally in tobacco or added as part of an otherwise lawful manufacturing process. **(d).** By any other means, to any other person, or in any other manner or form prohibited by federal, state, or local law, ordinance provisions, or other regulation.

**Section 7. Vending Machines.** It shall be unlawful for any person licensed under this Ordinance to allow the sale of tobacco, tobacco-related devices, electronic delivery devices or nicotine or lobelia delivery products by means of a vending machine unless minors are at all times prohibited from entering the licensed establishment.

**Section 8. Liquid Packaging.** It shall be unlawful for any person licensed under this Ordinance to allow the sale of any liquid, whether or not such liquid contains nicotine that is intended for human consumption and use in an electronic delivery device in packaging that is not child-resistant. Upon request, a licensee shall provide a copy of the certificate of compliance or full laboratory testing report for the packaging used.

**Section 9. Self-Service Sales.** It shall be unlawful for a licensee under this Ordinance to allow the sale of tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products by any means whereby the customer may have access to such items without having to request the item from the licensee or the licensee's employee and whereby there is not a physical exchange of the tobacco, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery product between the licensee or his or her clerk and the customer. All tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products shall either be stored behind the counter or other area not freely accessible to customers, or in case or other storage unit not left open and accessible to the general public.

**Section 10. Responsibility.** All licensees under this Ordinance shall be responsible for the actions of their employees in regard to the sale of tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products on the licensed premises, and the sale of such an item by an employee shall be considered a sale by the license holder. Nothing in this section shall be construed as prohibiting the County from also subjecting the clerk to whatever penalties are appropriate under this Ordinance, state or federal law, or other applicable law or regulation.

**Section 11. Compliance Checks and Inspections.** All licensed premises shall be open to inspection by the Roseau County Sheriff's Office or other designated personnel during regular business hours. From time to time, but at least once per year, the County or their designee shall conduct compliance checks by engaging with the written consent of their parents or guardians, minors over the age of fifteen (15) years but less than eighteen (18) years to enter the licensed premise to attempt to purchase tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products. Minors used for the purpose of compliance checks shall be supervised by designated law enforcement officers or other county personnel. Minors used for

compliance checks shall not be guilty of the unlawful purchase, attempted purchase or possession of tobacco, tobacco-related devices, electronic delivery devices, or lobelia delivery products when such items are obtained as part of the compliance check. No minor used in compliance checks shall attempt to use a false identification misrepresenting the minor's age and all minors lawfully engaged in a compliance check shall answer all questions about the minor's age asked by the licensee or his or her employee and shall provide any identification, if any exists, for which he or she is asked. Nothing in this section shall prohibit compliance checks authorized by state or federal laws for education, research, or training purposes, or required for the enforcement of a particular state or federal law.

**Section 12. Other Illegal Acts.** Unless otherwise provided, the following acts shall be a violation of this Ordinance:

**Subd. 1. Illegal Sales.** It shall be a violation of this Ordinance for any person to sell or otherwise provide any tobacco, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery product to a minor.

**Subd. 2. Illegal Possession.** It shall be a violation of this Ordinance for any minor to have in his or her possession any tobacco, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery product.

**Subd. 3. Illegal Use.** It shall be a violation of this Ordinance for any minor to smoke, chew, sniff, or otherwise use any tobacco, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery product.

**Subd. 4. Illegal Procurement.** It shall be a violation of this Ordinance for any minor to purchase, attempt to purchase, or otherwise obtain any tobacco, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery product, and it shall be a violation of this Ordinance for any person to purchase or otherwise obtain such items on behalf of a minor. It shall further be a violation for any person to coerce or attempt to coerce a minor to illegally purchase or otherwise obtain or use any tobacco, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery product.

**Subd. 5. Use of False Identification.** It shall be a violation of this Ordinance for any minor to attempt to disguise his or her true age by the use of a false form of identification, whether the identification is that of another person or one on which the age of the person has been modified or tampered with to represent an age older than the actual age of the person.

**Section 13. Violations.**

**Subd. 1. Notice.** Upon discovery of a suspected violation, the alleged violator shall be issued a citation from the issuing authority, either personally or by certified mail, that set forth the alleged violation and which shall inform the alleged violator of his or her right to be heard on the accusation.

**Subd. 2. Hearings.** Upon issuance of a citation, a person accused of violating this Ordinance may request in writing a hearing on the matter. Hearing requests must be made within ten (10) business days of the issuance of the citation and delivered to the County Auditor or other designated County officer. Failure to request a hearing within ten (10) business days of the issuance of the citation will terminate the person's right to a hearing. If a person accused of violating this Ordinance so requests, a hearing shall be scheduled, the time and place of which shall be published and provided to the accused violator.

**Subd. 3. Hearing Officer.** The County official designated by the County Board shall serve as the hearing officer. The hearing officer must be an impartial employee of the County or an impartial person retained by the County to conduct the hearing.

**Subd. 4. Decision.** If the hearing officer determines that a violation of this Ordinance did occur, that decision, along with the hearing officer's reasons for finding a violation shall be recorded in writing and a copy of which shall be provided to the accused violator. Likewise, if the hearing officer finds that no violation occurred or finds grounds for not imposing any penalty, such findings shall be recorded and a copy provided to the acquitted accused violator.

**Subd. 5. Appeals.** Appeals of any decision made by the hearing officer shall be filed in Roseau County District Court.

**Subd. 6. Misdemeanor Prosecution.** Nothing in this section shall prohibit the County from seeking prosecution as a misdemeanor for any alleged violation of this Ordinance. If the County elects to seek misdemeanor prosecution, no administrative penalty shall be imposed.

**Subd. 7. Continued Violation.** Each violation, and every day in which a violation occurs or continues, shall constitute a separate offense.

**Subd. 8. Payment of Fines.** All fines shall be paid within thirty (30) days of the receipt of the citation, decision of the hearing officer, or decision of the Roseau County District Court. Failure to pay the fine in a timely fashion shall result in the suspension of the license until the fine is paid in full.

#### **Section 14. Administrative Penalties.**

**Subd. 1. Licensees.** If a licensee or employee of a licensee violates any provision of this Ordinance, the licensee shall be charged an administrative penalty of \$75.00 for the first violation. An administrative penalty of \$200.00 must be imposed for a second violation at the same location within twenty-four (24) months after the initial violation. For a third violation at the same location within 24 months after the initial violation, an administrative penalty of \$250 must be imposed, and the licensee's authority to sell tobacco, tobacco-related devices, electronic delivery devices, and nicotine or lobelia delivery products at that location must be suspended for not less than seven days.

**Subd. 2. Other Individuals.** An individual who sells tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products to a person under the age of 18 years shall be charged an administrative penalty of \$50.00.

**Subd. 3. Minors.** Minors found in unlawful possession of, or who unlawfully purchase or attempts to purchase tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products may be subject to an administrative fine, or may be subject to tobacco-related education classes, diversion programs, community services, or another penalty that the County believes will be appropriate and effective. The administrative fine or other penalty may be established by ordinance upon the County Board's consultation with interested parties of the courts, educators, parents and children to determine an appropriate penalty for minors in the County.

**Subd. 4. Misdemeanor.** Nothing in this section shall prohibit the County from seeking prosecution as a misdemeanor for any violation of this Ordinance.

**Section 15. Exception and Defenses.** Nothing in this Ordinance shall prevent the providing of tobacco or tobacco-related devices to a minor as part of a lawfully recognized religion, spiritual, or cultural ceremony. It shall be an affirmative defense to the violation of this Ordinance for a person to have reasonably relied on proof of age as described by state law.

**Section 16. Severability and Savings Clause.** If any section or portion of this Ordinance shall be found to be unconstitutional or otherwise invalid or unenforceable by a court of competent jurisdiction, that finding shall not serve as an invalidation or affect the validity and enforceability of any other section or provision of this Ordinance.

**This ordinance shall become effective following publication according to law.**

#### **PUBLIC HEARING – CLEAN INDOOR AIR ORDINANCE**

A motion to open the Public Hearing was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously. Board Chair Falk asked for written or public comments. There were no written comments. The Board heard comments and concerns from Allan Carlson and Memorie Toft, residents of Sunburst Apartments; Donna Johnson, Roseau County Public Health; Helen Anderson, Tobacco Free Communities Grant Coordinator, Laura Dahl, Statewide Health Improvement Program Coordinator, and Roseau High School students Sarah Noethe, Ivy Braaten, and Kenzie Grafstrom. A motion to close the Public Hearing was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously to adopt Roseau County Clean Indoor Air Ordinance No. 39 as follows:

### **ROSEAU COUNTY ORDINANCE #39** **ROSEAU COUNTY ORDINANCE FOR CLEAN INDOOR AIR**

**THE COUNTY BOARD OF THE COUNTY OF ROSEAU, MINNESOTA, HEREBY ORDAINS:**

### **Section 1. Purpose or Findings.**

Tobacco smoke is a leading cause of disease in nonsmokers and a major source of indoor air pollution. Secondhand smoke causes heart disease, lung cancer, respiratory infections, decreased respiratory function and other health problems. Secondhand smoke also causes an estimated 7,000 lung cancer deaths in America each year. There is no safe level of exposure to tobacco smoke. Neither the separation of smokers and nonsmokers, nor the introduction of new ventilation systems, can eliminate the health hazards caused by secondhand smoke.

Electronic delivery devices closely resemble and purposefully mimic the act of smoking as users inhale aerosolized liquid nicotine and other substances heated by an electronic ignition system. They produce an aerosol or vapor of undetermined and potentially harmful substances, which may appear similar to smoke emitted by conventional tobacco products. Their use in workplaces and public places where smoking is prohibited creates concern and confusion and leads to difficulties in enforcing the smoking prohibitions. After testing a number of e-cigarettes from two leading manufacturers, the Food and Drug Administration (FDA) determined that various samples tested contained not only nicotine but also detectable levels of known carcinogens and toxic chemicals, including tobacco-specific nitrosamines and diethylene glycol, a toxic chemical used in antifreeze. The FDA's testing also suggested that quality control processes used to manufacture the products are inconsistent or non-existent ("Summary of results: Laboratory analysis of electronic cigarettes conducted by FDA, Food and Drug Administration, July 22, 2009;

<http://www.fda.gov/NewsEvents/PublicHealthFocus/ucm173146.htm>

By reducing the exposure of young people to adult smoking and unhealthy role modeling the elimination of smoking and vaping in public places furthers Minnesota's goal of reducing youth smoking. In addition to Minnesota, California, Connecticut, Delaware, Maine, and New York are among the states that have adopted laws ending all smoking in bars, restaurants, and other public places, as have the nations of Ireland, New Zealand and Norway. There is no legal or constitutional "right to smoke." Business owners have no legal or constitutional right to expose their employees and customers to toxic chemicals, whether in tobacco smoke or otherwise. On the contrary, employers have a duty to provide their workers with a workplace that is not unreasonably dangerous.

Accordingly, the Roseau County Board finds and declares that the purpose of this Ordinance is to:

(1) Protect the health, safety and welfare of the people of Roseau County from the adverse effects of secondhand smoke and the use of electronic delivery devices. (2) Affirm that the right to breathe has priority over allowing people to smoke or use electronic delivery devices.

### **Section 2. Jurisdiction.**

Pursuant to Minn. Stat. §§ 145A.04-.05, this Ordinance shall apply throughout all of Roseau County including the municipalities therein. Nothing in this Ordinance shall prevent other local levels of government within Roseau County from adopting more stringent measures to protect citizens from smoking as defined in this Ordinance.

### **Section 3. Definitions.**

(a.) "**Electronic Delivery Device**" means any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of aerosol or vapor from the product. The term includes any such devices, whether they are

manufactured, distributed, marketed or sold as e-cigarettes, e-cigars, e-pipes, or under any other product name or descriptor.

(b.) **“Indoor Area”** means all space between a floor and a ceiling that is bounded by walls, doorways or windows, whether opened or closed, covering more than 50 percent of the combined surface area of the vertical panes constituting the perimeter of the area. A wall includes a retractable divider, garage door, or other physical barrier, whether temporary or permanent. A standard (0.011) gauge window screen with an 18 by 16 mesh count is not considered a wall.

(c.) **“Minnesota Clean Indoor Air Act”** means Minn. Stat. §§ 144.411-.417, as it may be amended from time to time.

(d.) **“Place of Employment”** means any indoor area where one or more individuals perform any type of service for consideration of payment under any type of contractual relationship, including but not limited to an employment relationship with or for a private corporation, partnership, individual, or government office. This term includes any location where one or more individuals gratuitously perform services for which individuals are ordinarily paid.

(e.) **“Public Place”** means any indoor area used by the general public, including, but not limited to, restaurants, bars, any other food or liquor establishment, retail stores and other commercial establishments, schools and other educational facilities, hospitals, nursing homes, auditoriums, arenas, meeting rooms, and common areas of rental apartment buildings.

(f.) **“Smoke” or “Smoking”** means the inhaling or exhaling smoke from any lighted or heated cigar, cigarette, pipe or any other tobacco or plant product, or inhaling or exhaling aerosol or vapor from any electronic delivery device. Smoking shall include being in possession of a lighted or heated cigar, cigarette, pipe, or any other tobacco or plant product intended for inhalation or an electronic delivery device that is turned on or otherwise activated.

#### **Section 4. Smoking Prohibited.**

Smoking shall not be permitted in and no person shall smoke in a public place or in a place of employment.

#### **Section 5. Responsibilities of Proprietors.**

The proprietor or other person, firm, limited liability company, corporation or other entity that owns, leases, manages, operates, or otherwise controls the use of a public place or place of employment shall make reasonable efforts to prevent smoking by: (a.) Posting Signs. (b.) Refusing to serve or service any person acting in violation of this Ordinance. (c.) Asking any person who smokes in an area where smoking is prohibited to refrain from smoking, and, if the person does not refrain from smoking after being asked to do so, ask the person to leave. If the person refuses to leave, the proprietor, person, or entity in charge shall handle the situation consistent with lawful methods for handling other persons acting in a disorderly manner.

No proprietor, person or entity in charge of a public place or place of employment, may retaliate or take adverse action against an employee or other person who, in good faith, reports a violation of this Ordinance.

#### **Section 6. Other Applicable Laws.**

This Ordinance is intended to complement and go beyond the Minnesota Clean Indoor Air Act. Nothing in this Ordinance authorizes smoking in any location regulated by any other laws or applicable regulations.

#### **Section 7. Violations and Penalties.**

A person who violates any provision of this Ordinance shall be guilty of a petty misdemeanor. A person who violates any provision of this Ordinance within one year of a previous violation shall

be guilty of a misdemeanor. Each violation and every day in which a violation occurs or continues, constitutes a separate offense.

**Section 8. Severability.** If any portion of this Ordinance, or its application to any circumstances, is held invalid, the remaining provisions shall be considered severable, and shall be given effect to the maximum extent possible.

**This ordinance shall become effective following publication according to law.**

## **DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS**

None.

## **CONSENT AGENDA**

A motion to approve the Consent Agenda was made by Commissioner Phillipe, seconded by Commissioner Miller and carried unanimously. The Board, by adoption of its Consent Agenda, approved the April 26, 2016 Board Proceedings; and approved the hire of Stephanie McFarlane as an Accounting Technician in the Social Services Department, effective 5/23/16, at Grade 5, Step A.

## **DEPARTMENT REPORTS**

### Highway Department

Engineer Ketring met with the Board to review the bids for County-wide signing that were received and opened on May 10, 2016; to request approval to enter into a Flood Recovery Grant Agreement with the Board of Water and Soil Resources (BWSR); and, to request approval to advertise to hire a replacement for Terry Haaby, Senior Highway Technician, due to his retirement effective May 31, 2016.

Engineer Ketring reviewed the bids for SP 068-070-002, County-wide Signing project. The bids came in lower than the estimate. Roseau County will be responsible for 10% of the Contract, and 90% of the cost will be paid with Federal funds as this is a Federal contract. A motion was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously to accept the bid of Traffic Marking Service, Inc. in the amount of \$66,102.00.

A motion was made by Commissioner Miller, seconded by Commissioner Phillipe and carried unanimously to authorize the Board Chair to sign the Board of Water and Soil Resources (BWSR) 2014 Flood Recovery – Phase 3A Grant Agreement in the \$67,835.00. The Board also designated Auditor Monsrud as the Grantee Authorized Representative. A lump sum payment is expected to be received by the County this week.

A motion was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously to advertise to hire a Senior Highway Technician at a Grade 6 on our pay scale.

## **COUNTY BOARD ITEMS**

Commissioner Miller asked for a letter of support for the Sandpiper Pipeline Project. A motion to support submitting a letter of support was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Operations/Committee of the Whole, 5/3/16.

Commissioner Foldesi reported on the following committee(s): None.

Commissioner Miller reported on the following committee(s): Legislative Meeting, 4/28/16; Operations/Committee of the Whole, 5/3/16; AMC Transportation Meeting, 5/4/16; Regional Parks and Trails Committee, 5/4/16; Northern Counties Land Use Coordinating Board, 5/5/16; MRCC, 5/6/16; and Conference call on Transportation/Legislation, 5/6/16.

Commissioner Phillippe reported on the following committee(s): Operations/Committee of the Whole, 5/3/16; Public Health, 5/3/16; Land of the Dancing Sky Area Agency on Aging, 5/4/16; One Watershed One Plan, 5/5/16; Warroad City Council, 5/9/16; and Warroad School Board, 5/9/16.

Commissioner Swanson reported on the following committee(s): Roseau Economic Development Authority, 4/27/16; Roseau City Council, 5/2/16; Operations/Committee of the Whole, 5/3/16; Becoming Welcoming Communities Learning Cluster, 5/3/16; AMC Regional Transportation Meeting, 5/4/16; Community Justice Coordinating Committee, 5/4/16; Roseau EDA Workforce Recruitment, 5/4/16; AMC Transportation Task Force, 5/6/16; and AMC Governance Committee Teleconference, 5/9/16.

Upon motion carried, the Board adjourned the regular Meeting at 11:25 a.m. The next Regular Meeting of the Board is scheduled for May 24, 2016 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Roger Falk, Chair  
Board of County Commissioners  
Roseau County, Minnesota



**MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM  
MAINTENANCE AND GROOMING APPLICATION**

Trail/Area Name /Type of Trail (PRINT or TYPE) <i>Roseau County Trail System BIST Section 1</i>		Date <i>5/13/2016</i>	
Trail Administrator (PRINT or TYPE) <i>Myles Hogenson</i>		Trail Administrator Signature <i>Myles Hogenson</i>	
Address (No. & Street, RFD, Box No., City, State, Zip Code) <i>68724 Co Rd #140 Roseau MN 56673</i>		Home Phone Number <i>218-689-6889</i>	Work Phone Number <i>218-689-6889</i>
GPS Verified Miles of Trail:  <i>340.7</i>			Date of Meeting Attended:

Department Use Only

Verified Miles:	Mileage Rate:	Amount:	Recommended:  \$ _____
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**SPONSOR APPROVAL**

Unit of Government <i>Roseau County</i>		Telephone Number (Include Area Code): <i>218-463-1750</i>	
Authorized Signature of Sponsor	Title	Date <i>5/13/2016</i>	

**CERTIFICATION BY DEPARTMENT OF NATURAL RESOURCES**

Authorized Signature For DNR	Area Trails Supervisor	Date
Authorized Signature For DNR	Regional Parks and Trails Manager	Date

**Checklist/Mandatory Attachments:**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Certification of Trail Closure/4 <sup>th</sup> Benchmark | <input checked="" type="checkbox"/> Proof of Club Non-Profit Status |
| <input checked="" type="checkbox"/> Grooming Logs from the Previous Year                     | <input checked="" type="checkbox"/> Trail Contact Information       |
| <input checked="" type="checkbox"/> Sponsor Resolution                                       | <input checked="" type="checkbox"/> Sign Order (if applicable Form) |
| <input checked="" type="checkbox"/> Update of Current Trail Alignments                       |   |
| <input checked="" type="checkbox"/> Backup Grooming Plan                                     |   |



# SNOWMOBILE TRAILS ASSISTANCE PROGRAM MAINTENANCE AND GROOMING

## Certification of Trail Closure/Application Submission

4<sup>th</sup> Benchmark – Due By May 15<sup>th</sup>

Trail Name:     Roseau County Trailblazers/BISF 1    

Club/Organization Name:     Roseau County Trailblazers Snowmobile Club    

Trail Administrator Signature: *Nyles Ferguson* Date:     5/2/2016    

By signing this form, the Sponsor certifies that the above snowmobile trail has been satisfactorily closed as defined within the Minnesota Snowmobile Trails Assistance Program Manual, an application for the coming grant round is completed and on file by May 15<sup>th</sup> and that a backup grooming plan is in place and is on file in the event the groomer or the operator are not able to maintain the trails.

Is there any reason why the Department of Natural Resources should withhold any part of this payment?  
 YES  NO

If YES, please elaborate: \_\_\_\_\_

Sponsor Name (Local Unit of Government): \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Title: \_\_\_\_\_

**Amount requested \$5,703.05** \_\_\_\_\_ (Up to 5% of the original contract.)

### DEPARTMENT USE ONLY

**THIS INVOICE APPROVED FOR PAYMENT BY:**

Parks and Trails Area Supervisor – OK TO PAY	Date	FY	Amount
			\$
SWIFT PO: 30000086725	RECEIPT #		
VENDOR #:0000197344	LINE #		
SERVICE BEGIN DATE: <b>April 1, 2016</b>	SERVICE END DATE:		
INVOICE #: _____ <b>BM4</b>	Vendor Name and Address: Roseau County 606 5 <sup>th</sup> Ave SW, Room 131 Roseau, MN 56751		



# MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM

## OPERATOR'S GROOMING LOG SHEET

Trail Name		Type of Groomer				Sponsor	Year
Pelican						Roseau County	15-16
Date (Month/Day)	Operator Signature	Time (AM/PM)		Total Grooming Hours	Total Miles Groomed	Remarks: name of trail or section of trail groomed; additional comments	
		Start	Ending				
12/29/15	Jeremy G	7:30	8:30	13 /hr	110.5 /mi		
12/30/15	Jeremy	7:30	8:30	13 /hr	100 /mi	Fixed springs 2 cleats	
12/26/15	Jay	8 AM	7 PM	11 /hr	71 /mi		
12/23/15	Tony W	9:30	1:30	4 /hr	20 /mi	Pushed In Crossing	
12/28/16	" "	9 AM	3 PM	6 /hr	32 /mi		
1/4/16	" "	8 AM	12:30	4.5 /hr	38 /mi		
1/13/16	" "	8 AM	4 PM	8 hr	68 /mi		
1/14/16	" "	8 AM	10:30 AM	2.5 /hr	22 /mi		
1/20/16	" "	11 AM	3 PM	4 /hr	34 /mi		
1/22/16	" "	8 AM	4 AM	8 /hr	68 /mi		
12/26/15	Myles	7 AM	5 PM	10 /hr	90 /mi		
12/31/15	Myles	7 AM	5 PM	10 /hr	80 /mi		
1/12/16	Myles	6 AM	4 PM	10 /hr	28 /mi	opened trail Bay Trail	
1/13/16	Myles	7:30	8:30	13 /hr	92 /mi	Broke down	
1/14/16	Jeremy G	8:30 AM	8:30 PM	12 hr	102 /mi		
1/18/16	" "	11 AM	7:30 PM	8.5 /hr	72 /mi		
1/21/16	" "	8:30 AM	8:00	11.5 /hr	98 /mi		
<b>TOTALS</b>				/hr	/mi		



# MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM

## OPERATOR'S GROOMING LOG SHEET

Trail Name <i>Pelican</i>		Type of Groomer			Sponsor <i>Roseau County</i>	Year <i>15-16</i>
Date (Month/Day)	Operator Signature	Time (AM/PM)		Total Grooming Hours	Total Miles Groomed	Remarks: name of trail or section of trail groomed; additional comments
		Start	Ending			
<i>1/26/16</i>	<i>Jeremy Gust</i>	<i>8:30</i>	<i>8:30</i>	<i>12hr</i>	<i>108</i> /mi	
<i>2/2/16</i>	<i>Jeremy Gust</i>	<i>10:30</i>	<i>3:30</i>	<i>5</i> /hr	<i>45</i> /mi	
<i>2/4/16</i>	<i>" "</i>	<i>9:00</i>	<i>9:00</i>	<i>12</i> /hr	<i>108</i> /mi	
<i>2/3/16</i>	<i>Mayle Est.</i>	<i>8:00</i>	<i>5:00</i>	<i>9</i> /hr	<i>77</i> /mi	
<i>2/4/16</i>	<i>" "</i>	<i>6:30</i>	<i>7:00</i>	<i>12.5</i> /hr	<i>96</i> /mi	
<i>2/5/16</i>	<i>" "</i>	<i>7:00</i>	<i>4:30</i>	<i>9.5</i> /hr	<i>86</i> /mi	
<i>2/9/16</i>	<i>Jeremy</i>	<i>11:00</i>	<i>5:00</i>	<i>6</i> /hr	<i>51</i> /mi	
<i>2/10/16</i>	<i>" "</i>	<i>6:30</i>	<i>7:30</i>	<i>13</i> /hr	<i>110</i> /mi	
<i>2/15/16</i>	<i>" "</i>	<i>10:00</i>	<i>2:30</i>	<i>4.5</i> /hr	<i>38</i> /mi	
<i>2/17/16</i>	<i>" "</i>	<i>9:30</i>	<i>5:30</i>	<i>8</i> /hr	<i>68</i> /mi	
<i>2/18/16</i>	<i>" "</i>	<i>8:30</i>	<i>5:30</i>	<i>9</i> /hr	<i>81</i> /mi	
<i>2/24/16</i>	<i>Jay Quiff</i>	<i>7Am</i>	<i>3:30pm</i>	<i>8.5</i> /hr	<i>55</i> /mi	
<i>2/26/16</i>	<i>" "</i>	<i>6Am</i>	<i>6pm</i>	<i>12</i> /hr	<i>78</i> /mi	
<i>2/26/16</i>	<i>" "</i>	<i>6Am</i>	<i>11Am</i>	<i>5hr</i> /hr	<i>35</i> /mi	
<i>2/10/16</i>	<i>" "</i>	<i>6Am</i>	<i>4pm</i>	<i>10</i> /hr	<i>65</i> /mi	
<i>2/14/16</i>	<i>" "</i>	<i>8Am</i>	<i>7pm</i>	<i>11hr</i> /hr	<i>72</i> /mi	
<i>2/18/16</i>	<i>" "</i>	<i>6Am</i>	<i>4pm</i>	<i>10</i> /hr	<i>80</i> /mi	
		<b>TOTALS</b>		<b>/hr</b>	<b>/mi</b>	



# MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM

## OPERATOR'S GROOMING LOG SHEET

Trail Name Pelon Roseau County Trails		Type of Groomer			Sponsor Roseau County		Year 2015-16	
Date (Month/Day)	Operator Signature	Time (AM/PM)		Total Grooming Hours	Total Miles Groomed	Remarks: name of trail or section of trail groomed: additional comments		
		Start	Ending					
3/2/16	Jay Quarta	10 pm	7 AM	9hr	/hr	72.8	/mi	
3/9/16	"	10 AM	5 PM	7	/hr	50	/mi	
1/26/16	Tony Wensloff	7:30 pm	10:30 pm	3 hr	/hr	27	/mi	
2/3/16	Tony W	11 AM	4 PM	5 hr	/hr	46.8	/mi	
2/8/16	" "	1 pm	5 pm	4hr	/hr	27	/mi	
2/9/16	" "	9 AM	5: pm	8hr	/hr	59.7	/mi	
2/16/16	" "	8 am	4 pm	8hr	/hr	68	/mi	
2/18/16	" "	8: pm	12:30 AM	4.5	/hr	38	/mi	
2/26/16	" "	3:30 AM	10 AM	6.5	/hr	55.75	/mi	
3/7/16	Myles	12 AM	8:30 pm	8.5	/hr	<del>87.5</del>	/mi	
1/21/16	Jay	6 AM	4 PM	10 hr	/hr	65	/mi	
1/22/16	Myles	1:30 AM	8:30 PM	6	/hr	41	/mi	
1/26/16	Myles	6:30	6:00	11.5	/hr	101.7	/mi	
12/31/15	Jay	7 am	1 pm	6hr	/hr	37	/mi	
12/30/15	Jay	7 am	7 pm	12	/hr	64	/mi	Putted Bridge on Trail
1/1/16	Jay	2 pm	11: pm	9hr	/hr	69.	/mi	
12/28/15	Jeremy Gust	8:30	3:30	7hr	/hr	59.	/mi	
<b>TOTALS</b>					/hr		/mi	







## Board of Commissioners

606 5<sup>th</sup> Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

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## WATERSHED BOARD APPOINTMENT NOTICE

The Roseau County Board of Commissioners is accepting nominations for the following Watershed Board Appointment:

One (1) manager to the Warroad River Watershed to complete the remaining term of Richard Battles beginning July 1, 2016 and concluding September 18, 2016.

Persons interested in being appointed to serve as a Watershed District Manager should contact the Roseau County Coordinator, 606 5<sup>th</sup> Avenue SW, Room 131, Roseau, MN 56751 (218-463-4248) or at [annmarie.miller@co.roseau.mn.us](mailto:annmarie.miller@co.roseau.mn.us) to obtain an application. To be considered, interested persons must submit completed applications no later than 4:30 pm June 10, 2016.

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District 1, Glenda Phillipe - District 2, Jack Swanson -  
District 3, Roger Falk, Chair - District 4, Todd Miller, Vice-Chair - District 5, Mark Foldesi

An Equal Opportunity Employer











# Roseau County Request for Board Action

<b>Agenda Item #: Committee Reports 1</b> <small>(for office use only)</small>		
<b>Requested Board Date:</b>	May 24, 2016	<b>Originating Department:</b> Building Committee
<b>Subject Title (as it will appear on the Agenda):</b> Courthouse Fascia, Plaster, Soffit & Joint Repair Project		<b>Presenter:</b> Dave Anderson
		<b>Estimated Amount of Time Needed for Discussion:</b> <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input checked="" type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
<b>Board Action Requested:</b> Consider approving the following bid proposals as presented to the Committee by Kraus-Anderson Construction Company: <ul style="list-style-type: none"> <li>1) Courthouse Exterior Plaster &amp; Soffit Repair Package : \$ 78,800.00</li> <li>2) Sealant Cut-out &amp; Replacement Project : \$ 56,960.00</li> <li>3) Remove &amp; Replace Caulking Joints – Jail : \$ <u>19,700.00</u></li> <li>NET PROJECT COST : \$155,460.00</li> <li>➤ Add 3% Contingency : \$ <u>4,663.80</u></li> <li>TOTAL PROJECT COST : <b>\$160,123.80</b></li> </ul>		
<b>Background:</b> Item 1 will be completed by Davis Drywall, Inc. Items 2 & 3 will be completed by The Caulkers Company, Inc.		
<b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b> <input type="checkbox"/> Delegations <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input checked="" type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other		

**FOR OFFICE USE ONLY:**

<b>Board Action:</b> Approved as Requested: _____ Denied: _____ Tabled: _____ Other: _____	<b>Distribution/Filing Instructions:</b>
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**Roseau County Board**  
**May 2016 Meetings**

**Glenda A. Phillippe**  
**District One**

**May 3: Committee of the Whole – Roseau**

**May 3: Operations – Roseau**

**May 3: Public Health – Roseau**

**May 4: Land of the Dancing Sky Agency on Aging – TRF**

**May 5: One Watershed One Plan: Warroad**

**May 9: Warroad City Council – Warroad**

**May 9: Warroad School Board – Warroad**

**May 10: County Board – Roseau**

**May 10: Public Hearings (ordinances) – Roseau**

**May 17: Social Services – Roseau**

**May 17: Highway Dept. – Roseau**

**May 18: Northwest MN Household Hazardous Waste Mgmt. JPB – Bagley**

**May 18: Lake Township: Warroad**

**May 19: RSVP – Warroad**

**May 20: Warroad Parks and Rec**

**May 23: Warroad City Council – Warroad**

**May 24: County Board – Roseau**

**May 24: Website Committee: Roseau**

## JACK SWANSON COMMITTEE REPORTS

MAY 10, 2016 - BUILDING COMMITTEE; discussion of fascia repairs on the front of the courthouse with Pat Weerts (Kraus-Andersen)

MAY 10, 2016 - JADIS TOWN BOARD; shared information on possible property tax refunds for residential property owners in Roseau County

MAY 11, 2016 - NORTHWEST MINNESOTA EMERGENCY COMMUNICATIONS BOARD (T.R.F.); appointed Polk County Sheriff Barb Erdmann to the Statewide ECB (one year term)

MAY 12, 2016 - ASSOCIATION OF MINNESOTA COUNTIES TRANSPORTATION WORKING GROUP (MINNEAPOLIS); appeared on WCCO Radio with Peter McLaughlin (Hennepin County) on AMC's advocacy for a transportation funding bill this legislative session

MAY 12, 2016 - ASSOCIATION OF MINNESOTA COUNTIES FUTURES TASK FORCE (ST PAUL); the themes for the two days were sex trafficking in Minnesota and dealing with the mentally ill population in county jails; also heard from former Minneapolis Mayor R T Rybak

MAY 13, 2016 - ASSOCIATION OF MINNESOTA COUNTIES FUTURES TASK FORCE (ST PAUL)

MAY 13, 2016 - ASSOCIATION OF MINNESOTA COUNTIES PAST PRESIDENTS TASK FORCE (ST PAUL); first meeting of past presidents interested in providing input and expertise to A.M.C.

MAY 13, 2016 - ASSOCIATION OF MINNESOTA COUNTIES EXECUTIVE COMMITTEE (ST PAUL); met as MCRF (Minnesota Counties Research Foundation) Board - approved funding two more years of the AMC Research Analyst position

MAY 16, 2016 - ASSOCIATION OF MINNESOTA COUNTIES TRANSPORTATION WORKING GROUP (T.R.F.); discussed media campaigns, and reaction to Governor Dayton's compromise proposal

MAY 17, 2016 - SOCIAL SERVICES BOARD

MAY 17, 2016 - HIGHWAY COMMITTEE; presentation from Minnesota Association of County Surveyors representatives

MAY 18, 2016 - NORTHWEST MINNESOTA MULTI-COUNTY HOUSING AND REDEVELOPMENT AUTHORITY (T.R.F.)

MAY 19, 2016 - TEAM 'EPIC'

MAY 20, 2016 - ASSOCIATION OF MINNESOTA COUNTIES TRANSPORTATION WORKING GROUP (T.R.F.)

MAY 23, 2016 - ASSOCIATION OF MINNESOTA COUNTIES GOVERNANCE COMMITTEE TELECONFERENCE