



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on January 12, 2016, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:05 Delegations/Board Appointments/Public Comments*

9:10 Consent Agenda

1. January 5, 2016 Board Proceedings
2. Worker's Compensation Policy
3. Law Enforcement Technical Group (LETG) System Purchase

9:15 Department Reports

1. Auditor
 - a. 2016 Official Newspaper Bids
 - b. Deputy Auditor-Payroll/Elections Hire

9:45 County Board Items

1. Commissioner Committee Reports

10:30 Unfinished Business

10:30 Adjourn

***Limited to five minutes**

County Coordinator's Office e-mail address: anmarie.miller@co.roseau.mn.us, Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

District 1, Glenda Phillipe - District 2, Jack Swanson
District 3, Roger Falk, Chair - District 4, Todd Miller, Vice-Chair - District 5, Mark Foldesi
An Equal Opportunity Employer

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

January 5, 2016

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, January 5, 2016 at 9:00 a.m.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Commissioner Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

Commissioner Swanson turned the meeting over to County Coordinator Jeff Pelowski.

ELECTION OF ROSEAU COUNTY BOARD OFFICERS

Coordinator Pelowski called for nominations for Chair of the Roseau County Board for 2016. Commissioner Swanson nominated Commissioner Falk as Chair and Commissioner Miller as Vice-Chair. Pelowski called for further nominations. After calling for further nominations three times and hearing none, Pelowski called for a motion to cease nominations. A motion to cease nominations and cast a unanimous ballot for Commissioner Falk as Chair, and Commission Miller as Vice-Chair, was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously. Coordinator Pelowski turned the meeting over to Chair Falk.

APPROVAL OF AGENDA

A motion to approve the Agenda was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Foldesi stated that he was looking forward to working with his fellow Commissioners in 2016. Coordinator Pelowski reminded the Board of the Operations/Committee of the Whole meeting following today's Board Meeting at approximately 11:00 a.m., and distributed the Department Head Performance Review schedule which will begin on January 12, 2016 following the Highway Committee meeting scheduled for that day.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Miller, seconded by Commissioner Phillipe and carried unanimously. The Board, by adoption of its Consent Agenda, approved the December 22, 2015 Board Proceedings; set the 2016 mileage expense reimbursement rate at 54 cents per mile; set the 2016 meal expense reimbursement rate at a maximum of \$40.00 per day; set the 2016 pocket gopher bounty at \$2.50 per gopher with an additional \$1.00 reimbursement paid for gophers trapped in Unorganized Townships, (this matches the additional \$1.00 that Organized Townships pay for gopher bounty); set the 2016 beaver bounty at \$40.00 per beaver; authorized the County Auditor to pay routine bills, (a comprehensive list is available in the Auditor's Office).

COUNTY BOARD ITEMS

2016 Committee Appointments

The Board reviewed the 2016 Committee Appointments. A motion to approve the 2016 Committee Appointment List was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously, as follows:

Association of MN Counties - Executive Committee	
Committee Members	Alternate(s)
Commissioner Jack Swanson	
Association of MN Counties Agriculture & Rural Task Force	
Committee Members	Alternate(s)
Commissioner Mark Foldesi	Commissioner Todd Miller
Commissioner Roger Falk	
Association of MN Counties - Broadband Sub-Committee	
Committee Members	Alternate(s)
Commissioner Jack Swanson	
Association of MN Counties - County Delegates	
Committee Members	Alternate(s)
Commissioner Roger Falk	
Commissioner Mark Foldesi	
Commissioner Todd Miller	
Commissioner Glenda Phillipe	
Commissioner Jack Swanson	
Social Services Director Dave Anderson	
CC/ESD Jeff Pelowski	
Auditor Martha Monsrud	
Association of MN Counties Futures Task Force	
Committee Members	Alternate(s)
Commissioner Jack Swanson	
Association of MN Counties General Government Policy Committee	
Committee Members	Alternate(s)
Commissioner Glenda Phillipe	
Association of MN Counties Health & Human Services Policy Committee	
Committee Members	
Social Services Director Dave Anderson	
Association of MN Counties Environment and Natural Resources Policy Committee	
Committee Members	
Commissioner Todd Miller	
Association of MN Counties Local Government Water Roundtable	
Committee Members	Alternate(s)
Commissioner Jack Swanson	
Association of MN Counties Public Safety Policy Committee	
Committee Members	
Commissioner Jack Swanson	
Association of MN Counties Transportation & Infrastructure Policy Committee	
Committee Members	Alternate(s)
Commissioner Roger Falk	
Audit/Finance Committee	
Committee Members	
Commissioner Roger Falk	

Commissioner Todd Miller
Auditor Martha Monsrud
Treasurer Diane Gregerson

TBD

Board of Water and Soil Resources Drainage Work Group

Committee Members	Alternate(s)
Commissioner Todd Miller	

Building Committee

Committee Members	Alternate(s)
Commissioner Roger Falk	Commissioner Mark Foldesi
Commissioner Jack Swanson	Commissioner Todd Miller
CC/ESD Jeff Pelowski	Commissioner Glenda Phillipe
Auditor Martha Monsrud	
Social Services Director Dave Anderson	
Sheriff Steve Gust	
IT Administrator Chris Stauffer	
Engineer Brian Ketring	
Building Mgmt. Supervisor Lenny Johnson	

Cities Counties and Other Government Agencies (COGA)

Committee Members	Alternate(s)
HR/Ben Administrator Patty Ignaszewski	CC/ESD Jeff Pelowski
Fiscal Supervisor Gwynne Roadfelt	

Committee of the Whole

Committee Members	Alternate(s)
Commissioner Roger Falk	
Commissioner Mark Foldesi	
Commissioner Todd Miller	
Commissioner Glenda Phillipe	
Commissioner Jack Swanson	

Community Justice Coordinating Committee

Committee Members	Alternate(s)
Commissioner Jack Swanson	Commissioner Roger Falk
Attorney Karen Foss	Commissioner Mark Foldesi
Assistant County Attorney Mike Grover	Commissioner Todd Miller
Judge Donna Dixon	Commissioner Glenda Phillipe
Sheriff Steve Gust	
Social Services Director Dave Anderson	
Jail Administrator Matt Restad	

County Fair Planning Committee

Committee Members	Alternate(s)
Commissioner Jack Swanson	
Commissioner Glenda Phillipe	
Administrative Assistant Cindy Tangen	
Auditor Martha Monsrud	
Administrative Assistant Ann Marie Miller	

DNR County Road Planning Committee per MN Statute 89.01 subd. 7/Unorganized Road Planning Committee

Committee Members	Alternate(s)
Commissioner Mark Foldesi	Commissioner Roger Falk
Commissioner Todd Miller	Commissioner Glenda Phillipe

Emergency Management

Committee Members	Alternate(s)
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Commissioner Roger Falk
Commissioner Todd Miller
Assessor Liz Lund
Attorney Karen Foss
Auditor Martha Monsrud
Engineer Brian Ketring
HSEM Director Kyle de Molee
CC/ESD Jeff Pelowski
Recorder Pam Grand
Social Services Director Dave Anderson
Treasurer Diane Gregerson
Sheriff Steve Gust

Commissioner Mark Foldesi
Commissioner Glenda Phillipe
Commissioner Jack Swanson

Flood Plain Map Advisory Committee - Committee of the Whole

Committee Members

Alternate(s)

Commissioner Roger Falk
Commissioner Mark Foldesi
Commissioner Todd Miller
Commissioner Glenda Phillipe
Commissioner Jack Swanson
CC/ESD Jeff Pelowski
Engineer Brian Ketring
HSEM Director Kyle de Molee
RRWD - Torin McCormack
WRWD - Rick Battles
TRWD - Dan Money
PE - Brian Schaible

Greater Minnesota Parks & Trails Coalition

Committee Members

Alternate(s)

Commissioner Roger Falk
Commissioner Glenda Phillipe

Hazard Mitigation Steering Plan Committee

Committee Members

Alternate(s)

Commissioner Glenda Phillipe
Commissioner Jack Swanson
CC/ESD Jeff Pelowski
Highway Engineer Brian Ketring
LifeCare Medical Center CEO Keith Okeson
Roseau School Superintendent Larry Guggisberg
Lake Township Rep Dave Paulsen
RRWD Administrator Tracey Halstensgard
TRWD Administrator Dan Money
WRWD Secretary/Administrator Rick Battles
City of Warroad Administrator Kathy Lovelace
HSEM Director Kyle de Molee

Highway Department - Committee of the Whole

Committee Members

Alternate(s)

Commissioner Roger Falk
Commissioner Mark Foldesi
Commissioner Todd Miller
Commissioner Glenda Phillipe
Commissioner Jack Swanson
Asst County Engineer Daryl Dahl

Engineer Brian Ketring

Insurance Committee

Committee Members

Commissioner Todd Miller
Commissioner Jack Swanson
Wellness Coordinator Cindy Tangen
Civil Process Clerk Tara Halvorson
Deputy Accountant Rhonda Hanson
Auditor Martie Monsrud
HR/Ben Administrator Patty Ignaszewski
Financial Worker Rosalie Isham
Fiscal Supervisor Gwynne Roadfelt
Heavy Equipment Oper. Jason Monsrud

Alternate(s)

Commissioner Glenda Phillipe

Joint Ditch Authority

Committee Members

Ditch Commissioners
Judicial Ditch No. 19 District 3 & 5
Judicial Ditch No. 2 District 1 & 4
Judicial Ditch No. 33 District 2 & 5
State Ditch No. 50 District 2, 3 & 5
State Ditch No. 62 District 3 & 4
Judicial Ditch No. 63 District 2, 3, 4, 5
State Ditch No. 72 District 2, 3 & 5
State Ditch No. 90 District 5
State Ditch No. 95 District 2, 3 & 5

Alternate(s)

Adjoining County
Marshall
Lake of the Woods
Kittson
Kittson
Lake of the Woods
Marshall
Kittson
Kittson & Marshall
Kittson

Joint RRWD/TRWD & Kittson County & Roseau County Ditch Committee

Committee Members

Commissioner Mark Foldesi
Commissioner Roger Falk

Alternate(s)

Commissioner Todd Miller

Joint Powers Natural Resource Board

Committee Members

Commissioner Roger Falk
Commissioner Todd Miller

Alternate(s)

Commissioner Mark Foldesi

Land Asset Pilot Committee - Committee of the Whole

Committee Members

Commissioner Roger Falk
Commissioner Mark Foldesi
Commissioner Todd Miller
Commissioner Glenda Phillipe
Commissioner Jack Swanson
Assessor Liz Lund
Auditor Martha Monsrud
Engineer Brian Ketring

Alternate(s)

Land of the Dancing Sky Area Agency on Aging (NWRDC) 21 County BOARD

Committee Members

Commissioner Glenda Phillipe

Alternate(s)

Land of the Dancing Sky Area Agency Advisory NWRDC COMMITTEE

Committee Members

Commissioner Glenda Phillipe

Alternate(s)

Land Use Committee - Committee of the Whole

Committee Members

Commissioner Roger Falk

Alternate(s)

Commissioner Mark Foldesi
Commissioner Todd Miller
Commissioner Glenda Phillipe
Commissioner Jack Swanson
CC/ESD Jeff Pelowski
Assessor Liz Lund
Engineer Brian Ketring
Auditor Martha Monsrud

Tax Forfeited Land Sale Subcommittee - Committee of the Whole

Committee Members	Alternate(s)
Commissioner Roger Falk Commissioner Mark Foldesi Commissioner Todd Miller Commissioner Glenda Phillipe Commissioner Jack Swanson Assessor Liz Lund Auditor Martha Monsrud Deputy Auditor Kathy Jensen Engineer Brian Ketring	

Law Library Board of Trustees MS 134A.10 Sub 4

Committee Members	Alternate(s)
Commissioner Jack Swanson Judge Donna Dixon Law Clerk Jesse Powell Attorney Karen Foss Court Administrator Teresa McDonnell	Commissioner Mark Foldesi

Legislative Committee - Committee of the Whole

Committee Members	Alternate(s)
Commissioner Roger Falk Commissioner Mark Foldesi Commissioner Todd Miller Commissioner Glenda Phillipe Commissioner Jack Swanson	

Minnesota Association of Professional County Economic Developers

Committee Members	Alternate(s)
Commissioner Glenda Phillipe	All Commissioners

Minnesota County Computer Cooperative

Committee Members	Alternate(s)
IT Administrator Chris Stauffer	Auditor Martha Monsrud Treasurer Diane Gregerson Assessor Liz Lund IT Tech Chad Wulff

Minnesota Counties Intergovernmental Trust (MCIT) DELEGATE

Committee Members	Alternate(s)
Auditor Martha Monsrud	Commissioner Todd Miller

Minnesota Counties Intergovernmental Trust (MCIT) CONTACT

Committee Members	Alternate(s)
Auditor Martha Monsrud, Primary Contact CC/ESD Jeff Pelowski, Workers Comp Contact	

Minnesota Rural Counties Caucus (MRCC)

Committee Members	Alternate(s)
Commissioner Todd Miller	All Commissioners

Northern Counties Land Use Coordinating Board**Committee Members**

Commissioner Todd Miller

Alternate(s)

All Commissioners

Northwest Community Action Board**Committee Members**

Commissioner Roger Falk

Commissioner Mark Foldesi

Alternate(s)**Northwest MN Emergency Communications Board****Committee Members**

Commissioner Jack Swanson

Alternate(s)

Commissioner Roger Falk

Northwest MN Household Hazardous Waste Joint Powers Board**Committee Members**

Commissioner Glenda Phillipe

Alternate(s)

Commissioner Jack Swanson

Northwest MN Housing & Redevelopment Authority**Committee Members**

Commissioner Jack Swanson

Alternate(s)**Northwest MN Juvenile Center****Committee Members**

Social Services Director Dave Anderson

Sheriff Steve Gust

Alternate(s)**Northwest MN Regional Development Transportation Committee****Committee Members**

Commissioner Roger Falk

Engineer Brian Ketring

Alternate(s)

Any Other Commissioner

Northwest MN Regional Library Board**Committee Members**

Gracia Nelson

Alternate(s)**Northwest Regional Development Commission****Committee Members**

Commissioner Mark Foldesi

Jim Christianson

Buddy Erickson

County Board Rep

School Board Rep

Township Board Rep

Northwest Regional Development Commission Arts Council**Committee Members**

Aliza Olson

Charles Erickson

Alternate(s)**Northwest Regional Development Commission Executive Board of Directors****Committee Members**

Commissioner Mark Foldesi

Alternate(s)

Buddy Erickson (Alternate)

Noxious Weed Appeal MS 18.83, Subd 3**Committee Members**

Commissioner Mark Foldesi

Curtis Skrutvold

Tim O'Donnell

Arne Heggedal

Greg Braaten

Alternate(s)

Any Other Commissioner

Operations/COW Committee**Committee Members**

Commissioner Roger Falk

Commissioner Mark Foldesi

Commissioner Todd Miller

Commissioner Glenda Phillipe

Alternate(s)

Commissioner Jack Swanson
 Assessor Liz Lund
 Attorney Karen Foss
 Auditor Martha Monsrud
 Building Mgmt Supervisor Lenny Johnson
 CC/ESD Jeff Pelowski
 HSEM Director Kyle de Molee
 Engineer Brian Ketring
 IT Administrator Chris Stauffer
 Recorder Pam Grand
 Sheriff Steve Gust
 Social Services Director Dave Anderson
 Treasurer Diane Gregerson
 VSO Martin Howes
 4H Coordinator Sandi Weiland

Personnel Appeal Committee MS 375.65

Committee Members

LifeCare Medical Center HR Rep
 Polaris Industries HR Rep
 Marvin Windows HR Rep

To be appointed per County Personnel Act: Three non-county employees with Human Resource experience. Terms should be staggered.

Public Health Committee

Committee Members

Commissioner Glenda Phillipe
 Commissioner Jack Swanson
 Attorney Karen Foss
 CC/ESD Jeff Pelowski
 HSEM Director Kyle de Molee
 LifeCare Medical Center Rep Cathy Huss
 LifeCare Medical Center Rep Julie Pahlen
 Sheriff Steve Gust
 Social Services Director Dave Anderson
 Auditor Martha Monsrud

Alternate(s)

Commissioner Mark Foldesi

Quin County Community Health Advisory Board

Committee Members

Commissioner Mark Foldesi
 Public Health Rep Julie Pahlen

Alternate(s)

Commissioner Glenda Phillipe

Red River Basin Commission Joint Powers Board

Committee Members

Commissioner Roger Falk

Alternate(s)

Any Other Commissioner

Red River Development Association

Committee Members

Richard Magnusson

Alternate(s)

Regional Radio Advisory Board (RAC)

Committee Members

IT Administrator Chris Stauffer

Alternate(s)

Deputy Matt Restad

Retired Senior Volunteer Program

Committee Members

Glenda Phillipe

Alternate(s)

Roseau County Affordable Housing Fund Advisory Board

Committee Members

Commissioner Jack Swanson

Alternate(s)

Commissioner Glenda Phillipe

Roseau County Board of Adjustment MS 394

Committee Members

Bernard Gonshorowski
 John Douglas
 Randy Horner
 CC/ESD Jeff Pelowski - Ex Officio

Alternate(s)**Roseau County Committee on Aging****Committee Members**

Commissioner Glenda Phillipe
 Richard Otto (City of Roseau)
 Bill Cain (District 1)
 Sue Lisell (District 2)
 Sandi Otto (District 3)
 Jim Hallan (District 4)
 _____ (District 5)

Alternate(s)

Commissioner Jack Swanson

Roseau County Extension Committee MS 38.36**Committee Members**

Auditor Martha Monsrud
 Commissioner Roger Falk
 Commissioner Jack Swanson
 Thor Didrikson
 _____ (TBD)
 Brita Comstock
 Matt Ulwelling
 Kari Millner
 Carmen Przekwas

Alternate(s)

Commissioner Mark Foldesi

Roseau County Revolving Loan Committee**Committee Members**

Commissioner Roger Falk
 Commissioner Glenda Phillipe
 Auditor Martha Monsrud
 Gary Boekelheide - Security State Bank
 Robert Foley, Jr. - Citizens State Bank
 Joe Ulwelling - Border State Bank

Alternate(s)**Roseau County Soil & Water Conservation District****Committee Members**

Commissioner Todd Miller

Alternate(s)

Commissioner Mark Foldesi

Roseau River International Watershed Board**Committee Members**

Commissioner Mark Foldesi
 Commissioner Todd Miller

Alternate(s)**Roseau River Watershed District Board****Committee Members**

Tony Wensloff
 Jason Braaten
 LeRoy Carrier
 Carter Diesen
 Cody Schmalz

Alternate(s)**Roseau River Watershed District (Commissioner Delegates)****Committee Members**

Commissioner Roger Falk
 Commissioner Todd Miller

Alternate(s)

Commissioner Mark Foldesi
 Commissioner Glenda Phillipe
 Commissioner Jack Swanson

Safety Committee MS 182.676

Committee Members	Alternate(s)
<u>Highway (3)</u>	
Engineer Brian Ketring	
Senior Highway Technician Allen Brandt	
Heavy Equipment Operator Wilfred Moser	
<u>Law Enforcement (3)</u>	
Sheriff Steve Gust	
Sergeant Kevin Becker	
Jail Administrator Matt Restad	
<u>Courthouse Administration (3)</u>	
Auditor Martha Monsrud	
HR/Ben Admin Patty Ignaszewski	
Deputy Recorder Brenda McMillin	
<u>Transfer Station (1)</u>	
CC/ESD Jeff Pelowski	
<u>Maintenance (1)</u>	
Building Mgmt Supervisor Lenny Johnson	
<u>County Board (2)</u>	
Commissioner Roger Falk	
Commissioner Jack Swanson	
<u>Social Services (3)</u>	
Social Services Director Dave Anderson	
Office Support Specialist Janelle Verbout	
Social Worker Allison Fillmore	
<u>HSEM (Ex-officio)</u>	
HSEM Director Kyle de Molee	

Social Services Board - Committee of the Whole

Committee Members	Alternate(s)
Commissioner Roger Falk	
Commissioner Mark Foldesi	
Commissioner Todd Miller	
Commissioner Glenda Phillipe	
Commissioner Jack Swanson	
Social Services Director Dave Anderson	
Fiscal Supervisor Gwynne Roadfelt	
Member at Large - Colleen Lorensen	
Member at Large - Jared Gustafson	

Solid Waste Planning Committee

Committee Members	Alternate(s)
Commissioner Roger Falk	Any Other Commissioner
Commissioner Jack Swanson	
CC/ESD Jeff Pelowski, ex-officio	
Marsha Yates - Badger	
Ronald Jacobson -Twp. Officers Assoc.	
Scott Waage - Greenbush	
Elliott Larson - Marvin Windows	
David Drown - Roseau	
Jim Pederson - Polaris	
Dick Soderberg - Warroad	

Statewide Radio Board Finance Committee

Committee Members	Alternate(s)
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Jack Swanson

Subsurface Sewage Treatment System Advisory Committee

Committee Members

CC/ESD Jeff Pelowski
Commissioner Glenda Phillipe
Commissioner Jack Swanson

Alternate(s)

Trails Committee

Committee Members

Commissioner Roger Falk
Commissioner Mark Foldesi

Alternate(s)

Any Other Commissioner

Transportation Alliance Committee

Committee Members

Commissioner Roger Falk
Engineer Brian Ketring

Alternate(s)

Commissioner Glenda Phillipe

TV Translator Committee

Committee Members

Commissioner Roger Falk
Commissioner Jack Swanson
Auditor Martha Monsrud
Dick Sjoberg - Sjoberg's Cable
Lee Hervey - Voyagers Communication

Alternate(s)

Commissioner Todd Miller

Two Rivers Watershed District Board of Managers

Committee Members

Al Brazier
Jim Kukowski

Alternate(s)

Two Rivers Watershed District (Commissioner Delegates)

Committee Members

Commissioner Mark Foldesi

Alternate(s)

Commissioner Roger Falk

Victim Services Advisory Board

Committee Members

Commissioner Glenda Phillipe
Commissioner Todd Miller

Alternate(s)

Warroad River Watershed District Board of Managers

Committee Members

Richard Battles
Jeff O'Donnell
Gerald Phillipe
Keith Landin
William Thompson

Alternate(s)

Warroad River Watershed District (Commissioner Delegates)

Committee Members

Commissioner Glenda Phillipe
Commissioner Todd Miller

Alternate(s)

Commissioner Mark Foldesi
Commissioner Roger Falk
Commissioner Jack Swanson

Website Management Committee

Committee Members

IT Administrator Chris Stauffer
Social Services Director Dave Anderson
Administrative Assistant Ann Marie Miller
Commissioner Todd Miller
Commissioner Glenda Phillipe

Alternate(s)

Wellness Committee

Committee Members**Alternate(s)**

Social Worker Lynette Blazek
 Sheriff Steve Gust
 Deputy Auditor John Huss
 Financial Worker Rosalie Isham
 HR/Ben Admin Patty Ignaszewski
 Administrative Assistant Ann Marie Miller
 HSEM Director Kyle de Molee
 VSO Martin Howes
 Fiscal Supervisor Gwynne Roadfelt
 Commissioner Jack Swanson
 Wellness Coordinator Cindy Tangen
 Commissioner Roger Falk
 Social Worker Erica Bergstrom
 IT Technician Chad Wulff

Wetland Appeal Board**Committee Members****Alternate(s)**

Commissioner Roger Falk
 Commissioner Glenda Phillipe
 Dan Johnston - Member-at-Large
 To Be Appointed by SWCD

Any Other Commissioner

 If wetland issue is in Commissioner district, choice to elect another Commissioner to represent.

Wildlife Management Area Planning Committee**Committee Members****Alternate(s)**

Commissioner Roger Falk
 Commissioner Mark Foldesi

Any Other Commissioner

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Operations/COW Meeting, 12/1/15; AMC Annual Conference, 12/6–12/8/15; MRCC Meeting, 12/6/15; Social Services Board, 12/15/15; Highway Committee, 12/15/15; Safety Committee, 12/17/15; Red River Basin Commission, 12/18/15.

Commissioner Miller reported on the following committee(s): Operations/COW Meeting, 12/1/15; AMC Annual Conference, 12/6-12/8/15; MRCC Meeting, 12/6/15; Northern Land Use Coordinating Board, 12/8/15; BWSR – Drainage Work Group, 12/10/15; LUP Planning Committee, 12/14/15; Social Services Board, 12/15/15; Highway Committee, 12/15/15; Greenbush Shop Meeting, 12/16/15; MRCC Conference Calls, 12/18/15; DNR Conference Call – Palsburg Fire, 12/21/15; MRCC Meeting, 12/21/15; Joint Powers Natural Resources Board Meeting, 12/28/15; MRCC Meeting, 1/4/16.

Commissioner Foldesi reported on the following committee(s): Social Services Board, 12/15/15; Highway Committee, 12/15/15; Greenbush Shop Meeting, 12/16/15.

Commissioner Phillipe reported on the following committee(s): MnDOT, CN Rail, Casino Crossing Meeting, 11/30/15; AMC Annual Conference, 12/6-12/8/15; MRCC Meeting, 12/6/15; Social Services Board, 12/15/15; Highway Committee, 12/15/15; Lake Township Board Meeting, 12/16/15.

Commissioner Swanson reported on the following committee(s): Building Committee, 11/24/15; Roseau EDA Meeting, 11/24/15; AMC Executive Committee Teleconference, 11/30/15; All Hazards Plan Meeting – LifeCare, 11/30/15; LifeCare “Sitter Program” Meeting, 11/30/15; Operations/COW Meeting, 12/1/15; CJCC Meeting, 12/2/15; AMC Executive

Committee Meeting, 12/6/15; MRCC Meeting, 12/6/15; AMC Annual Conference, 12/6-12/8/15; AMC Conference Planning Committee, 12/7/15; Northern Counties Land Use Coordinating Board, 12/8/15; Jadis Township Board, 12/9/15; Statewide Emergency Communications Board – Finance Committee Meeting, 12/10/15; AMC Executive Board Meeting, 12/11/15; Social Services Board, 12/15/15; Highway Committee, 12/15/15; Team ‘EPIC’ Meeting, 12/16/15; Safety Committee, 12/17/15; DFC Grant Meeting, 12/21/15; Domestic Violence Court Advisory Team Meeting, 12/23/15; Roseau EDA Meeting, 12/30/15; Roseau City Council, 1/4/16.

Upon motion carried, the Board adjourned the regular Meeting at 10:38 a.m. The next Regular Meeting of the Board is scheduled for January 12, 2016 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Roger Falk, Chair
Board of County Commissioners
Roseau County, Minnesota



WORKER'S COMPENSATION POLICY

Adopted: January 12, 2016

SAFETY AND HEALTH

Worker's Compensation

Employees of Roseau County are covered by Worker's Compensation Insurance in accordance with the provisions of the Minnesota Statutes and amendments thereto.

There shall be no Worker's Compensation granted to any employee injured in the course of outside employment or any other activity occurring while "off the clock".

All occupational injuries or diseases must be reported to the County Coordinator's Office on the day of the occurrence so the appropriate forms can be completed by the employee and supervisor within the legal time limits.

A First Report of Injury Form, and an Accident Report Form must be completed when an employee is injured on the job. This shall apply to all injuries, not just those where an employee must leave work and/or seek medical attention. Near misses are to be reported as well.

The County Coordinator's Office must be notified if the supervisor is aware of special or extenuating circumstances or if the validity of the injury is in question.

Roseau County complies with Minnesota Statute 176, Worker's Compensation Laws. Pursuant to Minnesota Statute 176.021 Subd. 5, Roseau County will allow its employees to supplement their workers compensation benefit. Per this policy, the workers compensation administrator, Minnesota Counties Intergovernmental Trust (MCIT), will notify the employee (at their home address) that the workers compensation claim has been accepted or denied. If the employees claim has been accepted, MCIT will make no payment for lost time until after three (3) calendar days of work have been missed due to injury. When ten (10) or more days have been lost, MCIT will retroactively reimburse the employee for the first three (3) days of the employees lost time.

MCIT will pay up to 66%, (2/3), of the injured employee's gross average weekly wage. This payment is exempt from Federal, State, Social Security tax, Public Employees Retirement Association (PERA) deductions or any other deductions the employee might normally have deducted from their paycheck.

It is the policy of Roseau County that if the employee has accumulated benefits under vacation, sick leave, holiday, or comp time, the employee will be allowed to use the benefits to make up the difference between the workers compensation payment and the average weekly wage at the time of payment. The employee will accrue benefits while receiving workers compensation per the collective bargaining agreement or personnel policy. Roseau County will keep a record of the employees' accumulated benefit bank for an employee who is on workers compensation. The combined total weekly rate of compensation from MCIT and Roseau County shall not exceed the employee's current average weekly wage at the time of payment.

The process for payment to an employee who has and chooses to use accumulated benefits (vacation, sick, holiday, and comp) shall be as follows:

- The employee will receive directly from MCIT a check for payment of weekly workers compensation wage loss disability benefits.
- Upon receipt of this check, the employee shall make a copy of the check and check stub and provide it to the County payroll department, (Auditor's Office).
- Upon receipt of this check copy, the payroll department shall determine whether accumulated benefits remain and, if so, the amount.
- If any benefits remain, Roseau County shall issue the employee a check in the amount equal to the difference between the check received from MCIT and the amount the employee would have been paid, (at the rate which the employee earns at the date of payment), in a normal week.
- The check issued by Roseau County shall have Federal, State, Social Security tax, PERA deductions, and any other deductions that would normally be taken out of the employee's paycheck, (e.g. money for a cafeteria program, employee portions of insurance, etc.)
- The combined workers compensation wage loss check and accumulated benefit from Roseau County shall not exceed the employee's average weekly wage at the time of payment. Roseau County does not consider overtime to be part of the average 100% weekly wage calculation.

Roseau County shall retain the ability to exhaust the available benefits plans at its discretion. If an employee elects to be paid accumulated benefits, Roseau County will deduct monetary amounts from each available benefit plan (vacation, sick, holiday, comp) until exhausted.

Roseau County will not contribute to PERA an amount equal to the employer's share of the workers compensation disability check issued by MCIT. The employee may choose to personally make a contribution equal to his/her own portion of the workers compensation disability check. The employee may also make a payment equal to the employer's portion. For more information on how an employee can make payments to PERA, contact PERA at (612) 296-7460 or 1-800-652-9026.

Additional information and accident reporting forms are available from the Roseau County Coordinator's Office.



Roseau County Request for Board Action

Agenda Item #: Consent 3 <small>(for office use only)</small>	
Requested Board Date:	January 12, 2016
Originating Department: Sheriff	
Subject Title (as it will appear on the Agenda): Law Enforcement Technical Group (LETG) System Purchase	Presenter: Steve Gust
Estimated Amount of Time Needed for Discussion:	
<input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Consider the purchase of the LETG database system for the Jail and Law Enforcement.	
Background: LETG would replace the 20-year old database system to the new CAD (computer aided dispatch). LETG is the only Record Management System able to connect with the State BCA (Bureau of Criminal Apprehension). LETG is the only system that has a secure connectivity between other agencies that use the same system and these agencies can share each other's information through their database. The CAD would allow the capability to implement GPS guidance in emergency vehicles. The CAD would also allow for mapping being sent out to emergency vehicles over a cell phone, laptop, or tablet, resulting in a faster and more accurate response. The system also has live time data for the officers to check the status on wanted persons. Additionally, LETG will replace our current civil process program module for e-filing which is mandated by July 1, 2016, along with officer ticket writing with e-citation.	
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None	
Agenda Classification for County Board Meeting:	
<input type="checkbox"/> Delegations <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other	

FOR OFFICE USE ONLY:

Board Action: Approved as Requested: _____ Denied: _____ Tabled: _____ Other: _____	Distribution/Filing Instructions:
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Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

A motion was made by Commissioner XXXXXX, seconded by Commissioner XXXXXX and carried unanimously to adopt the following Resolution:

2016-01-02

BE IT RESOLVED, that the _____ be designated as the Official County Newspaper to publish the County Board Proceedings, all legal notices of the County, first publication of the 2015 Financial Statement Summary pursuant to M.S. §375.17., list of Delinquent Taxes, all pursuant to M.S. § 375.12, 375.17, 279.05, 279.07, 279.08, and 279.09, in 2016, at the rate of _____ per column inch.

STATE OF MINNESOTA)

) ss

COUNTY OF ROSEAU)

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on January 12, 2016.

(SEAL)

Jeff Pelowski
Roseau County Coordinator

District 1, Glenda Phillipe - District 2, Jack Swanson,
District 3, Roger Falk, Chair - District 4, Todd Miller, Vice-Chair - District 5, Mark Foldesi

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Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

A motion was made by Commissioner XXXXXX, seconded by Commissioner XXXXXX and carried unanimously to adopt the following Resolution:

2016-01-03

BE IT RESOLVED, that _____ be designated to publish the second publication of the 2015 Financial Statement Summary, pursuant to M.S. §375.17, at the rate of _____ per column inch.

STATE OF MINNESOTA)

) ss

COUNTY OF ROSEAU)

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on January 12, 2016.

(SEAL)

Jeff Pelowski
Roseau County Coordinator

